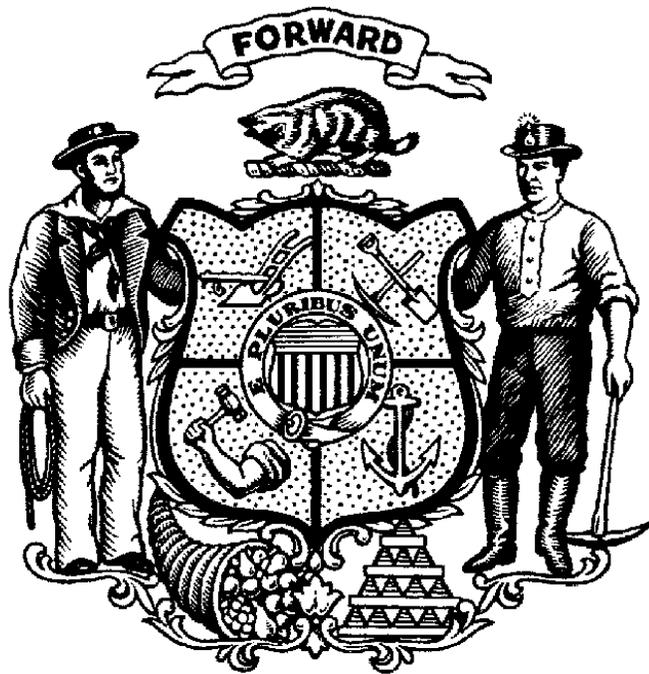


State of Wisconsin

Board on Aging and Long-Term Care



Agency Budget Request

2017 – 2019 Biennium

September 15, 2016

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STATE OF WISCONSIN
BOARD ON AGING AND LONG TERM CARE

1402 Pankratz Street, Suite 111
Madison, WI 53704-4001

Ombudsman Program (800) 815-0015
Medigap Helpline (800) 242-1060
Part D Helpline (855) 677-2783
Fax (608) 246-7001
<http://longtermcare.wi.gov>

MEMBERS of the BOARD

Eva Arnold
Barbara M. Bechtel
Michael Brooks
Tanya L. Meyer
Dr. Valerie A. Palarski
James Surprise
Dr. Dale B. Taylor

EXECUTIVE DIRECTOR

And
STATE LONG TERM
CARE OMBUDSMAN
Heather A. Bruemmer

September 15, 2016

Michael G. Heifetz, Budget Director
Department of Administration
101 E Wilson, 10th Floor
Madison, WI 53703

Dear Mr. Heifetz,

Please find enclosed the biennial budget proposal for FY 2017-2019 as developed by the Board on Aging and Long Term Care.

The Board has prepared the budget for the Board on Aging and Long Term Care using a calculation of 100% of the 2016 – 2017 adjusted base and a projected zero-growth factor. We believe that this process will provide a budget that addresses the needs of this agency's clients who are consumers of long-term care services and those who are Medicare beneficiaries. We have made every effort to make the best use of program resources by utilizing budgeted revenues efficiently and effectively to fund the Board's priorities without compromising the quality of the agency's services to our clients.

The appointed members of the Board on Aging and Long Term Care and I look forward to discussions with you and your staff as the budget process unfolds.

Thank you very much.

Sincerely,

Heather A. Bruemmer
Executive Director and State Long Term Care Ombudsman

AGENCY DESCRIPTION
of
THE BOARD ON AGING AND LONG TERM CARE

The Board was created by Chapter 20, Laws of 1981. The Board consists of seven citizen members who are appointed by the Governor with the approval of the Senate to a fixed five-year term. In addition to the required annual reporting, the Board sends a comprehensive biennial report to the Governor and Legislature regarding the agency's activities relating to long-term care for the aging and disabled individuals who are aged 60 and over and relating to insurance information and counseling services provided to Medicare-eligible persons. The Board monitors federal, state and local laws and regulations that relate to the provision of services to the clients that it serves, and advocates for passage of legislative and administrative action to correct inadequacies in these laws. The agency is composed of an executive director / State Long Term Care Ombudsman and staff who operate the Long-Term Care Ombudsman, Volunteer Ombudsman and Medigap Helpline programs.

