

State Controller's Office – Shared E-mail Address

Accounting Services

• 1099 Forms, enterprise	DOASCO1099@wisconsin.gov
• Annual Appropriation Certifications • Budget Load • Fiscal Year-End • General Accounting related, other • Interunit Journals • Policy & Procedure Questions within STAR Modules: • (Accounts Payable (AP), Expense (EX), General Ledger (GL) and Commitment Control (KK) as Subject Matter Experts)	DOADEBFSCOAccountingServices@wisconsin.gov
• Specialized ACH and Check writing Jobs, Other Disbursement Activity including On-Demand Check Payments	DOASCOSPECIALIZEDDISBURSEMENTS@wisconsin.gov

Audit Services

• General SCO Audit Services mailbox for agency submissions (e.g., Prompt Payment Interest Forms, Appropriation Overdraft Certifications, SEFA Submissions, etc.) and general questions.	DOADEBFAuditServices@wisconsin.gov
• General mailbox for state single audit guideline questions or submissions for updates from agencies.	DOASSAGGeneral@wisconsin.gov

Business Partner Services

• Supplier questions about payments, • Supplier additions/maintenance questions, support dashboard help, • e-Supplier questions • Customer additions/maintenance questions, support dashboard help	WIVendors@wisconsin.gov
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Capital Accounting Services

• Capital Accounting Mailbox for Agency questions and requests related to Capital project under BU 867BC. • New Capital project setup • Capital project budget adjustments • Focus on Energy Rebate check process • Direct charges • Project Manager change requests • Capital project closings	DOASCOPROJECTBUDGET@wisconsin.gov
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Cash Management

• Questions on the daily inflows/outflows of the state's general bank account.	doacashdesk@doa.state.wi.us
• Deposits that need to be completed • Agencies to notify SCO cash management about any wires and/or ACHs they are anticipating receiving	DOACashReceipts@wisconsin.gov
• Inquiries regarding pledged securities held by the state. (This is used by outside entities)	TrustDeposits@wisconsin.gov
• Correspondence regarding fines, forfeitures, assessments, surcharges and court fees. (This is used by outside entities).	DOAMunicipals@wisconsin.gov
• Agencies use to submit check stop pay reissues, check copies or the reissue of checks from the cancel draft system.	DOAStopPay@wisconsin.gov

Financial Reporting Services

• Agency annual GAAP submissions.	doadebfgaap@wisconsin.gov
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Payroll Services

• Agency Payroll & Finance staff questions and clarifications related to: • Task reporting corrections in HCM, • Mass updates to Task Reporting information in HCM, • Overdrawn Leave • A/R Invoice repayments, • Payroll payments that need to be reversed or reprinted in HCM, HCM Earnings Code questions, • Earnings taxability questions. • Requests to process anything in the HCM system should be submitted via Payroll or Time & Labor JIRA, not via email. • Employee and former employee payroll-related questions should be made directly to their agency's payroll staff.	DOACentralPayroll@wisconsin.gov
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Treasury Services

• Communicating with the Local Government Investment Pool participants	LGIP@wisconsin.gov
• Communicating with agencies we perform central federal draws for. • Used to assist with STAR accounts receivable and billing questions along with accounts receivable reporting.	DOACentralFederalDraw@wisconsin.gov
• Establishing new bank accounts • Setting up online receipting applications • Managing paper lockboxes • Requesting new banking services • Questions dealing with credit card receipting. • Requesting access and resetting passwords for SinglePoint, US Bank ePayment/eBill application, and Deluxe retail lockbox operations.	DOATreasury@wisconsin.gov