

2021-23 Biennial Report  
Wisconsin Department of Administration



October 16, 2023

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This 2021-23 Biennial Report of the Wisconsin Department of Administration is submitted pursuant to §15.04(1)(d), Wis. Stats., which requires each agency to prepare a report on the performance and operations of the department or independent agency during the preceding biennium and projecting the goals and objectives of the department or independent agency as developed for the program budget report. Additional information about the Wisconsin Department of Administration is available on the Department’s website at <https://doa.wi.gov/>.

# Department Overview

## AGENCY DESCRIPTION

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The Department of Administration (DOA) is headed by a secretary who is appointed by the Governor with the advice and consent of the Senate. DOA provides budget, management, technology, and administrative services to state agencies; supports the Governor by preparing executive budget proposals; provides broad administrative support and a variety of program services to state agencies; manages all state office buildings, the Capitol, and the Executive Residence; coordinates land management, housing, and energy policy and programs; and oversees and regulates state gaming programs.

## AGENCY STRUCTURE

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DOA contains 12 divisions and numerous boards and commissions attached under s. [15.105](#), Wis. Stats., and councils attached under s. [15.107](#). DOA also provides administrative support to several agencies, boards, councils, and commissions attached under s. 15.03.

### *Division of Capitol Police*

The Wisconsin State Capitol Police has statewide jurisdiction to serve the approximately 35,000 employees of the State of Wisconsin. The Capitol Police has two distinct bureaus: the Bureau of Patrol Operations and the Bureau of Specialized Services. Together, Capitol Police officers, detectives, and supporting staff provide safety, security, and police response at 61 state facilities between Madison and Milwaukee.

### *Division of Energy, Housing, and Community Resources*

The Division of Energy, Housing and Community Resources (DEHCR) develops housing policy and offers a broad range of program assistance and funds to address homelessness and support affordable housing, public infrastructure, and economic development opportunities. The Division partners with local governments and service providers, non-profit agencies, housing authorities, and developers. In addition, DEHCR administers the statewide program to assist eligible households by providing electric and heating bill payment assistance, as well as benefits and services to assist with energy crises. Eligible households may also receive weatherization services.

### *Division of Enterprise Operations*

The Division of Enterprise Operations (DEO) administers enterprise policies governing procurement, risk management, and continuity of operations planning; provides services to DOA and other agencies in the areas of financial management, procurement, risk management, continuity of operations planning, and the State Prosecutors Program; and facilitates opportunities for diverse businesses to sell goods and services to state agencies.

### *Division of Enterprise Technology*

The Division of Enterprise Technology (DET) is responsible for managing the state's information technology (IT) assets and the use of technology to improve government efficiency and service delivery. In consultation with business and IT managers from local, county, and state governments; schools and libraries; and tribes, DET develops strategies, policies, and standards for enterprise and multi-jurisdictional use of IT resources.

### *Division of Executive Budget & Finance*

The Division of Executive Budget and Finance (DEBF) provides accounting, budget, debt management, and financial services for state government. DEBF also provides fiscal and policy analysis to the Governor for the development of executive budget proposals; assists agencies in the technical preparation of budget requests; reviews legislation; and prepares or coordinates the fiscal estimates that accompany all expenditure bills.

### *Division of Facilities Development*

The Division of Facilities Development (DFD) is responsible for staffing the State Building Commission and developing and implementing the biennial State Building Program. The program includes the construction of new buildings and the remodeling and renovation of existing facilities for all state agencies and the University of Wisconsin (UW) System. This function provides technical advice, project management, and field oversight of construction projects, as well as contracts for architecture/engineering services and construction work.

### *Division of Facilities and Transportation Services*

The Division of Facilities and Transportation Services (DFTS) is comprised of three bureaus that provide support functions for state agencies: 1) Bureau of Enterprise Fleet oversees the operation of Central Fleet, State Vanpool Program, Wisconsin Air Services, State Records Center, and Mail Transportation; 2) Bureau of Building Management oversees, maintains, and manages our state building portfolio of over 30 Department of Administration-owned facilities totaling approximately 6 million square feet of space throughout the state; and 3) Bureau of Real Estate Management oversees the enterprise real estate and leasing program, which includes the sale, lease, or purchase of buildings and land for state agencies and attached boards. This Bureau also manages the space management and tenant occupancy services in DOA-owned facilities, provides administrative support functions for the division, as well as operates the Capitol Tours program.

### *Division of Gaming*

The Division of Gaming protects the integrity of Indian and charitable gaming in Wisconsin by focusing on regulatory responsibilities that protect the public interest and the integrity of games. This is accomplished through licensing procedures, background investigations, and regulatory enforcement activities.

### *Division of Hearings and Appeals*

The Division of Hearing and Appeals (DHA) conducts impartial, independent hearings that serve customer agencies and the residents of Wisconsin. Using the central panel model for administrative hearings, DHA conducts hearings for 15 state agencies and others when requested and provides administrative support to the Waste Facility Siting Board.

#### *Division of Intergovernmental Relations*

The Division of Intergovernmental Relations (DIR) supports counties, municipalities, citizens, and businesses by providing support services in land use planning, land information and records modernization, municipal boundary review, plat review, demography, and coastal management programs. DIR also works to strengthen the relationship between the State of Wisconsin and the governments of the State's 11 federally recognized Native American Tribes.

#### *Division of Legal Services*

The Division of Legal Services (DLS) provides legal assistance to the Secretary, department managers, and staff regarding the administration of departmental duties and responsibilities, as well as to boards and commissions that are attached to the Department. DLS also serves executive branch agencies and independent state boards, offices, and commissions on statewide issues to bring greater consistency to state contracting, procurement, and other common activities.

#### *Division of Personnel Management*

The Division of Personnel Management (DPM) provides centralized and decentralized Human Resources leadership for the State of Wisconsin Government Executive Branch agencies, comprised of over 20 state agencies, supporting the approximate 35,000 employees. DPM oversees all state human resources functions including the state civil service system, labor relations, payroll and benefits administration, workforce relations, human resource (HR) information systems administration and management, policy administration, classification and compensation, the state's affirmative action, equity, and inclusion programs, and provides training and development to employees, supervisors, and agency leaders statewide. DPM's goal is to ensure state government is equipped with a talented and diverse workforce to provide the best possible service to the public.

#### *Office of Business Development*

The Office of Business Development performs business development outreach responsibilities and other functions determined by the Secretary.

#### *STAR Program Office*

The STAR Program Office administers the State's enterprise resource planning (ERP) system for finance, budget, procurement, business intelligence, and human resource functions and provides for the efficient and reliable delivery of ERP services.

#### *Office of Sustainability and Clean Energy*

The Office of Sustainability and Clean Energy (OSCE) leads the State of Wisconsin in addressing the effects of climate change through programs and policies that support the use of clean energy resources and technology.

## VISION

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Be the most effective, secure, innovative, and transparent agency for our customers.

## MISSION

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DOA delivers effective and efficient services at the best value to government agencies and the public.

## GOALS

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- Increase the effectiveness and efficiency of operations.
- Innovate state government.
- Improve customer relations.
- Develop our workforce.
- Ensure safety and security of operations.
- Promote open and transparent government.

# 2021-23 Accomplishments

The Department of Administration (DOA) fulfilled its statutory commitments and accomplished a variety of activities and projects during the 2021-23 biennium. Some of these major accomplishments include fostering an efficient workforce and building retention, modernization improvements to improve workflows, effective budgeting resulting in taxpayer savings, new divisions, and offices, building a sustainable economy and investing in resiliency, increasing collaboration and development, and investing in housing and local communities.