As directed by section 712 of the Older Americans Act, and following the principles identified in federal rule at sections 41 CFR 1321 and 1324, the Board promotes a coordinated and comprehensive long-term care system. The Board serves the individual Long Term Care consumer; monitors the development, implementation and outcome of long-term care policy; makes recommendations to the Governor, the Legislature and the Wisconsin congressional delegation; stimulates public interest; and provides public education regarding issues affecting the delivery of long-term care.

Long Term Care Ombudsman Program

The Long Term Care Ombudsman Program provides advocacy on behalf of persons age 60 and older who receive long term care services as residents or tenants of a regulated long term care setting, or who receive home and community-based services through one of the state's managed long term care programs, namely, the Community Options Program, Family Care, Family Care Partnership or PACE. The Board's Long-Term Care Ombudsman Program investigates complaints relating to the care and treatment of clients receiving long-term care services and is available to act as mediator or advocate in efforts to resolve problems. With the consent of the client, Ombudsmen provide individual case advocacy services in administrative hearings and judicial proceedings regarding managed care services or benefits. Ombudsmen do not have authority to serve persons in the IRIS program. Ombudsmen work with a variety of agencies and persons who have relationships with these residents and members, including their families and communities, legal representatives, medical and managed care teams, legislative representatives and other concerned parties. Through the Ombudsman Program, persons are encouraged to voice concerns or make complaints regarding conditions that affect the quality of their lives and their care in these programs and settings. The Ombudsman Program promotes changes in policies, practices and systems to improve the quality of life and care for all older adult consumers of Wisconsin's long term care programs.

Volunteer Ombudsman Program

The Volunteer Ombudsman Program augments the services provided by the Long Term Care Ombudsman Program to residents living in nursing homes. Volunteer Ombudsmen are resident-focused advocates who are screened, trained and matched to an assigned nursing home in their community. Volunteer Ombudsmen are recruited, trained and supervised by regional Volunteer Coordinators. Five regional Volunteer Coordinators are responsible for Volunteer Ombudsmen assigned to skilled nursing homes in 30 counties of the state.

The Volunteer Ombudsmen are invaluable advocates providing residents with increased access to services through unannounced visits in local skilled nursing homes. The Volunteers empower residents to be heard, to feel safe, and to be valued.

Medigap Helpline Program

The Medigap Helpline Program provides information and assistance to Medicare-eligible consumers regarding all forms of government-sponsored and private health insurance. The Helpline focuses on Medicare and related private insurance plans, notably Medicare Supplemental policies, Medicare Advantage plans, long-term care insurance, the coordination of Military benefits with Medicare and other health insurance options available to Medicare beneficiaries. The Medigap Helpline Program also includes the Medigap Part D and Prescription Drug Helpline for beneficiaries 60 years of age and over.

The Medigap Helpline Program is administered by the Board on Aging and Long Term Care at no cost to the caller. There is no connection with any insurance company and the Medigap Helpline Program's counselors do not endorse or express any opinion as to the worth or value of any policy or insurance product.

The Medigap counselors are required to maintain a Wisconsin insurance license. The program also utilizes the services of numerous volunteers throughout the year to assist with the Medigap Part D and Prescription Drug Helpline and with various office duties.

Access to Services Provided by the Board on Aging and Long Term Care

The Programs operated by the Board on Aging and Long Term Care provide confidential toll-free telephone numbers and an online complaint mechanism. Information about access to these methods of communication is available on posters in long term care facilities as mandated by law, as a notation on all materials sent to Medicare-eligible persons as required by federal rule, and on the Board on Aging and Long Term Care website at <http://longtermcare.wi.gov/>.

