

2017-19 Biennial Report  
Wisconsin Department of Administration



October 2019

# TABLE OF CONTENTS

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<b>Department Overview .....</b>	<b>4</b>
Agency Description .....	4
Agency Structure.....	4
Agency Vision .....	7
Agency Mission .....	7
Agency Goals.....	7
<b>2017-19 Accomplishments.....</b>	<b>8</b>
<b>2019-21 Program Goals and Objectives .....</b>	<b>11</b>
<b>Statement on Flexible Work Schedules.....</b>	<b>15</b>
<b>Reports Required by s. 16.401(8) .....</b>	<b>16</b>

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This 2017-19 biennial report of the Wisconsin Department of Administration is submitted pursuant to §15.04(1)(d), Wis. Stats., which requires each agency to prepare a report on the performance and operations of the department or independent agency during the preceding biennium, and projecting the goals and objectives of the department or independent agency as developed for the program budget report. Additional information about the Wisconsin Department of Administration is available on the Department's web site at <https://doa.wi.gov/>.

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# Department Overview

## AGENCY DESCRIPTION

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The Department of Administration (DOA) is headed by a secretary who is appointed by the Governor with the advice and consent of the Senate. DOA provides budget, management, technology and administrative services to state agencies; supports the Governor by preparing executive budget proposals; provides broad administrative support and a variety of program services to state agencies; manages all state office buildings, the Capitol and the Executive Residence; coordinates land management, housing and energy policy and programs; and oversees and regulates state gaming programs.

## AGENCY STRUCTURE

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DOA has eleven divisions and numerous boards and commissions attached under s. [15.105](#), Wis. Stats., and councils attached under s. [15.107](#). DOA also provides administrative support to several agencies, board, councils and commissions attached under s. 15.03.

### *Division of Capitol Police*

The Wisconsin State Capitol Police (Capitol Police) assists in the protection of the Governor and his or her family, the Lieutenant Governor, State Legislators, State employees, and the visiting public. The Capitol Police supports continuity of government and continuity of operations services and has jurisdiction to enforce all civil and criminal laws throughout the State of Wisconsin.

### *Division of Energy, Housing, and Community Resources*

The Division of Energy, Housing and Community Resources (DEHCR) develops housing policy and offers a broad range of program assistance and funds to address homelessness and support affordable housing, public infrastructure, and economic development opportunities. The Division partners with local governments and service providers, non-profit agencies, housing authorities, and developers. In addition, DEHCR administers the statewide program to assist eligible households by providing electric and heating bill payment assistance, as well as benefits and services to assist with energy crisis situations. Eligible households may also receive weatherization services.

### *Division of Enterprise Operations*

The Division of Enterprise Operations (DEO) administers enterprise policies governing procurement, risk management, fleet management and records management; provides services to DOA and other agencies in the areas of financial management, procurement, fleet management, air transportation, records management, mail transportation, risk management and the State Prosecutors Program; and facilitates opportunities for disadvantaged businesses to sell goods and services to state agencies.

### *Division of Enterprise Technology*

The Division of Enterprise Technology (DET) develops and maintains information technology services in collaboration with State of Wisconsin agencies, boards, and commissions as well as other units of government, to best serve those living and working in Wisconsin.

### *Division of Executive Budget & Finance*

The Division of Executive Budget and Finance (DEBF) provides accounting, budget and financial services for state government. DEBF also provides fiscal and policy analysis to the governor for development of executive budget proposals; assists agencies in the technical preparation of budget requests; reviews legislation; and prepares or coordinates the fiscal estimates that accompany all expenditure bills.

### *Division of Facilities Development & Management*

The Division of Facilities Development and Management (DFDM) administers the State Building Program for all state agencies and the University of Wisconsin System; and provides building management, maintenance, and tenant occupancy services for 30 DOA State office buildings including the State Capitol and Executive Residence.

### *Division of Gaming*

The Division of Gaming protects the integrity of Indian and charitable gaming in Wisconsin by focusing on regulatory responsibilities that protect the public interest and the integrity of games. This is accomplished through licensing procedures, background investigations, and regulatory enforcement activities.

### *Division of Hearings and Appeals*

The Division of Hearing and Appeals (DHA) conducts impartial, independent hearings that serve customer agencies and the citizens of Wisconsin. Using the central panel model for administrative hearings, DHA conducts hearings for fifteen state agencies and others when requested and provides administrative support to the Waste Facility Siting Board.

### *Division of Intergovernmental Relations*

The Division of Intergovernmental Relations (DIR) supports counties, municipalities, citizens, and businesses by providing support services in land use planning, land information and records modernization, municipal boundary review, plat review, demography, and coastal management programs. DIR also works to strengthen the relationship between the State of Wisconsin and the governments of the state's eleven (11) federally recognized Native American tribes.

