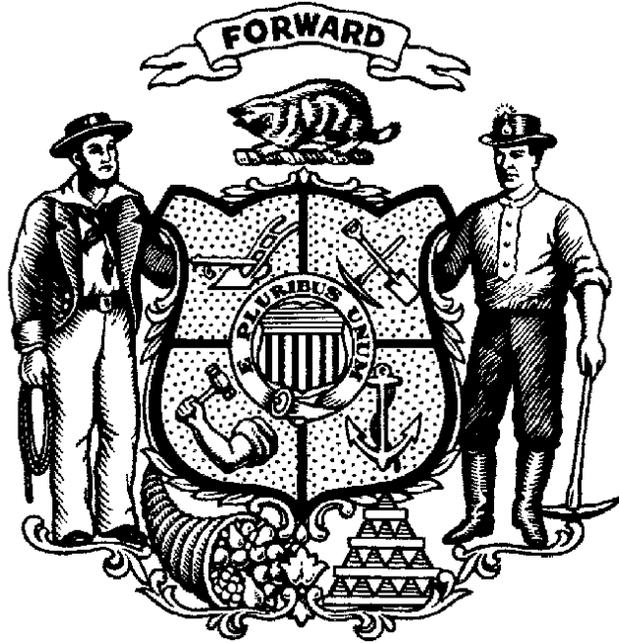


# State of Wisconsin

## Board on Aging and Long-Term Care



Agency Budget Request  
2021 – 2023 Biennium  
September 15, 2020

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STATE OF WISCONSIN  
BOARD ON AGING AND LONG TERM CARE

1402 Pankratz Street, Suite 111  
Madison, WI 53704-4001

Ombudsman Program (800) 815-0015  
Medigap Helpline (800) 242-1060  
Part D Helpline (855) 677-2783  
Fax (608) 246-7001  
<http://longtermcare.wi.gov>

MEMBERS of the BOARD  
Barbara M. Bechtel  
Michael Brooks  
Tanya L. Meyer  
Dr. Valerie A. Palarski  
James Surprise  
Dr. Dale B. Taylor

EXECUTIVE DIRECTOR  
And  
STATE LONG TERM  
CARE OMBUDSMAN  
Heather A. Bruemmer

September 15, 2020

Brian Pahnke, Budget Director  
Department of Administration  
101 E. Wilson, 10<sup>th</sup> Floor  
Madison, WI 53703

Dear Mr. Pahnke,

Enclosed please find the biennial budget proposal for FY 2021-2023 as developed by the Board on Aging and Long Term Care.

The Board has prepared the budget for the Board on Aging and Long Term Care, consisting of the adjusted base and standard adjustments to the base. No new items are included, and the budget reflects zero-growth. We believe this process will provide a budget that addresses the needs of the agency's clients who are consumers of long-term care services and Medicare beneficiaries. We have made every effort to make the best use of program resources by utilizing budgeted revenues efficiently and effectively to fund the Board's priorities and mandates without compromising the quality of the agency's services to our clients.

Additionally, as required under 2015 Act 201, the Board has prepared alternative submissions that comply with the zero-percent growth and five-percent reduction mandates.

The appointed members of the Board on Aging and Long Term Care and I look forward to discussions with you and your staff as the budget process unfolds.

Thank you very much.

Sincerely,

Heather A. Bruemmer  
Executive Director and State Long Term Care Ombudsman

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*ADVOCATE FOR THE LONG TERM CARE CONSUMER*

## **AGENCY DESCRIPTION**

Created by the Wisconsin Legislature in 1981, the Board on Aging and Long Term Care advocates for the interests of the state's long-term care consumers and Medicare beneficiaries and is home to three very important consumer programs: the Long Term Care Ombudsman Program, the Volunteer Ombudsman Program, and the Medigap Helpline.

The Board on Aging and Long Term Care is enabled by Wisconsin statute at § 16.009, *stats*. As directed by section 712 of the Older Americans Act and federal rule at 45 CFR 1321 and 1324, the Board promotes a coordinated and comprehensive long-term care system. In addition to advocacy provided, the Board monitors the development, implementation and outcome of long-term care policy; makes recommendations to the Governor, the Legislature and the Wisconsin congressional delegation; stimulates public interest; and provides public education regarding issues affecting the delivery of long-term care and Medicare. The Board is comprised of seven citizen members appointed by the Governor with the advice and consent of the State Senate. Operational control is vested in an Executive Director / State Long Term Care Ombudsman, who is supported by managerial staff including Counsel to the Board, an Office Manager, Ombudsman Supervisors, a Volunteer Program Supervisor and a Medigap Program Supervisor.