The following provides a listing of significant achievements that improved public services and created efficiencies for the Department's state government customers.

## An Efficient and Engaged Workforce:

### **Vision 2030.**

In collaboration with the Governor's Office, DOA developed a decade-long strategic vision for reshaping how and where state employees work and how government serves the state's residents. Called Vision 2030, the strategic framework addresses four key challenges that have accelerated during the COVID-19 pandemic: aging infrastructure, aging state workers, limitations on talent attraction, and a need to adapt to the digital age. To address these challenges, Vision 2030, which was updated in Spring 2023, proposes:

- Reducing the deferred maintenance backlog by \$100 million over the next decade, which the Department is on track to exceed,
- Reducing the overall general office space in state facilities by 10 percent over the next decade,
- Creating redevelopment opportunities in Wisconsin communities, and
- Increasing the number of state employees that reside outside of Madison by at least 5 percent.

### **Human Capital Management (HCM) at STAR Program Office.**

- The STAR Program Office configured multiple interface files to link data from the PeopleSoft Enterprise Resource Planning (ERP) system to the enterprise Learning Management System (LMS). This increased efficiency by prepopulating the LMS with employee information, reporting hierarchy, cost centers and location data.
- The ePerformance module was deployed, which serves to standardize employee performance review. This provides a consistent framework for evaluation of employee core competencies and templates used across the enterprise. Efficiency was increased through the automated routing and approval of performance evaluations, reporting, and integration with employee personnel files. Between April 2022 and September 11, 2023, 22,738 active employees (81% of all active employees) received a performance evaluation in ePerformance.
- A STAR HCM mass position update function went live in December 2022, which is a custom development for agencies that allows multiple positions to be easily updated, pre-validated, and passed through a dynamic workflow. It is anticipated that the replacement of the preceding manual spreadsheet process will save the STAR Program Office and DPM staff an approximate 870 hours per year.

- Employee job and home location data analytics were streamlined by the STAR Program Office’s analytics team via creation of an interactive geographic map that gives insight into where state employees live relative to their job location.

### **Enterprise Purchase Order (PO) Roll.**

STAR Procurement managed two highly successful PO rollover events. The Fiscal Year (FY)2022 PO roll resulted in rolling 17,701 POs totaling \$4,774,328,880 and FY2023 resulted 17,737 POs rolling totaling \$4,789,227,304.

### **Procurement Training.**

During the biennium, the DEO State Bureau of Procurement (SBOP) developed and released 22 new eLearning modules to provide just-in-time training to procurement professionals on a variety of topics, including specification drafting, procurement system use, and requisition creation. Additionally, SBOP created an “Introduction to Procurement” module for a high-level overview of state procurement policies and procedures for all employees and an eSupplier training video to help vendors navigate the eSupplier bidder portal.

### **Increase Effectiveness and Efficiency of Personnel Operations.**

DPM continued to increase effectiveness and efficiency of personnel operations during the 2021-23 biennium through the following activities and initiatives:

- Finalized and published DOA’s State Employee Handbook to provide uniform reference and guidance to all state employees.
- Updated 32 policies contained within HR policy bulletins, handbook chapters, and standard operating procedures.
- PeopleSoft’s ePerformance module underwent a phased go-live as explained above.
- Developed and made available employee demographic movement and turnover dashboards to for informed decision-making.
- Conducted surveys to gather data from candidates related to the effectiveness of the Wisc.Jobs site with the goal of continued improvement.
- Implemented a new process to assist in tracking and monitoring multiple classification and compensation requests for improved collaboration across DPM teams.
- Developed accessibility guidelines for DPM trainings to ensure courses and materials are accessible for all users.
- Migrated historical training records from all legacy learning systems to LMS to create availability of employee training records under one unified system.

Additionally, and as part of DPM’s new Project tHRive (discussed further below), a state assessment was conducted to identify opportunities to increase the effectiveness and efficiency of HR service provisions. This included the mapping of several personnel operations processes to identify potential inconsistencies and barriers, leading to greater collaboration and the identification of continuous improvement opportunities.

### **Establishing Standards and Resources for Equity and Inclusion.**

The Bureau of Equity and Inclusion (BEI) developed and implemented a monitoring process that assessed agencies’ compliance in meeting federal and state Affirmative Action and Equal Employment



Opportunity planning requirements. The process also incorporated capacity-building components required for transformational change by measuring agencies' ability to: achieve best practices in equity and inclusion (EI) advancement, demonstrate a commitment to support the advancement of EI, and create a diverse workforce as required under Executive Order #59.

Through 23 onsite monitoring visits conducted at state agencies and self-reporting from small state agencies, BEI collected information on the state's progress in implementing and adhering to EI plans and principles. This resulted in the provision of feedback to agencies via the issuance of 35 monitoring reports. BEI also continued to develop its mediation program by assisting in connecting mediators with qualified training. Mediators handled 15 total cases over the 2021-23 biennium.

Shared services staff also maintained EI standards by continuing to investigate and resolve respectful workplace complaints across state agencies.

#### **Engage and Develop Wisconsin's Workforce through Enterprise-wide Training and Development.**

DPM continued to coordinate, support, and provide content for the Enterprise Management Development Academy (EMDA) and DOA leadership program. Two additional cohorts completed the EMDA program during the 2021-23 biennium with a total of 115 program graduates. Enterprise training also led numerous special training sessions and conference breakouts.

State employees continued to be supported with access to thousands of online courses, both created in-house and via a purchased online learning library. This resulted in 766,878 and 610,734 online course completions in FY2022 and FY2023, respectively. Over the course of the biennium years, the enterprise training team also updated or created 221 online courses.

The Bureau of Classification and Compensation (BCC) facilitated a three-day training for HR staff to learn about general classification/compensation practices, reclassifications, surveys, and appeals. The Bureau of HR Information Systems (HRIS) Administration and Management revamped its "Benefits Administration" training and updated corresponding job aids to allow for more participant engagement and to increase training accessibility. The Bureau of Merit Recruitment and Selection (BMRS) resumed both the "Assessment Development Series" and "Second Reviewer" trainings and worked with the Bureau of Training and Development (BTD) to make all BMRS trainings available in LMS.

#### **Learn, Engage, Accelerate, Develop (LEAD) Program-Employee Leadership Development Program.**

Capitol Police rolled out a new leadership program, LEAD, aimed at identifying and developing personnel for leadership within DOA. The 12-month program cross-trains and develops those employees accepted into LEAD on nearly all aspects of DOA.

## Modernization Improvements:

#### **The STAR Program Office modified its ERP Finance Module and increased efficiencies through the following activities and initiatives:**

- Modified all accounts payable roles to give users the ability to view documents attached to interunit invoices, increasing transparency and efficiency.
- Streamlined the bank reconciliation batch process to reduce running time from 16 hours to 26 minutes.

- Implemented a Records Disposition Authority (RDA) project, which resulted in the first enterprise-wide system management of digital documents attached to transactions within the Finance Module. The project increased efficiency, service quality, productivity, transparency, and reduced costs.
- Created a new cash clearing and reconciliation functionality for accounts payable transactions. The new accounts payable cash clearing functionality allows the State Controller's Office (SCO) to quickly determine the balance of outstanding checks.
- Enhanced the Department of Health Services' (DHS) inventory by developing a custom business process to upload large volumes of orders, saving significant time previously spent on manual data entry.
- Developed an improved data warehouse layout for greater discrete information identification.
- Implemented a process for certain state inventory items to be automatically replenished and created a process for purchase orders to be established with preset data.