### *Division of Legal Services*

The Division of Legal Services (DLS) provides legal assistance to the Secretary, department managers, and staff regarding the administration of departmental duties and responsibilities, as well as to boards and commissions that are attached to the Department. DLS also serves executive branch agencies and independent state boards, offices and commissions on statewide issues to bring greater consistency to state contracting, procurement, and other common activities.

### Division of Personnel Management

The Division of Personnel Management (DPM) provides leadership and support to other state agencies in human resources management. DPM oversees the state civil service system, manages labor relations, develops and maintains the state classification and compensation systems, leads the state's affirmative action and equal opportunity employment programs, and provides training and development curriculum and resources to employees and supervisors in all agencies. Its goal is to ensure state government is equipped with a talented and diverse workforce to provide the best possible service to the public.

### *Office of Business Development*

The Office of Business Development performs business development outreach responsibilities and other functions determined by the secretary.

### STAR Program Office

The STAR Program Office administers the State's enterprise resource planning (ERP) system for finance, budget, procurement, business intelligence and human resource functions and provides for the efficient and reliable delivery of ERP services.

## VISION

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Be the most effective, secure, innovative, and transparent agency for our customers.

## MISSION

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DOA delivers effective and efficient services at the best value to government agencies and the public.

## GOALS

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- Increase the effectiveness and efficiency of operations.
- Innovate state government.
- Improve customer relations.
- Develop our workforce.
- Ensure safety and security of operations.
- Promote open and transparent government.

# 2017-19 Accomplishments

The Department of Administration (DOA) fulfilled its statutory commitments and accomplished a variety of activities and projects during 2017-19 biennium. The following provides a listing of significant achievements that improved public services and created efficiencies for the department's state government customers.

**New State Facilities.** The Division of Facilities Development and Management (DFDM) completed the construction of two major new state facilities and acquired an additional building during the 2017-19 biennium, all of which provide full Americans with Disabilities Act compliance for employees and visitors.

- The new Hill Farms State Office Building, opened in early 2018, provides 600,000 gross square feet (GSF) of office space for seven state agencies. The Hill Farms project reduced private leases and provided for the sale of two state facilities at the end of their useful life.
- The State Archive Preservation Facility, opened in March 2018, provides 189,730 GSF of space to house staff and archives from the Department of Veterans Affairs and the Wisconsin Historical Society in the first modern, state-of-the-art storage location for state records and historical artifacts.
- In early 2018, the State purchased the Tommy G. Thompson Center containing 150,000 GSF of space on eight floors and an underground parking ramp. This acquisition will continue the efforts of the Madison Strategic Plan to consolidate leased space for state agencies.

**Community Development Block Grant-CLOSE (CDBG-CLOSE) Program Implementation.** The Division of Energy, Housing and Community Resources (DEHCR) implemented the CDBG-CLOSE program to provide necessary regulatory and financial flexibility for communities to address local needs. The program assists with administration of local CDBG Economic Development Revolving Loan Funds (CDBG ED RLF).

**Wisconsin Great Lakes Chronicle.** The Wisconsin Coastal Management Program celebrated its 40th anniversary in 2018 with publication of Great Lakes Chronicle: Essays on Coastal Wisconsin. The book, published by Wisconsin Historical Society Press, includes over 120 articles about issues, projects and research affecting Wisconsin's Lake Michigan and Lake Superior coasts. Wisconsin Coastal Management donated the book to all Wisconsin high school, public and University of Wisconsin libraries so readers across the state may learn from coastal thought leaders on issues impacting the Great Lakes.

**Transit Capital Assistance Grant Program.** The Division of Enterprise Operations (DEO) awarded \$32 million to ten communities for the replacement of 58 transit buses with new, more efficient buses. Local transit operators will deploy new buses beginning in FY20. Grant funding was provided through Volkswagen's settlement with the states resulting from its admission that the company equipped diesel engine vehicles with software designed to cheat on federal emission tests.

**Electronic Procurement Tools.** The DEO State Bureau of Procurement implemented electronic tools to automate and standardize state procurement processes. The eSupplier Portal for Bidders allows state agencies to conduct bids and RFPs in the system and receive electronic bid responses. The automated Request for Purchasing Authority (RPA) system replaced a paper-based process to reduce approval times



and increase transparency. The Wisconsin eSignature system automated approvals and reduced the time otherwise needed to collect physical signatures on contracts and other procurement documents.

**Enterprise Fleet Management System.** The DEO Bureau of Enterprise Fleet implemented an electronic Enterprise Fleet Management System to manage data related to over 6,000 state vehicles and thousands of agency and UW campus drivers. The system replaced paper processes used to qualify personnel to drive state vehicles and automated tracking of information about state vehicles from purchase to auction.

