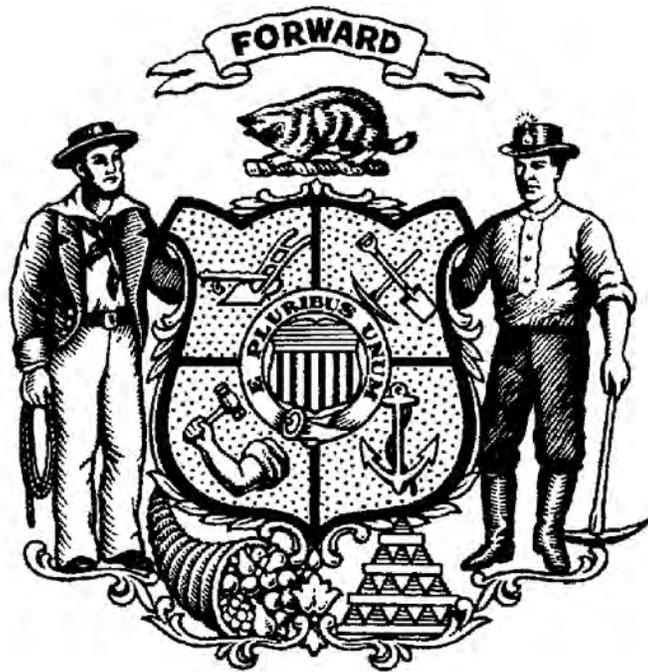


State of Wisconsin

Supreme Court



Court Budget Request

2023 – 2025 Biennium

October 7, 2022

Table of Contents

Description	93
Organization Chart	94
Court Total by Fund Source	95
Court Total by Program	96
Court Total by Decision Item (DIN)	100
General Purpose Revenue (GPR) - Earned	101
Program Revenue and Balances Statement	102
Segregated Revenue and Balances Statement	112
Decision Items	113

COURT DESCRIPTION

The Wisconsin Supreme Court, consisting of seven justices elected to ten-year terms, has original jurisdiction in certain cases of Statewide concern and, since August 1978, discretionary appellate jurisdiction on all other issues arising under Wisconsin law. The Court considers petitions to review decisions of the Court of Appeals, petitions to bypass the Court of Appeals and certifications from that Court. It is the highest tribunal for actions commenced in State Courts, except where a federal question allowing an appeal to the federal Court system is raised. It is the final authority on the State constitution. The State constitution provides that the Wisconsin Supreme Court has superintending and administrative authority over all Courts in the State. In addition, the Supreme Court has regulatory authority over all Wisconsin judges and lawyers, including monitoring and enforcing ethics rules when needed.

The Chief Justice is the administrative head of the State judicial system and exercises this authority both directly and through the Director of State Courts pursuant to rules adopted by the Supreme Court. The Wisconsin Supreme Court also prepares the budget for the entire Wisconsin Court System and monitors compliance with the budget approved by the legislature and governor.

The Wisconsin Court System Org Chart is located under Circuit Court Budget Submission.

		ANNUAL SUMMARY						BIENNIAL SUMMARY			
Source of Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	S	\$17,167,875	\$18,231,100	\$20,045,000	\$20,305,000	115.50	115.50	\$36,462,200	\$40,350,000	\$3,887,800	10.70%
Total		\$17,167,875	\$18,231,100	\$20,045,000	\$20,305,000	115.50	115.50	\$36,462,200	\$40,350,000	\$3,887,800	10.70%
PR	S	\$19,615,186	\$14,776,100	\$17,649,300	\$17,673,300	112.00	112.00	\$29,552,200	\$35,322,600	\$5,770,400	19.50%
Total		\$19,615,186	\$14,776,100	\$17,649,300	\$17,673,300	112.00	112.00	\$29,552,200	\$35,322,600	\$5,770,400	19.50%
PR Federal	S	\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.20%
Total		\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.20%
SEG	S	\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.80%
Total		\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.80%
Grand Total		\$37,835,384	\$34,617,000	\$39,031,500	\$39,315,500	234.10	234.10	\$69,234,000	\$78,347,000	\$9,113,000	13.20%

Source of Funds	Prior Year Total	ANNUAL SUMMARY					BIENNIAL SUMMARY			
		Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 Supreme Court proceedings										
Non Federal										
GPR	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
S	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
Total - Non Federal	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
S	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
PGM 01 Total	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
GPR	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
S	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
TOTAL 01	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%
S	\$5,786,920	\$6,212,400	\$6,179,700	\$6,179,700	38.50	38.50	\$12,424,800	\$12,359,400	(\$65,400)	-0.53%

		ANNUAL SUMMARY					BIENNIAL SUMMARY			
Source of Funds	Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
02 Director of State Courts and Law Library										
Non Federal										
GPR	\$11,380,955	\$12,018,700	\$13,865,300	\$14,125,300	77.00	77.00	\$24,037,400	\$27,990,600	\$3,953,200	16.45%
S	\$11,380,955	\$12,018,700	\$13,865,300	\$14,125,300	77.00	77.00	\$24,037,400	\$27,990,600	\$3,953,200	16.45%
PR	\$15,622,961	\$10,835,400	\$13,570,300	\$13,594,300	78.50	78.50	\$21,670,800	\$27,164,600	\$5,493,800	25.35%
S	\$15,622,961	\$10,835,400	\$13,570,300	\$13,594,300	78.50	78.50	\$21,670,800	\$27,164,600	\$5,493,800	25.35%
SEG	\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.83%
S	\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.83%
Total - Non Federal	\$27,183,161	\$23,456,800	\$27,768,100	\$28,052,100	157.10	157.10	\$46,913,600	\$55,820,200	\$8,906,600	18.99%
S	\$27,183,161	\$23,456,800	\$27,768,100	\$28,052,100	157.10	157.10	\$46,913,600	\$55,820,200	\$8,906,600	18.99%
Federal										
PR	\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.24%
S	\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.24%
Total - Federal	\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.24%
S	\$873,078	\$1,007,100	\$1,004,700	\$1,004,700	5.00	5.00	\$2,014,200	\$2,009,400	(\$4,800)	-0.24%

Source of Funds	Prior Year Total	ANNUAL SUMMARY					BIENNIAL SUMMARY			
		Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
02 Director of State Courts and Law Library										
PGM 02 Total	\$28,056,239	\$24,463,900	\$28,772,800	\$29,056,800	162.10	162.10	\$48,927,800	\$57,829,600	\$8,901,800	18.19%
GPR	\$11,380,955	\$12,018,700	\$13,865,300	\$14,125,300	77.00	77.00	\$24,037,400	\$27,990,600	\$3,953,200	16.45%
S	\$11,380,955	\$12,018,700	\$13,865,300	\$14,125,300	77.00	77.00	\$24,037,400	\$27,990,600	\$3,953,200	16.45%
PR	\$16,496,039	\$11,842,500	\$14,575,000	\$14,599,000	83.50	83.50	\$23,685,000	\$29,174,000	\$5,489,000	23.18%
S	\$16,496,039	\$11,842,500	\$14,575,000	\$14,599,000	83.50	83.50	\$23,685,000	\$29,174,000	\$5,489,000	23.18%
SEG	\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.83%
S	\$179,245	\$602,700	\$332,500	\$332,500	1.60	1.60	\$1,205,400	\$665,000	(\$540,400)	-44.83%
TOTAL 02	\$28,056,239	\$24,463,900	\$28,772,800	\$29,056,800	162.10	162.10	\$48,927,800	\$57,829,600	\$8,901,800	18.19%
S	\$28,056,239	\$24,463,900	\$28,772,800	\$29,056,800	162.10	162.10	\$48,927,800	\$57,829,600	\$8,901,800	18.19%

		ANNUAL SUMMARY					BIENNIAL SUMMARY			
Source of Funds	Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
03 Bar examiners and responsibility										
Non Federal										
PR	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
S	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
Total - Non Federal	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
S	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
PGM 03 Total	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
PR	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
S	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
TOTAL 03	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
S	\$3,992,225	\$3,940,700	\$4,079,000	\$4,079,000	33.50	33.50	\$7,881,400	\$8,158,000	\$276,600	3.51%
COURT TOTAL	\$37,835,384	\$34,617,000	\$39,031,500	\$39,315,500	234.10	234.10	\$69,234,000	\$78,347,000	\$9,113,000	13.16%

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$34,617,000	\$34,617,000	232.85	232.85
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$564,500	\$564,500	0.00	0.00
3010 Full Funding of Lease and Directed Moves Costs	(\$42,400)	(\$42,400)	0.00	0.00
6001 Central Services Support	\$79,600	\$103,600	1.25	1.25
6002 Judicial Education Events	\$13,300	\$13,300	0.00	0.00
6003 Cybersecurity Program	\$1,832,100	\$2,092,100	0.00	0.00
6004 PR and SEG Re-Estimates	\$1,967,400	\$1,967,400	0.00	0.00
TOTAL	\$39,031,500	\$39,315,500	234.10	234.10

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	01	Supreme Court proceedings
DATE		

Revenue	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Revenue	\$32,947	\$32,490	\$31,730	\$30,940
TOTAL	\$32,947	\$32,490	\$31,730	\$30,940

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	21	Gifts and grants

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$168,127	\$275,155	\$303,440	\$324,523
County Contracts	\$355,576	\$355,576	\$355,576	\$355,576
Gifts and Donations	\$2,000	\$2,000	\$2,000	\$2,000
Other Revenue	\$131,499	\$74,760	\$78,480	\$82,202
Total Revenue	\$657,202	\$707,491	\$739,496	\$764,301
Expenditures	\$382,047	\$404,051	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$623,600	\$623,600
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$10,800)	(\$10,800)
Compensation Reserve	\$0	\$0	\$5,100	\$15,600
Wisconsin Retirement System	\$0	\$0	\$20	\$40
Health Insurance Reserves	\$0	\$0	\$1,097	\$2,152
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$9,856	\$0
Spending Re-Estimate	\$0	\$0	(\$213,900)	(\$204,400)
Total Expenditures	\$382,047	\$404,051	\$414,973	\$426,192
Closing Balance	\$275,155	\$303,440	\$324,523	\$338,109

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	22	Materials and services

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$128,395	\$128,398	\$103,498	\$78,598
Sales of Publications	\$3	\$100	\$100	\$100
Total Revenue	\$128,398	\$128,498	\$103,598	\$78,698
Expenditures	\$0	\$25,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$60,300	\$60,300
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$500)	(\$500)
Spending Re-Estimate	\$0	\$0	(\$34,800)	(\$34,800)
Total Expenditures	\$0	\$25,000	\$25,000	\$25,000
Closing Balance	\$128,398	\$103,498	\$78,598	\$53,698

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	23	Municipal judge training

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$100,226	\$81,634	\$60,645	\$34,070
Assessments	\$161,660	\$162,640	\$162,640	\$162,640
Seminars	\$6,600	\$6,600	\$6,600	\$6,600
Total Revenue	\$268,486	\$250,874	\$229,885	\$203,310
Expenditures	\$186,852	\$190,229	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$191,400	\$191,400
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$500)	(\$500)
Compensation Reserve	\$0	\$0	\$2,300	\$7,000
Wisconsin Retirement System	\$0	\$0	\$7	\$14
Health Insurance Reserves	\$0	\$0	\$565	\$1,109
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$4,443	\$0
Spending Re-Estimate	\$0	\$0	(\$2,400)	(\$2,600)
Total Expenditures	\$186,852	\$190,229	\$195,815	\$196,423
Closing Balance	\$81,634	\$60,645	\$34,070	\$6,887

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	25	Court information systems

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$4,867,983	\$2,097,641	\$1,927,372	\$1,733,418
Court Automation Fee	\$3,368,885	\$3,398,510	\$3,428,135	\$3,457,760
Justice Information Surcharge	\$2,795,330	\$2,816,079	\$2,836,828	\$2,857,577
eFiling Fee	\$5,472,550	\$5,639,479	\$5,806,409	\$5,973,338
WCCA Subscriptions	\$352,113	\$361,253	\$370,392	\$379,532
Miscellaneous Revenue	\$5,974	\$2,400	\$2,400	\$2,400
Total Revenue	\$16,862,835	\$14,315,362	\$14,371,536	\$14,404,025
Expenditures	\$14,765,194	\$12,387,990	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$9,518,800	\$9,518,800
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$479,300	\$479,300
Compensation Reserve	\$0	\$0	\$134,900	\$410,100
Wisconsin Retirement System	\$0	\$0	\$812	\$1,624
Health Insurance Reserves	\$0	\$0	\$56,507	\$110,870
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$259,799	\$0
6004 PR and SEG Re-Estimates	\$0	\$0	\$2,188,000	\$2,188,000
Total Expenditures	\$14,765,194	\$12,387,990	\$12,638,118	\$12,708,694
Closing Balance	\$2,097,641	\$1,927,372	\$1,733,418	\$1,695,331