#### **Gaming Data Collection System (DCS) Server Relocation.**

The Division of Gaming's Data Collection System (DCS) manages Class III gaming data for slots, table games, and sports wagering which is used for monitoring tribal-state compact compliance. During the 2021-23 biennium, the Division of Gaming worked with the 11 state tribes and DET to relocate DCS to the state's Femrite Data Center. This relocation provides enhanced information security and monitoring capabilities while continuing to allow isolation of the server. This change provides for more efficient access to the data by Gaming staff and allows for the use of more robust technologies in the data transfer from the tribes' networks to DCS.

#### **Raffle System Modernization.**

The Division of Gaming continues to improve its efficiency in processing charitable license applications. After the implementation of an online licensing system in 2016, over 59% of raffle licenses were renewed and applied for electronically in the 2021-23 biennium. Additionally, the Division of Gaming completed an initiative in October 2022 to scan its paper files to retain and manage them electronically. This effort resulted in imaging over 300,000 pages, reducing the Division of Gaming's physical imprint and increasing process efficiencies.

#### **Customer Relations Improvements.**

DPM instituted several initiatives to strengthen its relationship with and service to state employees. In addition to its usual administration of the Discretionary Merit Compensation (DMC) and Discretionary Equity and Retention Adjustment (DERA) programs, several special compensation initiatives were implemented to address critical and emerging challenges in the state workforce, including the application of approximately two hundred Raised Minimum Rates and multiple pilot add-ons. DPM incorporated agency user feedback to make improvements to the Talent Acquisition Module (TAM) of Peoplesoft, such as providing additional view-only rights to recruiters, adding new queries, and creating search adjustments. DPM also overhauled the Wisconsin Personnel Partners' process for non-state recruitment support, including the development of new forms and new billing and customer tracking processes.

In January 2023, DPM conducted its annual HR Shared Services (HRSS) Customer Satisfaction Survey; this feedback is used to guide process and operational improvements. All approximate 3,900 supervisors in HRSS agencies were included, 30% of which responded. Professionalism was the highest rated positive

quality of agency and enterprise DPM staff. In addition, customer service was one of the top themes to positively impact customer satisfaction, which was present in nearly a third of the responses to the question. Responsiveness was identified as a top overall area for DPM improvement and sustainment, and recruitment and selection was identified as the top area for improvement for direct HR services.

#### **HRSS Process and Operations Improvements.**

HRSS was enacted under 2017 Wisconsin Act 59 to provide HRSS to all designated agencies with the intention to offer more consistent, efficient, and customer-driven services. Process and structural limitations, along with changing labor market conditions exacerbated by the COVID-19 pandemic, have stymied the anticipated benefits of the HRSS model and have increased the urgency to build upon the initial iteration of HRSS.

To assess DPM's current state of operations and identify tangible opportunities for improvement, DPM launched Project tHRive in the 2021-23 biennium. Project tHRive will allow DPM to improve technology and processes and will support its efforts to sustainably offer consistent, efficient, and customer-driven services.

#### **Facilities Development Project Management Software Modernization.**

During the 2021-23 biennium, DFD initiated significant modernization efforts of its construction project management and data management systems. These changes were made through the replacement of its existing project management system, WisBuild. DFD's new project management system will increase efficiency and transparency in its project management and support and will transition the State Building Program from operating within outdated systems to under a dynamic cloud-based solution. During 2021-23, DFD worked to develop streamlined workflows, heighten stakeholder visibility, and strengthen reporting capabilities in eBuilder.

#### **Technology Modernizations and Upgrades.**

DET continued to maintain disaster recovery and cybersecurity/incident response exercises and systems during the biennium. DET's accomplishments remained aligned with the Statewide Strategic IT Plan and the Governor's 2030 Vision. The Statewide Strategic IT Plan goals are under the themes of: Serving, Securing, Optimizing, and a Working Wisconsin. Each of these goals had specific and measurable benchmarks. The six benchmarks were: application portfolio management; diversity, equity, and inclusion IT workforce analysis; enterprise IT project alignment with the Strategic IT plan goals; state employee broadband availability benchmark; IT security policy, standard, and procedure reviews; and an open data portal agency census.

DET completed more than 1,200 different life cycle replacements and upgrades, including desktop and server upgrades, infrastructure service upgrades/modernizations, lifecycle replacements and patching. DET also completed over 200 system modernization projects, including for: the Electronic Safety and Licensing Application (eSLA); DIR's plat review system; ADA compliance and security; and the Office of the Commissioner of Insurance's (OCI), financial system via use of a records management software, OnBase.

#### **Enhanced Applications with a Customer-Focused Approach.**

DET prioritized the customer's experience over the 2021-23 biennium by enhancing its applications, providing self-service options, and implementing a digital-first service delivery. 2021-23 biennial activities and initiatives included:

- Identified and started implementing the MyWisconsin ID platform solution, a platform for customers to access multiple applications within the state system with a single sign-on.
- Increased digitization and citizen engagement efforts.
- Modernized the Department of Safety and Professional Services' (DSPS) License application used for management of occupational licenses. The project helped to streamline the licensing process and improve service experience for both employees and applicants.
- Implemented a new Biennial Budget System to provide a unified and streamlined process for submitting, reviewing, and publishing agency biennial budget documents.
- Implemented a Software as a Service (SaaS) solution to replace OCI's Injured Patients and Families Compensation Funds (IPFCF) policy and claims management legacy system to create operational efficiencies.
- Implemented a new communications system for the State Capitol Police which modernized emergency response capabilities and enhanced collaboration for the safety and security of communities.
- Implemented enhancements to the Request for Purchasing Authority (RPA) system including streamlining approval workflows and deploying a project management tool. These enhancements centralized procurement approval request transactions and improved the accuracy, tracking, and transparency of the process.
- Refreshed the DET.WI.GOV website with a more intuitive design for increased ease in locating DET services and resource information.
- Participated in connecting 387,000 new homes and public/private businesses to high-speed Internet.
- Collaborated in the refresh of the Badger Bounce Back website by updating the federal funds visualization data. The site helps Wisconsin businesses, families, and nonprofits find assistance and other information on COVID-19 pandemic recovery.

### **Technology Process Improvements.**

DET strengthened cybersecurity and risk management practices and enhanced security for the state's infrastructure. 2021-23 biennial activities and initiatives included:

- Upgraded cybersecurity systems to improve defenses against evolving global threats.
- Incorporated Artificial Intelligence (AI) to integrate adaptable machine learning to improve IT protection, information, and response time.
- Enhanced the Cyber Response Team's (CRT) organization through additional outreach, resource expansion, and training exercises.
- Taught cybersecurity education in 15 pilot K-12 schools across the state and partnered with the UW system to expand cybersecurity classes for college credit.
- Held the first state-sponsored Women in Cybersecurity Conference to highlight women's achievements and leadership in cybersecurity.

### **DET modernized IT Services.**

DET partnered with state agencies for opportunities to provide residents with efficient streamlined services. 2021-23 biennial activities and initiatives included:

- Worked with the Department of Workforce Development (DWD) to modernize components of the unemployment insurance IT system.
- Developed a strategic reporting system application for agencies to submit strategic reports and improve process efficiencies.
- Created the vendor management program to strengthen DET's vendor relationships and streamline interactions with DET's vendors for improved efficiencies and cost savings.