**Human Resources Shared Services Implementation.** The Division of Personnel Management (DPM) implemented a shared services model in which most human resources employees report to DPM through a regional structure. DPM completed the first phase through implementation of Regions 1 and 2 including a streamlined and centralized benefits reconciliation process, service to all Region 1 agencies under a single HR team, and a consistent set of policies and procedures along with improved business processes at all agencies within the region.

**AmeriCorps in Wisconsin Communities.** The Serve Wisconsin Program awarded \$12 million from the federal Corporation for National and Community Service to support local AmeriCorps programs throughout Wisconsin. More than 1,600 AmeriCorps members served communities in the following focus areas: Disaster Services, Environmental Stewardship, Economic Opportunities, Healthy Futures, Education, Veterans and Military Families.

**RAVE Employee Notification System.** DOA used the RAVE system to provide state employees with real-time communications about emergencies and other situations that impact their department's operations. Employees received alerts related to building evacuations, weather emergencies and building closures.

**Gaming Partnerships.** The Division of Gaming continued to develop and maintain positive working relationships with Tribal leadership and Tribal Gaming Commissions by producing high quality vendor licensing procedures, background investigations, and regulatory compliance activities. To improve and ensure continued compliance, field audits were conducted to evaluate compliance with the tribal compacts and Internal Control Standards.

**Raffle System Modernization.** The Division of Gaming reduced the processing time of raffle license applications by designing and implementing an online system for applying for and renewing a raffle license. The new system replaces paper forms and has improved customer service.

**Technology for Educational Achievement (TEACH) Grants.** The TEACH grants program supports technology infrastructure and training in rural Wisconsin. The Division of Enterprise Technology awarded nearly \$3 million to train teachers and librarians in the support of technology. Nearly \$9 million was awarded to schools and libraries for the purchase of routers, firewalls, networking equipment, and other infrastructure devices and services.

**Refunding Bonds.** The Capital Finance Office took advantage of continued low interest rate environment and completed five refunding bonds issues that resulted in present value debt service savings of nearly \$160 million. The DEBF Capital Finance Office continues to evaluate outstanding debt and obligations of the State for continued refunding savings.

**Unprecedented Defeasance.** The Capital Finance Office completed an unprecedented defeasance of outstanding bonds using General Fund tax collections that exceeded projections. This resulted in a payment of \$58.7 million to defease/refund previously issued state debt and estimated future debt savings for Wisconsin taxpayers of \$68.9 million.

**Environmental Improvement Fund (EIF) awards.** The Environmental Improvement Fund, which is jointly administered by the Departments of Administration and Natural Resources, made 151 awards in the total amount of \$383 million during the 2017-19 biennium. Most of the awards are in the form of loans with subsidized interest rates for projects funded for the Clean Water Fund Program and the Safe Drinking Water Loan Program.

**Establishment of Wisconsin Drone Network.** The Capitol Police, in coordination with other members of the Wisconsin Emergency Management Air Coordination Group (ACG), created the Wisconsin Drone Network (Network). In its leadership role within the Network, Capitol Police coordinates information between an agency requesting emergency air support from an unmanned aircraft (“drone”), and a network of public safety agencies who are willing to fulfill those requests with remote pilots, crew, and aircraft. The Network has accomplished multiple drone deployments in Wisconsin since its inception.

# 2019-21 Program Goals and Objectives<sup>1</sup>

## PROGRAM 1: SUPERVISION AND MANAGEMENT

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**Goal:** Improve the operating efficiency of the department's fleet and other major fleets through interagency action.

*Objective/Activity:* Undertake initiatives to operate an appropriately sized state fleet.

**Goal:** Create procurement training opportunities.

*Objective/Activity:* Develop procurement training for executive management, supervisors and vendors to ensure contracting integrity, improve competition and increase value for state taxpayers.

**Goal:** Develop improved procurement documents and procedures.

*Objective/Activity:* Improve templates, terms and conditions, and other documents to make bidding easier for small businesses and strengthen contract safeguards for state taxpayers.

*Objective/Activity:* Streamline state purchasing procedures to provide for more efficient use of state resources and make bidding easier for small businesses.

**Goal:** Develop an improved procurement Web site.

*Objective/Activity:* Consolidate procurement information into one user-friendly, comprehensive Web site for agency and vendor customers.

**Goal:** Support the statewide enterprise resource planning system and implement best system utilization practices.

*Objective/Activity:* Implement a statewide enterprise resource planning system.

**Goal:** Continue to support and improve efficiency in services for local and tribal governments in the following areas: land information, population estimates, coastal management, municipal boundary review, incorporations and plat review.

*Objective/Activity:* Increase existing communication with customer base to ensure program guidelines are met in a timely manner and seek to educate new customers on state services and processes.

**Goal:** Simplify state budget and accounting structure to streamline processes and save staff time statewide.

*Objective/Activity:* Simplify budget and accounting processes.

**Goal:** Assist local governments in the investment of funds through the State of Wisconsin Investment Board. The current investment pool totals approximately \$3 billion.

