What's Your Solution: Procurement Systems (non-STAR)

RPA.WI.GOV, $150K SYSTEM, VENDORNET & WISBUY

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Agenda

- The intended purpose of this session is to have a conversation about the use of these systems, not to debate policy

- After this session, it's our goal to have:
  - List of action items
  - List of desired enhancements, changes, and modifications

- Feedback and suggestions will be shared with the those involved in managing and developing these systems

  ...but there is no guarantee all suggestions will be implemented

Agenda

RPA.wi.gov
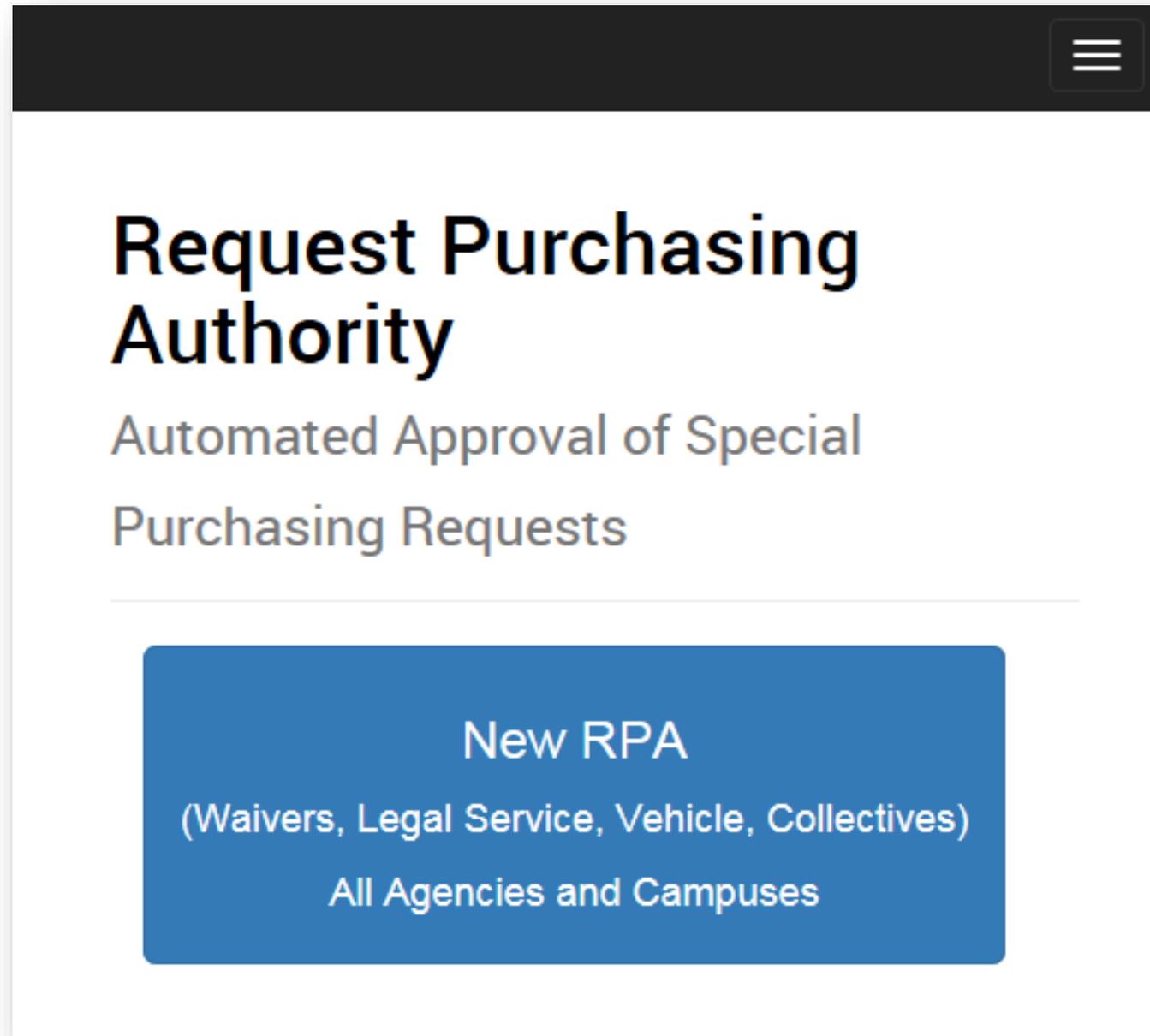
$150K System

VendorNet

WISBuy

Topics for Each System:
- System overview (what it is, main features and functions)
- Latest enhancements
- What do you like?
- Challenges
- What do you want to see improved?