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	26	Central services

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
	\$266,081	\$271,400	\$354,227	\$385,557
Total Revenue	\$266,081	\$271,400	\$354,227	\$385,557
Expenditures	\$266,081	\$271,400	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$255,500	\$255,500
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$1,400)	(\$1,400)
6001 Central Services Support	\$0	\$0	\$86,700	\$114,300
Compensation Reserve	\$0	\$0	\$3,400	\$10,200
Wisconsin Retirement System	\$0	\$0	\$21	\$43
Health Insurance Reserves	\$0	\$0	\$3,524	\$6,914
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$6,482	\$0
Total Expenditures	\$266,081	\$271,400	\$354,227	\$385,557
Closing Balance	\$0	\$0	\$0	\$0

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	27	Library collections and services

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$136,728	\$194,298	\$230,800	\$227,268
Miscellaneous Revenue	\$70,862	\$73,202	\$75,868	\$78,534
Total Revenue	\$207,590	\$267,500	\$306,668	\$305,802
Expenditures	\$13,292	\$36,700	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$79,400	\$79,400
Total Expenditures	\$13,292	\$36,700	\$79,400	\$79,400
Closing Balance	\$194,298	\$230,800	\$227,268	\$226,402

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	30	Court interpreter training and certification

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$10,386	\$16,042	\$20,119	\$20,343
Miscellaneous Revenue	\$15,151	\$14,843	\$15,324	\$15,805
Total Revenue	\$25,537	\$30,885	\$35,443	\$36,148
Expenditures	\$9,495	\$10,766	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$45,100	\$45,100
Spending Re-Estimate	\$0	\$0	(\$30,000)	(\$30,000)
Total Expenditures	\$9,495	\$10,766	\$15,100	\$15,100
Closing Balance	\$16,042	\$20,119	\$20,343	\$21,048

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	41	Federal aid

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	(\$71,174)	\$52,930	\$52,930	\$43,026
Revenue	\$997,182	\$900,000	\$900,000	\$900,000
Total Revenue	\$926,008	\$952,930	\$952,930	\$943,026
Expenditures	\$873,078	\$900,000	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$1,007,100	\$1,007,100
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$2,400)	(\$2,400)
Compensation Reserve	\$0	\$0	\$7,600	\$23,000
Wisconsin Retirement System	\$0	\$0	\$29	\$58
Health Insurance Reserves	\$0	\$0	\$1,882	\$3,693
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$14,593	\$0
Spending Re-Estimate	\$0	\$0	(\$118,900)	(\$106,500)
Total Expenditures	\$873,078	\$900,000	\$909,904	\$924,951
Closing Balance	\$52,930	\$52,930	\$43,026	\$18,075

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	03	Bar examiners and responsibility
SUBPROGRAM		
NUMERIC APPROPRIATION	31	Board of bar examiners

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$696,234	\$640,311	\$426,711	\$391,855
	\$738,726	\$751,300	\$757,700	\$764,100
Total Revenue	\$1,434,960	\$1,391,611	\$1,184,411	\$1,155,955
Expenditures	\$794,649	\$964,900	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$734,600	\$734,600
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$23,900)	(\$23,900)
Compensation Reserve	\$0	\$0	\$8,900	\$27,200
Wisconsin Retirement System	\$0	\$0	\$51	\$101
Health Insurance Reserves	\$0	\$0	\$7,102	\$13,935
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$17,203	\$0
6004 PR and SEG Re-Estimates	\$0	\$0	\$48,600	\$48,600
Total Expenditures	\$794,649	\$964,900	\$792,556	\$800,536
Closing Balance	\$640,311	\$426,711	\$391,855	\$355,419

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	03	Bar examiners and responsibility
SUBPROGRAM		
NUMERIC APPROPRIATION	33	Office of lawyer regulation

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$2,035,346	\$1,966,800	\$1,591,100	\$1,313,800
Revenue	\$3,129,022	\$3,202,800	\$3,029,500	\$3,216,100
Total Revenue	\$5,164,368	\$5,169,600	\$4,620,600	\$4,529,900
Expenditures	\$3,197,576	\$3,578,500	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$3,206,100	\$3,206,100
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$113,600	\$113,600
Compensation Reserve	\$0	\$0	\$47,500	\$144,500
Wisconsin Retirement System	\$0	\$0	\$300	\$600
Health Insurance Reserves	\$0	\$0	\$29,800	\$58,400
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$91,600	\$0
Spending Re-Estimate	\$0	\$0	(\$182,100)	(\$153,200)
Total Expenditures	\$3,197,576	\$3,578,500	\$3,306,800	\$3,370,000
Closing Balance	\$1,966,792	\$1,591,100	\$1,313,800	\$1,159,900

	CODES	TITLES
DEPARTMENT	680	Supreme Court
PROGRAM	02	Director of State Courts and Law Library
SUBPROGRAM		
NUMERIC APPROPRIATION	62	Mediation fund
STATUTORY FUND	238	MEDIATION

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$246,279	\$68,243	\$75,798	\$76,207
Assessments	\$0	\$188,600	\$184,300	\$186,300
Revenue	\$1,209	\$1,000	\$1,000	\$1,000
Total Revenue	\$247,488	\$257,843	\$261,098	\$263,507
Expenditures	\$179,245	\$182,045	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$602,700	\$602,700
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$1,000)	(\$1,000)
Compensation Reserve	\$0	\$0	\$3,100	\$9,500
Wisconsin Retirement System	\$0	\$0	\$14	\$28
Health Insurance Reserves	\$0	\$0	\$2,227	\$4,369
27th Pay Period Reserve (FY24 only)	\$0	\$0	\$6,000	\$0
6004 PR and SEG Re-Estimates	\$0	\$0	(\$269,200)	(\$269,200)
Spending Adjustment	\$0	\$0	(\$158,950)	(\$157,570)
Total Expenditures	\$179,245	\$182,045	\$184,891	\$188,827
Closing Balance	\$68,243	\$75,798	\$76,207	\$74,680

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	2000	Adjusted Base Funding Level

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$19,541,200	\$19,541,200
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$421,000	\$421,000
05	Fringe Benefits	\$6,943,400	\$6,943,400
06	Supplies and Services	\$6,673,900	\$6,673,900
07	Permanent Property	\$1,037,500	\$1,037,500
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$34,617,000	\$34,617,000
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	232.85	232.85

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000 Adjusted Base Funding Level				
01	Supreme Court proceedings				
	01 General program operations	\$6,212,400	\$6,212,400	38.50	38.50
	Supreme Court proceedings Sub Total	\$6,212,400	\$6,212,400	38.50	38.50
02	Director of State Courts and Law Library				
	01 General program operations	\$12,018,700	\$12,018,700	77.00	77.00
	21 Gifts and grants	\$623,600	\$623,600	4.00	4.00
	22 Materials and services	\$60,300	\$60,300	0.00	0.00
	23 Municipal judge training	\$191,400	\$191,400	1.25	1.25
	24 Court commissioner training	\$61,300	\$61,300	0.50	0.50
	25 Court information systems	\$9,518,800	\$9,518,800	69.00	69.00
	26 Central services	\$255,500	\$255,500	2.50	2.50
	27 Library collections and servic	\$79,400	\$79,400	0.00	0.00
	30 Court interpreter training and certification	\$45,100	\$45,100	0.00	0.00
	41 Federal aid	\$1,007,100	\$1,007,100	5.00	5.00
	62 Mediation fund	\$602,700	\$602,700	1.60	1.60

	Director of State Courts and Law Library Sub Total	\$24,463,900	\$24,463,900	160.85	160.85
03	Bar examiners and responsibility				
	31 Board of bar examiners	\$734,600	\$734,600	6.00	6.00
	33 Office of lawyer regulation	\$3,206,100	\$3,206,100	27.50	27.50
	Bar examiners and responsibility Sub Total	\$3,940,700	\$3,940,700	33.50	33.50
	Adjusted Base Funding Level Sub Total	\$34,617,000	\$34,617,000	232.85	232.85
	Court Total	\$34,617,000	\$34,617,000	232.85	232.85

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level					
GPR	S	\$18,231,100	\$18,231,100	115.50	115.50
PR	S	\$14,776,100	\$14,776,100	110.75	110.75
PR Federal	S	\$1,007,100	\$1,007,100	5.00	5.00
SEG	S	\$602,700	\$602,700	1.60	1.60
Adjusted Base Funding Level Total		\$34,617,000	\$34,617,000	232.85	232.85
Court Total		\$34,617,000	\$34,617,000	232.85	232.85

This page intentionally left blank.

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$490,600	\$490,600
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$73,900	\$73,900
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$564,500	\$564,500
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003 Full Funding of Continuing Position Salaries and Fringe Benefits				
01	Supreme Court proceedings				
	01 General program operations	(\$32,700)	(\$32,700)	0.00	0.00
	Supreme Court proceedings Sub Total	(\$32,700)	(\$32,700)	0.00	0.00
02	Director of State Courts and Law Library				
	01 General program operations	\$43,600	\$43,600	0.00	0.00
	21 Gifts and grants	(\$10,800)	(\$10,800)	0.00	0.00
	23 Municipal judge training	(\$500)	(\$500)	0.00	0.00
	24 Court commissioner training	\$700	\$700	0.00	0.00
	25 Court information systems	\$479,300	\$479,300	0.00	0.00
	26 Central services	(\$1,400)	(\$1,400)	0.00	0.00
	41 Federal aid	(\$2,400)	(\$2,400)	0.00	0.00
	62 Mediation fund	(\$1,000)	(\$1,000)	0.00	0.00
	Director of State Courts and Law Library Sub Total	\$507,500	\$507,500	0.00	0.00
03	Bar examiners and responsibility				
	31 Board of bar examiners	(\$23,900)	(\$23,900)	0.00	0.00

	33 Office of lawyer regulation	\$113,600	\$113,600	0.00	0.00
	Bar examiners and responsibility Sub Total	\$89,700	\$89,700	0.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits Sub Total	\$564,500	\$564,500	0.00	0.00
	Court Total	\$564,500	\$564,500	0.00	0.00

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
3003 Full Funding of Continuing Position Salaries and Fringe Benefits					
GPR	S	\$10,900	\$10,900	0.00	0.00
PR	S	\$557,000	\$557,000	0.00	0.00
PR Federal	S	(\$2,400)	(\$2,400)	0.00	0.00
SEG	S	(\$1,000)	(\$1,000)	0.00	0.00
Full Funding of Continuing Position Salaries and Fringe Benefits Total		\$564,500	\$564,500	0.00	0.00
Court Total		\$564,500	\$564,500	0.00	0.00

This page intentionally left blank.

Decision Item (DIN) - 3010

Decision Item (DIN) Title - Full Funding of Lease and Directed Moves Costs

NARRATIVE

Standard Budget Adjustment - Full Funding of Lease and Directed Moves Costs

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	3010	Full Funding of Lease and Directed Moves Costs

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	(\$42,400)	(\$42,400)
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	(\$42,400)	(\$42,400)
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3010 Full Funding of Lease and Directed Moves Costs				
02	Director of State Courts and Law Library				
	01 General program operations	(\$42,400)	(\$42,400)	0.00	0.00
	Director of State Courts and Law Library Sub Total	(\$42,400)	(\$42,400)	0.00	0.00
	Full Funding of Lease and Directed Moves Costs Sub Total	(\$42,400)	(\$42,400)	0.00	0.00
	Court Total	(\$42,400)	(\$42,400)	0.00	0.00

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
3010 Full Funding of Lease and Directed Moves Costs					
GPR	S	(\$42,400)	(\$42,400)	0.00	0.00
Full Funding of Lease and Directed Moves Costs Total		(\$42,400)	(\$42,400)	0.00	0.00
Court Total		(\$42,400)	(\$42,400)	0.00	0.00

Decision Item (DIN) - 6001

Decision Item (DIN) Title - Central Services Support

NARRATIVE

The Director of State Courts requests positions and funding in FY24 and FY25 for financial analysis/auditing and personnel administration. These positions will support internal and external financial audit controls and best practices, as well as maintain essential personnel services. The positions will be funded by the transfer from other court appropriations supported by these positions.

This page intentionally left blank.

Supreme Court – Director of State Courts

Proposal

The Director of State Courts (DSC) requests 1.25 PR FTE basic staff support in financial analysis/audit and personnel administration to provide adequate staffing levels in financial and personnel management. Specifically, the Director requests 1.0 FTE Financial Analyst and 0.25 FTE Human Resources and Payroll Associate positions and \$79,600 PR in FY24 and \$103,600 PR in FY25 in the 2023-2025 biennium for additional Central Services staff.

The 1.25 FTE positions provide central administrative work for the Court System. Therefore, the positions would be created in the Supreme Court Central Services appropriation (Wis. Stat. § 20.680 (2) (kc)). This is a Program Revenue-Service appropriation funded by the transfer from other court appropriations. The program revenue-service appropriation is a continuing, all moneys received appropriation where moneys are received through chargebacks to the programs administered by the courts and supported by these positions.

Background

The court requires increased financial and HR support to operate effectively in an increasingly complex, rapidly expanding Court System, and to meet the needs of the customers of the Court System.

