

AGENCY REPORT INVENTORY

Report ID	Report Name	Description	Frequency	Functional Group
A10B	Detail Listing of Obligations vs. Budget	This report is a detail listing of obligations against the expense budget.	Monthly Close, Preliminary	Budget
A40A	Detail Listing of Encumbrances vs. Expenses by Accounting Distribution	This report is a detail listing of encumbrances vs. expenses by accounting distribution.	Monthly Close, Preliminary	Budget
A601	Detail Transaction Listing	This report provides a detailed listing of transactions processed within a specified time frame. The report is generated in three parts; appropriation transactions, budget transactions, and accounting detail.	Daily, Preliminary, Monthly Close	General Accounting
A61A	Trial Balance by Accounting Distribution	This report shows the accounting trial balance at the detail level by fund.	Monthly Close, Preliminary	General Accounting
A61B	Trial Balance by Accounting Distribution	This report shows the accounting trial balance at the detail level by agency.	Monthly Close, Preliminary	General Accounting
A612	Statement of Budget Activity and Account Balances	This report provides a transaction level analysis of budget authority and remaining balances.	Monthly Close, Preliminary	General Accounting
A613B	Summary Trial Balance by Accounting Distribution - Within Fund	This report is a summary trial balance by fund, account type, agency, appropriation, organization, activity, balance sheet account, and object/revenue source.	Monthly Close	General Accounting
A614	Summary Trial Balance by Fund	This report is a summary trial balance by fund, account type, balance sheet account, and object/revenue source.	Monthly Close, Preliminary	General Accounting

A616	Bank Account Transaction Listing	This report produces a listing of all transactions affecting bank account balances within a specified time period.	Daily	General Accounting
A640	Purchase Order Activity Detail Listing by PO	This report shows the contents of the Open Purchase Order Ledger by agency.	Daily, Preliminary, Monthly Close	Purchasing
A643	Scheduled Purchase Order Report	This report lists all scheduled purchase order records within a specified time period.	Daily	Purchasing
A644	Purchase Order Register	This report lists all purchase orders printed by the latest automated vendor purchase order print run.	Daily	Purchasing
A650	Payment Vouchers Activity Detail listing by Voucher	This report shows the contents of the Open Payment Voucher Ledger.	Monthly Close, Preliminary	Disbursement
A651	Aged Open Payment Vouchers by Vendor and Payment Voucher	This report shows open payment vouchers by vendor and payment voucher and indicates how long it has been since the payment voucher was entered into the system.	Monthly Close	Disbursement
A655	Scheduled Payment Turnaround Report	This report is part of the automated disbursement cycle; it shows outstanding payment vouchers that are not on hold whose scheduled payment date, fund, and bank account satisfy the requested parameters.	Daily	Disbursement
A656	Unscheduled Payment Turnaround Report	This report shows all outstanding payment vouchers that are on hold and those whose scheduled payment date, and bank account do not satisfy the requested parameters.	Daily	Disbursement

A657	Voucher Payment Check Register	This report shows voucher paid by the automated disbursements cycle, as well as manual warrants, amounts paid, and check numbers used.	Daily	Disbursement
A658	Discounts Taken/Lost Report	This report lists the discount amounts taken during the most recent cash disbursement run and also discounts that could not be taken because the number of days condition was not met.	Daily	Disbursement
A68A	Cash Disbursement Register	This report lists cash disbursements for a given period within fund, cash account and bank account.	Daily, Preliminary, Monthly Close	Disbursement
A690	Cash Receipt Register	This report lists cash receipts for a specified period by bank account code, transaction ID, date of record, fund, and cash account.	Daily	Revenue
A69A	Cash Receipt Register	This report lists cash receipts for a specified period by agency.	Daily	Revenue
AD37110 A	GAAP Translation Report	This report lists all transactions that have statutory funds that did not have a match on the GAAP conversion table.	Annual	General Accounting
AD37111	Project Expenditure Summary Report	This report shows summary expenditures for all projects.	Monthly Close, Preliminary	Projects
AD3711A	Project Summary Report by Agency and Project	This report shows budget, expenditure, encumbered, and unencumbered amounts for projects listed on the PRBL table by Agency and Project.	Monthly Close	Projects

