



STATE CONTROLLER'S OFFICE – BULLETIN 04-05-2017

Wisconsin Department of Administration – Division of Executive Budget and Finance

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March Month End Closing

The General Ledger and Project Costing modules will be closed on Friday, April 7th. The extended closing this month is to assist with the March 31st month-end checklist.

The State Controller's Office has compiled a listing of the journals that have not been posted using WI_GL_JRNL_NOT_POSTED query. Please review the spreadsheet of your outstanding journals before the March closing on April 7th. Outstanding GL journal transactions should be processed or deleted.

We have also compiled a listing of vouchers that were not posted in the AP module by March month end closing. Please review the spreadsheet of your outstanding vouchers. There are two tabs in the spreadsheet. The 1st tab indicates recycled vouchers and the 2nd tab indicates vouchers that were outstanding at March close that have not been posted yet.

These spreadsheets can be found on the State Controller's Office FY2017 Closing Page (see link below).

<http://doa.wi.gov/Divisions/Budget-and-Finance/DEBF-Information-for-State-Agencies/FY-2017-Closing/>