



## STATE CONTROLLER'S OFFICE – BULLETIN 09-19-2016

Wisconsin Department of Administration – Division of Executive Budget and Finance

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#### **Payroll Journal Processing for Pay Periods 16 - 20**

Due to numerous chart field coding challenges with the payroll journals for pay period 15, the SCO has only recently begun to process the payroll journals for pay periods 16 – 20. In order to process these through to the Actuals Ledger as quickly as possible, the SCO will only be correcting critical appropriation errors, so that the payroll journals may be posted. Agencies will be responsible for correcting other chart field errors once the entries have been processed.

If you are contacted by the SCO about a critical chart field issue in payrolls 16-20, it is essential that you respond quickly. Otherwise, the SCO will post the entries to a clearing appropriation, and your agency will need to allocate the costs to a budget appropriation.