



## STATE CONTROLLER'S OFFICE – BULLETIN 03-15-2019

Wisconsin Department of Administration – Division of Executive Budget and Finance

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#### **Check Payment and ACH Settlement Dates during STAR Finance System Outage**

Since the banks are open during the STAR Finance System Outage, payment processing in STAR Finance will occur as follows in order to adhere to State of WI payment terms.

The SCO will process all STAR payments on Thursday March 21<sup>st</sup> for Thursday 3/21, Friday 3/22 and Monday 3/25. STAR checks will be held at the print center until their Scheduled Due Date. The paper check sorting/ mailing process will then happen as normal. ACH payments will settle with the bank on their scheduled due dates. The On-Demand pay cycle will not be run on Friday, March 22<sup>nd</sup>.

Specialized Disbursement Payments will process as normal during the STAR outage.

The schedule below shows the check date and ACH settlement date for STAR AP voucher transactions with Scheduled Due Dates between March 21<sup>st</sup> and March 25<sup>th</sup>.

Calendar Date	Process	SCO use: Scheduled due date
03/21/2019 AM	Normal Thursday 03/21 pay cycles	03/21/2019 (checks, LGIP, Netting) 03/22/2019 (ACH) 03/21/019 (On-Demand)
03/21/2019 PM (1 <sup>st</sup> )	Simulate Friday 03/22 pay cycles	03/22/2019 (checks, LGIP, Netting) 03/25/2019 (ACH)
03/21/2019 PM (2 <sup>nd</sup> )	Simulate Monday 03/25 pay cycles	03/25/2019 (checks, LGIP, Netting) 03/26/2019 (ACH)

**\*Please note that vouchers must be posted in STAR no later than 12:00 noon on Thursday, March 21<sup>st</sup> or the payment will not be made until Tuesday 03/26 for Checks or Wednesday 03/27 for ACH.**

If you have any questions or concerns regarding the above payment schedule, please contact Karolyn Cassidy by email at [karolyn.cassidy@wisconsin.gov](mailto:karolyn.cassidy@wisconsin.gov) or call (608) 266-1320.