- 1.0 PR FTE Financial Auditor is needed to study and systematically analyze the fiscal policies, procedures and internal audit controls and make continuation recommendations for ensuring the courts follow appropriate financial procedures. The Financial Auditor position would also be responsible for the annual audit of the submitted Statements of the circuit court support payment program. One requirement under s. 758.19 (5) of the program is that counties submit information regarding the amount of actual circuit court costs that the county incurred in the previous calendar year, and revenues collected or received by the circuit court in that year. The statute under s. 758.19 (5)(am) suggests that this information be audited to ensure accuracy. The Financial Auditor would also process vouchers, prepare timely financial reports, completely biweekly and monthly audit and reconciliation efforts, and meet statutory timelines for payments.
- 0.25 PR FTE Human Resources and Payroll Associate is needed to maintain essential personnel services to over 859 court employees. The additional 0.25 FTE would allow the Human Resources and Payroll Associate position to be full-time.

The Court System is understaffed in these two areas compared to even small executive branch agencies and, thus, cannot provide comparable support to its various programs.

These positions are essential for effective operational support, information gathering, account reconciliation and audit controls, meeting DOA reporting requirements and support the court's staffing needs.

Without the ability to create and fill these positions, the Court System will be unable to meet DOA reporting requirements, departments will continue to experience delays in recruiting and filling positions, and the department will continue to delay policy updates in the areas of compensation, performance evaluations work rules, execution of critical training such as respectful workplace training, and timely updates to the employee manual.

Cost of Proposal

The Director of State Courts requests on-going basic staff support to provide adequate staffing for financial and personnel management.

Cost Estimate, Central Services Support = 1.25 FTE

Position Title	FTE	FY23 Salary	FY23 Fringe	Supplies & Services	Annual Cost
Financial Analyst	1.00	\$ 60,105	\$ 20,959	\$ 3,700	\$ 84,764
HR and Payroll Associate	0.25	\$ 11,138	\$ 3,884	\$ 3,700	\$ 18,722
Totals	1.25	\$ 71,243	\$ 24,843	\$ 7,400	\$ 103,486

* Salaries as of January 3, 2023

**Fringe 2023-2025 34.87%

2023-25 Central Services Request By DOA Line (Rounded Up)

	FY24 ^[1] Total Yr 1	FY25 Total Yr 2	Biennial Cost
Salary*	\$ 53,500	\$ 71,300	\$ 124,800
Fringe**	\$ 18,700	\$ 24,900	\$ 43,600
Supplies & Services	\$ 7,400	\$ 7,400	\$ 14,800
Total Central Services Request	\$ 79,600	\$ 103,600	\$ 183,200

^[1] FY24 estimates based on positions filled for 9 months.

* Salaries as of January 3, 2023

**Fringe 2023-2025 34.87%

These positions provide administrative support for the court system. Therefore, the positions would be created in the Central Services Program Revenue-Service appropriation (s. 20.680 (2)(kc)) funded by the transfer from other court appropriations supported by these positions.

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	6001	Central Services Support

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$53,500	\$71,300
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$18,700	\$24,900
06	Supplies and Services	\$7,400	\$7,400
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$79,600	\$103,600
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	1.25	1.25

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	6001 Central Services Support				
02	Director of State Courts and Law Library				
	26 Central services	\$79,600	\$103,600	1.25	1.25
	Director of State Courts and Law Library Sub Total	\$79,600	\$103,600	1.25	1.25
	Central Services Support Sub Total	\$79,600	\$103,600	1.25	1.25
	Court Total	\$79,600	\$103,600	1.25	1.25

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
6001 Central Services Support					
PR	S	\$79,600	\$103,600	1.25	1.25
Central Services Support Total		\$79,600	\$103,600	1.25	1.25
Court Total		\$79,600	\$103,600	1.25	1.25

This page intentionally left blank.

Decision Item (DIN) - 6002

Decision Item (DIN) Title - Judicial Education Events

NARRATIVE

The Director of State Courts requests funding in each year to support two additional events to our annual in-person judicial education programming offerings. These events include a Juvenile Justice Seminar and a Digital Evidence Boot Camp.

This page intentionally left blank.

DIN Title: Judicial Education Events (DIN 6002)

Supreme Court – Director of State Courts

Proposal

The Director of State Courts requests \$13,300 GPR in each year in 20.680(2)(a) General Program Operations to support two additional events to our annual in-person judicial education programming offerings. These events include a Juvenile Justice Seminar and a Digital Evidence Boot Camp.

Background

The Office of Judicial Education is responsible for providing adequate training opportunities to allow all Circuit Court and Municipal Court Judges in the State to earn enough education credits to meet the educational requirement set out in SCR 32 and SCR 33. This necessitates the office performing all tasks required to provide 17 to 20 in person educational training opportunities each calendar year. These events are specified by the SCR rules, the determinations of our governing body, the Judicial Education Committee (JEC), as well as, rated as two of the greatest training needs in the Judicial Education Annual Needs Assessment.

The JEC has determined that an annual Juvenile Justice Seminar and Digital Evidence Boot Camp are critically important programs necessary to keep pace with these rapidly evolving areas of law, as well as meet the needs of our influx of new judicial officials.

The Courts' Judicial Education pool of Wisconsin judicial faculty include some nationally recognized subject matter experts. Hosting these events annually ensures we can reach the judiciary needed, particularly our newest members of the bench, ensuring they receive current best practices and legal trends. Leveraging our local talent allows for much more cost-effective and efficient programming by eliminating the need for out-of-State training on these topics.

While there is always an expense with hosting in-person events, adding the two proposed seminars to the annual Judicial Education slate of programming will provide high quality, in-State opportunities.

Under this proposal, the Office of Judicial Education will schedule, plan and implement both the Juvenile Justice Seminar and the Digital Evidence Boot Camp as part of the annual programming provided. Approximately 75-100 individuals would attend the Juvenile Justice Seminar annually for 1.5 days, while the Digital Evidence Boot Camp necessitates a smaller group size of approximately 25 for two full days to ensure the level of individual attention needed for the course.

Estimated costs are as follows:

Juvenile Justice Seminar - \$5,000 – 1.5 days, 75-100 attendees

Includes: conference room rental, AV costs, staff/faculty lodging for 1 night – note that attendee lodging not included

Digital Evidence Boot Camp - \$8,300 – 2 days, 25 attendees

Includes: conference room rental, AV costs, attendee and faculty/staff lodging for 2 nights

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	6002	Judicial Education Events

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$13,300	\$13,300
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$13,300	\$13,300
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	6002 Judicial Education Events				
02	Director of State Courts and Law Library				
	01 General program operations	\$13,300	\$13,300	0.00	0.00
	Director of State Courts and Law Library Sub Total	\$13,300	\$13,300	0.00	0.00
	Judicial Education Events Sub Total	\$13,300	\$13,300	0.00	0.00
	Court Total	\$13,300	\$13,300	0.00	0.00

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
6002 Judicial Education Events					
GPR	S	\$13,300	\$13,300	0.00	0.00
Judicial Education Events Total		\$13,300	\$13,300	0.00	0.00
Court Total		\$13,300	\$13,300	0.00	0.00

Decision Item (DIN) - 6003

Decision Item (DIN) Title - Cybersecurity Program

NARRATIVE

The Director of State Courts requests funding in FY24 and FY25 for new and ongoing cybersecurity initiatives and related maintenance. This would cover the costs of a mature cybersecurity program as well as the costs for the current program.

This page intentionally left blank

DIN Title: Cybersecurity Program (DIN 6003)

Supreme Court — Director of State Courts

Proposal

The Director of State Courts requests \$1,832,100 in FY24 and \$2,092,100 in FY25 in 20.680(2)(a) for new and ongoing cybersecurity initiatives and related maintenance. This would cover the costs of a mature cybersecurity program as well as the costs for the current program.

Request would be included in the Director of State Courts 20.680(2)(a) GPR budget, which would relieve pressure on CCAP Program Revenue Program revenues.

Background

In January 2020, CCAP established a small cybersecurity team with a focus on implementing many additional security systems and new procedures to keep the court system infrastructure and data secure. At about the same time there was a global transition to remote work, which created many new opportunities for cyber criminals. They could exploit masses of inexperienced people using their home computers to connect to workplace networks. At the onset of the pandemic, the court system itself experienced spikes in phishing attacks and other forms of malicious activity, and these attacks have continued at a high rate.

As courts look to implement a hybrid approach to in-office and remote work, the need for a comprehensive cybersecurity program has increased significantly. Cybercrime will continue to escalate, and the court system's reliance on digital records provides potential vulnerabilities for these cyber criminals to exploit. The initial cybersecurity program was funded through CCAP-Program Revenue, but there are additional tools that should be implemented that require a dedicated, sustainable funding base. Many of these tools require ongoing annual licensing costs.

For the court system to realize a fully mature cybersecurity posture, there are several additional programs and tools that should be implemented over the next several years. These programs and tools include initial costs as well as annual ongoing costs and have been categorized into highest (Tier 1) and medium (Tier 2) prioritization for implementation.

Cyber Security Program Costs - DIN 6003

Security Projects	Start Up Expense	FY24	FY25	Column1
Current security implementations	\$806,100.00	\$372,100.00	\$787,100.00	
Tier 1 future security projects	\$820,000.00	\$820,000.00	\$665,000.00	
Tier 2 future security projects	\$640,000.00	\$640,000.00	\$640,000.00	
Total startup cost for security program Tier 1 and 2	\$2,266,100.00	\$1,460,000.00	\$1,305,000.00	
Total Annual cost for security program w/ Tier 1		\$1,192,100.00	\$1,452,100.00	Assumes three year renewal in FY25
Total Annual cost for security program w/Tier 1 & 2		\$1,832,100.00	\$2,092,100.00	



2022 Wisconsin Judicial Branch Strategic Information Technology Plan

The values, vision, and strategy guiding the implementation of information technology in Wisconsin's judicial branch.



www.wicourts.gov

Wisconsin Court System
16 East State Capitol
PO Box 1688
Madison, WI 53701-1688
Phone: (608) 266-6828 | Fax: (608) 267-0980
www.wicourts.gov

Strategic Information Technology Plan Table of Contents

Mission Statements	2
Executive Summary	3
Guiding Principles	5
Technology Goals for the Court System	8
Technology Roadmap and Action Plan	10
Appendix 1: Supported Software.....	26
Appendix 2: Purchased Software	57
Appendix 3: Supported Hardware	59
Appendix 4: CCAP Organizational Chart.....	64

Published: September 2022



Mission Statements

Wisconsin Court System

The Wisconsin court system protects individuals' rights, privileges, and liberties, maintains the rule of law, and provides a forum for the resolution of disputes that is fair, accessible, independent, and effective.

Consolidated Court Automation Programs

The Consolidated Court Automation Programs (CCAP) facilitates greater productivity, efficiency, and economy in the Wisconsin court system by providing responsive, high-quality, customer-oriented information technology services to ensure that citizens have an accessible, fair, and effective judicial system.

Executive Summary

The Circuit Court Automation Program was established in 1987 with the goal of providing technology automation in county trial courts. In 2001, the Circuit Court Automation Program merged with the Office of Information Technology Services and expanded its user base to include the appellate courts and court administrative offices. Today the unified Consolidated Court Automation Programs (CCAP) provides state of the art technology solutions and services, advancing toward court digitization for the entire state court system including circuit courts, appellate courts, and the Supreme Court.

Court staff located in all of Wisconsin's 72 counties and all court system administrative offices use CCAP systems configured with both custom and commercial software to effectively perform the duties of the judicial branch. To meet increased demand for remote capabilities, CCAP provides tools for court staff to function in a remote capacity, while maintaining data security.

The onset of the COVID-19 pandemic presented significant challenges to both the private and public sector, as well as individuals. In response, courthouses and administrative offices were required to transition to a remote workforce. As a result of CCAP's diligent work in the years prior to 2020, the team was able to adapt and expedite alternative solutions to sustain remote operations, minimizing COVID-19's impact on the court system and reducing recovery time.

The pandemic also affected the team's ability to travel to support and deliver technology services. However, as a result of the dedication and hard work of the CCAP team, regional travel continued and the team was able to deliver excellent service and support, driving forward with the implementation of a digital audio recording solution.

Challenged with extreme circumstances, CCAP has risen to overcome obstacles encountered by the courts. Achievements in the face of the pandemic have been significant:



- > Implementation of Zoom video conferencing software and supporting hardware across all court and hearing rooms to support over 60,000 video hearings since 2020.
- > Selection, design, and installation of a state-of-the-art court Digital Audio Recording (DAR) solution across court and hearing rooms statewide.
- > Rollout of a new technology framework and fully enhanced case management solution for all court systems in the state.
- > Enablement and support of a remote workforce across court system offices.
- > Finalization of an eFiling solution to support over 9 million eFiled documents on 700,000 cases.
- > Began consolidation of data centers to improve support, redundancy, and recovery for all state judiciary systems.

Following the pandemic, we are now in a place of opportunity for technology in the court system. CCAP is back in the office supporting a hybrid work environment, which enables our team to be flexible and focus on the challenges ahead. New CCAP leadership supported by strong management and supervisory teams are dedicated to taking the court system into the future with gains in cybersecurity, systems maturity, operational excellence, and innovation.

We have a clear focus to provide best-in-class technology solutions and services that continue to drive court backlogs down, address the ever-growing cyber threats facing our state, and make the justice system more accessible to the public.