#### **Fostering IT Workforce Retention and Recruitment.**

DET deployed strategies to retain employees and competitively recruit for new talent. DET improved diversity, equity, and inclusion in the workforce. 2021-23 biennial activities and initiatives included:

- Collaborated with the Division of Personnel Management (DPM) to develop an enterprise strategy to fill critical talent gaps in the state's IT workforce.
- Created a workforce roadmap that adopted practices focusing on an agile, resilient, and flexible workforce to serve DET's unique current and future customer needs.
- Conducted an IT workforce analysis to establish a diversity, equity, and inclusion baseline and build a welcoming workplace culture in technology management.
- Expanded hiring efforts to attract and retain a geographically and culturally diverse workforce.
- Continued to see a decrease in the vacancy rate in DET from 12.0% in FY2020 to 6.0% in FY2022.

#### **Critical Public Safety Technology Upgrades for Improved Safety and Security Services**

Capitol Police began implementation of the Motorola Radio Solution in the 2021-23 biennium, which upgrades the radio system utilized between officers, dispatchers, and other first responders throughout the state for better reliability and clarity of communications. Capitol Police upgraded the phone system in the Communications Center to use Solacom, a highly reliable system purpose-built for emergency communications and portability in the event the dispatch center needs to be relocated. Capitol Police collaborated with the Senate and Assembly to acquire AccessIt!, which provides better integration capabilities for the systems that monitor duress alarms within the Capitol building for improved reliability, awareness, and emergency response.

### Effective Budgeting:

#### **Refunding Bonds.**

The Capital Finance Office took advantage of the continued low-interest-rate environment during the biennium and completed nine refunding bonds issues that resulted in present value debt service savings of more than \$189 million. The DEBF Capital Finance Office continues to evaluate outstanding debt and obligations of the state for continued refunding savings.

#### **Environmental Improvement Fund (EIF) Awards.**

The Environmental Improvement Fund, which is jointly administered by DOA and the Department of Natural Resources (DNR), made 260 awards in the total amount of \$701 million during the 2021-23 biennium. Most of the awards are in the form of loans with subsidized interest rates for projects funded by the Clean Water Fund Program and the Safe Drinking Water Loan Program.

#### **Lease Savings.**

DFTS's Bureau of Real Estate Management achieved \$18,699,615 savings on modified, consolidated, or renegotiated initial terms of leases for enterprise agencies during the biennium. When including renewal term negotiations, the savings add \$47,260,253 for a total projected savings of \$65,959,868.

#### **2021-23 Capital Budget.**

DFD began delivery and implementation of the largest capital budget in state history which included the design, development, and construction of many large highly complex projects located across the state.

#### **2023-25 Capital Budget.**

During the 2021-23 biennium, DFD developed the 2023-25 capital budget, which included \$2.4 billion in funding for 72 construction projects, 58 of which were recommended by the Governor and 14 that were added by the Joint Committee on Finance (JFC).

## **Sustainable Economy and Resiliency:**

#### **Green Bonds.**

The Capital Finance Office issued its second and third series of "green bonds" in the 2021-23 biennium, which reflects the use of the bond proceeds in funds that have an environmental focus and mission.

#### **Energy Savings.**

The Bureau of Building Management achieved energy savings by converting over 26,900 lamps to LED throughout the DOA-owned space portfolio through the 2021-23 biennium.

#### **Transit Capital Assistance Grant Program.**

In support of reducing harmful emissions from diesel vehicles, the DEO Volkswagen Mitigation Program made payments totaling \$17.9 million from July 1, 2021, through June 30, 2023, for the scrapping and replacement of 38 heavy-duty diesel-powered public transit buses in eight communities across Wisconsin. During this period, the Mitigation Program also made a payment of \$1.2 million for the replacement of two diesel-powered motorcoaches owned by the Department of Corrections (DOC) under the State Fleet Replacement Program. Replacement of the motorcoaches occurred in the second half of FY2022.

#### **Sustainability Guidelines for Capital Projects.**

DFD continued to build on its commitment to sustainable practices through its maintenance of capital project sustainability guidelines in the 2021-23 biennium. These guidelines, initially introduced in 2019-21, enhance energy efficiency and sustainability in the design and construction of state building projects. In addition to environmental considerations, DFD's ongoing initiatives emphasize the importance of resiliency, justice, equity, and inclusion in building design, construction, and remodeling. Contained within its guidelines are architectural best practices for designing spaces that foster inclusivity and positive impacts for current and future occupants.

#### **Clean Energy Plan.**

In April 2022, OSCE released the state's first-ever Clean Energy Plan outlining dozens of pathways to lower energy bills for families, reduce reliance on out-of-state energy sources, invest in job and apprenticeship training, and create more than 40,000 jobs by 2030. OSCE released the Clean Energy Plan Progress Report in April 2023, which provides a summary of actions that have been taken to increase

the clean energy workforce, reduce the disproportionate impacts of energy generation and use on low-income communities and communities of color, and retain energy investment dollars in Wisconsin.

### **Wisconsin Coastal Management Program (WCMP).**

WCMP has contributed to numerous resiliency efforts in the 2021-23 biennium including the following:

- Developed two National Oceanic and Atmospheric Administration (NOAA) Coastal Zone Enhancement Projects of Special Merit which were initially funded in FY2021.
- The Wisconsin Coastal Management Data Infrastructure (WICDI) project expanded on a previous project of special merit helping communities in the Lake Michigan region become more resilient to flooding by building a network and database focused on culvert vulnerability.
- The Collaborative Action for Lake Michigan Coastal Resilience (CALM) project was developed as a collaborative effort to form a community of practice for Wisconsin's Lake Michigan coastal communities. CALM is focused on coordinated learning and solutions-sharing, helping communities build resilience through planning, policies, and projects and bring more resources to the region.
- Completed the Southeastern Wisconsin Coastal Resilience Project, a multi-agency effort that provided assistance and resources to southeastern Wisconsin, helping communities to assess vulnerabilities and become more resilient to changing coastal conditions.
- Funded a project coordinator to support the Coastal Hazards of Superior community of practice. This bi-state project focuses on the Wisconsin and Minnesota coasts of western Lake Superior, engaging communities and decision-makers about building community resilience to coastal hazards and their impacts.
- Worked with partners in the East River Collaborative which connects municipal staff, elected officials, and partner organizations across northeast Wisconsin's East River watershed to tackle flooding and water quality issues.
- Began the Great Lakes Coastal Resiliency Study working with the other seven Great Lakes states in a US Army Corps of Engineers study that will assess coastal resources and develop a watershed plan to support the management of Great Lakes coastal resources, and the identification, selection, and prioritization of resilient coastal investments.

## **Increasing Collaboration and Development:**

### **Gaming Partnerships.**

The Division of Gaming continued to develop and maintain positive working relationships with tribal leadership and the tribal gaming commissions by producing high-quality vendor licensing procedures, background investigations, and regulatory compliance activities. From late 2021 through the spring of 2023, four tribes opened their sports wagering operations after new tribal compact amendments were negotiated. As a result, Division of Gaming audit staff created new audit programs to ensure regulatory compliance of operations with sports wagering internal controls and standards. This required collaboration with sports wagering vendors and tribes to gain comprehensive knowledge of the new gaming activity.

### **Walking In Winter: Slips and Falls Prevention Resources.**

To help keep employees safe and to assist in preventing falls, which is one of the state's leading causes of injuries, the Bureau of State Risk Management (BSRM) licensed a third-party vendor and partnered with DPM to create a customized educational safety video. A short module was developed that included additional slip and fall prevention resources along with a following comprehension quiz. The course was available in LMS for state employees and Canvas for UW employees for 12 months through December 1, 2022. Moving forward, BSRM is developing its own educational module with DPM for future enterprise Walking in Winter slip and fall prevention efforts.

