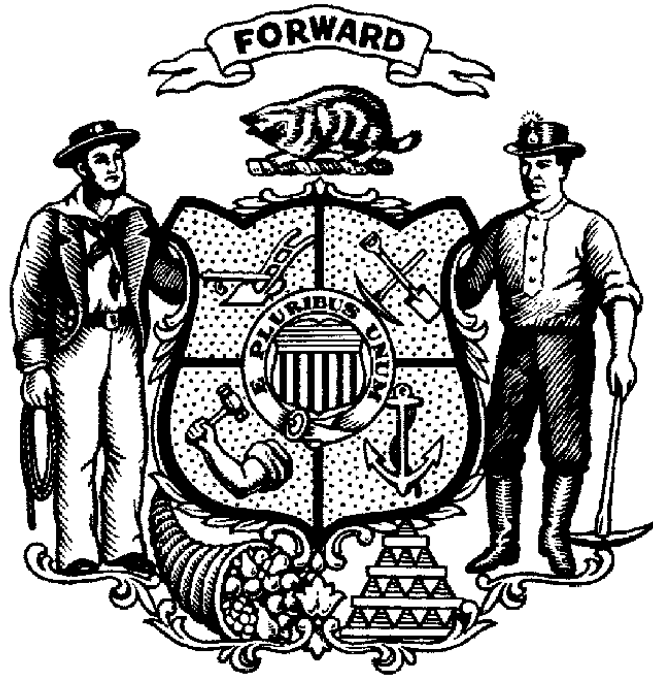


State of Wisconsin

Board of Commissioners of Public Lands



Agency Budget Request
2021 – 2023 Biennium
September 15, 2020

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Managing Wisconsin's trust assets for public education

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Thomas P. German, *Executive Secretary*

September 15, 2020

The Honorable Tony Evers, Governor
Honorable Members of the Joint Committee on Finance
Honorable Members of the Wisconsin Legislature

Gentlemen and Mesdames:

I am pleased to submit the 2021-2023 Biennial Budget Request of the Board of Commissioners of Public Lands. Our budget request reflects a “cost to continue” for current agency operations and includes no additional programs or personnel. In accordance with the Governor’s request to hold the line on spending, we are requesting **less** GPR than was approved in our current biennial budget. We are asking for a small separate appropriation of program revenue to cover Aids in lieu of taxes in accordance with our existing statutory obligations to local governments. We are also requesting a separate Gifts and grants appropriation in order to accept and spend gifts and grants offered to the agency.

The Board of Commissioners of Public Lands (BCPL) was created pursuant to Article X, Section 7 of the Wisconsin Constitution in 1848 to support public education. The Board is comprised of the Attorney General, State Treasurer and Secretary of State. With the assistance of the agency’s professional staff, the BCPL manages four school trust funds, approximately 76,000 acres of school trust lands, and Wisconsin’s original land records.

A significant portion of the school trust funds are invested in loans to Wisconsin municipalities and school districts through the State Trust Fund Loan Program. Other school trust assets are invested in Exchange Traded Funds (ETFs), bonds, real estate funds, venture capital and other private equity funds, and the State Investment Fund. The earnings from the Common School Fund are distributed annually as aid to K-12 public school libraries. These monies are the sole source of state funding for public school libraries and for many school districts is the only money available to them for library books, newspapers and periodicals, web-based resources, and computer hardware and software.

The BCPL also manages the remaining school trust lands, the majority of which are located in the northern part of the State. These lands are administered primarily for timber revenue generation through sustainable timber management. The lands are open to the public for hunting, fishing, and trapping, and other forms of public recreation.

We are pleased to be able to accomplish so much with a highly-specialized staff of 9.5 FTE positions and total agency expenses that are less than 0.13% of the value of the school trust funds managed by BCPL. We have increased operational efficiencies and held the line on agency expenses while managing more trust assets than at any time in agency history.

We respectfully request your consideration and approval of our 2021-2023 biennial budget. We look forward to working with you to ensure this agency continues to accomplish its goals in an effective and efficient manner. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Tom German,
Executive Secretary

AGENCY DESCRIPTION

The board was created pursuant to Article X, Section 7 of the Wisconsin Constitution in 1848 to support public education. The board is comprised of the Attorney General, State Treasurer and Secretary of State. With the assistance of the 9.5 FTE professional staff positions in the Division of Trust Lands and Investments, the board manages four school trust funds, approximately 77,000 acres of school trust lands and the collection of Wisconsin's original land records. The board administers one of the largest public lending programs in the state.