As we look toward the future, CCAP plans to further develop superior technology solutions, with a focus on cybersecurity, paired with exceptional customer service to promote ease of use and accessibility for our customers. Courts across the state continue to experience a backlog of hearings and cases. Cybersecurity threats are more rampant than ever and require increased investment and heightened awareness across all levels of the court system. We will continue to support a return to "normal" in the court system while expanding our innovation and technology solutions to promote flexibility and resilience throughout the state. We will continue to modernize our technology platforms across all areas of the court system with a level of maturity in process yet to be seen. Our efforts to retain, attract, and grow our technology team will be of utmost importance during a time when qualified, dedicated, and skilled staff are in great demand and competition for technology skills is at its highest level to date. We will improve planning and operational excellence to ensure we can respond and operate within a world where supply chain shortages and challenges impact every level of our organization.

The theme of this long range *Strategic Information Technology Plan* is "Security, Innovation and Operational Excellence to Support a Digitized Court System". The following section, "Guiding Principles," describes the principles that have guided the strategic planning process since CCAP's inception and continue to form the basis for our planning approach. The final section, "Technology Roadmap and Action Plan," provides a prioritized list of projects CCAP plans to complete over the 5-year span covered by this strategic plan. ■

Guiding Principles

Clear focus on the mission

Undertake only those technology projects that have a clearly defined benefit to one or more court, judicial, or administrative core functions. The judicial branch continues to leverage technology to improve access, increase convenience, and improve efficiencies throughout the organization. All technical projects and strategies are considered based upon whether they provide value as defined by the court's mission.

Cybersecurity concentration

Systems and data security must be at the forefront of our technology, services design, and execution. Cybersecurity threats have grown exponentially over the past several years, which requires a renewed and increased investment in resources. CCAP and the court system must ensure we are implementing the proper level of security solutions, processes, and audit capabilities to protect court and case information, as well as public data.

Procedures are in place and require enhancement to ensure data is consistently safeguarded and information security threats continue to be mitigated. The emergence of new security programs to defend against potential cyber threats will be instituted as well as ongoing cybersecurity training provided for all court system employees to eliminate potential data breaches.

Best-in-class information technology staff

CCAP has always provided superior technology solutions and services to meet the growing needs of a digitized



court system. One of the most important factors in CCAP's ability to design and develop effective information technology systems is a reliance on competent, responsive, and skilled information technology professionals. Without these team members, CCAP's ability to move forward with new and necessary technologies would be severely compromised. The demand for high-quality information technology professionals will continue to grow as CCAP's services become even more critical to the efficient operation and advanced digitization of the court system.

Customer driven

Rely on feedback from customers, including court officials, court system employees, litigants, justice partner agencies, and the general public, to determine which court functions would benefit most from technology. Input from users is essential to ensure diverse needs are met and requires CCAP to utilize multiple avenues of communication to garner an understanding of which court functions and stakeholders would derive the most benefit from enhanced technology solutions. CCAP will seek regular guidance from its advisory body, the CCAP Steering Committee, to assist in the vetting and prioritization of technology projects. In addition, the Steering Committee assists in the development of technical policies and strategies to ensure the projects pursued are those that will best serve the court system.

The CCAP Customer Service teams serve as direct links to customers that seek assistance when performing job functions that use technology services or applications. Issues reported by customers are meticulously tracked, categorized, and prioritized. Customers are represented in all major software development decisions through the use of design and advisory committees, as well as call center analytics.

Continuous improvement

Approach technology efforts using a process and framework of continuous improvement, where systems are incrementally modernized to maintain pace with digital evolution, including cyber threats. Technology leaders will identify potential areas for modernization, justify opportunity and cost implications to management, and work to plan execution of efforts through annual planning. Several continuous



improvement projects are completed each year, assuring CCAP systems will continue to be viable and supportable for the long term.

Standards-based technical infrastructure

Strictly enforce technical standards throughout court system platforms throughout the state of Wisconsin. Ensure court system networks are configured according to CCAP technical standards, which are continuously evolving to account for technology innovations, cybersecurity threats, and new customer-driven services. These standards ensure CCAP is able to provide competent, timely technical support for a large customer base, as well as an extensive hardware and software infrastructure, with minimal dedicated support staff.

Court technology strategic innovation

The court system has relied upon CCAP technology solutions and services to provide a method for electronic storage, access, and sharing of important court information and data. Information must be readily available and accessible to those who need it, on demand. Continued and increased innovation will be required to ensure we are using technology to provide superior value to the court system to deliver upon its mission and address its most critical challenges. ■

Technology Goals for the Court Systems

Cybersecurity

The mass transition to remote work around the world created extensive opportunities for cyber criminals. They could exploit the many new, inexperienced people using their home computers to connect to workplace networks. At the onset of the pandemic, the court system experienced spikes in phishing attacks and other forms of malicious activity, and these attacks have continued at a high rate. Fortunately, CCAP had the security infrastructure in place to limit damage caused by the several successful attacks. The security awareness training program, which has been in place for several years, likely reduced the number of successful phishing attacks. Even prior to the pandemic, CCAP placed a high priority on improving the court system's cyber security posture.

In January 2020, CCAP established a small cybersecurity team with new members who bring additional security expertise to the CCAP technical team. Throughout this year, the team has implemented many security systems and new procedures. There have been no known successful cyber-attacks since the early days of the pandemic. Cyber security and a plan for full development of a mature security posture continues to be an ongoing high priority.

Growth and retention of a skilled team

A skilled, well trained, and productive technology team is vital to the execution of a successful technology strategy. With the increased demand for skilled resources in the field of technology, retention and growth of our team will be a priority. There is a significant amount of time and cost associated with hiring and training resources, which results in a negative impact on our business objectives. We must work to retain skilled staff to minimize productivity losses and maintain a quality work product. These efforts will result in long term cost reductions, increased productivity, improved workforce morale, and a better customer experience. CCAP leadership will work diligently to cultivate an environment of respect, accountability, trust, and opportunity to grow a skilled and loyal workforce.



○ Delivering technology and service innovation to meet the needs of the justice system

Creative solutions and services will be key to the success of the judicial system in the years to come. Technology and service innovation will enable the CCAP team to work with customers and partners to provide leading edge solutions that will break down barriers to efficient and effective delivery of justice within the state court system.

Courtroom digital audio recording (DAR) systems have been installed in over 170 court and hearing rooms throughout the state. These state-of-the-art systems are designed to be integrated with existing courtroom-based audio amplification and videoconferencing systems utilizing microphones placed at pre-defined locations throughout the courtroom. This provides support for court participants who are physically present in the courtroom and those appearing remotely via a video conferencing system. Enhancements, improvements, and further development of this system will enable true digitization of the court record allowing for greater accuracy, improved security of court information, and exceptional support for those who deliver fair and equitable justice for the state of Wisconsin.

○ Operational excellence

The objective of operational excellence is to ensure customer expectations are met on an ongoing basis by continuously improving the processes by which CCAP operates and retaining talent in a cost effective manner. Operational excellence can be achieved through leadership commitment, cultivating a collaborative workforce, and creating a holistic work environment. CCAP seeks to optimize the following:

- > Efficiency - through process improvement, consistency, and automation
- > Effectiveness - by fostering an environment of ownership and accountability
- > Collaboration - through cross-functional collaboration, communication, and transparency

○ Process improvement and maturity

CCAP places an emphasis on process improvement and maturity, which is fundamental to the growth and success of an organization. Even well-oiled machines require regular maintenance to ensure the gears are shifting smoothly and pistons firing optimally. CCAP's approach to process improvement and maturity mirrors our approach to software solutions—continuous improvement based on careful reflection and analysis; feedback from stakeholder; and an awareness of the evolving technology landscape. ■

Technology Roadmap and Action Plan

Level	Cost (non-staff)	Staff effort
Level 1	Less than \$10,000	Less than 3 staff months
Level 2	\$10,000 – \$50,000	Between 3 & 12 staff months
Level 3	\$50,000 – \$100,000	Between 1 & 2 staff years
Level 4	\$100,000 – \$500,000	Between 2 & 4 staff years
Level 5	\$500,000 – \$1,000,000	Between 4 & 8 staff years
Level 6	Greater than \$1,000,000	Greater than 8 staff years

Digital transformation within the judicial branch from a traditional, paper-based process for managing court records and the provision of court services, to a model utilizing digital records, audio and video recording, and electronic content management is a focus for the "Technology Roadmap."

With the implementation of mandated electronic court filing and growth of electronic initiation of cases and filings through data exchanges with justice partners, the official record is now significantly digitized. This growth in electronic documentation has led to expanded access to information and services for court officials, court staff, attorneys, and the public. Digital records throughout the court system will yield lower costs, greater security, and improved access for each stakeholder.

Court services and case information has become highly accessible as a result of digital record technology efforts and solutions. During the pandemic, litigants and the public could file and view court documents, use self-help tools to create new case filings, and submit continuing legal education credits and juror



qualification forms despite the lack of physical access to courthouses and court offices. New online collaboration tools were also used for virtual court hearings and to take the place of in-person committee meetings.

Courthouses across the state have returned to traditional in-person hearings and trials, but continue to conduct hybrid and fully virtual hearings as well. Face-to-face interactions will once again become standard for certain activities; however CCAP has provided the court system an avenue to leverage technology to keep the judicial system functional when traditional methods of holding court are not viable. There is a continuing opportunity to review conventional methods and identify opportunities to leverage additional technology solutions to improve court services as we move into the future. Court employees and members of the public will seek the conveniences that digitized court records and sophisticated technology solutions can provide.

The "Technology Roadmap" is the portion of the *Strategic Plan* that defines what technology solutions will be pursued to support the work of the court system over the next five years. Consistent review and adjustment of the plan will be required as we develop new ideas. Course corrections will be made as new information, services, and technologies aimed at ensuring the courts can function effectively becomes available. The "Technology Roadmap" describes the results of the most recent IT strategic planning process, in the form of actionable projects. This roadmap is informed by our long-term guiding principles: focus on mission, cybersecurity concentration, best-in-class technology staff, customer driven, continuous improvement, standards-based infrastructure, and strategic innovation. Each project has been vetted, approved, and prioritized by the CCAP Steering Committee and the Director of State Courts.

All new technology initiatives planned for the next five years are described below. These projects are ordered by phase and include cost and staff effort projections.

- > Phase 1: July 1, 2022 – June 30, 2023
- > Phase 2: July 1, 2023 – June 30, 2025
- > Phase 3: July 1, 2025 – June 30, 2027

Phase 1: July 1, 2022 – June 30, 2023

Update and test disaster recovery/business continuity for counties and CCAP data centers. Complete the installation and configuration of hardware necessary to ensure recovery of court system servers and applications in a timely and efficient manner. Conduct annual table-top exercises to verify plan assumptions and validate continuity procedures. As part of this project, maintain a live standby for each county/office server including virtual web servers and database servers so that in an emergency CCAP can get a county or administrative office up and running per established service level agreements.

Cost: Level 3 / Effort: Level 2

Wisconsin Judicial Branch

Review Office of Lawyer Regulation (OLR) Matters application/database and provide options for updates or replacement. Assess the viability of the OLR Matters application. This project will analyze the current OLR matters database and consider rewriting or replacing the application.

Cost: Level 1 / Effort: Level 2

Update the interface between Wisconsin State Bar and court offices. Rewrite the interface between the State Bar, the Office of Lawyer Regulation (OLR), and the Board of Bar Examiners Office (BBE) to use updated interface technology. This update will deliver attorney records to the Supreme Court and Court of Appeals (SCCA) Case Management system.

Cost: Level 1 / Effort: Level 2

Enhance the SCCA Case Management application, SCCA Dashboard, and SCCA eFiling website. Enhance the SCCA Case Management, Judicial Dashboard, and eFiling website applications to improve the paperless workflow of the clerk's office. Enhancements will include new features and improved tracking of financial transactions, and enhancements to the Supreme Court Commissioners eFiling and dashboard functionality.

Costs: Level 1 / Effort: Level 1

Provide wireless internet for administrative offices. Implement secure Wi-Fi for administrative offices with an approved business need. This additional network technology will improve the ease of use and offer increased mobility for staff.

Costs: Level 1 / Effort: Level 1

Research and implement a searchable document repository for Court of Appeals. Provide Court of Appeals judges, attorneys, and staff with the ability to create a repository of indexed orders, decisions, and other documents that can be searched based on keywords and phrases. Court of Appeals staff will use these documents as a knowledge base and reference when generating new orders and decisions.

Costs: Level 1 / Effort: Level 1

Provide a means for CCAP data to populate standard court forms for judges and staff. Design and implement a solution to populate standard court forms with data stored in the circuit court Case Management application. Required information will automatically populate from the Case Management application eliminating the need to re-key data.

Costs: Level 2 / Effort: Level 2



Rewrite and implement Financial Management applications. Complete the rewrite of the java-based Financial Management applications using the next generation development architecture and application design standards. The updated applications include new functionality requested by the Clerks' Collection Committee, and training plans will include video tutorials, and remote and on-site training to ensure a smooth transition.

Cost: Level 1 / Effort: Level 4

Update existing business partner interfaces to include electronic documents. Update the existing interfaces with the Department of Revenue (Tax Warrants), the Department of Workforce Development (Unemployment Compensation), and the Department of Children and Families (Public Assistance) to include the submission of documents. In addition, each business partner will receive electronic documents from the court.