RPA.wi.gov

An online portal where users submit, approve, and track the progress of Requests for Approval

Request Purchasing Authority

Automated Approval of Special

Purchasing Requests

New RPA

(Waivers, Legal Service, Vehicle, Collectives)

All Agencies and Campuses

RPA.wi.gov: What the System Is

- Introduced mid-2017

- Intended to:
  - Streamline the RPA approval process
  - Increase transparency
  - Provide real-time feedback of progress through approval phases
  - Improve data collection and reporting abilities
  - Increase consistency

RPA.wi.gov: Main Features & Functions

- Online forms to enter information

- Upload documents, provide links to required documents

- Track progress of request after submittal

- Approvers can send request back to agency for additional information

- Approvers provide signatures electronically

- Reports available to track amount of time requests spend in each phase

RPA.wi.gov: Latest Enhancements

- Consolidated IT waiver requests

- Pending:
  - View-only access by phase and agency
  - Consolidated vehicle requests

What do you like about the system?

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What challenges do you experience?

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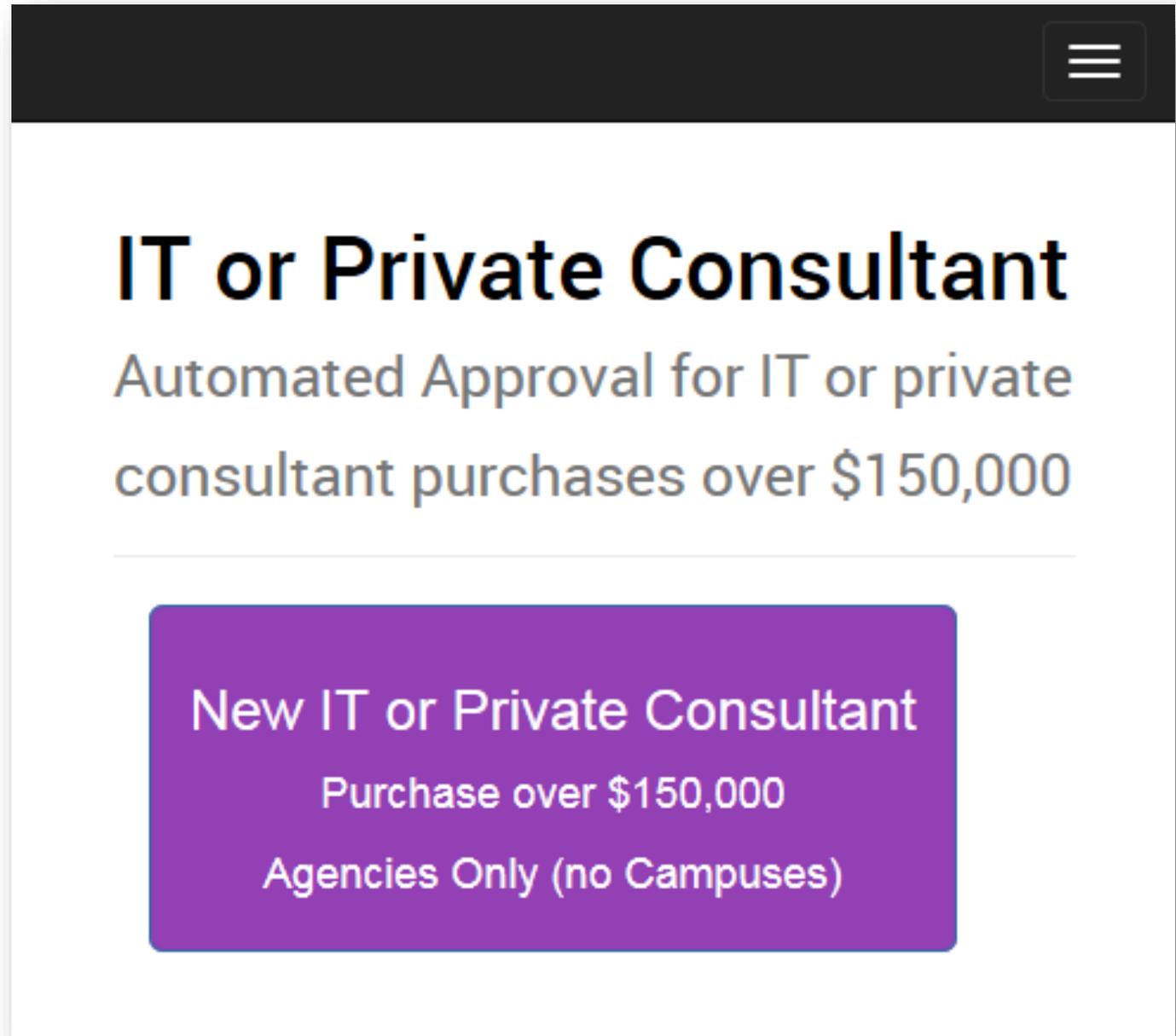# What improvements would you like to see?