MISSION

The primary mission of the board is to manage school trust funds and school trust lands for the benefit of public education. The board invests the principal of four trust funds that currently total over \$1.2 billion. The assets of the school trust funds are invested in a diversified portfolio with a significant investment in loans to Wisconsin municipalities and school districts through the State Trust Fund Loan Program. The earnings from the common school fund are distributed annually as aid to K-12 public school libraries. The earnings from the other three school trust funds are distributed annually to the University of Wisconsin.

The board also manages the remaining school trust lands, the majority of which are located in the northern part of the state. These lands are administered primarily for revenue generation through sustainable timber management. The lands are open to the public for hunting, fishing, trapping and other forms of public recreation.

The board also manages the collection of Wisconsin's original land records which include field survey notes, plat maps and sale records.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES

Program 1: Trust Lands and Investments

Goal: Reduce the amount of time required to post annual state trust fund loan payments.

Objective/Activity: Post all payments within two business days after receipt of payments.

Goal: Ensure the efficient, accurate and timely timber scaling (measuring) and invoicing of all timber sales.

Objective/Activity: Reduce the number of hours required to scale timber and prepare invoices for timber sales by automating the process to allow data entry on-site.

PERFORMANCE MEASURES

2019 AND 2020 GOALS AND ACTUALS

Prog. No.	Performance Measure	Goal 2019	Actual 2019	Goal 2020	Actual 2020
1.	Number of loans to post.	1,100	1,130	1,100	1,168
1.	Days required to post.	2	2	2	2
1.	Annual number of hours required to prepare scale tickets and invoices.	65	60	65	50

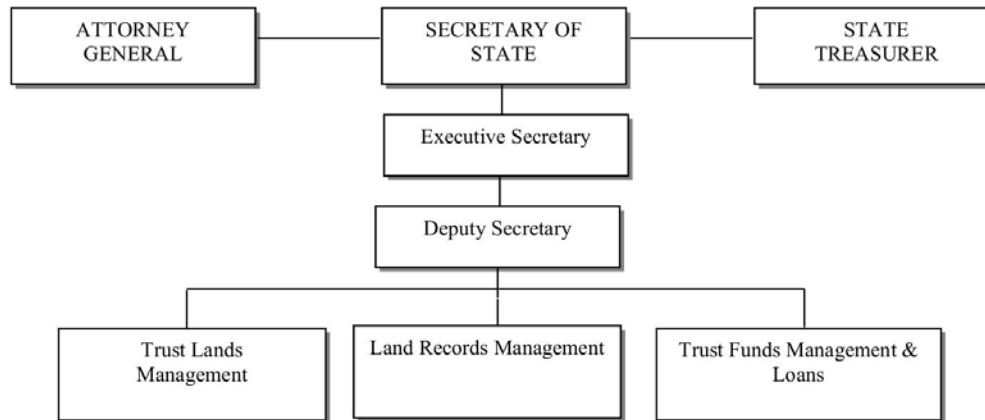
Note: Based on fiscal year.

2021, 2022 AND 2023 GOALS

Prog. No.	Performance Measure	Goal 2021	Goal 2022	Goal 2023
1.	Number of loans to post.	1,100	1,100	1,100
1.	Days required to post.	2	2	2
1.	Annual number of hours required to prepare scale tickets and invoices.	65	45	40

Note: Based on fiscal year.

BOARD OF COMMISSIONERS OF PUBLIC LANDS



Agency Total by Fund Source

Board of Commissioners of Public Lands

2123 Biennial Budget

Source of Funds		ANNUAL SUMMARY						BIENNIAL SUMMARY			
		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	S	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.3%
Total		\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.3%
PR	L	\$0	\$0	\$15,000	\$25,000	0.00	0.00	\$0	\$40,000	\$40,000	
PR	S	\$0	\$0	\$0	\$0	0.00	0.00	\$0	\$0	\$0	
Total		\$0	\$0	\$15,000	\$25,000	0.00	0.00	\$0	\$40,000	\$40,000	
PR Federal	L	\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.0%
Total		\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.0%
Grand Total		\$1,454,420	\$1,813,900	\$1,824,100	\$1,834,100	9.50	9.50	\$3,627,800	\$3,658,200	\$30,400	0.8%