### **AmeriCorps in Wisconsin Communities.**

For the September 2021 through August 2022 AmeriCorps program year, the Wisconsin National and Community Service Board (NCSB) awarded \$8.3 million, supporting 615 AmeriCorps members providing approximately 515,000 hours of service to Wisconsin citizens. For the September 2022 through August 2023 program year, the Board awarded \$13 million in program funding, supporting 640 members who served 498,787 hours.

### **Supplier Diversity in Wisconsin.**

The Wisconsin Supplier Diversity Program (WSDP) has enhanced its online presence and empowered diversity in the supplier network. WSDP has revitalized its website, introducing a range of advanced search features within its diverse supplier database. Additionally, it has leveraged the power of visual storytelling by creating succinct, informative videos that offer comprehensive insights into WSDP, explaining the certification procedures and their associated advantages, and providing valuable guidance on navigating the process of bidding for state contracts. WSDP has achieved remarkable growth, with the number of certifications surpassing its prior milestone of 1,400 in the biennium. In FY2022, WSDP exceeded its Minority Business Enterprise spend goal, marking the third consecutive year of this achievement, with 5.91% spend. This progress underscores an unwavering commitment to fostering supplier diversity and promoting inclusivity within Wisconsin's business landscape.

## **Housing and Local Communities:**

### **Community Development Block Grant-CLOSE (CDBG-CLOSE) Program Awards.**

First implemented during the 2017-19 biennium, all projects under the CDBG-CLOSE program were completed as of FY2023. The CDBG-CLOSE Program provided necessary regulatory and financial flexibility for communities to address local needs and primarily to serve persons with low to moderate incomes. The CDBG-CLOSE program replaced the CDBG-Economic Development Revolving Loan Funds and was implemented to ensure funds were spent according to HUD regulations. For the duration of the program, DEHCR made 112 awards totaling more than \$70 million.

### **Implementation of the Wisconsin Help for Homeowners Program (WHH).**

A total of \$92.7 million in funding was made available from the U.S. Department of the Treasury (Treasury) through the Homeowners Assistance Fund (HAF) established under the American Rescue Plan Act (ARPA) of 2021. WHH provides grants to homeowners who risk losing their home due to overdue property taxes, utilities, or mortgage payments. From implementation in March 2022 through June 2023, WHH helped keep 6,371 households in their homes.



**Implementation of the Wisconsin Emergency Rental Assistance (WERA) Program.**

DEHCR worked closely with partner agencies throughout the state to implement the WERA program. WERA provides rental, utilities, and internet assistance to qualifying families and individuals who need assistance. Brown, Dane, Milwaukee, and Waukesha counties, as well as Madison and the City of Milwaukee, are operating their own rental assistance programs with Treasury funding and funding supplemented from the state. Through June 2023, WERA has helped to keep a roof over the heads of over 40,706 households. Eviction rates statewide were on a downward trajectory and WERA is one reason for this trend.

WERA is funded through the Consolidated Appropriations Act (CAA) of 2021 and ARPA. These two pieces of legislation provided \$577 million to be administered by the state, and an additional \$116 million to be administered by enumerated entitlement counties and communities.

**Implementation of the Veterans' Rental Assistance Program (VRAP).**

DEHCR launched the VRAP program in December 2022, which was part of the Governor's \$10 million investment in supporting Wisconsin's veterans. VRAP was capitalized with \$2 million in funds allocated to assist veterans at or below 80% of the county median income to either find or maintain rental housing. Through June 2023, the VRAP program assisted 185 veteran households.

**Land Development.**

Land development over the past biennium continues to be strong due to the continued demand for affordable housing. DIR processed a high count of plat reviews during FY2023; demand for single and multi-family lots remains high, although the higher interest rates have slowed the platting of subdivision plats and certified survey maps.

# 2023-25 Program Goals and Objectives<sup>1</sup>

## PROGRAM 1: SUPERVISION AND MANAGEMENT

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Goal: Assist local governments in the investment of funds through the State of Wisconsin Investment Board.

Objective/Activity: Provide a cost-effective mechanism for local governments of all sizes to interact in a financial manner with the state and to provide a timely vehicle for investment of government funds.

Goal: Improve the operating efficiency of the department's fleet and other major fleets through interagency action.

Objective/Activity: Undertake initiatives to operate an appropriately sized state fleet.

Goal: Create procurement training opportunities to offer to a wide-reaching audience.

Objective/Activity: Develop procurement training for executive management, supervisors and vendors to ensure contracting integrity, improve competition and increase value for state taxpayers.

Goal: Support the statewide enterprise resource planning system and implement best system utilization practices.

Objective/Activity: Manage the statewide enterprise resource planning system, known as STAR.

Goal: Continue to support and improve efficiency in services for local and tribal governments in the following areas: land information, population estimates, coastal management, municipal boundary review, incorporations and plat review.

Objective/Activity: Increase existing communication with customer base to ensure program guidelines are met in a timely manner and seek to educate new customers on state services and processes.

Goal: Implement technologies to create efficiencies in human resources (HR) processes and functions.

Objective/Activity: Identify and assess HR functions and processes for technology integration and implementation.

Objective/Activity: Develop standards, support mechanisms, training and resources to ensure consistency in the development, implementation and progress of processes and functions.

Goal: Develop and maintain resources for training and development for an informed and skilled workforce.

Objective/Activity: Develop and provide HR-provisioned training tools and contemporary training resources.

Goal: Build safe, maintainable and energy-efficient buildings for state agencies and institutions.

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<sup>1</sup> As included in the [DOA Executive 2023-25 Biennial Budget](#).

Objective/Activity: Continue to issue timely bid postings, contract offers, payments and contractor certifications.

Objective/Activity: Minimize the impact of construction waste on landfills and reduce the financial and energy cost of producing new materials.

Objective/Activity: Pursuant to Executive Order #38 related to Clean Energy issued in August 2019, develop energy efficiency, sustainability and renewable energy standards for all new and existing state facilities, office buildings and complexes.

Goal: Optimize technology infrastructure and secure enterprise information.

Objective/Activity: Implement the enterprise security program and roadmap.

Objective/Activity: Implement and maintain a compliance monitoring system for state agencies.

Objective/Activity: Establish and centralize a baseline security profile for state-owned endpoints.

## **PROGRAM 2: RISK MANAGEMENT AND LOSS CONTROL**

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Goal: Provide agencies opportunities to work in safer and more efficient ways.

Objective/Activity: Work with agencies to identify opportunities to implement safety and loss control activities to promote workplace safety.

## **PROGRAM 3: UTILITY PUBLIC BENEFITS AND AIR QUALITY IMPROVEMENT**

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Goal: Provide weatherization and energy assistance to vulnerable residents and families.

Objective/Activity: Deliver quantified financial returns on public investments in energy improvements.

Objective/Activity: Effectively manage the Wisconsin Home Energy Assistance Program using resources from the Low-Income Home Energy Assistance Program and the Low-Income Utility Public Benefits fund.

Objective/Activity: Effectively manage the low-income weatherization program using resources from the U.S. Department of Energy, Low-Income Home Energy Assistance Program and Low-Income Utility Public Benefits fund.

## **PROGRAM 4: ATTACHED DIVISIONS AND OTHER BODIES**

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Goal: Ensure the timely and effective processing of hearing requests and the completion of administrative actions.

Objective/Activity: Ensure that FoodShare and Medical Assistance hearing requests will be processed in a timely manner and administrative actions are completed.

## PROGRAM 5: FACILITIES MANAGEMENT AND SECURITY

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Goal: Increase recruitment and retention of State Capitol Police law enforcement.

