### BACKGROUND

**Manual Revisions and Maintenance**

The policies and procedures set forth in this manual are subject to revisions reflecting changes in accounting system operation, State law, and administrative action. The director of the State Controller’s Office (SCO) will authorize all revisions to policies discussed in the manual. The SCO will transmit them to state agency Financial Managers, and other agency fiscal staff.

Any questions or suggestions regarding the content of this manual, or inquiries relating to accounting issues should be emailed to the Wisconsin Accounting Manual Subject Matter Experts listed in Section 01-03.

<table>
<thead>
<tr>
<th>Section</th>
<th>INTRODUCTION</th>
<th>Effective Date</th>
<th>Revision Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Manual Maintenance</td>
<td>7/1/2015</td>
<td>3/31/2015</td>
</tr>
<tr>
<td>04</td>
<td>Intro-4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>