



STATE CONTROLLER'S OFFICE – BULLETIN 01-27-2016

Wisconsin Department of Administration – Division of Executive Budget and Finance

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1099 Printing and Mailing

DOA has begun the process to print and mail the 1099-Misc and 1099-G forms produced through STAR. The SCO is utilizing an extensive review process and is receiving close support from Accenture to ensure that the forms are accurate. The bulk of the forms will be printed and mailed between Wednesday, January 25th and Friday, January 27th - there could be some forms mailing as late as Saturday, January 28th. The deadline for mailing is Monday, February 1st because the regular deadline of January 31st falls on a weekend.

PP01 and PP02 WRS AP Voucher Payments Settled Early

PP01 and PP02 WRS AP Vouchers were loaded with the incorrect pay terms of 23M (23rd day of current month). Therefore, any WRS AP voucher that posted without errors was paid on January 22nd and January 25th, which was a month in advance. We have updated the supplier to the correct pay terms of WRS (23rd day of next month). Therefore, this should be corrected for PP03.

This impacted the vouchers that were posted without any errors. If your agency has errors in the PP01 or PP02 WRS AP vouchers, please update the pay terms to WRS when correcting the voucher.