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$150K System

An online portal where users submit, analyze, approve, and track the progress of IT or private consultant purchases over $150,000

IT or Private Consultant

Automated Approval for IT or private consultant purchases over $150,000

New IT or Private Consultant
Purchase over $150,000
Agencies Only (no Campuses)

$150K: What the System Is

- Introduced this year as a result of Executive Order 288
  - EO 288 requires all State agencies obtain approval of the DOA Secretary prior to making Information Technology (IT)-related and private consulting purchases over $150,000 (*PIM 18-003*)

- Each request is analyzed by:
  - State Bureau of Procurement (SBOP)
  - Division of Enterprise Technology (DET)
  - State Budget Office
  - Secretary's Office

$150K: Main Features & Functions

- Online forms to enter information

- Upload documents, provide links to required documents

- Track progress of request after submittal

- Analysts and approvers can send request back to agency for additional information

- Approvers provide signatures electronically

- Reports available to track amount of time requests spend in each phase

$150K: Latest Enhancements

- Updated tool for system: DOA-3310 form
  - Allows users to include additional details
  - Decreases the number of follow-up questions from analysts
  - Allows request to move through phases more quickly

- Pending system enhancements:
  - Adding a way for users to indicate criticality of request
  - Adding info for master leases
  - View only access

What do you like about the system?

$150K System

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What challenges do you experience?

$150K System

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What improvements would you like to see?

$150K System

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VendorNet

Wisconsin's online procurement information hub, showcasing contracts, solicitations, forms, and general procurement information

VendorNet

Wisconsin's procurement information resource

VendorNet: What the System Is

- An online State procurement information hub

- Available to the general public, with no login required to access information or searches

- Registration available to State agencies, UW System campuses, and municipalities, and provides the ability to post solicitations and contracts

VendorNet: Main Features & Functions

- Publicly available searches for:
  - Contracts
  - Solicitations (including those posted on eSupplier)
  - Forms
  - NIGP code lookup

- General procurement information and links to resources

- Contact information for the SBOP Help Desk (DOAWisPro@wisconsin.gov)

VendorNet: Latest Enhancements

- VendorNet's role/purpose shifted with the introduction of eSupplier in September 2017
  - Bidders can't register on or login to VendorNet
  - Additional filters added to Bids tab to include solicitations posted to eSupplier

- VendorNet and eSupplier work together behind the scenes to share a single bidder file

What do you like about the system?

VendorNet

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What challenges do you experience?

VendorNet

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What improvements would you like to see?

VendorNet

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WISBuy

An electronic marketplace containing State-contracted pricing for items from a variety of vendors

WISBuy: What the System Is

- An online marketplace containing catalogs from State-contracted vendors

- Benefits of shopping through WISBuy include:
  - Prices reflect the State-negotiated rates
  - Knowing purchases are made from the appropriate contracts without needing to do extra research
  - Feel safe knowing you're getting the added protection of State-negotiated warranty terms
  - Ability to purchase from multiple vendors from a single website

WISBuy: Main Features & Functions

- eCatalog (purchase orders) vs. PCard Marketplace (PCard)

- Punchout vs. hosted catalogs

- Catalogs are sorted by contracts, which are linked to VendorNet

WISBuy: Latest Enhancements

- Continually looking at including additional catalogs

- WISBuy survey recently sent to users
  - Feedback to be used to inform decisions about the system

What do you like about the system?

WISBuy

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What challenges do you experience?

WISBuy

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What improvements would you like to see?

WISBuy

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Thank You!