Agency Total by Program

507 Board of Commissioners of Public Lands

2123 Biennial Budget

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 TRUST LANDS AND INVESTMENTS										
Non Federal										
GPR	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
S	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
PR	\$0	\$0	\$15,000	\$25,000	0.00	0.00	\$0	\$40,000	\$40,000	0.00%
L	\$0	\$0	\$15,000	\$25,000	0.00	0.00	\$0	\$40,000	\$40,000	0.00%
Total - Non Federal	\$1,395,018	\$1,761,200	\$1,771,400	\$1,781,400	9.50	9.50	\$3,522,400	\$3,552,800	\$30,400	0.86%
L	\$0	\$0	\$15,000	\$25,000	0.00	0.00	\$0	\$40,000	\$40,000	0.00%
S	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
Federal										
PR	\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.00%
L	\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.00%
Total - Federal	\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.00%
L	\$59,402	\$52,700	\$52,700	\$52,700	0.00	0.00	\$105,400	\$105,400	\$0	0.00%
PGM 01 Total	\$1,454,420	\$1,813,900	\$1,824,100	\$1,834,100	9.50	9.50	\$3,627,800	\$3,658,200	\$30,400	0.84%
GPR	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
S	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
PR	\$59,402	\$52,700	\$67,700	\$77,700	0.00	0.00	\$105,400	\$145,400	\$40,000	37.95%

Agency Total by Program

507 Board of Commissioners of Public Lands

2123 Biennial Budget

L	\$59,402	\$52,700	\$67,700	\$77,700	0.00	0.00	\$105,400	\$145,400	\$40,000	37.95%
TOTAL 01	\$1,454,420	\$1,813,900	\$1,824,100	\$1,834,100	9.50	9.50	\$3,627,800	\$3,658,200	\$30,400	0.84%
L	\$59,402	\$52,700	\$67,700	\$77,700	0.00	0.00	\$105,400	\$145,400	\$40,000	37.95%
S	\$1,395,018	\$1,761,200	\$1,756,400	\$1,756,400	9.50	9.50	\$3,522,400	\$3,512,800	(\$9,600)	-0.27%
Agency Total	\$1,454,420	\$1,813,900	\$1,824,100	\$1,834,100	9.50	9.50	\$3,627,800	\$3,658,200	\$30,400	0.84%

Agency Total by Decision Item

Board of Commissioners of Public Lands

2123 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$1,813,900	\$1,813,900	9.50	9.50
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	(\$71,500)	(\$71,500)	0.00	0.00
3010 Full Funding of Lease and Directed Moves Costs	(\$7,900)	(\$7,900)	0.00	0.00
4020 Payment in Lieu of Taxes	\$15,000	\$25,000	0.00	0.00
4030 Funding adjustment due to vacant positions	\$74,600	\$74,600	0.00	0.00
TOTAL	\$1,824,100	\$1,834,100	9.50	9.50

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

Decision Item by Line

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	507	Board of Commissioners of Public Lands
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$810,000	\$810,000
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$30,200	\$30,200
05	Fringe Benefits	\$288,400	\$288,400
06	Supplies and Services	\$623,700	\$623,700
07	Permanent Property	\$8,900	\$8,900
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$52,700	\$52,700
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$1,813,900	\$1,813,900
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	8.50	8.50
20	Unclassified Positions Authorized	1.00	1.00

Decision Item by Numeric

Board of Commissioners of Public Lands

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Funding Level			
01	Trust lands and investments				
	01 General program operations	\$1,761,200	\$1,761,200	9.50	9.50
	28 Trust lands and investments -- general program operations	\$0	\$0	0.00	0.00
	30 Federal aid -- flood control	\$52,700	\$52,700	0.00	0.00
	Trust lands and investments SubTotal	\$1,813,900	\$1,813,900	9.50	9.50
	Adjusted Base Funding Level SubTotal	\$1,813,900	\$1,813,900	9.50	9.50
	Agency Total	\$1,813,900	\$1,813,900	9.50	9.50

Decision Item by Fund Source

Board of Commissioners of Public Lands

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	2000	Adjusted Base Funding Level				
	GPR	S	\$1,761,200	\$1,761,200	9.50	9.50
	PR	S	\$0	\$0	0.00	0.00
	PR Federal	L	\$52,700	\$52,700	0.00	0.00
	Total		\$1,813,900	\$1,813,900	9.50	9.50
Agency Total			\$1,813,900	\$1,813,900	9.50	9.50