The Board submits a comprehensive biennial report to the Governor and Legislature regarding the agency's activities relating to long-term care for adults age 60 and older and Medicare.

### **Long Term Care Ombudsman Program**

The Long Term Care Ombudsman Program provides advocacy on behalf of persons age 60 and older who reside in long-term care settings or who receive home and community-based services through managed care or Include Respect I-Self Direct (IRIS) programs. Ombudsmen are available to act as a mediator or advocate in efforts to resolve problems. Ombudsmen also serve as consultants and educators to providers and citizens on any number of issues, including resident rights, preventing and reporting abuse, managed care and self-directed support options.

With the consent of the client, Ombudsmen provide individual case advocacy services in administrative hearings and judicial proceedings regarding managed care or self-directed services. Ombudsmen work with a variety of agencies as well as families and communities, legal representatives, medical and managed care teams, legislative representatives and other concerned parties. Through the Ombudsman Program, persons are encouraged to voice concerns or make complaints regarding conditions that affect the quality of their lives and their care in these programs and settings. The Ombudsman Program promotes changes in policies, practices and systems to improve the quality of life and care for all older adult consumers of Wisconsin's long-term care programs.

### **Volunteer Ombudsman Program**

The Volunteer Ombudsman Program augments the services provided by the Long Term Care Ombudsman Program to residents living in nursing homes. Volunteer Ombudsmen are resident focused advocates who are screened, trained and matched to a nursing home in their community and supervised by Volunteer Coordinators. The Volunteer Ombudsmen make weekly unannounced visits and empower residents to be heard, to feel safe, and to be valued.

The Volunteer Ombudsmen also attend resident council meetings at the nursing homes. Volunteer Ombudsmen will invite residents to attend the resident council meetings, which encourages increased resident participation. Volunteer Ombudsmen empower residents to speak up for themselves during the meetings. Resident rights cards are given by the Volunteer Ombudsmen to participants at each meeting.

### **Medigap Helpline Program**

The Medigap Helpline Program provides information and assistance to Medicare eligible consumers regarding all forms of government-sponsored and private health insurance. The Helpline focuses on Medicare and Medicare Supplemental policies, Medicare Advantage plans, long-term care insurance, Military benefits with Medicare and other health insurance options available. The program also includes the Medigap Part D and Prescription Drug Helpline.

The Medigap Helpline Program provides confidential services at no cost to the caller. There is no connection with any insurance company and counselors do not endorse or express any opinion as to the worth or value of any policy or insurance product.

The Medigap counselors are required to maintain a Wisconsin insurance license. The program utilizes the services of numerous volunteers throughout the year to assist with the Medigap Part D and Prescription Drug Helpline and with various office duties.

**Access to Services Provided by the Board on Aging and Long Term Care**

The Programs operated by the Board on Aging and Long Term Care provide confidential toll-free telephone numbers and an online complaint mechanism. Information about access is available on required posters in long-term care facilities and on all materials sent to Medicare-eligible persons as required by federal rule, and on our website at: <http://longtermcare.wi.gov/>.

## **MISSION**

The mission of the Board on Aging and Long Term Care is to advocate for the interests of the state's long-term care consumers, to inform those consumers of their rights and to educate the public at large about health care systems and long-term care.

The Board is the premier resource for information and advocacy for our client population and is an integral part of the ever-changing system for long-term care delivery in Wisconsin. The Board will increase its visibility by expanding its role and recognition as a leader and model of advocacy on the state and national stage.

The Board subscribes to and defends the values of: respect and dignity for the individual; protection of the right of the individual to be free from threats to health, safety and quality of life; fairness and transparency; and open, clear and consistent communication. Agency staff and volunteers provide valuable services consistent with the spirit and intent of these values.

## PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES

### **Program 1: Identifying and Addressing the Needs of Older and Disabled Adults: Long Term Care Ombudsman Program**

**Goal:** To protect the rights and promote empowerment, through systems change and self-advocacy, of persons age 60 and older who are recipients of facility-based, managed long-term care or self-directed supports services.

**Objective/Activity:** Identify and investigate concerns and complaints received via the BOALTC intake telephone line, the Ombudsman Program Online Complaint system, and other methods of registering a complaint.

**Objective/Activity:** Educate and empower residents, tenants, members, participants and others regarding rights, ombudsman role and function and provider responsibilities.

