



STATE CONTROLLER'S OFFICE – BULLETIN 07-14-2017

Wisconsin Department of Administration – Division of Executive Budget and Finance

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FY 2017 AP Year-End Process

The AP subsystem will be closed for FY 2017 after the batch processing on Friday, July 21st. This is necessary for the purchase order roll to occur over the July 22nd weekend.

To allow for the State Controller's Office to delete any vouchers that may impact the purchase order roll, all voucher approvals must be completed by noon on July 21st.

IMPORTANT: The State Controller's Office will start deleting FY2017 unposted vouchers at noon on July 21st.

As a reminder, the FY 2017 AP year-end procedures for reviewing AP transactions is posted on our FY 2017 closing page (link included below).

<http://doa.wi.gov/Divisions/Budget-and-Finance/DEBF-Information-for-State-Agencies/FY-2017-Closing/>