Cost: Level 1 / Effort: Level 3

Upgrade courtroom digital audio recording (DAR) systems throughout the state. Continue upgrade of all courtroom DAR systems to the new standard implementation configuration. This new system provides increased redundancy, supporting digital court reporters in their ability to easily work in counties other than their home county and provides access to all audio files regardless of the county where the recording was captured. The new system will also allow a reporter to record and monitor one or more courtrooms from a remote location.

Cost: Level 3 / Effort: Level 3

Update eCourts application and implement for all CCAP web-based applications. Update the eCourts single sign-on user administration application to make necessary enhancements to support the administration of all court users. This upgrade will take advantage of using a modern software architecture. Once complete, CCAP will implement eCourts authentication for access to all custom web applications, including the Judicial Dashboard and the circuit court suite of applications. This project will improve security for accessing the applications and streamline new user setup.

Costs: Level 1 / Effort: Level 3

Update the electronic payment system. In coordination with the Department of Administration and US Bank, transition all electronic payment applications to US Bank's new eBill system and Payment Center. This transition will impact the circuit court eFiling system, online payments made through the WCCA website, and the electronic transmission of payment information to all 72 county circuit courts.

Costs: Level 1 / Effort: Level 4

Expand and continue improvements to the court system eFiling sites. Provide updates necessary for the Supreme Court to adopt mandatory eFiling, including the ability to initiate original actions. This effort will ensure the eFiling system and the Judicial Dashboard

applications are fully developed to meet the requirements of mandatory eFiling for courts and filers.

Cost: Level 2 / Effort: Level 2

Implement a digital exhibits system for documents and images. Implement a digital exhibit/evidence system for the circuit courts. As the courts have adopted the use of Zoom and virtual hearings, there is now a more pressing need to provide eFile users with the ability to upload digital evidence that can be electronically submitted in advance of court hearings. Filers will upload electronic documents and images as proposed exhibits, and as exhibits are entered as evidence, clerks will have the ability to access and enter them into the court record.

Cost: Level 1 / Effort: Level 2

Implement an interface with Department of Children and Families (DCF). Design and implement a new interface for child support attorneys to file new cases and documents with the circuit courts, and to receive documents generated by the circuit courts or filed with the circuit courts by other parties. The interface will also include a lookup feature for existing paternity and post judgment cases filed throughout the state to prevent duplicate filings. This interface will eliminate the need for local child support agencies to use the eFiling and WCCA restricted websites.

Cost: Level 1 / Effort: Level 2

Implement updated Case Management applications. Complete implementation of the new CCAP3 Case Management in all circuit courts. The updated applications include new functionality and other user-requested enhancements. Training plans include video tutorials, and remote and on-site training to assist in a smooth transition.

Cost: Level 1 / Effort: Level 3

Improve access to digital audio recordings. Improve the ease with which audio recordings can be searched and played back once created with the digital audio recording (DAR) system.

Cost: Level 4 / Effort: Level 3

Improve the Transaction Viewer application and database transaction repository. Improve the Transaction Viewer web application, which is used by clerks of circuit court, registers in probate, and CCAP staff to view updates, inserts, and deletions on CCAP databases. Once enhancements are completed, convert data from the current transaction viewer to provide a 4-year data set.

Cost: Level 1 / Effort: Level 2

Develop and implement an interface with the Wisconsin Elections Commissioner (WEC). Develop an interface with WEC for the purpose of sending the GN-3180: Notice of Voting Eligibility, after an adult has had their voting rights restricted. Wis. Stat. 54.25(1)(c)1.g requires

such notice to be sent, which currently is done by mail. The electronic transmission of this form and data from the courts to WEC will improve timeliness of the information being received at WEC.

Cost: Level 1 / Effort: Level 2

Modernize web server configuration and web application deployments.

Modernize software delivery to improve the quality and timeliness of software releases. Implement configuration management, release bundling, and automated deployment, allowing CCAP to deliver all necessary software in a single container, including custom developed web software, web server configuration files, and database scripts. This best practice will improve security and scalability, reduce the amount of time required to create new development environments, and improve failure response when there are application errors.

Cost: Level 1 / Effort: Level 3

Implement a Multi-Factor Gateway for remote access. Implement a multi-factor Gateway to provide remote access to the CCAP network for approved users. This will replace the current SSL VPN access solution.

Cost: Level 4 / Effort: Level 1

Implement network access controls (NAC). Complete a statewide hardware inventory effort and implement stringent controls ensuring only authorized equipment will operate within the court system network.

Cost: Level 3 / Effort: Level 3

Infrastructure monitoring and patch management. All servers and storage devices in the main data center and the backup data center are monitored using a centralized infrastructure monitoring tool. This tool monitors available disk storage, network performance, memory usage, and many other components. When pre-determined risk thresholds are met, the system notifies technical staff who then take preventive action that will eliminate system down time. In addition, all servers in both centers are continually kept up-to-date with the latest operating system patches.

Cost: Level 3 / Effort: Level 5

Modernize CCAP backups. Upgrade the backup process used for databases statewide by replacing the current process with a standard backup management tool. Industry standard



is to use a backup management tool that will enable easier configuration and management to provide better reliability and monitoring capabilities.

Cost: Level 1 / Effort: Level 2

Implement a new database access library in CCAP3. Transition from current database access library to a modern alternative solution. CCAP will investigate modern, supported alternatives.

Cost: Level 1 / Effort: Level 5

Implement application monitoring tools for custom-developed applications.

CCAP maintains over 150 production web applications that are critical to the functioning of the court system. Implement a modern, industry standard application monitoring system that will allow CCAP to proactively detect issues and continually fine-tune our systems to improve the performance of our custom applications.

Costs: Level 1 / Effort: Level 2

Complete county network upgrades. Upgrade all local area network equipment and supporting systems, and improve redundancy within the network design. Hardware will be upgraded to allow for centralized management, which will enable more effective and efficient control and maintenance of statewide systems.

Costs: Level 2 / Effort: Level 3

Complete secondary data center move. Move the current court system secondary data center to a state-supported secondary data center site. All data center hardware replacements and software upgrades will be implemented at the same time as this migration occurs.

Costs: Level 3 / Effort: Level 2

Implement the new development library. Transition from the current development functional programming library to improved functional programming library. This move will enable the court system development team to provide advanced technology solutions well into the future using a best-in-class approach and framework.

Costs: Level 1 / Effort: Level 2

Software inventory and application control. Implement a robust software inventory and application enforcement tool. This will be the second project of a two-phase approach to implementing a complete software inventory and application enforcement tool in the CCAP environment. The initial project implemented a tool capable of building a software



inventory to provide visibility of out-of-date and vulnerable software. This follow-up project will implement a solution that provides active enforcement and version control of approved software to limit potential attack surface.

Costs: Level 4 / Effort: Level 1

Implement service schedule/automation software. Research and implement a service schedule and automation tool. Adding automation and scheduling tools will reduce time required to create schedules and provide advanced notice to customers, and staff time can be used more efficiently.

Costs: Level 1 / Effort: Level 1

Phase 2: July 1, 2023 – June 30, 2025

Improve support services for customers. Implement self-service options for customers to create support tickets, check status of unresolved tickets, request new user accounts, submit changes to user accounts and account terminations, submit requests for non-standard hardware or software, and retrieve information on outstanding high priority software defects and system outages.

Costs: Level 1 / Effort: Level 2

Research and implement a learning management solution to support court system offices training and learning. Provide various training tools and a training environment to allow customers to familiarize themselves with software features, bug fixes, and enhancements before deployment. CCAP will also provide online training tools including a modern eLearning software and videos to increase accessibility of training materials for users.

Costs: Level 4 / Effort: Level 2

Update the electronic payment system and SCCA. In coordination with the Department of Administration and US Bank, transition electronic payment applications for the Clerk of Supreme Court and Court of Appeals office, Board of Bar Examiners, and the Office of Lawyer Regulation to US Bank's new eBill system and Payment Center. This transition will impact online payments made through the Court System website.

Costs: Level 1 / Effort: Level 2

Expand website notification options for court information. Research and expand the use of automatic notifications to interested parties within the web-based custom developed court systems.

Costs: Level 1 / Effort: Level 1

Research and implement live speech recognition for Digital Audio Recording (DAR) systems. Research available solutions for speech recognition of recordings from

Wisconsin Judicial Branch

courtroom DAR systems. Speech recognition solutions will allow for the generation of rough draft transcripts from live or previously recorded audio, reducing the amount of time spent creating the court transcript. It will also aid in the provision of closed captioning to DAR courtroom participants.

Costs: Level 5 / Effort: Level 3

Research and implement a long-term Digital Audio Recording (DAR) storage solution.

Research potential solutions for cost-effective, long-term storage, and access for audio recordings and log notes. Options include a cloud storage solution, an on-premises solution, or combination of both. CCAP will determine which is the most secure, easily accessible, and cost-effective solution.

Costs: Level 4 / Effort: Level 2

Update court system websites to the latest technology. Redesign and update all Court Systems websites to improve accessibility and ease of use by leveraging a modern content management framework. Site content will also be reviewed and reorganized in a more consumable format. This will provide CCAP with a modern approach to website design, development, and security controls.

Costs: Level 2 / Effort: Level 2

Update court systems applications to the latest technology frameworks. Using the latest CCAP technology framework review court system applications and design and develop appropriate solutions to meet the needs of court system offices including the Office of Lawyer Regulation, Board of Bar Examiners, Wisconsin State Law Library, Supreme Court, Court of Appeals, Office of the Clerk of Supreme Court and Court of Appeals, Office of Judicial Education, Court Operations, Management Services, Children's Court Improvement Program, and CCAP.

Costs: Level 2 / Effort: Level 2

Upgrade the Wisconsin Attorneys' Professional Discipline Compendium.

Analyze the current Professional Discipline Compendium system and upgrade with an eye towards improving its stability and search capabilities.

Costs: Level 1 / Effort: Level 1

Develop a system to manage interpreter reporting. Research options for use by Court Operations to track and process continuing education



requirements for interpreters as well as provide a means to process course approval from private vendors.

Costs: Level 1 / Effort: Level 3

Improve document management and file sharing. Implement a solution to improve document version control, document sharing between administrative offices, document sharing between county and court users, and improve secure access controls on documents outside the CCAP network.

Costs: Level 3 / Effort: Level 2

Install equipment to accommodate new circuit court judgeships. Install, train, and implement equipment and systems to accommodate new circuit court judgeships.

Costs: Level 4 / Effort: Level 2

Enhance security design on databases. Implement protections for PII on databases to further prevent unauthorized access to confidential data or personally identifiable information.

Costs: Level 1 / Effort: Level 2

Improve paperless workflow between court officials and staff. Continue to refine paperless workflow processes available for court officials and staff. Improve inter-county routing between court officials and staff while properly retaining historical information exchanged during the life cycle of a case. Improve the method for assigning work and setting deadlines to assist judges in meeting case processing goals.

Cost: Level 1 / Effort: Level 2

Expand the existing interface with the Department of Corrections (DOC). Expand the DOC interface to include the ability for the Division of Juvenile Corrections (DJC) department to send documents to the court and for the court to send documents to DJC. The list of documents that will be exchanged include:

- > Termination Revocation Summary
- > Youth Update Report
- > Youth Growth Plan
- > Request for Extension
- > Permanency Plan
- > Type 2 Violation Report

Cost: Level 1 / Effort: Level 2

Research and implement push personalized Judicial Dashboard notifications. Provide an opt-in method for clerk, judicial, and probate staff to receive push notifications. Push

notifications will display based on user-provided rules, such as added documents, case edits, upcoming activities, or deleted records.

Cost: Level 1 / Effort: Level 2

Research access to revocations hearings for judges. Research options for providing circuit court judges with information on probation revocation proceedings, such as revocation order and warrant documents, findings of fact, orders, and notices. This information will assist judges during court proceedings regarding probation revocation. CCAP will work with the Division of Hearings and Appeals (DHA) Corrections Unit to deliver the information to the courts, either via direct access or via an interface, and will provide judges with the appropriate information and documents.

Cost: Level 1 / Effort: Level 1

Rewrite all interfaces to use next generation interface technology. Rewrite all interfaces to use our next generation interface technology. This new model uses RESTful APIs and JSON messages allowing court business partners to share data with the courts using a modern messaging system.

Cost: Level 1 / Effort: Level 4

Rewrite legacy Maintenance applications into CCAP3 framework. Complete the rewrite of the java-based Maintenance and other components of the CCAP application suite used in the circuit courts using its next generation development architecture and application design standards. Converting this application to CCAP's new web-based framework will provide court staff with a modern application and eliminate use of the CCAP2 legacy applications.

Cost: Level 2 / Effort: Level 4

Improve document viewing, annotations, highlighting, redaction, and PDF editing capabilities. Implement a solution to provide judges with a PDF editor within the Judicial Dashboard allowing a more streamlined and easily accessible method for working with PDF documents from within custom CCAP applications, including Case Management, the Judicial Dashboard, and the SCCA Dashboard. A standard PDF library will improve the usability and supportability of PDF documents within custom CCAP web applications.