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

Decision Item by Line

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	507	Board of Commissioners of Public Lands
	CODES	TITLES
DECISION ITEM	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

	Expenditure items	1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	(\$55,000)	(\$55,000)
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	(\$16,500)	(\$16,500)
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	(\$71,500)	(\$71,500)
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board of Commissioners of Public Lands

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003	Full Funding of Continuing Position Salaries and Fringe Benefits			
01	Trust lands and investments				
	01 General program operations	(\$71,500)	(\$71,500)	0.00	0.00
	Trust lands and investments SubTotal	(\$71,500)	(\$71,500)	0.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits SubTotal	(\$71,500)	(\$71,500)	0.00	0.00
	Agency Total	(\$71,500)	(\$71,500)	0.00	0.00

Decision Item by Fund Source

Board of Commissioners of Public Lands

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3003	Full Funding of Continuing Position Salaries and Fringe Benefits				
	GPR	S	(\$71,500)	(\$71,500)	0.00	0.00
	Total		(\$71,500)	(\$71,500)	0.00	0.00
Agency Total			(\$71,500)	(\$71,500)	0.00	0.00

Decision Item (DIN) - 3010

Decision Item (DIN) Title - Full Funding of Lease and Directed Moves Costs

NARRATIVE

Standard Budget Adjustment - Full Funding of Lease and Directed Moves Costs

Decision Item by Line

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	507	Board of Commissioners of Public Lands
	CODES	TITLES
DECISION ITEM	3010	Full Funding of Lease and Directed Moves Costs

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	(\$7,900)	(\$7,900)
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	(\$7,900)	(\$7,900)
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board of Commissioners of Public Lands

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3010	Full Funding of Lease and Directed Moves Costs			
01	Trust lands and investments				
	01 General program operations	(\$7,900)	(\$7,900)	0.00	0.00
	Trust lands and investments SubTotal	(\$7,900)	(\$7,900)	0.00	0.00
	Full Funding of Lease and Directed Moves Costs SubTotal	(\$7,900)	(\$7,900)	0.00	0.00
	Agency Total	(\$7,900)	(\$7,900)	0.00	0.00

Decision Item by Fund Source

Board of Commissioners of Public Lands

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3010	Full Funding of Lease and Directed Moves Costs				
	GPR	S	(\$7,900)	(\$7,900)	0.00	0.00
	Total		(\$7,900)	(\$7,900)	0.00	0.00
Agency Total			(\$7,900)	(\$7,900)	0.00	0.00

Decision Item (DIN) - 4010

Decision Item (DIN) Title - Gifts and grants

NARRATIVE

The Board respectfully requests a gifts and grants continuing appropriation to receive gifts and grants funds.

MEMORANDUM

FROM: TOM GERMAN
TO: BOARD CHAIR SARAH GODLEWSKI / DOA BUDGET OFFICE
RE: REQUEST FOR GIFTS AND GRANTS APPROPRIATION
DATE: SEPTEMBER 7, 2020

BUDGET REQUEST. We respectfully request a gifts and grants continuing appropriation of program revenue for each year in the upcoming biennial budget

BACKGROUND HISTORY. BCPL manages over \$1.2 billion in financial assets and over 75,000 acres of School Trust Lands for the benefit of public education beneficiaries (K-12 public school libraries and the UW System). Although BCPL was created in the Wisconsin Constitution in 1848, there is no record of BCPL ever having a separate gift and grant line appropriation of program revenue. Virtually every other state agency already has such an appropriation.

There have been times in the past when someone gifted a parcel of land or money to one of the trust funds managed by BCPL, but such gift was generally added to the principal of the respective trust fund.

NEW OPPORTUNITIES. Recently, a number of individuals and organizations have offered to provide BCPL with a gift or grant that would not only benefit the School Trust Funds, but would also provide another ancillary benefit to citizens of Wisconsin.

An example is a certain organization offered a grant to BCPL to map roads located on School Trust Lands managed by BCPL. Such mapping would provide BCPL with better data to schedule and improve road maintenance and timber sales which in turn generate revenue for the School Trust Funds. In addition, the mapping would provide an ancillary benefit to hunters as hunters would be able to use such maps to locate areas of School Trust Lands that are served by internal roads.

