



Section	15	FISCAL YEAR SUPPLEMENTS	Effective Date	9/1/2015
Sub-section	05	FY 2016: FINAL WiSMART Processing Schedule	Revision Date	9/1/2015
SAM Ref	n/a			

BACKGROUND

The WiSMART Accounting System is being replaced with our new ERP System - STAR. At the end of September, agencies must discontinue using WiSMART for transactions. This provides the final WiSMART transaction processing schedule.

PROCEDURES

Wednesday, September 23rd

Last day to reference a PO in WiSMART. The PO Conversion File will be run at the end of the day. Note: agencies may still make payments after this date, but will need to do one of the following in STAR to reflect any PO modifications:

- 1) Cancel the converted PO and create a new requisition.
- 2) Create a PO Change Order on the converted PO and insert Ad-Hoc Approvers to Complete Threshold and Central Purchasing Approval.

Monday, September 28th

- Last WiSMART expenditure and charge transactions imported into the Federal Cash Management System (FCM).
- Last date that WiSMART EFT’s can be scheduled.

Tuesday, September 29th

- Last Federal draw request for expenditures imported to FCM. Last JV’s recorded from FCM.
- Last date that WiSMART checks can be scheduled.
- Last date that PV’s/SB’s/JV’s/JR’s can be accepted.

Wednesday, September 30th

- Last WiSMART revenue transactions imported into FCM.
- Last cash receipts posted to WiSMART from FCM
- Last cash receipts must be posted by 2pm for any payment received on the 30th.
- Last MW transactions.
- Last TL Transactions.