Cost: Level 3 / Effort: Level 2

Improve electronic desktop for judges using Zoom in court. Research and implement improved methods for courts to effectively use Zoom video conferencing while simultaneously interacting with case management systems. Provide ease of access to all systems while enabling effective use of Zoom video conferencing application and its features.

Cost: Level 4 / Effort: Level 3

Vulnerability management. Complete the second phase of the vulnerability management initiative to provide scan automation implemented in phase one to ensure a robust

detection, management, and remediation of vulnerabilities across the CCAP environment.

Cost: Level 3 / Effort: Level 3

Create and maintain a CCAP procedure and document repository.

Create a method and structure for storing all technical details about CCAP's software, hardware, and business rules. The repository will contain information about CCAP systems and technical infrastructure which will be easy to use, searchable, and maintained by each department within CCAP, including

database administrators, technical engineers and consultants, software engineers, and business analysts. The repository will ensure CCAP can fully support and configure all aspects of the enterprise as current employees leave and new staff are hired.

Cost: Level 2 / Effort: Level 3

Mitigate distributed denial-of-service attacks (DDoS). Research and implement an enhanced solution to mitigate risk of DDoS attacks to minimize impacts to court system. DDoS attacks are malicious attempts to disrupt the normal traffic of a targeted server, service, or network by overwhelming the target infrastructure with a flood of internet traffic.

Cost: Level 1 / Effort: Level 1

Research and implement cloud-based storage for archival and disaster recovery purposes. Research cloud storage options and implement a solution that guarantees data recoverability in the event of a major Madison-based disaster.

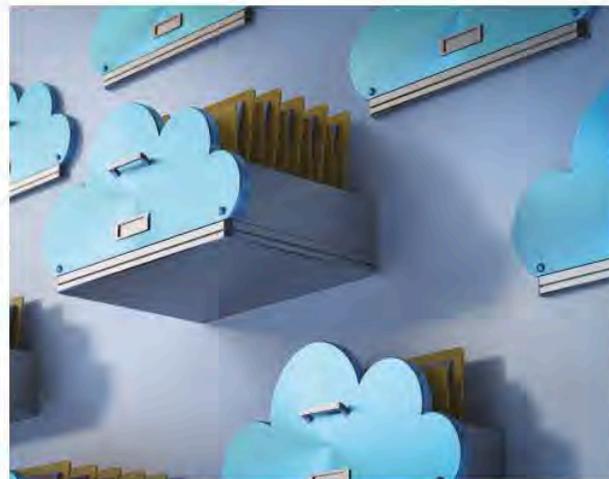
Cost: Level 4 / Effort: Level 2

Automate the process of account creation, termination, and updates. Implement an automated and monitored process and toolset to reduce the time and effort required for user account maintenance. This automation should also result in improved overall quality, as errors in manual entry will be eliminated.

Cost: Level 1 / Effort: Level 2

Eliminate shared user accounts. Create and implement a plan to eliminate or reconfigure existing shared accounts across the court system. Document processes and maintain audit procedures to ensure security standards are met and maintained.

Cost: Level 1 / Effort: Level 3



Enhance granular access control to media sites. Implement enhanced technology to limit access to social media sites and restricted websites.

Cost: Level 2 / Effort: Level 2

Establish a long-term contract for vulnerability management services. Update and enhance vended audit security services to provide penetration testing and vulnerability scanning. CCAP will complete a request for proposal process for the purpose of establishing a long-term contract for these services.

Cost: Level 3 / Effort: Level 3



Implement a security information and event management (SIEM) solution. Research and implement a SIEM solution for the court system. A SIEM system provides long-term storage of log files. It aggregates system logs and analyzes them for indicators of compromise. This system will be used in tandem with the Endpoint Detection and Response (EDR) system to respond to threats through multiple channels. When combined, these two systems create a modern posture for cyber threat protection.

Costs: Level 4 / Effort: Level 5

Implement Multi-Factor solution for network authentication. Expand the use of multi-factor authentication by broadening current and future solutions for users when they log into the CCAP network from their office workstation.

Cost: Level 1 / Effort: Level 4

Implement Secure Access Service Edge (SASE) solution. Research, select, implement, and integrate a SASE solution for the court system. The solution will enforce CCAP's security measures regardless of connectivity state of network devices.

Cost: Level 4 / Effort: Level 5

Improve performance monitoring of the court system technical enterprise. Research and implement a modern application monitoring toolset and framework that will monitor the availability and performance of server hardware, applications, services, digital audio systems, Local Area Network (LAN) traffic/hardware, and Wide Area Network (WAN) traffic/hardware. This upgraded application will also show predictive failures on thin client hard drives and printers that are due for maintenance. As a result, CCAP support staff will be able to recognize issues before they cause service disruption or degradation for users. This new application will allow CCAP to ensure all systems are running at acceptable levels at all times and will provide diagnostic information when they are not.

Cost: Level 2 / Effort: Level 2

Move the CCAP data center to the cloud. Research and execute on a hybrid cloud approach to data center systems. Services in the cloud are much more scalable and are fully redundant by design. This approach will eliminate much of the existing complexity and result in a more flexible and sustainable infrastructure environment.

Cost: Level 5 / Effort: Level 4

Perform biennial security assessment. Every biennium, CCAP will obtain an independent, professional assessment of the court system's network security policies, procedures, and technologies. Benefits of the assessment include: verifying continuity of statewide court operations; protection of critical court system digital assets against malicious actors; and continuous monitoring of the CCAP security program to ensure data security, integrity, and availability.

Cost: Level 2 / Effort: Level 1

Research data loss prevention (DLP) sensors. Research the viability of implementing a DLP solution and if feasible, purchase, configure, and implement a system. DLP sensors are installed on the perimeter of the network to protect data in-transit by monitoring all network traffic to ensure it does not include confidential or otherwise sensitive information. This includes email, instant messaging, social media interactions, and other web applications.

Cost: Level 4 / Effort: Level 4

Restrict use of administrator privileges. Review and revise support procedures to eliminate the need for all technicians to have administrative access without hindering their ability to provide efficient customer support. Implement the least privileged approach to system access across the court system.

Costs: Level 1 / Effort: Level 2

Review and enhance the network to improve system segmentation. Segment court networks to establish barriers between different categories of systems and data in order to reduce the risk of successful cybercriminal intrusion. Review the court system network and identify opportunities for segmentation and configuration to minimize risk to systems and data.

Costs: Level 3 / Effort: Level 4

Upgrade inventory system. CCAP will upgrade its inventory software. The new version will support automated equipment check-in and checkout, and will be capable of providing statewide, real-time inventory status that ties equipment to locations and specific users. The upgrade will assist call center staff in troubleshooting and resolving issues.

Costs: Level 3 / Effort: Level 2

Upgrade functional programming technology stack. Upgrade the current functional programming stack to the latest version which includes new features that complement and support the functional programming paradigm CCAP uses throughout its code base. This effort will improve developer efficiency and code reliability.

Costs: Level 1 / Effort: Level 2

Research and implement an automated testing framework and toolset. Integrating more automated testing into the software development lifecycle will provide powerful options to create and maintain extensive automated testing suites that can be run against new software code prior to its release.

Costs: Level 2 / Effort: Level 2

Replace development collaboration software with modern solution. Implement an industry standard technology collaboration tool across CCAP teams which will increase collaboration and efficiency among software development team members working across various teams and remotely.

Costs: Level 2 / Effort: Level 2

Support development of a data warehouse. CCAP will provide support to Court Operations staff to enable development and enhancement of a court system data warehouse for business intelligence purposes. CCAP will provide the necessary support to create separate test, development, and production environments for the data warehouse. CCAP will provide general support to maintain necessary hardware and software, and will provide necessary updates and disaster recovery.

Costs: Level 2 / Effort: Level 2

Phase 3: July 1, 2025 – June 30, 2027

Integrate VOIP, email, instant messaging, and voicemail services. CCAP will research and provide a modern communications solution that will integrate VOIP, email, instant messaging, voicemail, and online meeting tools to improve communications management and ease of use.

Cost: Level 3 / Effort: Level 2

Migrate to Office 365. Research, implement, and migrate court system users to a Microsoft Office 365 (O365) SaaS solution. CCAP will take a phased approach to implementation of the full suite of O365 across all court system users. Elements in the roll out will include collaboration and messaging tools, Outlook, and the Office Suite.

Costs: Level 5 / Effort: Level 3

Implement a modern fax solution. Implement a centralized fax solution that will allow offices to receive facsimiles through email and eliminate the need for hardware support and phone lines for faxing.

Cost: Level 2 / Effort: Level 2

Reduce complexity of real-time note taking and sharing setups in courtrooms. Standardize to a cloud-based note taking implementation for court reporters and judges

to share information in real-time and no longer require physical cabling between the court reporter and judges' workstations.

Cost: Level 3 / Effort: Level 2

Create a searchable index of circuit court documents. Create a searchable index of circuit court documents that will allow court officials to perform keyword searches on motions, orders, jury instructions, and other case documents.

Cost: Level 1 / Effort: Level 2

Implement a video management system. Research and implement a dedicated video management system to provide enhancements including:

- > Improved analytics
- > Greater accessibility
- > Greater interactivity

Cost: Level 3 / Effort: Level 3

Research possible improvements to the interface with the Department of Children and Families (DCF). Update the interface with DCF to include the transmission of documents on Non-IVD cases from the circuit court to the local child support agency. The clerk of circuit court office will use the CCAP Case Management system to select which documents to transmit through the interface.

Cost: Level 1 / Effort: Level 1

Research and implement a modern authentication system. Research and implement a solution that enhances password use for authentication with additional secure sign-in methods. To improve security and reduce the number of times a user must enter passwords, options may include the use of biometrics, passkeys, or cell phones.

Cost: Level 3 / Effort: Level 3

Upgrade CCAP's IP address standard to v.6. Implement the next generation internet protocol to IP v.6 Internet Protocol (IP) address standard. This will require significant work as every device connected to a CCAP network will require address modifications.

Cost: Level 2 / Effort: Level 5 ■



Appendix 1:

Supported Software

Circuit court case management

The circuit courts use the Case Management suite of applications to track all aspects of a court case life cycle from initial filing through disposition.

Feature	User group	Description
Case Management	Circuit court clerks Judicial assistants Court commissioners Circuit Court Judges Registers in probate	The Case Management system is used by circuit court staff to maintain a complete electronic file of every case filed in the court system. All case-related activities, including court proceedings, filed documents, party and presiding judge information, and case outcomes, such as disposition, sentence information, monetary penalties, and money judgments and liens are recorded using this application.
Calendar	Circuit court clerks Judicial assistants Court commissioners Circuit Court Judges Registers in probate	Circuit court officials rely on a robust calendar application to schedule and record future court activities and manage judicial officers' non-court activities, such as meetings and continuing education. In addition, court staff use this feature to schedule interpreters, provide court notices to parties for court appearances, and provide reminders to parties via cell phone text messages.
Central attorney database	Circuit court clerks Judicial assistants Registers in probate	Court staff have access to up-to-date attorney name and contact information using the central attorney database. This database was developed to provide a shared location for the storage of attorney information and is accessible by all circuit courts.

Feature	User group	Description
Change of venue	Circuit court clerks Registers in probate	Using the change of venue feature, circuit court staff can electronically transfer cases, along with all case documents, to another county when a change of venue is ordered.
Court notices and forms	Circuit court clerks Registers in probate	Clerk staff generate all court notices and other court forms for mailing and electronic notice to court participants.
Digital audio recording (DAR)	Digital court reporters Steno court reporters Circuit Court Judges Court commissioners Circuit court clerks Dist. court administrators	Digital court reporters record and preserve court proceedings using a DAR system. Digital court reporters create transcripts from the digital audio files. Court staff and judicial officials access the audio files for playback during and after court proceedings using the Audio Recording Website.
Document management	Circuit court clerks Judicial assistants Court commissioners Circuit Court Judges Registers in probate	Court staff use the document imaging system to create electronic court documents. The system is integrated with the case and jury management systems. Court staff can perform high-volume bulk scanning of entire case files as well as scan individual court documents using the document management system. Judges, circuit court staff, and eFilers on the case have access to electronic court documents. Court staff can set authorization for sealed and confidential documents, link documents together, and route documents to the judge or court commissioner for review.
Document redaction	Circuit court clerks Circuit Court Judges Court commissioners Judicial assistants Registers in probate	Court staff can redact protected information from court documents using the redaction software. This software is integrated with the case and document management systems. Redacted documents are available

Feature	User group	Description
Document redaction <i>cont'd</i>		to the public from the public access terminal in each circuit court courthouse and unredacted documents are available only to circuit court judges, court commissioners, and court staff.
eFile Review	Circuit court staff	Clerk staff use the eFile Review applications to process electronically filed cases, documents, and requests from attorneys and litigants to participate in eFiling. Using the eFiling Review suite of applications, clerk staff can also route documents and cases to court officials for review and signature and file documents signed by court officials on the circuit court case.
Electronic signature	Circuit court clerks Circuit Court Judges Court commissioners Registers in probate	Circuit court judges, court commissioners, and circuit court clerks can easily sign electronic court documents using an assigned user ID, password, and PIN. Electronically signed documents are available for viewing and printing through the Case Management system and Judicial Dashboard.
Electronic Transmission of the Circuit Court Records to the Court of Appeals	Circuit court clerks Registers in probate	Using this feature, circuit court staff can electronically transmit the circuit court record to the Court of Appeals when an appeal is filed.
Fast Applications	Circuit court clerks Registers in probate	Clerk staff use Fast Case, Fast Traffic, Mass Traffic, and Fast Small Claims to efficiently record court minutes, update party information, record case dispositions, enter judgments, print necessary court forms, and schedule future calendar dates during court proceedings.