PROPOSAL. A gift and grant line continuing appropriation would allow BCPL to accept gifts and grants to fund certain BCPL operations that not only benefit the School Trust Funds but also provide other benefits to the citizens of Wisconsin. This appropriation would **NOT** authorize additional GPR expenditures. It would

allow BCPL to better manage its trust assets without additional tax dollars and could also provide ancillary benefits to the citizens of Wisconsin. A win-win-win situation. More productivity, more accessibility, without costing more state tax dollars.

Thank you for your consideration

Decision Item (DIN) - 4020

Decision Item (DIN) Title - Payment in Lieu of Taxes

NARRATIVE

See Issue Paper.

MEMORANDUM

FROM: TOM GERMAN

TO: BOARD CHAIR SARAH GODLEWSKI / DOA BUDGET OFFICE

RE: REQUEST FOR PILT APPROPRIATION in BIENNIAL BUDGET REQUEST

DATE: SEPTEMBER 7, 2020

BUDGET REQUEST. We respectfully request a \$15,000 sum sufficient Payment in Lieu of Taxes appropriation for FY2022 and \$25,000 for FY2023

BACKGROUND HISTORY. BCPL and the State of Wisconsin received millions of acres of federal land grants at statehood and within 40 years thereafter. BCPL has sold or exchanged the vast majority of those lands, leaving the Common School and Normal School trusts with less than 78,000 acres of School Trust Lands. While BCPL received a few parcels of land through other means such as escheat or mortgage foreclosure, the vast majority of BCPL land holdings came through federal land grants. One of the conditions of most of the federal land grants given to Wisconsin was that such lands would not be subject to taxation while held by state.

ORIGINAL LANDBANK LEGISLATION. BCPL received "landbank" authority via a unanimous vote of both houses of the Wisconsin Legislature in 2005 Wisconsin Act 352. The legislation was designed with several goals:

1. Allow BCPL to invest the proceeds from land sales in purchases of other lands which would improve BCPL's management efficiencies, improve public access or create larger blocks of timberland by addressing forest fragmentation (codified in Wis. Stats. Section 24.61(2)(cm)).
2. Earmark \$2 million in Knowles-Nelson Stewardship funding to provide a pathway and funding mechanism for the DNR to acquire BCPL parcels for conservation or recreation purposes (formerly codified in Wis. Stats. Section 23.1985 (2005));
3. **Provide local governments with PILT so that BCPL's acquisition of land would not result in a decrease in local tax revenue (codified in Wis. Stats. Section 24.62(3));** and
4. Prohibit BCPL from *increasing* its landholdings by limiting the agency's total acreage to the amount it had prior to enactment of the legislation (codified in Wis. Stats. Section 24.61(2)(cm)2)

SUCSESSES OF LANDBANK. The legislation worked as designed. BCPL sold over 15,700 acres of land and purchased 14,660 acres of different land. The changes to BCPL's land base resulted in a 60% increase

in timber revenue, as BCPL's timber base improved by 21%. In addition, BCPL improved public access to School Trust Lands by 22%. BCPL's land base became more consolidated, more productive, more efficiently managed and more accessible.

At the enactment of the original Land Bank legislation, BCPL's PILT obligations were nominal (since the agency had not yet acquired much land that would be subject to PILT) and easily accommodated within the agency's operating budget. However, as BCPL conveyed more of its original federal grant land and acquired other lands through its Land Bank authority and land exchanges, the agency's PILT obligation grew. It has now grown to the point where it now should be a stand-alone appropriation. Furthermore, BCPL anticipates closing a significant land exchange with the US Forest Service in FY2021 that will increase BCPL's PILT obligation by approximately \$10,000 per year.

PILT obligations are a form of shared revenue and provide a direct benefit to local governments as the payments go from the state directly to such local governments. Payments in lieu of Taxes should be properly appropriated as a separate line item and accounted for as such. Other agencies such as the DNR have a separate PILT appropriation and BCPL would follow in that tradition.

