



BULLETIN 03-16-2021

Check Payment and ACH Settlement Dates during STAR Finance System Upgrade

The STAR Finance System will be unavailable beginning on Friday, March 19th at 5:00 PM until approximately 6:00 AM on Monday, March 22nd for the STAR PUM 37 Upgrade.

As a precautionary measure, the SCO will process all STAR payments on Friday, March 19th for Friday 3/19 and Monday 3/22. STAR checks will be held at the print center until their Scheduled Due Date. The paper check sorting/ mailing process will then happen as normal. ACH payments will settle with the bank on their scheduled due dates.

Specialized Disbursement Payments will process as normal during the STAR upgrade.

The schedule below shows the check date and ACH settlement date for STAR AP voucher transactions with Scheduled Due Dates between March 19th and March 22nd.

Calendar Date	Process	SCO use: Scheduled due date
03/19/2021 AM	Normal Friday 03/19 pay cycles	03/19/2021 (checks, LGIP, Netting) 03/22/2021 (ACH) 03/19/2021 (On-Demand)
03/19/2021 PM	Simulate Monday 03/22 pay cycles	03/22/2021 (checks, LGIP, Netting) 03/23/2021 (ACH)

***Please note that vouchers must be approved and posted in STAR no later than 12:00 noon on Friday, March 19th or the payment may not be made until Tuesday 03/23 for Checks or Wednesday 03/24 for ACH.**

If the STAR system is available at 6:00 AM on Monday, March 22nd, SCO will run all pay cycles as normal. This process will pick up any additional payments that are ready to be paid.

If you have any questions or concerns regarding the above payment schedule, please contact Karolyn Cassidy by email at karolyn.cassidy@wisconsin.gov.