Feature	User group	Description
Maintenance	Circuit court clerks Registers in probate CCAP staff	CCAP and clerk staff use the Maintenance applications to customize the Case, Jury, and Financial Management applications in accordance with county preferences and local rules and procedures (e.g., setting default court officials). Users also enter and maintain information used in the Case Management system regarding issuing agencies and officers, attorneys, prosecuting agencies, and more.
Optical character recognition (OCR)	Circuit Court Judges Court commissioners Circuit court clerks Registers in probate Court staff Public	Case Management uses OCR to create text for all image-based documents, such as scanned documents. This allows users to search documents using key words.
Small claims garnishment calculator	Circuit Court Judges Court commissioners	Judges and court commissioners employ the small claims garnishment calculator to determine disposable earnings and exemptions in garnishment situations.
Statistical reports	Circuit Court Judges Dist. court administrators Chief Judges	Court system managers have access to statistical reports designed to help them ensure cases move through the judicial system in a timely manner. The Case Management system automatically generates these monthly reports for the circuit courts to illustrate case details including age of pending, age at disposition, caseload summary, and clearance rates. Users can view reports by court official, county, judicial district, and statewide.
Warrants	Circuit court clerks Registers in probate Circuit Court Judges Court commissioners	Clerk staff generate arrest warrants, bench warrants, capiases, and commitment orders using the Case Management system. The system offers

Feature	User group	Description
Warrants <i>cont'd</i>	Circuit court clerks Registers in probate Circuit Court Judges Court commissioners	users the ability to authorize the warrant, transmit it to the judge for electronic signature, and issue it. Clerks then print warrant documents for distribution to law enforcement. The system also alerts court staff and judges when there is an outstanding warrant on a case.

Circuit court financial management

The circuit courts use the Financial Management system to track financial records, including payment of filing fees, collection of fines and forfeitures, and distribution of monies to state and local agencies. Accounting reports track monies throughout the Financial Management system and allow staff to effectively track revenues and expenditures.

Feature	User group	Description
Check writing	Circuit court clerks	Clerk staff use this feature to disburse monies to individuals and agencies for payments collected and monies held in trust. The system provides a disbursement report with detailed information for each check disbursed.
Collections	Circuit court clerks	Circuit courts use many collection tools, including those for tracking monies turned over to the Department of Revenue (DOR) State Debt Collection program, DOR Tax Intercept to pay off debts using Wisconsin income tax refunds, driver privilege suspensions, commitment orders, judgments for unpaid fines and forfeitures, and placing liens on debtor properties.
Court debit accounts	Circuit court clerks Registers in probate	Attorneys can establish court debit accounts with clerk of circuit court and register in probate offices for use when

Feature	User group	Description
Court debit accounts <i>cont'd</i>		paying filing fees associated with cases and documents submitted using the eFiling system.
Day end	Circuit court clerks	Each day clerk staff balance the money in each cash drawer against receipts recorded in the Financial Management system. Once complete, users generate a deposit slip used to make a daily bank deposit.
Financial calculator	Circuit court clerks	Court clerks use the financial calculator to determine the total amount of court fees associated with fines and forfeitures ordered by a judge.
Forms and reports	Circuit court clerks	Clerk staff create bookkeeping reports, audit reports, and collection forms from the Financial Management system. These forms assist with managing bookkeeping records.
Month-end processing	Circuit court clerks	Each month clerk staff reconcile monies collected during the month with money deposited in the clerk's bank account. Clerk staff close out the monthly accounting period and disburse money to local and state agencies. They also generate reports including the State Treasurer Report and a general ledger report.
Payment plans	Circuit court clerks	Court clerks establish payment plans for outstanding debts at the request of the debtor. The payment plan feature allows for the creation of cycle payment schedules, lump sum payments, and tracking of delinquent payments.
Receipting	Circuit court clerks Registers in probate	Court clerks collect payment for court filing fees, and outstanding fines and

Feature	User group	Description
Receipting <i>cont'd</i>		forfeitures. All receipts are tracked in the Financial Management system using unique cashier codes for each staff member, drawer total reports, and receipt journals.
Receivables	Circuit court clerks	Court clerks responsible for financial transactions track monies owed to the circuit court including the due date and payment information.

Circuit court jury management

The jury management applications to manage jurors from random selection to completion of juror service and payment.

Feature	User group	Description
Juror expenses	Circuit court clerks	Clerk staff pay all jurors reporting for jury duty for their service and travel expenses. The jury expense feature tracks expenses and provides a voucher to the county for payment to the jurors.
Juror random selection	Circuit court clerks Circuit Court Judges	Jury clerks in each county leverage a list of individuals who have a registered Wisconsin driver's license or identification card which is provided to CCAP by the Department of Transportation (DOT). The system generates a subset of random jurors from this list for use in summoning of qualified jurors for service.
Juror questionnaires	Circuit court clerks	Jury clerks use this feature to send each potential juror a qualification questionnaire. Jurors can mail responses or complete the questionnaire online.

Feature	User group	Description
Juror reports	Circuit court clerks Dist. court administrators	Court system managers use reports available from this application to analyze information on jurors, jury cases, and juror expenses.
Juror selection	Circuit court clerks	Clerks use juror selection to randomly select eligible jurors for jury service. When selected, a juror is sent a jury summons which includes information about where and when to appear for jury duty.
Jury service	Circuit court clerks	Jury clerks record the process of voir dire using this feature. Voir dire is used to determine which jurors are selected to serve on a court case.

Judicial Dashboard

Judges and court commissioners use the Judicial Dashboard to access all information relative to their caseload. The Judicial Dashboard provides statewide access to the court calendar, court case information, documents, and statistics.

Feature	User group	Description
Calendar	Circuit Court Judges Circuit court clerks	Judges, commissioners, court staff, and court managers access the calendar to view all court activities. The calendar can be viewed in day, week, or month format with each calendar activity including start and end time, case number, case caption, and a link to the case details and case documents. Judges that hear cases in other counties can view scheduled calendar activities outside of their home county.
Case search	Circuit Court Judges Circuit court clerks Court commissioners	From the Judicial Dashboard, judges and court commissioners can search for cases in their home county or statewide,

Feature	User group	Description
Case search <i>cont'd</i>		easily viewing documents and case, party, and court record information, along with other important details.
Document search	Circuit Court Judges Circuit court clerks Court commissioners	From the Judicial Dashboard, judges and court commissioners can search within their home county or statewide to easily access documents online.
Document upload	Circuit Court Judges Court commissioners	Judges and court commissioners can upload documents requiring a signature to their dashboards. These documents are then accessible on the documents to sign page where they are queued until the electronic signature is applied.
Electronic signature	Circuit Court Judges Circuit court clerks Court commissioners	Judges and commissioners can review and electronically sign court documents.
Quick links	Circuit Court Judges Circuit court clerks Court commissioners	The Judicial Dashboard provides easy access to commonly used applications and websites from the Quick Links section. Judges and court commissioners can also create their own quick links.
Unscheduled cases	Circuit Court Judges Circuit court clerks Court commissioners Dist. court administrators	Judges and court commissioners can identify pending cases without scheduled future court activity to make sure all cases are processed in a reasonable time frame.
Notes and annotations	Circuit Court Judges Circuit court clerks Court commissioners	Judges and court commissioners can create confidential notes and annotations related to cases and documents.
Document routing	Circuit Court Judges Circuit court clerks Court commissioners	Judges, court commissioners, judicial assistants, and court clerks can electronically route documents for review and action.

Feature	User group	Description
Statistics	Circuit Court Judges Chief Judges Dist. court administrators	Judges can view statistics from the Judicial Dashboard. Available statistics include Clearance Rates, Age of Pending, and Time to Disposition. Judges can drill down into case details from the statistics to, for example, look into issues with aging cases.
eBench	Circuit Court Judges Court commissioners	The eBench application provides an efficient way for judges and court commissioners to hold court without the use of paper files. The eBench application includes access to the current day's court calendar with easy access to case information and documents. eBench also provides the ability to view key documents for a given case and search for specific case details.
Reserve Judge Judicial Dashboard	Reserve judges	Reserve judges use the Judicial Dashboard to view the reserve judge calendar along with the calendar of the circuit court branch they are covering. Case information, case documents, quick links, and documents to sign are also available from this dashboard.
Certification of Status of Pending Cases	Circuit Court Judges Court staff Court Operations	Every month judges submit the Certification of Status of Pending Cases to Court Operations electronically.
ePost-It	Circuit Court Judges Court commissioners Court staff	Judges, commissioners, and court staff can share information about the case using ePost-It notes in Case Management and the Judicial Dashboard.

Circuit court information sharing

CCAP shares electronic information with several court business partners to eliminate redundant data entry, and improve timely sharing of information between the courts and other justice agencies.

Business partner	Description
State and local law enforcement agencies	State and local law enforcement agencies send electronic citations to the circuit courts. Clerk staff review the citations online and cases are created from the citation data, eliminating the need to manually key information when creating the case.
Department of Transportation (DOT)	Circuit courts transmit court orders for suspension and revocation of driving privileges to DOT. Similarly, when reinstating an individual's driving privileges, the circuit courts send the reinstatements electronically to DOT.
Department of Natural Resources (DNR)	DNR submits citations electronically to the circuit courts. Clerk staff review the citations, and cases are created from the citation data, eliminating the need to manually key data when creating the case. At the conclusion of the case, the disposition information is transmitted electronically to DNR. Notifications of court suspensions, withdrawals, and reinstatement of DNR licenses are electronically transmitted to the DNR.
Department of Justice (DOJ)	The circuit courts share criminal disposition and sentence information electronically with the DOJ Crime Information Bureau. When a criminal case is closed, the data is automatically transmitted without clerk intervention. This interface also transmits required information on bond conditions, civil commitments, civil injunctions, and felony and other criminal cases to DOJ. DOJ uses this court data when conducting background checks on individuals applying for a day care license or concealed carry permit. The information is also used by DOJ to determine if an issued license should be revoked.
District Attorney - Information Technology (DA-IT)	District attorney offices electronically file criminal complaints, juvenile petitions, information and amended criminal complaint and petition data, and documents with the circuit courts. Clerk staff review the data and documents and create the court case in the CCAP Case Management system without manually keying the data.
	As clerk of circuit court staff add and update information in the Case Management system, case information is electronically sent to the district attorney offices.

Business partner	Description
Department of Revenue (DOR)	<p>The circuit courts use the Financial Management system to transmit outstanding receivable and debtor information to DOR for the purpose of intercepting the debtor's individual Wisconsin income tax return to pay court obligations. When money is intercepted, DOR electronically deposits the money into the clerk of circuit court's bank account and sends an electronic notification of the intercept.</p> <p>The circuit courts use the Financial Management system to transmit outstanding debt, to DOR's State Debt Collection Program (SDC). When money is collected, SDC electronically deposits the money into the clerk of circuit court's bank account and provides electronic notification with the details of how much was collected and for which debt and debtor.</p> <p>DOR electronically files judgments for unpaid tax warrants with the circuit courts. The tax warrant court case is automatically created and the judgment docketed in the civil lien index in the CCAP Case Management system. When a tax warrant is satisfied or released, DOR transmits this information electronically to the circuit court for an immediate update to the court case.</p>
Department of Workforce Development (DWD)	<p>DWD electronically files cases with the circuit court when an individual fraudulently collects unemployment compensation and is required to repay the funds. When the judgment is received, the circuit court case is automatically created in the Case Management system, and the judgment is added to the civil judgment and lien search.</p> <p>Additionally, DWD sends judgment release information to the circuit courts when the debtor has settled their debt with DWD. The court case is automatically updated with this information in the CCAP Case Management system.</p>
Department of Corrections (DOC)	<p>The circuit courts electronically send the Judgment of Conviction and Assessment Report data and documents to DOC when a court case is adjudicated and the defendant is sentenced to state prison or probation. The courts also transmit the Order for Pre-Sentence Investigation Report electronically to DOC and, upon request, can also send the Judgment of Conviction for Sentence to the County Jail, Criminal Complaint, and Amended Criminal Complaint and Information documents.</p>

Business partner	Description
Department of Corrections (DOC) <i>cont'd</i>	In turn, DOC electronically transmits the Notice of Case Status Change, Notice of Court Ordered Financial Obligation Status and the Pre-Sentence Investigation Report to the courts. The clerk reviews, files, and docketts these documents using the Case Management system.
Department of Children and Families (DCF)	<p>DCF electronically files cases with the circuit court when an individual fraudulently collects public assistance and is required to repay the funds. The court case is automatically created and the judgment docketed in the civil lien index in the CCAP Case Management system. When the judgment is satisfied or released, DCF transmits this information electronically to the circuit court for an immediate update to the court case.</p> <p>DCF also provides a service for child support agencies to file cases and documents with the circuit courts. CCAP transmits court case information and documents from each circuit court to DCF for Family and Paternity cases.</p>
Office of Court Operations	All funds collected each month by the circuit courts are disbursed and reported to the State Treasurer. The Office of Court Operations electronically receives statewide revenue information for the circuit courts, including the amount of funds collected and to which accounts the funds were disbursed. This transmission eliminates the need for the manual entry of data into the Office of Court Operations' revenue database.
State Public Defender's Office (SPD)	Court case, event, and calendar information for criminal and forfeiture cases is transmitted electronically from the circuit courts to the SPD.
Wisconsin State Bar	<p>Attorney name, firm, and address information is transmitted to the Office of Lawyer Regulation and Board of Bar Examiners from the Wisconsin State Bar. The data received by these two offices is automatically updated in their records management system to ensure up-to-date attorney information is readily available for these offices.</p> <p>The Wisconsin State Bar shares pro hac vice attorney applications with the Office of Lawyer Regulation. This is used to audit pro hac vice payments to the State Bar.</p>

Business partner	Description
City of Milwaukee	The Milwaukee County Circuit Court receives transcript of judgment cases electronically from the city of Milwaukee. When the information is received, the clerk of circuit court office reviews the information, and cases are automatically created in the Case Management system. The court case number and file date are transmitted to the city of Milwaukee to update their case management system.
Judgment of Conviction - Milwaukee	CCAP provides Milwaukee County with Judgment of Convictions using an application programming interface.