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<sup>1</sup> As included in the DOA 2019-21 Biennial Budget.

*Objective/Activity:* Provide a cost-effective mechanism for local governments of all sizes to interact in a financial manner with the State of Wisconsin and to provide a timely vehicle for investment of government funds. Increase average current daily balance of Local Government Investment Pool to approximately \$3.55 billion and number of participants to 955.

**Goal:** Promote improved recruitment practices and retention of target group employees that ensure a diversified workforce within the department.

*Objective/Activity:* Increase the number of internship opportunities.

*Objective/Activity:* Hire within established timelines (60 days) unless an extension is authorized due to hiring practices.

*Objective/Activity:* Investigations completed within targeted timelines.

**Goal:** Build safe, maintainable, and energy-efficient buildings for state agencies and institutions.

*Objective/Activity:* Continue to issue timely bid postings, contract offers, payments, and contractor certifications.

*Objective/Activity:* Implement information technology tools to enhance the operational efficiency of the State Building Program.

**Goal:** Optimize infrastructure and secure information.

*Objective/Activity:* Identify multi-factor authentication for critical access applications.

*Objective/Activity:* Implement a security awareness training program for all state employees.

*Objective/Activity:* Implement the enterprise security program and roadmap.

*Objective/Activity:* Establish and centralize a baseline security profile for state-owned endpoints.

**Goal:** Expand E-government services and access.

*Objective/Activity:* Modernize existing E-government services and launch new services for constituents.

### **PROGRAM 3: UTILITY PUBLIC BENEFITS AND AIR QUALITY IMPROVEMENT**

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**Goal:** Develop energy policies that enhance the state's economy and safeguard the most vulnerable residents.

*Objective/Activity:* Deliver quantified financial returns on public investments in energy improvements.

*Objective/Activity:* Effectively manage the Wisconsin Home Energy Assistance Program using resources from the Low-Income Home Energy Assistance Program and Low-Income Public Benefit funds.

*Objective/Activity:* Effectively manage the low-income weatherization program using resources from the U.S. Department of Energy, Low-Income Home Energy Assistance Program and Low-Income Public Benefit funds.

## PROGRAM 2: RISK MANAGEMENT

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**Goal:** Promote workplace safety and loss control, reducing injury and loss occurrences and costs.

*Objective/Activity:* Work with agencies to identify opportunities to implement safety and loss control activities to promote workplace safety.

## PROGRAM 4: ATTACHED DIVISIONS AND OTHER BODIES

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**Goal:** Ensure the timely and effective processing of hearing requests and the completion of administrative actions.

*Objective/Activity:* Ensure that FoodShare and Medical Assistance hearing requests will be processed timely and administrative actions are completed.

*Objective/Activity:* Ensure that Department of Corrections' hearing requests are processed timely.

## PROGRAM 5: FACILITIES MANAGEMENT AND SECURITY

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**Goal:** Build an electronic online building use permit system for easier public access.

*Objective/Activity:* Design and complete all building use permits electronically online.

**Goal:** Build an ongoing Law Enforcement Recruitment Program.

*Objective/Activity:* Develop a WI State Capitol Police recruitment program by identifying the primary members of the recruitment team, a team mission statement and a recruitment program plan and website page. Establish WI State Capitol Police Madison open houses and enlist team members to visit fairs throughout the state at various police academies.

**Goal:** Increase the efficiency of building operations and management.

*Objective/Activity:* Establish and maintain a vacancy rate of less than 5 percent in department-owned buildings.

**Objective/Activity:** Reduce the number of leases in holdover status by 5 percent annually.

## PROGRAM 7: HOUSING ASSISTANCE

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**Goal:** Support affordable housing for development opportunities.

*Objective/Activity:* Provide funds to build affordable and accessible units meeting local needs.

**Goal:** Increase accessibility and availability of housing and supportive assistance to homeless persons.

*Objective/Activity:* Provide funds to assist homeless and at-risk households.

## PROGRAM 8: DIVISION OF GAMING

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**Goal:** Maintain a high, but nonintrusive, regulatory presence and approach in the oversight of all Division of Gaming programs.

*Objective/Activity:* Maintain high-quality vendor investigations.

*Objective/Activity:* Conduct payment and compliance audits of casinos.

# Statement on Flexible Work Schedules<sup>2</sup>

DOA has long recognized the benefits of providing a variety of work patterns for employees when both program requirements and employee needs can be met. The department supports the use of remote work, flexible-time schedules, and part-time employment as useful management tools to promote employee satisfaction and productivity, increase program effectiveness, realize cost-efficiencies for the state and employees, and for recruitment and retention purposes.

While alternative work patterns have been used within specific DOA business areas for several years, in June 2019, an employee workgroup was convened to formulate specific recommendations for updating and moving forward with alternative work options. DOA leadership accepted the workgroup's recommendations and is in the process of implementing updated policies and procedures for flextime and remote work.