AD3711B	Project Summary Report by Agency and Government Wide Project Number	This report shows budget, expenditure, encumbered, and unencumbered amounts for projects listed on the PRBL table by Agency and Government Wide Project Number.	Monthly Close	Projects
AD37112	Project Transactions Detail Accounting Report	This report shows all project transactions on a detail level.	Monthly Close, Preliminary	Projects
AD3712A	Project Transactions Detail Accounting Report by Agency and Government Wide Project Number	This report shows all project transactions on a detail level by Agency and Government Wide Project Number.	Monthly Close	Projects
AD3712B	Project Transactions Detail Accounting Report by Agency and Project	This report shows all project transactions on a detail level by Agency and Project Number.	Monthly Close	Projects
AD37117	Financial Status Report - Summary	This report summarizes expenditures and encumbrances to the expense budget level chosen for an agency.	Monthly Close, Preliminary	Financial
AD37118	Financial Status Report - Encumbrance Balance	This report shows encumbrance balances at the object code level through the selected accounting period.	Monthly Close, Preliminary	Financial
AD37119	Financial Status Report - Expenditures Fiscal Year to Date	This report shows fiscal year to date expenditures at the object code level for the selected accounting period.	Quarterly	Financial
AD37120	Financial Status Report - Expenditures Current Month	This report shows current month expenditures at the object code level for the selected accounting period.	Monthly Close, Preliminary	Financial

AD37125	Detail Revenue Report	This report is a detailed listing of revenues by revenue source and sub-revenue source.	Monthly Close, Preliminary	Revenue
AD37129	Federal Aid Revenue Detail Report	This report shows a detailed listing of federal aid revenue transactions by revenue source and sub-revenue source for the selected accounting period.	Monthly Close	Grants
AD37130	Federal Aid Encumbrance Detail Report	This report shows a detailed listing of federal aid encumbrance transactions by object class, category, and type for the selected accounting period.	Monthly Close	Grants
AD37131	Federal Aid Expenditure Detail Report	This report shows a detailed listing of federal aid expenditure transactions by object class, category, and type for the selected accounting period.	Monthly Close	Grants
AD37132	Federal Aid Revenue Summary Report	This report summarizes all federal aid revenue transactions within a given accounting period.	Monthly Close	Grants
AD37134	Appropriation Table Detail Report - Ledger Driven	This report provides a detailed listing of all transactions on the appropriation table. These appropriation table values are created from the ledgers CLSBUD, CURRBD, CLSLED, and GENLED.	Monthly Close, Preliminary	Budget
AD37135	Appropriation Table Summary Report - Ledger Driven	This report is a summary of the appropriation table detail report - ledger driven.	Monthly Close, Preliminary	Budget

AD37143	Summary Trail Balance By Agency-Fund	This report is a summary trial balance report by agency, fund, appropriation unit, account type, balance sheet account, and object/revenue source. Listed at each summary line are beginning balances, total debits, total credits, and ending balances.	Monthly Close, Preliminary	General Accounting
AD37144	Summary Trial Balance By Fund-Agency	This report is a summary trial balance report by fund, agency, appropriation unit, account type, balance sheet account, and object/revenue source. Listed at each summary line are beginning balances, total debits, total credits, and ending balances.	Monthly Close, Preliminary	General Accounting
AD37148	Summary Trial Balance by Agency-Fund	This report is a summary trial balance report by Agency, Fund, Appropriation, Account Type, Balance Sheet Account, Object/Revenue source. Listed at each summary line are beginning balances, total debits, total credits, and ending balances.	Monthly Close	General Accounting
AD37155	Monthly Detail Expenditures Report	This report will show detail expenditures at the object code level for the selected accounting period. It also shows the balance forward (from the previous month) and the total Year-to-Date amount at the object level.	Monthly Close	Financial

AD37156	Financial Status Report-- Encumbrance Balance	This report provides the detail for the Financial Status Report -- Summary. The report will show encumbrance balances at the object code level through the selected accounting period.	Monthly Close	Financial
AD37159	Federal Aid FX Detail Report	This report lists all federal aid FX transactions on a detail level for the current fiscal year. Records are selected from the federal aid ledger with transaction types equal to FX.	Monthly Close	Grants
AD37168	Financial Status Report-- Summary	This report summarizes expenditures and encumbrances to the expense budget level chosen for an agency (i.e., Object Code, Class, Category, or Type) by accounting period.	Monthly Close	Financial
AD37169	Financial Summary Across Activities	This report summarizes expenditures and encumbrances to the expense budget level chosen for an agency (i.e., Object Code, Class, Category, or Type) across all activities for each appropriation unit by accounting period.	Monthly Close	Financial
AD37173	W-9 Vendor Filing Report	This report shows Detail information on all vendors.	Monthly Close	General Accounting
AD37202	1099 Verification Report	This report is to verify a vendor is not 1099 reportable. It includes PD, P1 and TL transactions.	Monthly Close	General Accounting

