

STATE CONTROLLER'S OFFICE - BULLETIN 12-18-2025

Wisconsin Department of Administration – Division of Executive Budget and Finance

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Check Payment Dates and ACH Settlement Dates During the Holidays

Since the banks are open on December 24th (Christmas Eve) and December 31st (New Year's Eve), STAR processing will occur on those days.

The SCO will process STAR and Specialized Disbursement <u>ACH payments</u> for settlement on Christmas Eve and New Year's Eve. However, because there will not be sufficient staff at the agencies to handle checks on those days, <u>STAR-AP check payments</u> will be dated the prior business day and <u>specialized disbursement check payments</u> will be dated the next business day.

The schedule below shows the check date and ACH settlement date for STAR AP voucher transactions with a Scheduled Due Date between December 22nd and January 2nd.

			State of WI Legal Holiday				
DEC			Week	end			
	SUN	MON	TUE	WED	THU	FRI	SAT
	21	22	23	24	25	26	27
	28	29	30	31			

			State of WI Legal Holiday				
JAN			Week	end			
	SUN	MON	TUE	WED	THU	FRI	SAT
					1	2	3
	4	5	6	7	8	9	10

STAR Scheduled Due Date*	Check Date	ACH Settlement Date
12/22/2025	12/22/2025	12/22/2025
12/23/2025	12/23/2025	12/23/2025
12/24/2025	12/23/2025	12/24/2025
12/26/2025	12/26/2025	12/26/2025
12/29/2025	12/29/2025	12/29/2025
12/30/2025	12/30/2025	12/30/2025
12/31/2025	12/30/2025	12/31/2025
1/2/2026	1/2/2026	1/2/2026

^{*} Please note that check vouchers must be posted in STAR no later than 6:30 am on the Check Date or the date of the check will be at least one business day later than that shown. ACH vouchers must be posted no later than 6:30 am one business day <u>prior</u> to the Scheduled Due Date, or the ACH settlement date will be at least one business day later than that shown.