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<sup>2</sup> As required by s. [230.215 \(4\)](#), Wis. Stats.

# Reports Required by s. 16.401(8)

FY2017-18 Statement of Receipts and Disbursements by Fund

FY 2018-19 Statement of Receipts and Disbursements by Fund

Cash Reconciliation - June 30, 2018

Cash Reconciliation - June 30, 2019

Statement of Accounts Held in Trust



# FY 2017-18 Statement of Receipts and Disbursements by Fund

<b>Fund</b>	<b>Beginning Pool Shares</b>	<b>Plus: Begin Cash</b>	<b>Add: Receipts</b>	<b>Less: Disbursements</b>	<b>Equals: Ending Pool Shares</b>	<b>Plus: Ending Cash</b>
100 General Fund	1,369,479,000	172.46	33,212,199,684.80	33,054,949,357.26	1,526,729,000	500.00
211 Transportation	205,891,000	131.85	2,977,804,750.07	2,791,360,024.72	392,335,000	857.20
212 Conservation	97,793,000	45.29	206,447,998.18	200,376,961.62	103,864,000	81.85
213 Heritage State Parks & Forests	1,313,000	341.90	0.00	-28,613.90	1,341,000	955.80
214 Unemploy Interest Payment Fund	0	0.00	31,628.63	-212.35	31,000	840.98
217 Waste Management	21,940,000	689.29	-589,750.48	-1,257,090.13	22,608,000	28.94
219 Investment And Local Impact	78,000	469.08	0.00	-974.14	79,000	443.22
220 Election Administration	3,438,000	383.78	7,356,001.44	1,986,921.56	8,807,000	463.66
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liability	185,000	820.26	0.00	-2,314.25	188,000	134.51
225 Medical Assistance Trust	-120,513,000	190.54	67,674,268.70	110,095,215.52	-162,934,000	243.72
226 Work Injury Supplemental Ben	14,945,000	860.75	9,896,599.45	6,910,995.40	17,931,000	464.80
227 Workers Compensation	3,713,000	320.60	12,508,973.34	13,315,443.06	2,906,000	850.88
228 Unemploy Prog Integrity Fund	6,429,000	488.86	4,357,202.87	516,177.46	10,270,000	514.27
229 Uninsured Employer	19,604,000	420.21	5,484,716.09	1,826,934.45	23,262,000	201.85
234 Hospital Assessment Fund	272,584,000	854.63	407,207,707.97	455,601,626.10	224,190,000	936.50
235 Utility Public Benefits	13,349,000	387.48	106,521,315.73	105,690,390.42	14,180,000	312.79
237 Critical Access Hosp Assess	6,094,000	767.11	6,841,464.50	8,774,764.76	4,161,000	466.85
238 Mediation	24,000	547.17	192,273.10	212,077.12	4,000	743.15
239 Police And Fire Protection	52,288,000	556.68	54,139,089.64	108,095,995.45	-1,669,000	650.87
241 Working Lands	137,000	291.37	944.64	7,341.34	130,000	894.67
248 Economic Development Fund	24,780,000	696.77	30,343,835.45	39,127,972.17	15,996,000	560.05
249 Governor Read To Lead Develop	31,000	466.18	0.00	5,377.68	26,000	88.50
250 State Capitol Restoration	94,000	766.61	90,954.12	-1,592.10	187,000	312.83
257 Agricultural Chemical Cleanup	6,871,000	884.75	57.35	324,123.96	6,547,000	818.14
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	13,777,000	377.11	34,938.82	276,212.68	13,536,000	103.25
261 Agricultural Producer Security	7,819,000	491.96	7,280.00	-1,637,608.33	9,464,000	380.29
262 Public Employee Trust	14,842,000	148.45	49,784,790.35	48,791,612.70	15,835,000	326.10
264 Historical Legacy Trust	73,000	600.25	0.00	-913.13	74,000	513.38
266 History Preser Partner Trust	62,000	427.95	3,902,336.61	3,589,225.88	375,000	538.68
268 Wireless 911	32,000	274.07	0.00	-397.54	32,000	671.61
272 Petroleum Inspection	52,693,000	967.21	50,961,111.41	49,155,746.26	54,499,000	332.36
274 Environmental	-16,976,000	859.57	88,282,068.07	54,821,270.22	16,485,000	657.42