Objective/Activity: Maintain an ongoing law enforcement recruitment program.

Goal: Increase the efficiency of building operations and management.

Objective/Activity: Establish and maintain a vacancy rate of less than 5 percent in department-owned buildings.

## PROGRAM 7: HOUSING AND COMMUNITY DEVELOPMENT

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Goal: Support affordable housing for development opportunities.

Objective/Activity: Provide funds to build affordable and accessible units meeting local needs.

Goal: Increase accessibility and availability of housing and supportive assistance to homeless persons.

Objective/Activity: Provide funds to assist homeless and at-risk households.

## PROGRAM 8: DIVISION OF GAMING

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Goal: Maintain a high, but nonintrusive, regulatory presence and approach in the oversight of all Division of Gaming programs.

Objective/Activity: Maintain high-quality vendor investigations.

Objective/Activity: Conduct payment and compliance audits of casinos.

Objective/Activity: Conduct audits and inspections of raffle and bingo licenses.

Objective/Activity: Reduce the time between receipt of application and issuance of charitable licenses.

Objective/Activity: Conduct payment and compliance audits of casinos.

Objective/Activity: Conduct audits and inspections of raffle and bingo licenses.

# Statement on Flexible Work Schedules<sup>2</sup>

Aligning with the policy declarations found in Wis. Stat. 230.215(1), DOA recognizes the benefits of a variety of work patterns for employees when both program and employee needs can be met. The department supports the use of Telecommuting and Flextime as useful management work options and appropriate within the terms and conditions set forth in the agency's Alternative Work Policy. Agency employees who meet performance goals and expectations are eligible for consideration to participate in the Alternative Work Patterns (AWP) program. An AWP may include Flextime that alters the standard hours of work, occasional Telecommuting, and scheduled Telecommuting.

The Department supports a variety of Flextime options, including a fixed schedule when an employee works outside of a traditional hour of work, a compressed workweek where a full workweek is completed in fewer than five days by increasing the number of hours worked per day, and daily flex-schedules, which offers an ad-hoc flexible schedule where employees may set their own work hours within limits established by the Division policy and with supervisor approval. It is the responsibility of supervisors to ensure that their work units fulfill the demands of business and that all employees requesting information on, or applying for an AWP, receive appropriate information and a timely response. Schedule changes that are made as reasonable accommodations may be developed independently of the AWP policy/procedures. The DOA AA/EEO Officer is responsible to guide the provision of reasonable accommodations, including those involving schedule changes, in compliance with department policy.

On behalf of the entire enterprise, DOA released Vision 2030 in May 2021, a report that highlights four main challenges to the State of Wisconsin workforce: aging infrastructure; aging workforce; limitations on talent attraction; and adaptation to the digital age. A flexible workplace model is a cross-cutting solution, in combination with other strategies, that is necessary to address each of these four challenges. Vision 2030 highlighted the necessity to attract and retain a strong and diverse workforce and outlined the benefits of teleworking, including the ability to cultivate a geographically and culturally diverse workforce that can foster innovation, creativity, and cost-effective solutions, while saving taxpayer dollars through a reduced footprint. In March 2023, DOA released an update to this plan.

Through the complexities of the pandemic, DOA has been able to show how the transition to more AWP's can support workforce solutions, help DOA move toward modernization, and ensure that the state workforce is resilient and ready to face future challenges, all while providing high quality services that Wisconsinites expect and deserve.

Just like when employees work in an office, supervisors are responsible for ensuring their remote employees successfully accomplish their work. DOA uses software and other tools, such as Microsoft Teams, that allow managers to see in real-time when employees are online, busy, or away. They also allow for resource sharing and collaborative meetings, regardless of whether staff are working in the office, in the field, or at another location. Regardless of whether employees work in the office, remotely,

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<sup>2</sup> As required by s. [230.215 \(4\)](#), Wis. Stats.

or both, DOA supervisors track performance and productivity based on the methods and metrics that reflect their units' operational needs.

DOA is committed to offering guidance and technical assistance to its teams, including virtual trainings and webinars on tools and best practices available for motivating and monitoring performance. DOA's LEADER online learning management tool provides supervisors and employees access to over 3,000 courses including several hundred focused on performance management, managing remote workers, providing effective feedback and improving service delivery.

In 2022, DOA adopted a new standard employee performance evaluation program called e-Performance. This is required for all classified permanent and project employees and ensures supervisors communicate performance standards to employees, provide observations and feedback to employees regarding their performance—regardless of whether they work in the office or remotely. The program includes a common set of core competencies that all state employees, regardless of classification, are evaluated on in addition to position specific responsibilities. This tool helps supervisors and employees identify the training and development needed to improve the quality and quantity of their performance and, thereby, increasing or maintaining expected levels of productivity.

In developing DOA's telecommuting policies, divisions were directed to develop remote work approaches at the work unit level that reflect the operational needs of that unit. Although some DOA roles require a physical presence at a DOA facility to perform critical job duties, others require travel and face-to-face interactions with customers outside agency headquarters, while others primarily work on a computer and communicate online and by phone, which can be done anywhere.

This work-unit approach has been very successful in both maintaining DOA's operational performance and assisting with our worker attraction and retention efforts.

# Reports Required by s. 16.401(8)

FY2021-22 Statement of Receipts and Disbursements by Fund

FY2022-23 Statement of Receipts and Disbursements by Fund

Cash Reconciliation - June 30, 2022

Cash Reconciliation - June 30, 2023

Statement of Accounts Held in Trust

# FY2022 Statement of Receipts and Disbursements by Fund

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals: Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
100 General Fund	6,509,076,000	781.48	48,427,442,813.53	47,488,225,524.83	7,448,294,000	70.18
211 Transportation	799,251,000	649.31	3,537,881,054.11	3,201,735,192.78	1,135,397,000	510.64
212 Conservation	185,794,000	629.89	276,404,325.39	257,967,346.69	204,231,000	608.59
213 Heritage State Parks & Forests	1,424,000	216.84	0.00	200,520.26	1,223,000	696.58
214 Unemploy Interest Payment Fund	42,000	533.57	16,419.75	-74.89	59,000	28.21
217 Waste Management	23,608,000	656.00	64,810.95	-4,168.07	23,677,000	635.02
219 Investment And Local Impact	82,000	651.75	0.00	-111.87	82,000	763.62
220 Election Administration	10,507,000	751.06	112,651.97	4,152,936.32	6,467,000	466.71
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liabilty	257,000	604.43	968,468.96	759,184.53	466,000	888.86
225 Medical Assistance Trust	130,283,000	392.58	57,125,988.78	-263,021,498.91	450,430,000	880.27
226 Work Injury Supplemental Ben	34,604,000	755.08	9,143,397.47	6,994,340.51	36,753,000	812.04
227 Workers Compensation	3,345,000	303.67	13,652,832.41	13,750,679.70	3,247,000	456.38
228 Unemploy Prog Integrity Fund	18,120,000	786.00	5,121,563.04	-352,764.23	23,595,000	113.27
229 Uninsured Employer	32,026,000	571.82	6,925,809.39	2,073,790.29	36,878,000	590.92
234 Hospital Assessment Fund	171,687,000	32.75	416,893,641.36	409,376,650.69	179,204,000	23.42
235 Utility Public Benefits	18,803,000	141.25	109,568,976.95	110,648,621.49	17,723,000	496.71
237 Critical Access Hosp Assess	2,508,000	712.66	5,933,684.74	5,962,052.69	2,480,000	344.71
238 Mediation	260,000	171.78	969.00	180,309.37	80,000	831.41
239 Police And Fire Protection	-230,000	517.30	55,046,479.23	48,412,153.06	6,404,000	843.47
241 Working Lands	110,000	278.11	0.00	15,486.83	94,000	791.28
248 Economic Development Fund	5,712,000	594.09	37,683,342.77	38,673,682.52	4,722,000	254.34
249 Governor Read To Lead Develop	27,000	129.72	0.00	-37.20	27,000	166.92
250 State Capitol Restoration	195,000	124.90	13,365.00	13,096.90	195,000	393.00
257 Agricultural Chemical Cleanup	4,536,000	445.98	0.00	1,181,780.30	3,354,000	665.68
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	14,976,000	1.81	63,090.15	118,581.21	14,920,000	510.75
261 Agricultural Producer Security	12,485,000	919.55	6,888.83	347,494.66	12,145,000	313.72
262 Public Employee Trust	14,774,000	734.99	41,537,328.89	43,120,049.37	13,192,000	14.51
264 Historical Legacy Trust	77,000	524.39	0.00	-104.96	77,000	629.35
266 History Preser Partner Trust	849,000	955.72	3,893,884.55	2,294,648.38	2,449,000	191.89
272 Petroleum Inspection	24,012,000	409.60	12,339,385.17	15,066,712.40	21,285,000	82.37
274 Environmental	33,883,000	804.48	44,434,406.15	24,994,693.16	53,323,000	517.47
277 Dry Cleaner Environmental Resp	354,000	779.59	554,818.00	504,561.88	405,000	35.71



