**Use of Required Systems and Websites**

This is an illustration of when, in the procurement, purchasing and contracting process, you would use state procurement systems and websites. See [PRO-103, Procurement Systems](https://doa.wi.gov/ProcurementManual/Pages/PRO-103.aspx).

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| **System** | **Identify Need** | **Develop Solicitation** | **Issue Solicitation** | **Review/Award** | **Post Contract** | **Purchase Transactions** | **Manage Contract** |
| [RPA.wi.gov](https://rpa.wi.gov/Account/Login?ReturnUrl=%2F) | If waiver is most appropriate, per PRO-501 (Waiver), use this system to enter request and receive approval. Contract cannot be awarded until approval received. | | | |  |  | Use system to request RPA amendments during contract term (as needed). |
| [Public Notices Website](http://publicnotices.wi.gov/) | If RPA, agency/campus posts public notice at time of RPA request | | Integration between VendorNet and eSupplier generates public notice for solicitation | |  |  |  |
| [VendorNet](https://vendornet.wi.gov) | Review potential bidders | Download templates and forms to use in development. | Campuses post solicitations, amendments. Anyone can search posted bids. Bid responses cannot be responded to or reviewed in the system. | | Create contract page and search for posted contracts. Agencies and campuses amend, renew, expire contract pages. | | |
| [eSupplier](https://esupplier.wi.gov/psp/esupplier/SUPPLIER/ERP/h/?tab=WI_GUEST)/STAR (Full System) | Review potential bidders | STAR agencies build solicitation, attach documents | STAR agencies post on eSupplier | STAR agencies review, conduct scoring, issue award | STAR agencies create transactional contract | STAR agencies issue purchase orders | STAR agencies renew, expire transactional contract |
| [Supplier Diversity Program Website](https://wisdp.wi.gov/Home.aspx) | Review potential bidders, use outreach to encourage registration on eSupplier Portal. | |  |  |  | Search for potential suppliers for purchases under $50K |  |
| [WisBuy Marketplace](https://doa.wi.gov/Pages/DoingBusiness/eProcurementAndWisBuy.aspx) |  |  |  |  | Determine if contract could be enabled online catalog | Make purchases on online catalogs in marketplace | Contract managers review price changes in new catalogs posted to marketplace |
| [OpenBook Wisconsin](http://openbook.wi.gov/) |  |  |  |  | Link to VendorNet and other contract websites on “Other Resources” tab | STAR agencies have payment data sent via integration to OpenBook. Campuses report transactions | Public can identify contract purchases |
| [Contract Sunshine](https://ethics.wi.gov/Pages/Ethics/ContractSunshine.aspx) | Several sites maintained by the state of Wisconsin provide the vast majority of the required (under Wisconsin Contract Sunshine Act) information. Those sites are VendorNet; Public Notices and Open Book Wisconsin. If state agencies notify Ethics Commission staff of information they believe is required to be posted under Wis. Stat. § 16.753(4), but that is not displayed on any other site, that information will be posted on this website. | | | | | | |