



STATE CONTROLLER'S OFFICE – BULLETIN 02-15-2019

Wisconsin Department of Administration – Division of Executive Budget and Finance

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ACH Payments to Alliant Energy

Recently, numerous ACH Payments to Alliant Energy Supplier ID 0000038881 have been refused by the supplier. They have been unable to allocate the funds to the proper accounts. To minimize confusion, please follow the standard formatting conventions outlined below. Also note **Alliant Energy has authorized ACH payments for Alliant Energy utility bills (gas and electric energy service) ONLY.** Invoices for other types of Alliant services SHOULD NOT be paid via ACH.

Bill from Alliant:

Alliant Energy
Summary of your current charges

Account Name: WISCONSIN
Next Meter Reading: Feb 14, 2019 - Feb 19, 2019
Service Address:

Account Number	46095XXXX
Bill Date	Jan 16, 2019
Previous Balance	\$1,215.49
Payment Received	\$1,215.49 CR
Balance Forward	\$0.00
Current Charges	\$853.66

Amount Due on Feb 5, 2019
\$853.66

STAR Voucher:

Related Documents | Invoice Information | **Payments** | Voucher Attributes | Error Summary

Business Unit 00000 Invoice No ACT 46095XXXX JAN19
 Voucher ID 00000000 Invoice Date 01/16/2019
 Voucher Style Regular Voucher
 Total Amount 853.66 Pay Terms 00 Due Now Schedule Payments
 Supplier Name Alliant Energy Wp & L

Payment 1
 Remit to 0000038881 Gross Amount 853.66 USD Scheduled Due 01/24/2019
 Location MAIN Discount 0.00 USD Net Due 01/16/2019
 Address 2 Accounting Date
 Wisconsin Power & Light Co
 PO Box 3062
 Cedar Rapids, IA 52406-3062

Payment Options
 Bank Pay Group Netting Not Applicable Supplier Bank Messages
 Account Handling Centrally Mailed L/C ID Layout
 Method ACH ACH Hold Reason Hold Payment
 Message ACT 46095XXXX JAN19 Actions Separate Payment



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The invoice number must begin with ACT, followed by the account number, then the month the services were provided. In the example above, the bill date was January 16th 2019, therefore JAN19 was used to indicate service dates.

1. The final invoice number format is therefore: ACT 46095XXXXX JAN19
2. The same invoice number should also be used in the Payment Message field.
3. Finally, the voucher MUST be flagged as a Separate Payment. Alliant's system is not capable of allocating consolidated payments received from the State to individual agency accounts.

If you have any questions or concerns regarding these procedures, please contact Eric Wittwer at eric.wittwer@wisconsin.gov.