

Alliant Energy ACH Payment Quick Reference

State Controller's Office

ALLIANT ENERGY

Quick Reference

Summary

The State of Wisconsin will begin paying Alliant Energy via ACH in an effort to minimize account application errors and overall time committed to these accounts. The following will need to be used to make payments via ACH:

Supplier ID: 0000038881

Location ID: MAIN

Address ID: 2

Note: Alliant Energy has authorized ACH payments for unitality bills (gas and electric energy service) ONLY. Invoices for other types of Alliant services SHOULD NOT be paid via ACH.

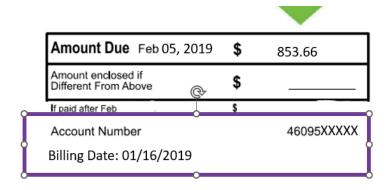
Definitions

Example of how an Alliant Entergy Account Number may be presented on an invoice.

Bill from Alliant:



Please return this portion with your payment.



WISCONSIN

PO BOX MADISON WI ALLIANT ENERGY/WPL PO BOX 3062 CEDAR RAPIDS IA 52406-3062



Alliant Energy ACH Payment Quick Reference

State Controller's Office

Procedures/Steps

STAR Voucher Entry:

Invoice Information tab

Enter the following Supplier Information:

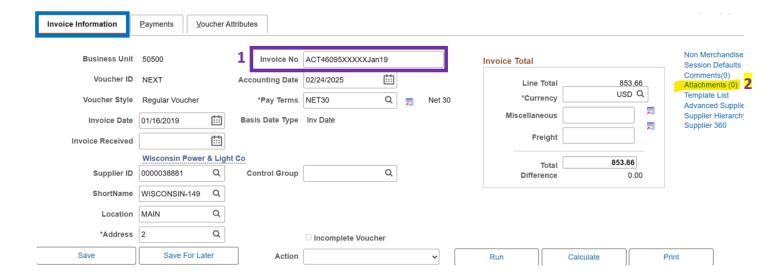
Supplier ID: 0000038881

Location ID: MAIN Address ID: 2

1. Enter the Alliant Energy Account Number as the Invoice Number on the voucher.

You should include the Alliant Energy account number that you want the payment to post to. The invoice number must begin with ACT, followed by the account number, then the month the services were provided. In the example above, the bill date was January 16th, 2019, therefore JAN19 was used to indicate service dates.

- The final invoice number format is therefore: ACT 46095XXXXX JAN19
- 2. Please ATTACH a copy of the invoice to the voucher.



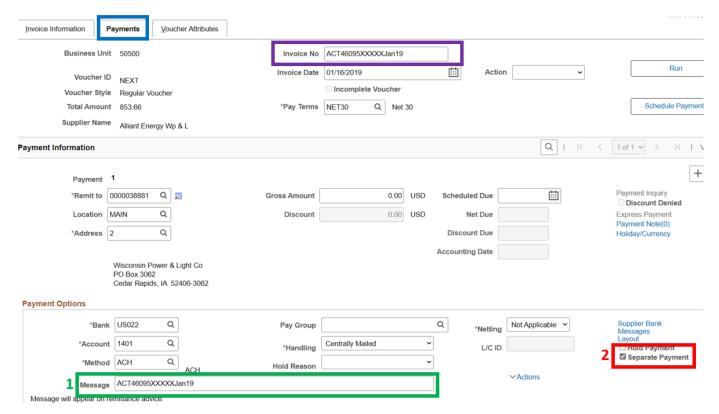


Alliant Energy ACH Payment Quick Reference

State Controller's Office

Payment Tab

- 1. Enter the same "Invoice number" in the Payment Message field.
- 2. Verify the Separate Payment box has been checked (it should default as checked)



All other aspects of voucher entry would be the same as normal.