**Objective/Activity:** Educate current and new providers regarding ombudsman authority, role and function and provider responsibilities related to resident, tenant, member and participant rights.

### **Program 1: Identifying and Addressing the Needs of Older and Disabled Adults: Long Term Care Ombudsman Program**

**Goal:** The Board's Volunteer Ombudsman Program will encourage resident participation in scheduled resident council meetings in skilled nursing facilities in the Program's designated service area.

**Objective/Activity:** Volunteer Ombudsmen will encourage and empower resident participation by inviting residents individually to attend the meetings. Volunteer Ombudsmen will attend resident council meetings with the permission of the residents. A Volunteer's role is to advocate for the residents' individual rights.

### **Program 1: Identifying and Addressing the Needs of Medicare Beneficiaries**

**Goal:** Improve public education and outreach to consumers on issues related to Medicare, Medicare Supplemental insurance, Medicare Advantage plans, Medicare Part D (prescription drug), transitional issues from Marketplace or Medicaid programs to Medicare and related forms of insurance.

**Objective/Activity:** The Board will educate and empower the public via outreach efforts, including personal appearances by staff at public forums, in order to achieve the goal of making the Medigap Helpline Program a resource that is recognized by Wisconsin's Medicare beneficiaries as a reliable and trustworthy source of accurate information about Medicare Supplemental, Medicare Advantage, Part D and related insurance products. Greater statewide outreach efforts in the form of in-person contacts with local groups of Medicare-eligible individuals are being used to advance this goal.

**Goal:** Utilize the Medigap Volunteer Program to improve the ability of the program to provide services to more Medicare beneficiaries.

**Objective/Activity:** The increasing complexity of the Medicare programs and the higher demand for accurate and timely counseling from both the Medigap Helpline and Medigap Part D Helpline staff, a group of effectively trained and supervised volunteers assisting with everyday office duties including data entry, completing Medicare Part D plan-finders, and assisting in the mailroom has proven to be a way to increase the time staff are available to provide the more complex counseling. Training volunteers to be able to perform referral calls will also allow additional time for counselors to assist callers with Medicare issues.

**Program 1: Enhancement of Board on Aging and Long Term Care Website-Based Public Information Accuracy and Availability**

**Goal:** Refine, simplify, expand and publicize the available information services provided by the Board on Aging and Long Term Care.

**Objective/Activity:** The Board's website will include up-to-date information on the agency's programs addressing issues of importance to persons in need of Long Term Care services or insurance for older or disabled individuals.

**PERFORMANCE MEASURES  
BOALTC**

**2019 AND 2020 GOALS AND ACTUALS**

<b>Prog. No.</b>	<b>Performance Measure</b>	<b>Goal 2019</b>	<b>Actual 2019</b>	<b>Goal 2020</b>	<b>Actual 2020</b>
1.	Number of complaints investigated by Ombudsmen on behalf of Long Term Care Consumers.	3,100	4,448	3,175	3,288
1.	Number of education programs given to Long Term Care consumers by ombudsman program staff.	90	184	95	161
1.	Number of times volunteer ombudsmen and volunteer coordinators attend resident councils with facility visits.	320	298	325	149 <sup>1</sup>
1.	Number of outreach presentations by Medigap Helpline program staff.	80	76	82	32 <sup>1</sup>
1.	Number of Medigap Program Volunteer hours provided.	1,500	1,040	1,600	1,063
1.	Number of hits on the Board's Web site.	285,000	264,835	310,000	321,939