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
277 Dry Cleaner Environmental Resp	293,000	472.48	1,030,195.56	857,862.08	465,000	805.96
279 Recycling And Renewable Energy	-1,000	523.67	0.00	0.00	-1,000	523.67
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	348,000	584.37	0.00	-196.32	348,000	780.69
285 Universal Service	20,012,000	737.12	42,338,121.86	34,931,093.44	27,419,000	765.54
286 Budget Stabilization	282,520,000	353.63	0.00	-3,919,758.02	286,440,000	111.65
289 Land Information	1,834,000	453.40	6,502,956.43	6,591,974.21	1,745,000	435.62
291 Permanent Endowment	131,995,000	894.20	124,688,831.02	131,401,743.77	125,282,000	981.45
315 Bond Security And Redemption	49,450,000	253.01	1,061,030,753.49	1,103,644,882.82	6,836,000	123.68
490 Building Trust	117,738,000	759.59	418,085.98	-84,783,436.24	202,940,000	281.81
495 Capital Improvement	267,621,000	458.19	667,237,948.87	688,571,168.45	246,288,000	238.61
521 Lottery	31,958,000	895.11	418,933,345.42	400,440,770.30	50,451,000	470.23
531 Local Government Property Ins	756,000	318.49	17,526,313.52	16,990,383.75	1,292,000	248.26
532 State Life Insurance	1,611,000	761.55	9,964,129.42	7,924,981.87	3,650,000	909.10
533 Injured Patients & Family Comp	48,274,000	136.01	11,711,366.53	15,781,357.74	44,204,000	144.80
570 Tuition Trust	1,561,000	841.37	1,100,000.00	591,459.86	2,070,000	381.51
573 Environmental Improvement	111,448,000	375.27	182,039,518.90	170,400,164.95	123,087,000	729.22
582 Veterans Trust	2,973,000	124.83	2,555,702.34	3,368,003.03	2,160,000	824.14
583 Veterans Mortg Loan Repayment	7,197,000	338.09	8,537,740.75	8,035,254.52	7,699,000	824.32
587 Transportation Infra Loan	927,000	263.24	186,644.46	2,584.42	1,111,000	323.28
723 Children'S Trust	15,000	744.18	0.00	1,229.38	14,000	514.80
743 Agricultural College	71,000	748.82	73,252.94	36,192.58	108,000	809.18
744 Common School	101,121,000	304.04	244,653,579.55	323,359,103.28	22,415,000	780.31
745 Normal School	3,771,000	613.89	1,890,477.47	3,873,542.30	1,788,000	549.06
746 University	76,000	695.28	280.36	69,436.55	7,000	539.09
747 Core Retirement Investment Tr	3,157,098,000	806.80	17,262,369,351.00	18,415,970,563.84	2,003,497,000	593.96
751 Variable Retirement Invest Tr	170,221,000	609.80	791,265,977.96	862,283,300.52	99,204,000	287.24
756 Local Government Pooled Invest	3,171,240,000	428.73	10,341,742,661.15	9,991,749,744.98	3,521,233,000	344.90
760 Historical Society Trust	395,000	609.51	500,027.00	862,054.12	33,000	582.39
763 Common School Income	5,231,000	264.55	165,782,523.10	161,591,285.70	9,422,000	501.95
767 Benevolent	13,000	500.00	0.00	0.00	13,000	500.00
769 College Savings Program Trust	14,503,000	652.99	1,910,342.23	252,071.58	16,161,000	923.64
788 Support Collections Trust	21,374,000	417.63	961,137,499.17	960,970,467.66	21,541,000	449.14
875 University Trust - Principal	7,518,000	679.43	120,756,764.56	118,349,665.65	9,925,000	778.34
876 University Trust - Income	54,375,000	850.02	898.21	-92,808,417.94	147,185,000	166.17
940 Investment Pool	0	-276,288,485.51	680,021,076,581.40	679,353,463,465.35	0	-159,580,369.46
<b>Totals:</b>	<b>9,858,405,000</b>	<b>-276,253,271.91</b>	<b>749,770,444,111.50</b>	<b>749,653,736,052.10</b>	<b>9,307,500,000</b>	<b>-159,545,212.51</b>

