



Submitting Correcting Entries for the WiSMART GL Conversion

Only a few agencies have submitted any WiSMART GL conversion corrections to the SCO. **Please submit the GL conversion corrections by April 15th. If your agency does not require that adjustments be made to the balances converted from the WiSMART accounting system, an email indicating that should be sent by that date in lieu of adjusting entries.** In a prior bulletin a March due date was set for this task; however, given the small number of responses we are setting this second date and clarifying that we would like positive confirmation that no adjustments are needed where applicable.

Additional information about downloading the journal upload worksheet has been added to [Wisconsin Accounting Manual Section 15-09](#) (see procedures on page 3). The journal upload worksheets or confirmations should be submitted to Derik Bingner in the SCO. In addition to a journal spreadsheet, agencies should create a text file from that spreadsheet and send that as well.

Some minor changes were also made to that section of the accounting manual to request text files in addition to the Excel spreadsheet file.

Please note that this task is the first of several that will be required as part of the general ledger/module reconciliations and adjustment process, which will help agencies prepare for the FY 2016 closing. More information about the rest of that process will be forthcoming from the SCO in April.