**2021, 2022 AND 2023 GOALS**

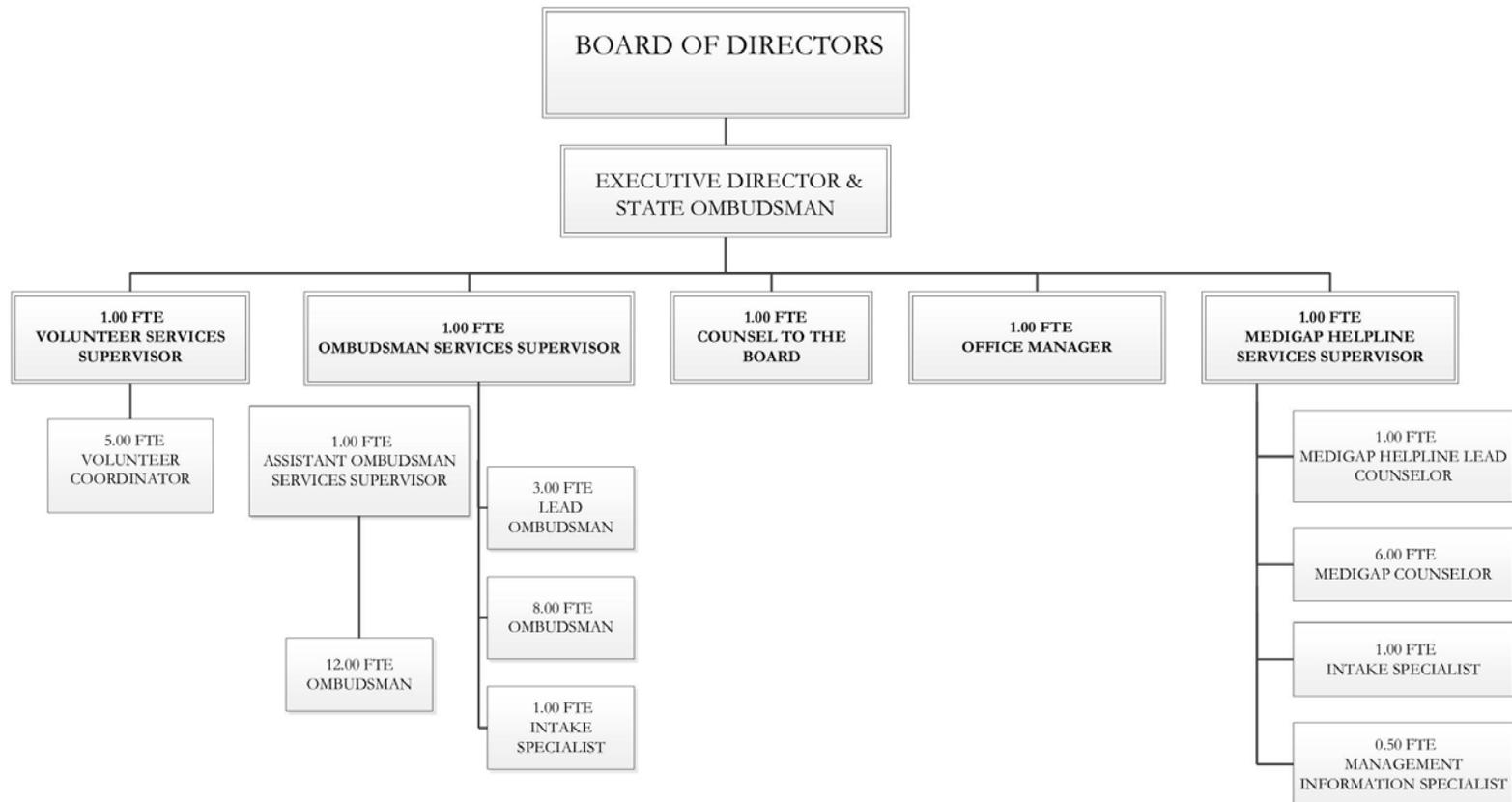
<b>Prog. No.</b>	<b>Performance Measure</b>	<b>Goal 2021</b>	<b>Goal 2022</b>	<b>Goal 2023</b>
1.	Number of complaints investigated by Ombudsmen on behalf of Long Term Care Consumers.	3,200	3,250	3,275
1.	Number of education programs given to Long Term Care consumers by ombudsman program staff.	100	115	120
1.	Number of times volunteer ombudsmen and volunteer coordinators attend resident councils with facility visits.	200 <sup>2</sup>	220	225
1.	Number of outreach presentations by Medigap Helpline program staff.	55 <sup>2</sup>	75	80
1.	Number of Medigap Program Volunteer hours provided.	500 <sup>2</sup>	1,000	1,200
1.	Number of hits on the Board's Web site.	310,000	325,000	330,000

- (1) Actuals were less than anticipated due to the impact COVID-19 has had on BOALTC operations and work.
- (2) Goal targets have been temporarily reduced due to the impact that COVID-19 has had on BOALTC operations and work.