AD38050	Appropriation Allotment Line Inconsistency Report	This error report lists all appropriations where the appropriation units within the overall appropriation do not have the same state type, state source, appropriation alpha, E/R/U indicator, or GFS appropriation type.	Monthly Close, Annual	General Accounting
AD38052	Negative Appropriation Unit Balance Report	This report lists all appropriations that have negative balance amounts.	Monthly Close, Annual	Budget
AD38055-1	B2 System Download AP Creation Report	This report lists all appropriations that were created as a result of the Budget system load.	Annual	Budget
AD38055-2	WiSMART Appropriation Unit/B2 Allotment Line Inconsistency Report	This report lists all inconsistencies found between the Budget system and WiSMART during the Budget load.	Annual	Budget
AD38055-3	B2 System Download Error Report	This report lists all errors that occurred during the conversion of Budget system transactions into WiSMART transactions.	Annual	Budget
AD38063	Expenditures for 1099 Reporting	This report lists all 1099 expenditures for a given agency.	Adhoc	Budget
AD37161	Revenue Source Summary Report	This report is a summary of all Advanced Receivables Transactions for a range of dates specified by the user on LDAT.	Monthly Close	Accounts Receivable
AD37162	Past Due Receivable Detail Report	This report prints all receivables that are past due (by category).	Monthly Close	Accounts Receivable
AD37163	Summary Aging Report by Customer	This report prints past due receivables aging information by customer.	Monthly Close	Accounts Receivable
AR33	Summary Aging Report by Agency	This is a report of past due receivable aging information by agency.	Monthly Close	Accounts Receivable

AD37164	Customer Credit Balance Report	This report prints all customers with a credit balance, and a detailed list of transactions resulting in a credit.	Monthly Close	Accounts Receivable
AD37165	Collection Agency Detail Report	This report prints all receivables that have been referred to a collection agency.	Monthly Close	Accounts Receivable
AD37166	Receivable Write-Off Report	This report prints all Write-Off transactions for a range of accounting periods (specified by the user on LDAT). The user may also specify (on LDAT) a specific agency to process.	Monthly Close	Accounts Receivable
AR37	Collection Agency Performance Report	This is a report of all Collection Agencies, the amount of money assigned to and the amount collected by each agency.	Monthly Close	Accounts Receivable
B103	Detail Listing of the Current Expense Budget	This report is a detail listing of the actual obligations in the current fiscal year against the budgeted amount.	Monthly Close, Preliminary	Budget
B203	Detail Listing of the Current Revenue Budget	This report is a detail listing of the actual revenue recognized in the current fiscal year against the budgeted amount.	Monthly Close, Preliminary	Budget
E641	Aged Open Purchase Orders	This report lists all open purchase orders and how long it has been since the purchase order was entered into the system.	Daily, Preliminary, Monthly Close	Purchasing
E644	Purchase Order Register	This report lists all purchase orders that were printed on a given day.	Daily	Purchasing
F100	Balance Sheet	This report lists all balance sheet account balances by fund.	Monthly Close, Preliminary	Financial
F120	Statement of Revenue - Budgeted and Actual	This report lists budgeted and actual revenue for a given accounting period.	Monthly Close, Preliminary	Financial

F130	Statement of Expenditures and Encumbrances Compared with Appropriations	This report shows fund balance changes resulting from current year closings of prior year encumbrances, the modified appropriation amount, total expenditures, outstanding encumbrances, and unencumbered balance for each unit of appropriation.	Monthly Close, Preliminary	Financial
F140	Statement of Revenue and Expense	This report summarizes actual revenues, by revenue source, and actual expenditures, by object, for each fund.	Monthly Close, Preliminary	Revenue
G100	Federal Aid Expenditure, Encumbrance Summary Report	This report lists all encumbrance and expenditure transactions for a given accounting period.	Monthly Close, Preliminary	Grants
G110	Federal Aid Transactions Detail Accounting Report	This report shows the transaction detail for grants established in WiSMART	Monthly Close, Preliminary	Grants
T010	Appropriation Table Detail Report	This report provides a detailed listing of all transactions on the appropriation table.	Daily	Budget
T01A	Appropriation Table Summary	This report is a summary of the appropriation table.	Daily	Budget
TRVL2	Travel Advance Report	This report lists all employees having a current outstanding balance or travel advance activity for a given month.	Monthly Close	Travel