



## STATE CONTROLLER'S OFFICE – BULLETIN 07-27-2018

Wisconsin Department of Administration – Division of Executive Budget and Finance

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### **Supplier-Customer Maintenance**

A new webpage has been created for STAR Supplier and Customer maintenance, and may be found under the State Controller's Office, Accounting Services Section, Business Partner Services (Vendor-Supplier Maintenance) <https://doa.wi.gov/Pages/StateFinances/Business-Partner-Services.aspx> . It is a consolidation of information previously listed on the Vendor-Supplier Maintenance Page and the Customer Maintenance Page. The previous versions of the webpage have been deleted. This new page was developed in response to demand for greater information and training on maintaining Supplier and Customer data within STAR.

In addition, revised forms have been created and are located on the new webpage for immediate use. All previous versions are obsolete, and every effort should be made to utilize the new versions. These forms were created from agency feedback with a goal of greater functionality for end users. Forms should be filled out by the supplier/customer and returned to agency staff for review. Completed forms should then be submitted through the current SharePoint process to have STAR updated.

If you have any questions or concerns regarding the new forms or webpage, please contact Eric Wittwer at [eric.wittwer@wisconsin.gov](mailto:eric.wittwer@wisconsin.gov).