



# ALLIANT ENERGY

## Quick Reference

### Summary

The State of Wisconsin will begin paying Alliant Energy via ACH in an effort to minimize account application errors and overall time committed to these accounts. The following will need to be used to make payments via ACH:

Supplier ID: **0000038881**

Location ID: **MAIN**

Address ID: **2**


Note: Alliant Energy has authorized ACH payments for utility bills (gas and electric energy service) ONLY. Invoices for other types of Alliant services SHOULD NOT be paid via ACH.

### Definitions

Example of how an Alliant Energy Account Number may be presented on an invoice.

#### Bill from Alliant:

Please return this portion with your payment.



PO Box 351  
Cedar Rapids, IA 52406 - 0351

<b>Amount Due</b>	Feb 05, 2019	\$	853.66
Amount enclosed if Different From Above		\$	_____
If paid after Feb		\$	_____

Account Number 46095XXXXX

Billing Date: 01/16/2019

WISCONSIN  
PO BOX  
MADISON WI

ALLIANT ENERGY/WPL  
PO BOX 3062  
CEDAR RAPIDS IA 52406-3062



# Alliant Energy ACH Payment Quick Reference

State Controller's Office

## Procedures/Steps

STAR Voucher Entry:

### Invoice Information tab

Enter the following Supplier Information:

Supplier ID: **0000038881**

Location ID: **MAIN**

Address ID: **2**

1. Enter the Alliant Energy Account Number as the **Invoice Number** on the voucher.  
You should include the Alliant Energy account number that you want the payment to post to. The invoice number must begin with ACT, followed by the account number, then the month the services were provided. In the example above, the bill date was January 16<sup>th</sup>, 2019, therefore JAN19 was used to indicate service dates.
  - The final invoice number format is therefore: ACT 46095XXXXX JAN19
2. Please **ATTACH** a copy of the invoice to the voucher.

Invoice Information		Payments	Voucher Attributes
Business Unit	50500	<b>1</b> Invoice No <b>ACT46095XXXXXJan19</b>	
Voucher ID	NEXT	Accounting Date	02/24/2025
Voucher Style	Regular Voucher	*Pay Terms	NET30
Invoice Date	01/16/2019	Basis Date Type	Inv Date
Invoice Received			
Wisconsin Power & Light Co			
Supplier ID	0000038881	Control Group	
ShortName	WISCONSIN-149		
Location	MAIN		
*Address	2		
Save		Save For Later	
Action		Run Calculate Print	

**Invoice Total**

Line Total	853.66
*Currency	USD
Miscellaneous	
Freight	
Total	853.66
Difference	0.00

Non Merchandise  
Session Defaults  
Comments(0)  
**Attachments (0)**  
Template List  
Advanced Supplie  
Supplier Hierarchy  
Supplier 360



## Alliant Energy ACH Payment Quick Reference

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### Payment Tab

1. Enter the same "Invoice number" in the **Payment Message field**.
2. Verify the **Separate Payment** box has been checked (it should default as checked)

Invoice Information	Payments	Voucher Attributes
Business Unit: 50500	Invoice No: ACT46095XXXXJan19	
Voucher ID: NEXT	Invoice Date: 01/16/2019	Action: [Dropdown]
Voucher Style: Regular Voucher	<input type="checkbox"/> Incomplete Voucher	<a href="#">Run</a>
Total Amount: 853.66	*Pay Terms: NET30	<a href="#">Schedule Payment</a>
Supplier Name: Alliant Energy Wp & L		

Payment Information			
Payment 1	*Remit to: 0000038881	Gross Amount: 0.00 USD	Scheduled Due: [Calendar]
	Location: MAIN	Discount: 0.00 USD	Net Due: [Field]
	*Address: 2		Discount Due: [Field]
			Accounting Date: [Field]
Wisconsin Power & Light Co PO Box 3062 Cedar Rapids, IA 52406-3062			

Payment Options			
*Bank: US022	Pay Group: [Field]	*Netting: Not Applicable	<a href="#">Supplier Bank Messages Layout</a> <b>2</b> <input checked="" type="checkbox"/> Hold Payment <input checked="" type="checkbox"/> Separate Payment
*Account: 1401	*Handling: Centrally Mailed	L/C ID: [Field]	
*Method: ACH	Hold Reason: [Field]		
<b>1</b> Message: ACT46095XXXXJan19			

Message will appear on remittance advice.

All other aspects of voucher entry would be the same as normal.