# Board on Aging and Long Term Care

## Organization Chart



As of: 9/15/2020

# Agency Total by Fund Source

Board on Aging and Long-Term Care

2123 Biennial Budget

		ANNUAL SUMMARY						BIENNIAL SUMMARY			
Source of Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	S	\$1,563,600	\$1,633,200	\$1,664,400	\$1,665,000	20.48	20.48	\$3,266,400	\$3,329,400	\$63,000	1.9%
<b>Total</b>		\$1,563,600	\$1,633,200	\$1,664,400	\$1,665,000	20.48	20.48	\$3,266,400	\$3,329,400	\$63,000	1.9%
PR	S	\$1,887,047	\$2,079,900	\$2,053,100	\$2,054,300	24.02	24.02	\$4,159,800	\$4,107,400	(\$52,400)	-1.3%
<b>Total</b>		\$1,887,047	\$2,079,900	\$2,053,100	\$2,054,300	24.02	24.02	\$4,159,800	\$4,107,400	(\$52,400)	-1.3%
<b>Grand Total</b>		\$3,450,647	\$3,713,100	\$3,717,500	\$3,719,300	44.50	44.50	\$7,426,200	\$7,436,800	\$10,600	0.1%

**Agency Total by Program**

**432 Board on Aging and Long-Term Care**

**2123 Biennial Budget**

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
<b>01 IDENTIFICATION OF THE NEEDS OF THE AGED AND DISABLED</b>										
<b>Non Federal</b>										
<b>GPR</b>	<b>\$1,563,600</b>	<b>\$1,633,200</b>	<b>\$1,664,400</b>	<b>\$1,665,000</b>	<b>20.48</b>	<b>20.48</b>	<b>\$3,266,400</b>	<b>\$3,329,400</b>	<b>\$63,000</b>	<b>1.93%</b>
S	\$1,563,600	\$1,633,200	\$1,664,400	\$1,665,000	20.48	20.48	\$3,266,400	\$3,329,400	\$63,000	1.93%
<b>PR</b>	<b>\$1,887,047</b>	<b>\$2,079,900</b>	<b>\$2,053,100</b>	<b>\$2,054,300</b>	<b>24.02</b>	<b>24.02</b>	<b>\$4,159,800</b>	<b>\$4,107,400</b>	<b>(\$52,400)</b>	<b>-1.26%</b>
S	\$1,887,047	\$2,079,900	\$2,053,100	\$2,054,300	24.02	24.02	\$4,159,800	\$4,107,400	(\$52,400)	-1.26%
<b>Total - Non Federal</b>	<b>\$3,450,647</b>	<b>\$3,713,100</b>	<b>\$3,717,500</b>	<b>\$3,719,300</b>	<b>44.50</b>	<b>44.50</b>	<b>\$7,426,200</b>	<b>\$7,436,800</b>	<b>\$10,600</b>	<b>0.14%</b>
S	\$3,450,647	\$3,713,100	\$3,717,500	\$3,719,300	44.50	44.50	\$7,426,200	\$7,436,800	\$10,600	0.14%
<b>PGM 01 Total</b>	<b>\$3,450,647</b>	<b>\$3,713,100</b>	<b>\$3,717,500</b>	<b>\$3,719,300</b>	<b>44.50</b>	<b>44.50</b>	<b>\$7,426,200</b>	<b>\$7,436,800</b>	<b>\$10,600</b>	<b>0.14%</b>
<b>GPR</b>	<b>\$1,563,600</b>	<b>\$1,633,200</b>	<b>\$1,664,400</b>	<b>\$1,665,000</b>	<b>20.48</b>	<b>20.48</b>	<b>\$3,266,400</b>	<b>\$3,329,400</b>	<b>\$63,000</b>	<b>1.93%</b>
S	\$1,563,600	\$1,633,200	\$1,664,400	\$1,665,000	20.48	20.48	\$3,266,400	\$3,329,400	\$63,000	1.93%
<b>PR</b>	<b>\$1,887,047</b>	<b>\$2,079,900</b>	<b>\$2,053,100</b>	<b>\$2,054,300</b>	<b>24.02</b>	<b>24.02</b>	<b>\$4,159,800</b>	<b>\$4,107,400</b>	<b>(\$52,400)</b>	<b>-1.26%</b>
S	\$1,887,047	\$2,079,900	\$2,053,100	\$2,054,300	24.02	24.02	\$4,159,800	\$4,107,400	(\$52,400)	-1.26%
<b>TOTAL 01</b>	<b>\$3,450,647</b>	<b>\$3,713,100</b>	<b>\$3,717,500</b>	<b>\$3,719,300</b>	<b>44.50</b>	<b>44.50</b>	<b>\$7,426,200</b>	<b>\$7,436,800</b>	<b>\$10,600</b>	<b>0.14%</b>
S	\$3,450,647	\$3,713,100	\$3,717,500	\$3,719,300	44.50	44.50	\$7,426,200	\$7,436,800	\$10,600	0.14%