# FY 2018-19 Statement of Receipts and Disbursements by Fund

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals: Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
100 General Fund	1,526,729,000	500.00	35,803,463,274.94	34,820,660,146.82	2,509,532,000	628.12
211 Transportation	392,335,000	857.20	3,277,786,668.50	3,200,477,818.95	469,644,000	706.75
212 Conservation	103,864,000	81.85	236,908,816.72	194,762,424.81	146,010,000	473.76
213 Heritage State Parks & Forests	1,341,000	955.80	0.00	-70,725.29	1,412,000	681.09
214 Unemploy Interest Payment Fund	31,000	840.98	17,550.12	31,677.02	17,000	714.08
217 Waste Management	22,608,000	28.94	382,937.50	-239,166.60	23,230,000	133.04
219 Investment And Local Impact	79,000	443.22	0.00	-1,798.67	81,000	241.89
220 Election Administration	8,807,000	463.66	341,045.70	2,589,728.02	6,558,000	781.34
222 Industrial Building Const Loan	-1,000	989.74	0.00	0.00	-1,000	989.74
224 Self-Insured Employer Liabilty	188,000	134.51	0.00	-4,279.37	192,000	413.88
225 Medical Assistance Trust	-162,934,000	243.72	61,878,986.82	49,812,543.12	-150,868,000	687.42
226 Work Injury Supplemental Ben	17,931,000	464.80	12,371,288.88	6,228,708.05	24,074,000	45.63
227 Workers Compensation	2,906,000	850.88	13,297,576.33	14,148,002.58	2,056,000	424.63
228 Unemploy Prog Integrity Fund	10,270,000	514.27	4,360,336.55	373,840.55	14,257,000	10.27
229 Uninsured Employer	23,262,000	201.85	4,831,215.89	1,386,319.94	26,707,000	97.80
234 Hospital Assessment Fund	224,190,000	936.50	430,314,171.01	412,507,028.69	241,998,000	78.82
235 Utility Public Benefits	14,180,000	312.79	108,317,479.51	108,745,776.91	13,752,000	15.39
237 Critical Access Hosp Assess	4,161,000	466.85	6,607,510.00	7,699,215.39	3,069,000	761.46
238 Mediation	4,000	743.15	328,509.67	155,230.96	178,000	21.86
239 Police And Fire Protection	-1,669,000	650.87	53,696,676.20	46,231,317.70	5,797,000	9.37
241 Working Lands	130,000	894.67	184.51	15,646.90	115,000	432.28
248 Economic Development Fund	15,996,000	560.05	29,563,422.65	44,618,450.54	941,000	532.16
249 Governor Read To Lead Develop	26,000	88.50	0.00	-586.78	26,000	675.28
250 State Capitol Restoration	187,000	312.83	40.00	-4,431.49	191,000	784.32
257 Agricultural Chemical Cleanup	6,547,000	818.14	0.00	100,234.94	6,447,000	583.20
258 Farms for the Future	0	50.00	0.00	0.00	0	50.00
259 Agrichemical Management	13,536,000	103.25	4,208.12	-1,439,868.45	14,980,000	179.82
261 Agricultural Producer Security	9,464,000	380.29	151,300.60	-1,310,216.38	10,925,000	897.27
262 Public Employee Trust	15,835,000	326.10	41,658,305.26	42,525,570.53	14,968,000	60.83
264 Historical Legacy Trust	74,000	513.38	0.00	-1,687.82	76,000	201.20
266 History Preser Partner Trust	375,000	538.68	3,478,782.18	3,557,678.98	296,000	641.88
268 Wireless 911	32,000	671.61	0.00	-734.05	33,000	405.66
272 Petroleum Inspection	54,499,000	332.36	51,385,464.67	57,905,017.12	47,979,000	779.91
274 Environmental	16,485,000	657.42	76,825,836.25	69,619,998.43	23,691,000	495.24

