

STATE CONTROLLER'S OFFICE - BULLETIN 12-30-2024

Wisconsin Department of Administration – Division of Executive Budget and Finance

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Check Payment Dates and ACH Settlement Dates During the Holidays

Since the banks are open on December 24th (Christmas Eve) and December 31st (New Year's Eve), STAR processing will occur on those days.

On Christmas Eve, SCO processed STAR <u>ACH payments</u> and <u>STAR check payments</u> for settlement on Christmas Eve. However, because there was not sufficient staff to handle checks on Christmas Eve, <u>specialized</u> <u>disbursement check payments</u> were dated the next business day.

On New Year's Eve, SCO will process STAR <u>ACH payments</u> for settlement on New Year's Eve. However, because there will not be sufficient staff to handle checks on New Year's Eve, <u>STAR check payments</u> will be dated the prior business day and <u>specialized disbursement check payments</u> will be dated the next business day.

The schedule below shows the check date and ACH settlement date for STAR AP voucher transactions with a Scheduled Due Date between December 19th and January 2nd.

STAR Scheduled Due Date*	Check Date	ACH Settlement Date
12/19/2024	12/19/2024	12/19/2024
12/20/2024	12/20/2024	12/20/2024
12/23/2024	12/23/2024	12/23/2024
12/24/2024	12/24/2024	12/24/2024
12/26/2024	12/26/2024	12/26/2024
12/27/2024	12/27/2024	12/27/2024
12/30/2024	12/30/2024	12/30/2024
12/31/2024	12/30/2024	12/31/2024
1/2/2025	1/2/2025	1/2/2025

^{*} Please note that check vouchers must be posted in STAR no later than 6:30 am on the Check Date or the date of the check will be at least one business day later than that shown. ACH vouchers must be posted no later than 6:30 am one business day <u>prior</u> to the Scheduled Due Date, or the ACH settlement date will be at least one business day later than that shown.