## Agency Total by Program

### 432 Board on Aging and Long-Term Care

2123 Biennial Budget

Agency Total	\$3,450,647	\$3,713,100	\$3,717,500	\$3,719,300	44.50	44.50	\$7,426,200	\$7,436,800	\$10,600	0.14%
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# Agency Total by Decision Item

Board on Aging and Long-Term Care

2123 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$3,713,100	\$3,713,100	44.50	44.50
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$1,500	\$1,500	0.00	0.00
3010 Full Funding of Lease and Directed Moves Costs	\$2,900	\$4,700	0.00	0.00
<b>TOTAL</b>	<b>\$3,717,500</b>	<b>\$3,719,300</b>	<b>44.50</b>	<b>44.50</b>

# Program Revenue

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	21	Gifts and grants

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$33,700	\$33,600	\$33,600	\$33,600
Total Revenue	\$33,700	\$33,600	\$33,600	\$33,600
Expenditures	\$100	\$0	\$0	\$0
Total Expenditures	\$100	\$0	\$0	\$0
<u>Closing Balance</u>	\$33,600	\$33,600	\$33,600	\$33,600

# Program Revenue

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	31	Contracts with other state agencies

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
<b>Opening Balance</b>	<b>(\$419,500)</b>	<b>(\$299,900)</b>	<b>(\$300,200)</b>	<b>(\$283,100)</b>
Collected Revenue	\$1,488,900	\$1,549,000	\$1,575,000	\$1,606,200
Prior Year Encumbrance	\$0	(\$39,900)	\$0	\$0
<b>Total Revenue</b>	<b>\$1,069,400</b>	<b>\$1,209,200</b>	<b>\$1,274,800</b>	<b>\$1,323,100</b>
<b>Expenditures</b>	<b>\$1,369,300</b>	<b>\$1,509,400</b>	<b>\$0</b>	<b>\$0</b>
Compensation Reserve	\$0	\$0	\$20,000	\$41,100
Health Insurance Reserves	\$0	\$0	\$9,700	\$19,600
Wisconsin Retirement System	\$0	\$0	\$0	\$100
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$3,200)	(\$3,200)
3010 Full Funding of Lease and Directed Moves Costs	\$0	\$0	(\$17,000)	(\$16,300)
2000 Adjusted Base Funding Level	\$0	\$0	\$1,548,400	\$1,548,400
<b>Total Expenditures</b>	<b>\$1,369,300</b>	<b>\$1,509,400</b>	<b>\$1,557,900</b>	<b>\$1,589,700</b>
<b>Closing Balance</b>	<b>(\$299,900)</b>	<b>(\$300,200)</b>	<b>(\$283,100)</b>	<b>(\$266,600)</b>

# Program Revenue

2123 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	32	Insurance and other information, counseling and assistance

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
<b>Opening Balance</b>	<b>(\$16,600)</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>
Collected Revenue	\$534,800	\$519,100	\$535,300	\$546,800
Prior Year Encumbrance	\$0	(\$400)	\$0	\$0
<b>Total Revenue</b>	<b>\$518,200</b>	<b>\$519,100</b>	<b>\$535,300</b>	<b>\$546,800</b>
<b>Expenditures</b>	<b>\$517,800</b>	<b>\$519,100</b>	<b>\$0</b>	<b>\$0</b>
Compensation Reserve	\$0	\$0	\$6,400	\$13,300
Health Insurance Reserves	\$0	\$0	\$4,000	\$8,100
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$4,000	\$4,000
3010 Full Funding of Lease and Directed Moves Costs	\$0	\$0	(\$10,600)	(\$10,100)
2000 Adjusted Base Funding Level	\$0	\$0	\$531,500	\$531,500
<b>Total Expenditures</b>	<b>\$517,800</b>	<b>\$519,100</b>	<b>\$535,300</b>	<b>\$546,800</b>
<b>Closing Balance</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Decision Item (DIN) - 2000**

