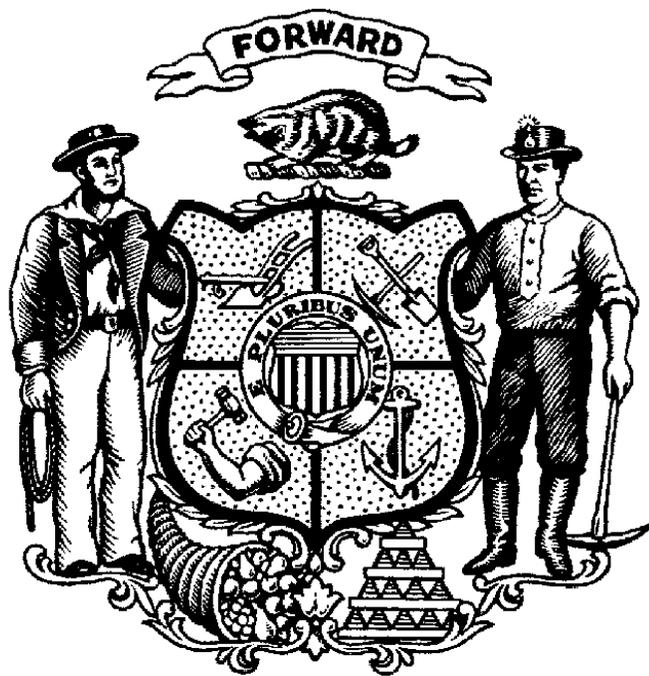


State of Wisconsin

State Treasurer



Agency Budget Request

2017 – 2019 Biennium

September 15, 2016

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MATT ADAMCZYK
State Treasurer of Wisconsin

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August 30, 2016

Michael Heifitz, Administrator,
Division of Executive Budget and Finance
Department of Administration
101 East Wilson Street
Madison, WI 53707

Dear Mr. Heifitz:

I have completed my initial budget review for the 2017-19 biennial budget process. I have reviewed the base reconciliation table and the related Budget 585 Performance Measures narrative for 2017-19. Please note the attached copies of these corrected documents as requested, along with an up to date organization chart for the Office of State Treasurer (OST).

Should you need additional information about this budget request, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Adamczyk".

Matt Adamczyk
Wisconsin State Treasurer

AGENCY DESCRIPTION

The office was established in 1848. The duties of the State Treasurer were established in the State Constitution and under Chapter 14, Subchapter IV, Wisconsin Statutes.

The State Treasurer promotes the state's unclaimed property program to facilitate the return of all property received under the uniform unclaimed property and general escheat laws.

MISSION

The mission of the office is to fulfill the constitutional and statutory responsibilities of the office.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES

Program 1: Promotion of the Unclaimed Property Program

Goal: Work with the Wisconsin Department of Revenue (DOR) to maximize promotion of the state's unclaimed property program while also limiting expenses to the program.

Objective/Activity: The State Treasurer promotes the state's unclaimed property program. The State Treasurer will continue to monitor the effectiveness of the WI DOR's matching process as DOR connects taxpayers to their unclaimed property.

PERFORMANCE MEASURES

2015 AND 2016 GOALS AND ACTUALS

Prog. No.	Performance Measure	Goal 2015	Actual 2015	Goal 2016	Actual 2016
1.	Advertising/marketing return achieved through paid media coverage.	\$75,000	\$63,384	\$75,000	Not Available
1.	Advertising/marketing return achieved through unpaid/free media coverage. ¹	\$80,000	Not Available ¹	\$100,000	Not Available ¹

Note: Based on fiscal year.

¹ This function has been transferred to the Department of Revenue.

2017, 2018, AND 2019 GOALS

Prog. No.	Performance Measure	Goal 2017	Goal 2018	Goal 2019
1.	Advertising/marketing return achieved through paid media coverage	\$13,335	\$13,335	\$13,335
1.	Advertising/marketing return achieved through unpaid/free media coverage	N/A	N/A	N/A

Note: Based on fiscal year.

OFFICE OF THE STATE TREASURER

State Treasurer
Matt Adamczyk
(Elected ESG-90-00)

Agency Total by Fund Source

State Treasurer

1719 Biennial Budget

		ANNUAL SUMMARY					BIENNIAL SUMMARY				
Source of Funds		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
PR	S	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.7%
Total		\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.7%
Grand Total		\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.7%

Agency Total by Program

585 Treasurer, State

1719 Biennial Budget

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 CUSTODIAN OF STATE FUNDS										
Non Federal										
PR	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
S	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
Total - Non Federal	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
S	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
PGM 01 Total	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
PR	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
S	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
TOTAL 01	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
S	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%
Agency Total	\$110,757	\$173,300	\$163,500	\$163,500	1.00	1.00	\$346,600	\$327,000	(\$19,600)	-5.65%