<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	360,000	953.58	0.00	-104,729.10	465,000	682.68
285 Universal Service	50,832,000	908.30	47,137,121.60	40,632,098.83	57,337,000	931.07
286 Budget Stabilization	762,411,000	748.91	0.00	-969,716,377.04	1,732,128,000	125.95
289 Land Information	4,689,000	162.18	8,050,517.00	8,334,841.08	4,404,000	838.10
291 Permanent Endowment	126,084,000	674.52	126,712,284.98	252,796,959.45	0	0.05
315 Bond Security And Redemption	4,002,000	488.05	1,368,224,757.42	1,369,138,502.59	3,088,000	742.88
490 Building Trust	257,024,000	156.26	126,030.34	-50,027,171.56	307,177,000	358.16
495 Capital Improvement	307,332,000	468.96	558,881,080.77	631,688,448.16	234,525,000	101.57
521 Lottery	91,092,000	688.91	608,909,492.60	650,036,223.55	49,965,000	957.96
531 Local Government Property Ins	264,000	357.29	0.00	264,459.02	-1,000	898.27
532 State Life Insurance	3,434,000	739.17	4,787,177.46	4,581,212.47	3,640,000	704.16
533 Injured Patients & Family Comp	72,168,000	394.33	51,204,248.06	16,757,040.54	106,615,000	601.85
570 Tuition Trust	1,008,000	284.70	0.00	-1,383.70	1,009,000	668.40
573 Environmental Improvement	7,699,000	349.04	173,049,617.34	171,393,950.89	9,355,000	15.49
582 Veterans Trust	-41,000	227.19	2,369,244.65	471,638.74	1,856,000	833.10
587 Transportation Infra Loan	556,000	671.94	159,188.88	-72,235.67	788,000	96.49
723 Children'S Trust	14,000	921.60	0.00	-17.95	14,000	939.55
743 Agricultural College	35,000	615.59	0.00	-85,557.95	121,000	173.54
744 Common School	94,117,000	960.74	145,000,409.13	185,162,985.91	53,955,000	383.96
745 Normal School	3,387,000	55.61	1,976,622.63	-441,961.94	5,805,000	640.18
746 University	76,000	99.16	0.00	-20,590.65	96,000	689.81
747 Core Retirement Investment Tr	3,921,457,000	710.80	42,783,147,382.93	45,288,619,596.95	1,415,985,000	496.78
751 Variable Retirement Invest Tr	133,940,000	855.85	2,232,669,304.00	1,988,768,952.56	377,841,000	207.29
756 Local Government Pooled Invest	5,370,810,000	667.81	11,431,555,498.54	10,770,076,387.36	6,032,289,000	778.99
760 Historical Society Trust	266,000	180.52	449,038.95	361,358.85	353,000	860.62
763 Common School Income	22,836,000	57.24	145,243,588.78	157,643,901.42	10,435,000	744.60
767 Benevolent	14,000	297.08	0.00	-19.28	14,000	316.36
769 College Savings Program Trust	19,889,000	860.33	1,444,467.54	551,644.25	20,782,000	683.62
788 Support Collections Trust	24,859,000	377.38	916,935,781.07	918,780,711.20	23,014,000	447.25
875 University Trust - Principal	6,969,000	373.99	31,529,524.10	28,177,706.51	10,321,000	191.58
876 University Trust - Income	140,337,000	61.59	0.00	111,755,386.21	28,581,000	675.38
940 Investment Pool	0	-341,912,651.73	1,353,556,454,753.78	1,354,119,960,339.93	0	-191,940,237.88
<b>Totals:</b>	<b>19,481,356,000</b>	<b>-341,879,676.84</b>	<b>1,467,258,847,529.09</b>	<b>1,467,108,875,632.32</b>	<b>20,194,834,000</b>	<b>-191,907,780.07</b>

# FY2023 Statement of Receipts and Disbursements by Fund

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals: Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
100 General Fund	7,448,294,000	70.18	46,622,496,052.88	45,629,101,335.80	8,441,688,000	787.26
211 Transportation	1,135,397,000	510.64	3,796,646,550.06	3,793,605,468.88	1,138,438,000	591.82
212 Conservation	204,231,000	608.59	255,141,605.31	221,948,476.44	237,424,000	737.46
213 Heritage State Parks & Forests	1,223,000	696.58	0.00	-26,553.47	1,250,000	250.05
214 Unemploy Interest Payment Fund	59,000	28.21	14,884.00	-2,362.62	76,000	274.83
217 Waste Management	23,677,000	635.02	0.00	-857,038.00	24,534,000	673.02
219 Investment And Local Impact	82,000	763.62	0.00	-2,851.93	85,000	615.55
220 Election Administration	6,467,000	466.71	2,407,305.68	1,245,367.62	7,629,000	404.77
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liabilty	466,000	888.86	515,171.04	402,714.81	579,000	345.09
225 Medical Assistance Trust	450,430,000	880.27	56,163,083.16	-216,069,659.48	722,663,000	622.91
226 Work Injury Supplemental Ben	36,753,000	812.04	7,345,183.90	4,184,784.63	39,914,000	211.31
227 Workers Compensation	3,247,000	456.38	13,919,270.71	14,661,548.55	2,505,000	178.54
228 Unemploy Prog Integrity Fund	23,595,000	113.27	6,583,890.72	-699,119.34	30,878,000	123.33
229 Uninsured Employer	36,878,000	590.92	8,100,612.37	1,191,012.89	43,788,000	190.40
234 Hospital Assessment Fund	179,204,000	23.42	442,894,224.00	401,301,547.79	220,796,000	699.63
235 Utility Public Benefits	17,723,000	496.71	124,268,658.51	92,235,375.45	49,756,000	779.77
237 Critical Access Hosp Assess	2,480,000	344.71	5,826,449.00	5,206,651.38	3,100,000	142.33
238 Mediation	80,000	831.41	189,469.00	171,281.25	99,000	19.16
239 Police And Fire Protection	6,404,000	843.47	55,742,159.37	44,607,639.11	17,539,000	363.73
241 Working Lands	94,000	791.28	0.00	-5,526.17	100,000	317.45
248 Economic Development Fund	4,722,000	254.34	46,450,079.33	43,343,621.03	7,828,000	712.64
249 Governor Read To Lead Develop	27,000	166.92	0.00	-922.88	28,000	89.80
250 State Capitol Restoration	195,000	393.00	0.00	-6,766.25	202,000	159.25
257 Agricultural Chemical Cleanup	3,354,000	665.68	6.00	770,758.65	2,583,000	913.03
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	14,920,000	510.75	57,405.55	-188,159.64	15,166,000	75.94
261 Agricultural Producer Security	12,145,000	313.72	8,440.45	-729,711.58	12,883,000	465.75
262 Public Employee Trust	13,192,000	14.51	39,313,211.83	36,486,249.50	16,018,000	976.84
264 Historical Legacy Trust	77,000	629.35	0.00	-2,675.10	80,000	304.45
266 History Preser Partner Trust	2,449,000	191.89	4,714,197.90	5,895,042.41	1,268,000	347.38
272 Petroleum Inspection	21,285,000	82.37	39,609,431.28	40,116,550.14	20,777,000	963.51
274 Environmental	53,323,000	517.47	71,501,629.82	64,374,768.31	60,450,000	378.98
277 Dry Cleaner Environmental Resp	405,000	35.71	553,684.00	507,404.61	451,000	315.10