**Decision Item (DIN) Title - Adjusted Base Funding Level**

**NARRATIVE**

Adjusted Base Funding Level

# Decision Item by Line

2123 Biennial Budget

	<b>CODES</b>	<b>TITLES</b>
<b>DEPARTMENT</b>	432	Board on Aging and Long-Term Care
	<b>CODES</b>	<b>TITLES</b>
<b>DECISION ITEM</b>	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$2,115,000	\$2,115,000
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$1,026,500	\$1,026,500
06	Supplies and Services	\$571,600	\$571,600
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
<b>17</b>	<b>Total Cost</b>	<b>\$3,713,100</b>	<b>\$3,713,100</b>
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	44.50	44.50
20	Unclassified Positions Authorized	0.00	0.00

# Decision Item by Numeric

## Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	<b>2000</b>	<b>Adjusted Base Funding Level</b>			
<b>01</b>	<b>Identification of the needs of the aged and disabled</b>				
	01 General program operations	\$1,633,200	\$1,633,200	20.48	20.48
	31 Contracts with other state agencies	\$1,548,400	\$1,548,400	18.04	18.04
	32 Insurance and other information, counseling and assistance	\$531,500	\$531,500	5.98	5.98
	<b>Identification of the needs of the aged and disabled Subtotal</b>	<b>\$3,713,100</b>	<b>\$3,713,100</b>	<b>44.50</b>	<b>44.50</b>
	<b>Adjusted Base Funding Level Subtotal</b>	<b>\$3,713,100</b>	<b>\$3,713,100</b>	<b>44.50</b>	<b>44.50</b>
	<b>Agency Total</b>	<b>\$3,713,100</b>	<b>\$3,713,100</b>	<b>44.50</b>	<b>44.50</b>

# Decision Item by Fund Source

## Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
<b>Decision Item</b>	<b>2000</b>	<b>Adjusted Base Funding Level</b>				
	GPR	S	\$1,633,200	\$1,633,200	20.48	20.48
	PR	S	\$2,079,900	\$2,079,900	24.02	24.02
	<b>Total</b>		<b>\$3,713,100</b>	<b>\$3,713,100</b>	<b>44.50</b>	<b>44.50</b>
<b>Agency Total</b>			<b>\$3,713,100</b>	<b>\$3,713,100</b>	<b>44.50</b>	<b>44.50</b>

**Decision Item (DIN) - 3003**

**Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits**

**NARRATIVE**

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

# Decision Item by Line

2123 Biennial Budget

	<b>CODES</b>	<b>TITLES</b>
<b>DEPARTMENT</b>	432	Board on Aging and Long-Term Care
	<b>CODES</b>	<b>TITLES</b>
<b>DECISION ITEM</b>	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	(\$900)	(\$900)
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$2,400	\$2,400
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
<b>17</b>	<b>Total Cost</b>	<b>\$1,500</b>	<b>\$1,500</b>
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

# Decision Item by Numeric

## Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	<b>3003</b>	<b>Full Funding of Continuing Position Salaries and Fringe Benefits</b>			
<b>01</b>	<b>Identification of the needs of the aged and disabled</b>				
	01 General program operations	\$700	\$700	0.00	0.00
	31 Contracts with other state agencies	(\$3,200)	(\$3,200)	0.00	0.00
	32 Insurance and other information, counseling and assistance	\$4,000	\$4,000	0.00	0.00
	<b>Identification of the needs of the aged and disabled Subtotal</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.00</b>	<b>0.00</b>
	<b>Full Funding of Continuing Position Salaries and Fringe Benefits Subtotal</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.00</b>	<b>0.00</b>
	<b>Agency Total</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.00</b>	<b>0.00</b>

# Decision Item by Fund Source

## Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
<b>Decision Item</b>	<b>3003</b>	<b>Full Funding of Continuing Position Salaries and Fringe Benefits</b>				
	GPR	S	\$700	\$700	0.00	0.00
	PR	S	\$800	\$800	0.00	0.00
	<b>Total</b>		<b>\$1,500</b>	<b>\$1,500</b>	<b>0.00</b>	<b>0.00</b>
<b>Agency Total</b>			<b>\$1,500</b>	<b>\$1,500</b>	<b>0.00</b>	<b>0.00</b>

**Decision Item (DIN) - 3010**

**Decision Item (DIN) Title - Full Funding of Lease and Directed Moves Costs**

**NARRATIVE**

Standard Budget Adjustment - Full Funding of Lease and Directed Moves Costs

# Decision Item by Line

2123 Biennial Budget

	<b>CODES</b>	<b>TITLES</b>
<b>DEPARTMENT</b>	432	Board on Aging and Long-Term Care
	<b>CODES</b>	<b>TITLES</b>
<b>DECISION ITEM</b>	3010	Full Funding of Lease and Directed Moves Costs