Agency Total by Decision Item

State Treasurer

1719 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$173,300	\$173,300	1.00	1.00
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	(\$9,800)	(\$9,800)	0.00	0.00
TOTAL	\$163,500	\$163,500	1.00	1.00

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
PROGRAM	01	Custodian of state funds
SUBPROGRAM		
NUMERIC APPROPRIATION	37	Gifts and grants

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$16,700	\$16,700	\$16,700	\$16,700
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Total Revenue	\$16,700	\$16,700	\$16,700	\$16,700
Expenditures	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
<u>Closing Balance</u>	\$16,700	\$16,700	\$16,700	\$16,700

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
PROGRAM	01	Custodian of state funds
SUBPROGRAM		
NUMERIC APPROPRIATION	38	Unclaimed property; administrative expenses

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$203,300	(\$100)	(\$100)	\$0
Unclaimed Property Activities (from DOR)	\$173,300	\$173,300	\$173,300	\$173,300
Reversion to DOR per 20.585(1)(k)	(\$265,900)	\$0	(\$7,600)	(\$5,300)
Total Revenue	\$110,700	\$173,200	\$165,600	\$168,000
Expenditures	\$110,757	\$173,300	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$173,300	\$173,300
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	(\$9,800)	(\$9,800)
Compensation Reserve	\$0	\$0	\$1,600	\$3,300

Health Insurance Reserves	\$0	\$0	\$500	\$1,200
Wisconsin Retirement System	\$0	\$0	\$0	\$0
Total Expenditures	\$110,757	\$173,300	\$165,600	\$168,000
<u>Closing Balance</u>	(\$57)	(\$100)	\$0	\$0

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$69,900	\$69,900
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$32,400	\$32,400
06	Supplies and Services	\$71,000	\$71,000
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0

17	Total Cost	\$173,300	\$173,300
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	1.00	1.00

Decision Item by Numeric

State Treasurer

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Funding Level			
01	Custodian of state funds				
	38 Unclaimed property; administrative expenses	\$173,300	\$173,300	1.00	1.00
	Custodian of state funds SubTotal	\$173,300	\$173,300	1.00	1.00
	Adjusted Base Funding Level SubTotal	\$173,300	\$173,300	1.00	1.00
	Agency Total	\$173,300	\$173,300	1.00	1.00

Decision Item by Fund Source

State Treasurer

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	2000	Adjusted Base Funding Level				
	PR	S	\$173,300	\$173,300	1.00	1.00
	Total		\$173,300	\$173,300	1.00	1.00
Agency Total			\$173,300	\$173,300	1.00	1.00

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	585	State Treasurer
	CODES	TITLES
DECISION ITEM	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	(\$100)	(\$100)
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	(\$9,700)	(\$9,700)
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0

16		\$0	\$0
17	Total Cost	(\$9,800)	(\$9,800)
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

State Treasurer

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003	Full Funding of Continuing Position Salaries and Fringe Benefits			
01	Custodian of state funds				
	38 Unclaimed property; administrative expenses	(\$9,800)	(\$9,800)	0.00	0.00
	Custodian of state funds SubTotal	(\$9,800)	(\$9,800)	0.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits SubTotal	(\$9,800)	(\$9,800)	0.00	0.00
	Agency Total	(\$9,800)	(\$9,800)	0.00	0.00

Decision Item by Fund Source

State Treasurer

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3003	Full Funding of Continuing Position Salaries and Fringe Benefits				
	PR	S	(\$9,800)	(\$9,800)	0.00	0.00
	Total		(\$9,800)	(\$9,800)	0.00	0.00
Agency Total			(\$9,800)	(\$9,800)	0.00	0.00

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY18 & 19**

Agency: **OST - 585**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1) 0% Change Target	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2) Remove SBAs		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE		Proposed \$	Proposed FTE		\$	FTE	\$	FTE		
585	1k	138	PR	173,300	1.00	0	163,500	1.00		(9,800)	0.00	9,800	0.00	0	0.00
Totals				173,300	1.00	0	163,500	1.00		(9,800)	0.00	9,800	0.00	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 n/a
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY18 & 19**

Agency: **OST - 585**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2)	Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	\$	FTE	
585	1k	138	PR	173,300	1.00	(8,700)	154,800	1.00		(18,500)	0.00	9,800	0.00	(8,700) 0.00
Totals				173,300	1.00	(8,700)	154,800	1.00		(18,500)	0.00	9,800	0.00	(8,700) 0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (8,700)

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1 Reduce agency allocation for advertising/marketing the unclaimed property program, would represent a 12.2% reduction to S&S line.
- 2
- 3
- 4
- 5