Thank you for your consideration

Decision Item by Line

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	507	Board of Commissioners of Public Lands
	CODES	TITLES
DECISION ITEM	4020	Payment in Lieu of Taxes

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$15,000	\$25,000
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$15,000	\$25,000
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board of Commissioners of Public Lands

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	4020	Payment in Lieu of Taxes			
01	Trust lands and investments				
	23 Payments in lieu of taxes	\$15,000	\$25,000	0.00	0.00
	Trust lands and investments SubTotal	\$15,000	\$25,000	0.00	0.00
	Payment in Lieu of Taxes SubTotal	\$15,000	\$25,000	0.00	0.00
	Agency Total	\$15,000	\$25,000	0.00	0.00

Decision Item by Fund Source

Board of Commissioners of Public Lands

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	4020	Payment in Lieu of Taxes				
	PR	L	\$15,000	\$25,000	0.00	0.00
	Total		\$15,000	\$25,000	0.00	0.00
Agency Total			\$15,000	\$25,000	0.00	0.00

Decision Item (DIN) - 4030

Decision Item (DIN) Title - Funding adjustment due to vacant positions

NARRATIVE

After completion of full funding DIN it is readily apparent that the agency will lack the necessary funding to meet staffing salary and fringe. This is due to vacant positions at the minimal range level being used in the position funding snapshot. As a small agency with only 9.5 positions any discrepancy in the snapshot will significantly impact our budget.

Decision Item by Line

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	507	Board of Commissioners of Public Lands
	CODES	TITLES
DECISION ITEM	4030	Funding adjustment due to vacant positions

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$55,000	\$55,000
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$19,600	\$19,600
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
17	Total Cost	\$74,600	\$74,600
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board of Commissioners of Public Lands

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	4030	Funding adjustment due to vacant positions			
01	Trust lands and investments				
	01 General program operations	\$74,600	\$74,600	0.00	0.00
	Trust lands and investments SubTotal	\$74,600	\$74,600	0.00	0.00
	Funding adjustment due to vacant positions SubTotal	\$74,600	\$74,600	0.00	0.00
	Agency Total	\$74,600	\$74,600	0.00	0.00

Decision Item by Fund Source

Board of Commissioners of Public Lands

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	4030	Funding adjustment due to vacant positions				
	GPR	S	\$74,600	\$74,600	0.00	0.00
	Total		\$74,600	\$74,600	0.00	0.00
Agency Total			\$74,600	\$74,600	0.00	0.00

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY22**

Agency: **BCPL - 507**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY22 TO FY22 AND 23.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1) 0% Change Target	Proposed Budget 2021-22		Item Ref.	Change from Adj Base		(See Note 2) Remove SBAs		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE		Proposed \$	Proposed FTE		\$	FTE	\$	FTE		
507	1a	101	GPR	\$1,761,200.00	9.50	0	1,756,400	9.50		(4,800)	0.00	4,800	0.00	0	0.00
Totals				1,761,200	9.50	0	1,756,400	9.50		(4,800)	0	4,800	0	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY22**

Agency: **BCPL - 507**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY22 TO FY22 AND 23.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2021-22		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	\$	FTE	\$	FTE
507	1a	101	GPR	\$1,761,200.00	9.50	(88,100)	1,668,300	9.50		(92,900)	0.00	4,800	0.00	(88,100)	0.00
Totals				1,761,200	9.50	(88,100)	1,668,300	9.50		(92,900)	0.00	4,800	0.00	(88,100)	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Target Reduction = (88,100)

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 Spend less on due diligence reports. This will limit the diversification of the trust funds which will increase the volatility of fund performance.
- 2 Engage in fewer land sales & exchanges. This will reduce expenses on appraisals, surveys & other closing costs. This will result in lower revenue generation from trust fund land assets.
- 3 Restrict timber stand improvement work. However, this may negatively impact future timber sale revenue.
- 4 Restrict work on updating agency's legacy software. This may result in future service interruptions for agency loan program.
- 5

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY23**

Agency: **BCPL - 507**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY22 TO FY22 AND 23.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2022-23			Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	0% Change Target	Proposed \$	Proposed FTE	Item Ref.	\$	FTE	\$	FTE	\$	FTE
507	1a	101	GPR	\$1,761,200.00	9.50	0	1,756,400	9.50		(4,800)	0.00	4,800	0.00	0	0.00
Totals				1,761,200	9.50	0	1,756,400	9.50		(4,800)	0.00	4,800	0.00	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

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Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY23**

Agency: **BCPL - 507**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY22 TO FY22 AND 23.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2022-23			Change from Adj Base		(See Note 2)	Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE	Item Ref.	\$	FTE	Remove SBAs	\$	FTE
507	1a	101	GPR	\$1,761,200.00	9.50	(88,100)	1,668,300	9.50		(92,900)	0.00	4,800	0.00	(88,100) 0.00
Totals				1,761,200	9.50	(88,100)	1,668,300	9.50		(92,900)	0.00	4,800	0.00	(88,100) 0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

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- 5