<u>Fund</u>	<u>Beginning</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Begin Cash</u>	<u>Add:</u> <u>Receipts</u>	<u>Less:</u> <u>Disbursements</u>	<u>Equals:</u> <u>Ending</u> <u>Pool Shares</u>	<u>Plus:</u> <u>Ending Cash</u>
277 Dry Cleaner Environmental Resp	465,000	805.96	847,771.01	1,065,184.80	248,000	392.17
279 Recycling And Renewable Energy	-1,000	523.67	0.00	0.00	-1,000	523.67
280 Vendornet	0	4.38	0.00	0.00	0	4.38
281 Military Family Relief	348,000	780.69	0.00	64,714.38	284,000	66.31
285 Universal Service	27,419,000	765.54	43,373,326.28	35,764,672.22	35,028,000	419.60
286 Budget Stabilization	286,440,000	111.65	0.00	-40,295,014.62	326,735,000	126.27
289 Land Information	1,745,000	435.62	6,045,461.76	7,048,130.90	742,000	766.48
291 Permanent Endowment	125,282,000	981.45	121,270,283.06	124,163,351.61	122,389,000	912.90
315 Bond Security And Redemption	6,836,000	123.68	727,399,316.38	727,602,725.24	6,632,000	714.82
490 Building Trust	202,940,000	281.81	6,959,457.97	-12,690,711.56	222,590,000	451.34
495 Capital Improvement	246,288,000	238.61	367,983,110.27	541,652,233.47	72,619,000	115.41
521 Lottery	50,451,000	470.23	821,745,807.89	814,975,136.50	57,222,000	141.62
531 Local Government Property Ins	1,292,000	248.26	1,710,859.98	994,246.02	2,008,000	862.22
532 State Life Insurance	3,650,000	909.10	8,310,364.63	9,473,265.84	2,488,000	7.89
533 Injured Patients & Family Comp	44,204,000	144.80	11,445,200.36	32,330,787.44	23,318,000	557.72
570 Tuition Trust	2,070,000	381.51	1,100,000.00	609,275.72	2,561,000	105.79
573 Environmental Improvement	123,087,000	729.22	172,667,677.95	165,771,508.42	129,983,000	898.75
582 Veterans Trust	2,160,000	824.14	2,133,346.03	1,310,091.55	2,984,000	78.62
583 Veterans Mortg Loan Repayment	7,699,000	824.32	23,832,154.25	30,696,582.20	835,000	396.37
587 Transportation Infra Loan	1,111,000	323.28	238,438.90	476,463.31	873,000	298.87
723 Children'S Trust	14,000	514.80	0.00	-167.37	14,000	682.17
743 Agricultural College	108,000	809.18	352.62	87,925.18	21,000	236.62
744 Common School	22,415,000	780.31	193,520,282.78	-5,687,849.24	221,623,000	912.33
745 Normal School	1,788,000	549.06	3,245,205.72	-1,587,379.70	6,621,000	134.48
746 University	7,000	539.09	226.98	-48,923.10	56,000	689.17
747 Core Retirement Investment Tr	2,003,497,000	593.96	19,988,707,398.45	18,129,956,658.85	3,862,248,000	333.56
751 Variable Retirement Invest Tr	99,204,000	287.24	939,756,795.50	876,856,073.82	162,105,000	8.92
756 Local Government Pooled Invest	3,521,233,000	344.90	10,072,562,095.88	9,619,832,871.85	3,973,962,000	568.93
760 Historical Society Trust	33,000	582.39	763,599.99	631,650.84	165,000	531.54
763 Common School Income	9,422,000	501.95	141,985,535.70	127,772,159.29	23,635,000	878.36
767 Benevolent	13,000	500.00	0.00	-554.38	14,000	54.38
769 College Savings Program Trust	16,161,000	923.64	1,563,866.72	8,215.12	17,717,000	575.24
788 Support Collections Trust	21,541,000	449.14	960,567,506.19	961,516,219.94	20,592,000	735.39
875 University Trust - Principal	9,925,000	778.34	24,389,261.02	27,042,607.48	7,272,000	431.88
876 University Trust - Income	147,185,000	166.17	-8,090.37	17,036,935.88	130,140,000	139.92
940 Investment Pool	0	-159,580,369.46	883,560,743,882.80	887,149,014,594.60	0	-161,265,081.26
<b>Totals:</b>	<b>9,307,500,000</b>	<b>-159,545,212.51</b>	<b>958,422,832,085.28</b>	<b>958,424,522,564.55</b>	<b>12,894,086,000</b>	<b>-161,235,691.78</b>

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Cash Reconciliation - June 30, 2018

Bank Balance	\$	71,101,668.65
Add: Deposits in Transit		22,552,301.26
Add: Misc Bank Charges in Transit		882,120.35
Less: Misc Bank Credits in Transit		(121,678,927.97)
Less: Outstanding Checks		(148,158,485.39)
Other Checks and Adjustments		
Lottery		139,790.34
Fiscal Agent Accts		(400,147.38)
Adjustments		582,068.96
Book Balance SCTF (as reported by DCF)		15,434,398.67
Calculated Book Balance June 30, 2019	\$	(159,545,212.51)
Controller's Book Balance June 30, 2019	\$	(159,545,212.51)

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Cash Reconciliation - June 30, 2019

Bank Balance	\$	62,265,662.38
Add: Deposits in Transit		305,252,974.15
Add: Misc Bank Charges in Transit		1,065,800.92
Less: Misc Bank Credits in Transit		(396,733,370.77)
Less: Outstanding Checks		(149,015,168.25)
Other Checks and Adjustments		
Lottery		153,592.25
Fiscal Agent Accts		(655,248.02)
Adjustments		943,642.15
Book Balance SCTF (as reported by DCF)		<u>15,486,423.41</u>
Calculated Book Balance June 30, 2019	\$	<u><u>(161,235,691.78)</u></u>
Controller's Book Balance June 30, 2019	\$	<u><u>(161,235,691.78)</u></u>

Reporting Required by Section 16.401(8), Wisconsin Statutes  
Statement of Accounts Held in Trust  
(Other than State-owned Investments)

Institutions serving in a fiduciary capacity are required to have specified amounts of cash and securities on deposit with the Department of Administration. The deposits are held to assure faithful execution of trusts accepted by them.

The Department of Administration accepts and holds deposits of securities in trust from insurance companies for the protection of the policy holder of the insurer.

The Department of Administration accepts and holds deposits of securities in trust from Care Management Organizations for insolvency funding.

	<u>June 30, 2018</u>	<u>June 30, 2019</u>
In trust for Banks and Trust Companies pursuant to Section 223.02	\$5,328,000.00	\$5,094,616.35
In trust for Insurance Companies pursuant to Section 601.13	325,517,083.53	325,701,857.53
In trust for Care Management Organizations pursuant to Section 648.75	11,748,507.00	11,859,627.00
Grand Total - Custody Accounts	\$342,593,590.53	\$342,656,100.88