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$2,900	\$4,700
07	Permanent Property	\$0	\$0
08	Unallotted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0
<b>17</b>	<b>Total Cost</b>	<b>\$2,900</b>	<b>\$4,700</b>
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

# Decision Item by Numeric

## Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	<b>3010</b>	<b>Full Funding of Lease and Directed Moves Costs</b>			
<b>01</b>	<b>Identification of the needs of the aged and disabled</b>				
	01 General program operations	\$30,500	\$31,100	0.00	0.00
	31 Contracts with other state agencies	(\$17,000)	(\$16,300)	0.00	0.00
	32 Insurance and other information, counseling and assistance	(\$10,600)	(\$10,100)	0.00	0.00
	<b>Identification of the needs of the aged and disabled Subtotal</b>	<b>\$2,900</b>	<b>\$4,700</b>	<b>0.00</b>	<b>0.00</b>
	<b>Full Funding of Lease and Directed Moves Costs Subtotal</b>	<b>\$2,900</b>	<b>\$4,700</b>	<b>0.00</b>	<b>0.00</b>
	<b>Agency Total</b>	<b>\$2,900</b>	<b>\$4,700</b>	<b>0.00</b>	<b>0.00</b>

## Decision Item by Fund Source

### Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
<b>Decision Item</b>	<b>3010</b>	<b>Full Funding of Lease and Directed Moves Costs</b>				
	GPR	S	\$30,500	\$31,100	0.00	0.00
	PR	S	(\$27,600)	(\$26,400)	0.00	0.00
	<b>Total</b>		<b>\$2,900</b>	<b>\$4,700</b>	<b>0.00</b>	<b>0.00</b>
<b>Agency Total</b>			<b>\$2,900</b>	<b>\$4,700</b>	<b>0.00</b>	<b>0.00</b>

## ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **2022, 2023**

Agency: **BOALTC - 432**

Exclusions: Federal  
Debt Service

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1) 0% Change Target	Proposed Budget 2022, 2023		Item Ref.	Change from Adj Base		(See Note 2) Remove SBAs		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE		Proposed \$	Proposed FTE		\$	FTE	\$	FTE	\$	FTE
<b>432</b>	<b>1a</b>	101	GPR	1,633,200	20.48	0	1,664,400	20.48		31,200	0.00	(31,200)	0.00	0	0.00
<b>432</b>	<b>1k</b>	131	PR	1,548,400	18.04	0	1,528,200	18.04		(20,200)	0.00	20,200	0.00	0	0.00
<b>432</b>	<b>1kb</b>	132	PR	531,500	5.98	0	524,900	5.98		(6,600)	0.00	6,600	0.00	0	0.00
<b>Totals</b>				<b>3,713,100</b>	<b>44.50</b>	<b>0</b>	<b>3,717,500</b>	<b>44.50</b>		<b>4,400</b>	<b>0.00</b>	<b>(4,400)</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = **0**  
Should equal \$0

**Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency**

## ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **2022, 2023**

Agency: **BOALTC - 432**

Exclusions: Federal  
Debt Service

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2022, 2023		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs \$	FTE	\$	FTE
<b>432</b>	<b>1a</b>	101	GPR	1,633,200	20.48	(81,700)	1,664,400	20.48		31,200	0.00	(31,200)	0.00	0	0.00
<b>432</b>	<b>1k</b>	131	PR	1,548,400	18.04	(77,400)	1,342,500	18.04	1	(205,900)	0.00	20,200	0.00	(185,700)	0.00
<b>432</b>	<b>1kb</b>	132	PR	531,500	5.98	(26,600)	524,900	5.98		(6,600)	0.00	6,600	0.00	0	0.00
<b>Totals</b>				<b>3,713,100</b>	<b>44.50</b>	<b>(185,700)</b>	<b>3,531,800</b>	<b>44.50</b>		<b>(181,300)</b>	<b>0.00</b>	<b>(4,400)</b>	<b>0.00</b>	<b>(185,700)</b>	<b>0.00</b>

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (185,700)

Difference = **0**  
Should equal \$0

**Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency**

- The advocacy and counseling services of the Board's programs are mandated by state and federal law and recognized by citizens as a valuable resource to assure that consumers of long-term care services and Medicare-related insurance products are provided with effective advocacy and reliable information. A reduction of this magnitude will significantly increase waiting times for receipt of services provided by the Board's staff and decrease the number of persons who can be directly served by the advocacy and information programs of the Board.