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	465,000	682.68	0.00	-116,971.59	582,000	654.27
285 Universal Service	57,337,000	931.07	48,898,743.04	54,084,992.67	52,151,000	681.44
286 Budget Stabilization	1,732,128,000	125.95	0.00	-60,347,374.92	1,792,475,000	500.87
289 Land Information	4,404,000	838.10	5,507,083.00	8,499,863.80	1,412,000	57.30
291 Permanent Endowment	0	0.05	131,733,805.15	-804,343.32	132,538,000	148.52
315 Bond Security And Redemption	3,088,000	742.88	1,981,088,755.74	1,981,573,359.41	2,604,000	139.21
490 Building Trust	307,177,000	358.16	9,196,764.35	30,004,747.37	286,369,000	375.14
495 Capital Improvement	234,525,000	101.57	506,778,533.64	601,044,202.62	140,259,000	432.59
521 Lottery	49,965,000	957.96	458,333,546.66	438,815,831.36	69,483,000	673.26
531 Local Government Property Ins	-1,000	898.27	0.00	35.49	-1,000	862.78
532 State Life Insurance	3,640,000	704.16	4,670,855.43	4,862,393.93	3,449,000	165.66
533 Injured Patients & Family Comp	106,615,000	601.85	46,111,885.10	32,073,807.45	120,653,000	679.50
570 Tuition Trust	1,009,000	668.40	0.00	-35,022.65	1,044,000	691.05
573 Environmental Improvement	9,355,000	15.49	185,384,671.40	184,931,079.78	9,808,000	607.11
582 Veterans Trust	1,856,000	833.10	3,269,716.50	2,731,506.81	2,395,000	42.79
587 Transportation Infra Loan	788,000	96.49	142,988.88	-102,114.80	1,033,000	200.17
723 Children'S Trust	14,000	939.55	0.00	-506.29	15,000	445.84
743 Agricultural College	121,000	173.54	10,000.00	-25,366.30	156,000	539.84
744 Common School	53,955,000	383.96	171,912,639.66	130,263,330.89	95,604,000	692.73
745 Normal School	5,805,000	640.18	4,099,035.34	2,538,369.78	7,366,000	305.74
746 University	96,000	689.81	15,000.00	-4,975.87	116,000	665.68
747 Core Retirement Investment Tr	1,415,985,000	496.78	42,394,828,702.48	42,652,087,420.86	1,158,726,000	778.40
751 Variable Retirement Invest Tr	377,841,000	207.29	1,729,671,678.51	1,611,547,371.85	495,965,000	513.95
756 Local Government Pooled Invest	6,032,289,000	778.99	10,902,620,026.80	11,160,953,379.66	5,773,956,000	426.13
760 Historical Society Trust	353,000	860.62	616,747.31	883,269.03	87,000	338.90
763 Common School Income	10,435,000	744.60	152,807,477.15	145,948,703.98	17,294,000	517.77
767 Benevolent	14,000	316.36	0.00	-478.53	14,000	794.89
769 College Savings Program Trust	20,782,000	683.62	1,167,229.51	-192,722.37	22,142,000	635.50
788 Support Collections Trust	23,014,000	447.25	897,296,235.99	894,582,862.19	25,727,000	821.05
875 University Trust - Principal	10,321,000	191.58	30,815,989.80	34,849,257.76	6,287,000	923.62
876 University Trust - Income	28,581,000	675.38	0.00	-3,489,282.92	32,070,000	958.30
940 Investment Pool	0	-191,940,237.88	2,227,058,901,555.21	2,228,211,589,173.84	0	-167,108,856.51
<b>Totals:</b>	<b>20,194,834,000</b>	<b>-191,907,780.07</b>	<b>2,338,326,342,322.52</b>	<b>2,338,301,512,053.76</b>	<b>21,372,353,000</b>	<b>-167,077,511.31</b>

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Cash Reconciliation - June 30, 2022

Bank Balance	\$ 47,159,495.64
Add: Deposits in Transit	8,192,076.09
Add: Misc Bank Charges in Transit	348,349.82
Less: Misc Bank Credits in Transit	(95,195,760.32)
Less: Outstanding Checks	(165,892,771.74)
Other Checks and Adjustments	
Lottery	121,260.24
Fiscal Agent Accts	(496,387.29)
Adjustments	(1,719,591.03)
Book Balance SCTF (as reported by DCF)	<u>15,575,548.52</u>
Calculated Book Balance June 30, 2022	<u><u>\$ (191,907,780.07)</u></u>
Controller's Book Balance June 30, 2022	<u><u>\$ (191,907,780.07)</u></u>

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Cash Reconciliation - June 30, 2023

Bank Balance	\$ 84,425,873.01
Add: Deposits in Transit	(1,333,017.99)
Add: Misc Bank Charges in Transit	373,403.56
Less: Misc Bank Credits in Transit	(69,996,602.43)
Less: Outstanding Checks	(193,415,277.22)
Other Checks and Adjustments	
Lottery	90,164.03
Fiscal Agent Accts	(941,456.47)
Adjustments	(1,061,346.06)
Book Balance SCTF (as reported by DCF)	<u>14,780,748.26</u>
Calculated Book Balance June 30, 2023	<u><u>\$ (167,077,511.31)</u></u>
Controller's Book Balance June 30, 2023	<u><u>\$ (167,077,511.31)</u></u>

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Statement of Accounts Held in Trust  
(Other than State-owned Investments)

Institutions serving in a fiduciary capacity are required to have specified amounts of cash and securities on deposit with the Department of Administration. The deposits are held to assure faithful execution of trusts accepted by them.

The Department of Administration accepts and holds deposits of securities in trust from insurance companies for the protection of the policy holder of the insurer.

The Department of Administration accepts and holds deposits of securities in trust from Care Management Organizations for insolvency funding.

	<u>June 30, 2022</u>	<u>June 30, 2023</u>
In trust for Banks and Trust Companies pursuant to Section 223.02	\$4,516,000.00	\$4,621,000.00
In trust for Insurance Companies pursuant to Section 601.13	322,514,525.85	331,587,755.43
In trust for Care Management Organizations pursuant to Section 648.75	12,459,662.00	12,904,162.56
Grand Total - Custody Accounts	<u>\$339,490,187.85</u>	<u>\$349,112,917.99</u>