Supreme Court and Court of Appeals (SCCA) case management

The Clerk of Supreme Court and Court of Appeals uses SCCA to track all aspects of the appellate court case life cycle, from initial filing through disposition.

Feature	User group	Description
Case Management	SCCA staff	SCCA staff use the Case Management system to track appellate case information throughout the life cycle of the court case. All activity is tracked, including circuit court information, past and pending court activities, judge or judge panels responsible for the case, document filings, court proceedings, party information, and case outcomes.
Court notices, forms, and reports	SCCA staff	Appellate court staff create court notices and other forms for mailing to court participants. Staff can generate reports to gather specific information about appellate cases.
DAR	Supreme Court Justices Court of Appeals Judges Court system staff Attorneys	The SCCA Case Management application includes an integrated DAR system, which preserves Supreme Court oral arguments. The recordings

Feature	User group	Description
DAR <i>cont'd</i>		<p>are made available to the public via the court system website.</p> <p>For the Record (FTR) software is used to record oral arguments heard in Court of Appeals Districts 2 and 3 which are then made available on the court system website.</p>
eFile review	SCCA staff	<p>Clerk staff use the eFile Review applications to process electronically filed case, documents and requests for attorneys and litigants to participate in eFiling. Using the eFiling Review suite of applications, clerk staff can also route documents and cases to court officials for review and signature and file documents signed by court officials on the circuit court case.</p>
Electronic documents	SCCA staff Court of Appeals Judges Supreme Court Justices	<p>The SCCA system contains an integrated document management system. A Supreme Court rule requires that all briefs filed by attorneys must be submitted electronically. These electronic documents are supplemented by staff scanning court documents and uploading PDF files through the SCCA application. SCCA staff, appellate judges, and Supreme Court justices can access electronic court documents, eliminating the need to retrieve the paper court file.</p>
Appeals index	SCCA staff Staff attorneys Court of Appeals Judges Attorneys	<p>Clerk of Supreme Court and Court of Appeals staff receive the circuit court record on appeal electronically. This application allows clerk staff, staff attorneys, Court of Appeals judges, and case parties and attorneys to view the appeals index and circuit court record electronically.</p>

Feature	User group	Description
Financial Management	SCCA staff	Appellate court staff use the Financial Management applications to record payments, print receipts, invoice, and prepare deposits.
Maintenance	SCCA staff	SCCA staff use the Maintenance applications to set up user security and preferences, and to standardize commonly used record types, such as party types, event types, and judge panels.
Statistical reports	Clerk of SCCA Court of Appeals Judges Supreme Court Justices	Statistical reports are generated monthly from the Case Management system. The annual statistical reports are available on the court system website.
Document management	SCCA staff Court of Appeals Judges Supreme Court Justices	Court staff use the document imaging system to create electronic court documents. With this system, which is integrated with the SCCA Case Management system, appellate judges, supreme court justices, and court staff have access to electronic court documents, eliminating the need to retrieve paper court files.
Post opinions online	SCCA staff	Clerk staff review, edit, and post the decision/ opinion of the Supreme Court and Court of Appeals to the court system website using the SCCA Case Management system.

Judicial Dashboard

Justices, Court of Appeals judges, court commissioners, staff attorneys, and supporting staff use the SCCA Dashboard to manage motions and petitions, view appeal documents, search for and view case information, and issue orders. Users have access to all information relative to their caseload.

Feature	User group	Description
My cases	SCCA staff Court of Appeals Judges Supreme Court Justices	Users use the SCCA Dashboard to view the cases they are actively working on, supervising, or otherwise involved with. Cases are organized by where they are in the case lifecycle so that users can easily find priority cases.
Petitions, Motions, and Orders	SCCA staff Court of Appeals Judges Supreme Court Justices	This feature shows petitions, motions, motion responses, and drafted orders. It acts as a collaborative space for court officials to access and share work among multiple staff members.

Board of Bar Examiners (BBE)

BBE applications are used to track and record applicants to the Wisconsin State Bar and monitor compliance with continuing legal education (CLE) credit requirements for current attorneys.

Feature	User group	Description
Admission to practice law in Wisconsin	BBE staff Bar applicants	BBE staff use the admissions application to record all applications to practice law in Wisconsin. Staff track potential attorneys from their initial application through final admission to the Bar, whether the application is for Diploma Privilege, Bar Exam, Proof of Practice, or Inhouse Counsel. Staff review applications submitted electronically and file them without having to manually enter the information into the BBE admissions software.
Continuing legal education (CLE)	BBE staff Attorneys	BBE staff track CLE compliance using the CLE application for all Wisconsin attorneys. Attorneys can track their own hours via a CLE website and submit their report of compliance to BBE.

Feature	User group	Description
Course approval	BBE staff	BBE reviews course approval requests submitted by attorneys and course sponsors to verify the course meets requirements for continuing legal education.
Forms	BBE staff	BBE staff members create a variety of standard and customizable letters and forms to send to applicants, references, and attorneys.
Maintenance	BBE staff	Maintenance applications allow BBE staff to set up user security, standard record types such as admissions activity and event codes, exam dates, and CLE reporting periods.

Office of Lawyer Regulation (OLR)

OLR applications are used to track and record investigative lawyer misconduct matters about attorneys and trust accounts maintained by attorneys.

Feature	User group	Description
Forms and reports	OLR staff	OLR staff use the matter application to create letters, memos, and forms for matter participants. Reports provide insight into both ongoing and completed investigations.
Maintenance	OLR staff	OLR staff can set up user security and customize the OLR matter application, including maintaining standard record types such as law schools, calendar codes, and board members.
Matter	OLR staff	OLR investigators use the matter application to track grievances, investigations, and dispositions relating to lawyer misconduct.
Pro hac vice	OLR staff	OLR uses this application to view pro hac vice attorney applications sent via the Wisconsin State Bar interface.

Feature	User group	Description
Trust account	OLR staff	OLR staff use the trust account application to record trust accounts maintained by attorneys. The application helps OLR staff track trust account overdrafts and their outcomes.
Statistical reports	OLR staff	OLR matter contains several statistical reports used to create the OLR annual report.
Matter expunge	OLR staff	The feature allows OLR staff to expunge electronic OLR records after they have passed their retention period.

Office of Court Operations

The Office of Court Operations uses several applications to manage and monitor interpreters, judicial assignments to cases, circuit court case statistics, and other operational functions of the circuit and municipal courts.

Feature	User group	Description
Inquiry/response	Court Operations staff	Court Operations staff use this application to track procedural, statistical, and legal questions received from judges, clerks of circuit court, registers in probate, and court staff. Answers to the questions are also tracked in this application, which provides Court Operations a means for documenting this information.
Interpreter	Court Operations staff	Court Operations staff use this application to maintain the list of certified interpreters registered with the Wisconsin court system. With this application, staff can designate which interpreters display on the court system website and in the circuit court Case Management application.

Feature	User group	Description
Judicial assignments	Chief Judges Court Operations staff Director of State Courts Dist. court administrators	Chief judges, Court Operations staff, the Director of State Courts, and district court administrators use this application to electronically review and approve or deny requests for judicial assignment submitted from the circuit court offices. This application is also used to process requests for general judicial assignments and requests for municipal court assignments.
Municipal assignments	Court Operations staff Dist. court administrators	Court Operations staff and district court administrators maintain case assignments for municipal court judges and create orders and reports on judge assignments.
Revenue	Court Operations staff	Information regarding money collected each month by the circuit courts is available to Court Operations staff from the Revenue application. This information transmitted electronically each month from the circuit courts to Court Operations and includes county and state funds collected.

Office of Management Services (OMS)

OMS relies primarily on the STAR system for management of fiscal, personnel, recruiting, payroll and benefits, and leave accounting for State of Wisconsin employees and judicial elected officials.

Feature	User group	Description
Online department directories	OMS staff State court employees Circuit court staff	OMS maintains several files that CCAP leverages to provide directories on the court system internet and intranet sites for the public and state court personnel.

Office of Judicial Education

The Office of Judicial Education uses software applications to manage conferences, educational seminars, and training activities for Wisconsin judges, clerks of circuit court, and other employees. Judicial education staff monitor credits earned by judges to ensure compliance.

Feature	User group	Description
Conference Pro	Judicial Education staff	Judicial Education staff use Conference Pro to maintain information about court events; conference facilities; attendees including clerks, judges, and justices; and conference registrations. Staff also use the application to create name badges for registrants and reports for use on the court's website.
Judicial credits	Judicial Education staff	Judicial Education staff maintain course information and continuing education compliance, where required, for clerks, reserve judges, justices, circuit court judges, and appellate court judges. Events and registrations for judicial training events are also tracked.
Municipal clerk seminar	Judicial Education staff	Judicial Education staff maintain municipal court clerk seminar registration information, including seminar location, time, and attendees.
Municipal judges	Judicial Education staff	Judicial Education staff maintain information about municipal courts, including clerks, judges, and municipal fees. Staff run statistics and create reports based on municipality information.

Medical Mediation Panels (MMP)

The Medical Mediation Panel (MMP) applications are used to track and record malpractice claims and health care providers within the State of Wisconsin.

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	6003	Cybersecurity Program

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$1,832,100	\$2,092,100
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$1,832,100	\$2,092,100
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	6003 Cybersecurity Program				
02	Director of State Courts and Law Library				
	01 General program operations	\$1,832,100	\$2,092,100	0.00	0.00
	Director of State Courts and Law Library Sub Total	\$1,832,100	\$2,092,100	0.00	0.00
	Cybersecurity Program Sub Total	\$1,832,100	\$2,092,100	0.00	0.00
	Court Total	\$1,832,100	\$2,092,100	0.00	0.00

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
6003 Cybersecurity Program					
GPR	S	\$1,832,100	\$2,092,100	0.00	0.00
Cybersecurity Program Total		\$1,832,100	\$2,092,100	0.00	0.00
Court Total		\$1,832,100	\$2,092,100	0.00	0.00

This page intentionally left blank.

Decision Item (DIN) - 6004

Decision Item (DIN) Title - PR and SEG Re-Estimates

NARRATIVE

The Director of State Courts requests funding reestimates in various PR and SEG appropriations to reflect anticipated spending levels in the 2023-2025 biennium.

DEPARTMENT	CODES	TITLES
	680	Supreme Court

DECISION ITEM	CODES	TITLES
	6004	PR and SEG Re-Estimates

	Expenditure Items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	(\$250,000)	(\$250,000)
05	Fringe Benefits	(\$19,200)	(\$19,200)
06	Supplies and Services	\$560,100	\$560,100
07	Permanent Property	\$1,676,500	\$1,676,500
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals & Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	TOTAL	\$1,967,400	\$1,967,400
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	6004 PR and SEG Re-Estimates				
02	Director of State Courts and Law Library				
	25 Court information systems	\$2,188,000	\$2,188,000	0.00	0.00
	62 Mediation fund	(\$269,200)	(\$269,200)	0.00	0.00
	Director of State Courts and Law Library Sub Total	\$1,918,800	\$1,918,800	0.00	0.00
03	Bar examiners and responsibility				
	31 Board of bar examiners	\$48,600	\$48,600	0.00	0.00
	Bar examiners and responsibility Sub Total	\$48,600	\$48,600	0.00	0.00
	PR and SEG Re-Estimates Sub Total	\$1,967,400	\$1,967,400	0.00	0.00
	Court Total	\$1,967,400	\$1,967,400	0.00	0.00

Decision Item/Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
6004 PR and SEG Re-Estimates					
PR	S	\$2,236,600	\$2,236,600	0.00	0.00
SEG	S	(\$269,200)	(\$269,200)	0.00	0.00
PR and SEG Re-Estimates Total		\$1,967,400	\$1,967,400	0.00	0.00
Court Total		\$1,967,400	\$1,967,400	0.00	0.00