MISSION

The mission of the Board on Aging and Long Term Care is to advocate for the interests of the state's long term care consumers, to inform those consumers of their rights, and to educate the public at large about health care systems and long term care.

The Board on Aging and Long Term Care is the premier resource for information and advocacy. The Board will increase its visibility and accessibility by expanding its role and recognition as an advocacy leader.

The Board on Aging and Long Term Care subscribes to and defends the values of: respect and dignity for the individual; protection of the right of the individual to be free from threats to health, safety and quality of life; fairness and transparency; and open, clear and consistent communication. Our staff and volunteers provide services consistent with the spirit and intent of these values.

PROGRAMS, GOALS, OBJECTIVES AND ACTIVITIES

Program 1: Identifying and Addressing the Needs of the Aged and Disabled: Long Term Care Ombudsman Program

Goal: To protect the rights and promote empowerment, through systems change and self-advocacy, of persons age 60 and older who are recipients of either facility-based or managed long term care services.

Objective/Activity: Identify and investigate concerns and complaints received via the BOALTC intake telephone line and other methods of registering a complaint.

Objective/Activity: Educate and empower residents, tenants, members and others regarding rights, ombudsman function and provider responsibilities.

Objective/Activity: Educate current and new providers regarding ombudsman authority, role and function and provider responsibilities related to resident, tenant and member rights.

Goal: The Board's Volunteer Ombudsman Program will encourage resident participation in scheduled resident council meetings in skilled nursing facilities in the Program's designated service area.

Objective/Activity: Volunteers will encourage and empower resident participation by inviting residents individually to attend the meetings. Volunteer Ombudsmen will attend council meetings with the permission of the residents. A Volunteer's role is to advocate for the residents' individual rights.

Goal: Improve public education and outreach to consumers on issues related to Medicare, Medicare Supplemental insurance, Medicare Advantage plans, Medicare Part D (prescription drug), transitional issues from Marketplace or Medicaid programs to Medicare and related forms of insurance.

Objective/Activity: The Board will educate and empower the public via outreach efforts, including personal appearances by staff at public forums in order to achieve the goal of making the Medigap Helpline Program a resource that is recognized by Wisconsin's Medicare beneficiaries as a reliable and trustworthy source of accurate information about Medicare Supplemental, Medicare Advantage, Part D and related insurance products. Greater statewide outreach in the form of in-person contacts with local groups of Medicare-eligible individuals is being used to advance this goal.

Goal: Utilize the Medigap Volunteer Program to improve the ability of the program to provide services to more Medicare beneficiaries.

Objective/Activity: The increasing complexity of the Medicare programs and the higher demand for accurate and timely counseling from both the Medigap Helpline and Medigap Part D Helpline staff, a group of effectively trained and supervised volunteers assisting with everyday office duties including data entry, completing plan-finders, and assisting in the mailroom has proven to be a way to increase the time that staff are available to provide the more complex counseling that is becoming the norm. Training Volunteers to be able to perform referral calls will also allow additional time for counselors to assist callers with Medicare issues.

Goal: Refine, simplify, expand and publicize the available information services provided by the Board on Aging and Long Term Care.

Objective/Activity: The Board's website will include up-to-date information on the agency's programs addressing issues of importance to persons in need of Long Term Care services or insurance for aging or disabled individuals.

PERFORMANCE MEASURES

2015 AND 2016 GOALS AND ACTUALS

Prog · No.	Performance Measure	Goal 2015	Actual 2015	Goal 2016	Actual 2016
1.	Number of volunteer ombudsmen and ombudsmen facility visits with resident councils.	325	340	330	335
1.	Number of outreach presentations by ombudsman program staff.	300	292	310	303
1.	Number of outreach presentations by Medigap program staff.	72	68	74	89
1.	Number of hits on the Board's Web site.	118,000	161,812	120,000	192,097

Note: Based on fiscal year

2017, 2018 AND 2019 GOALS

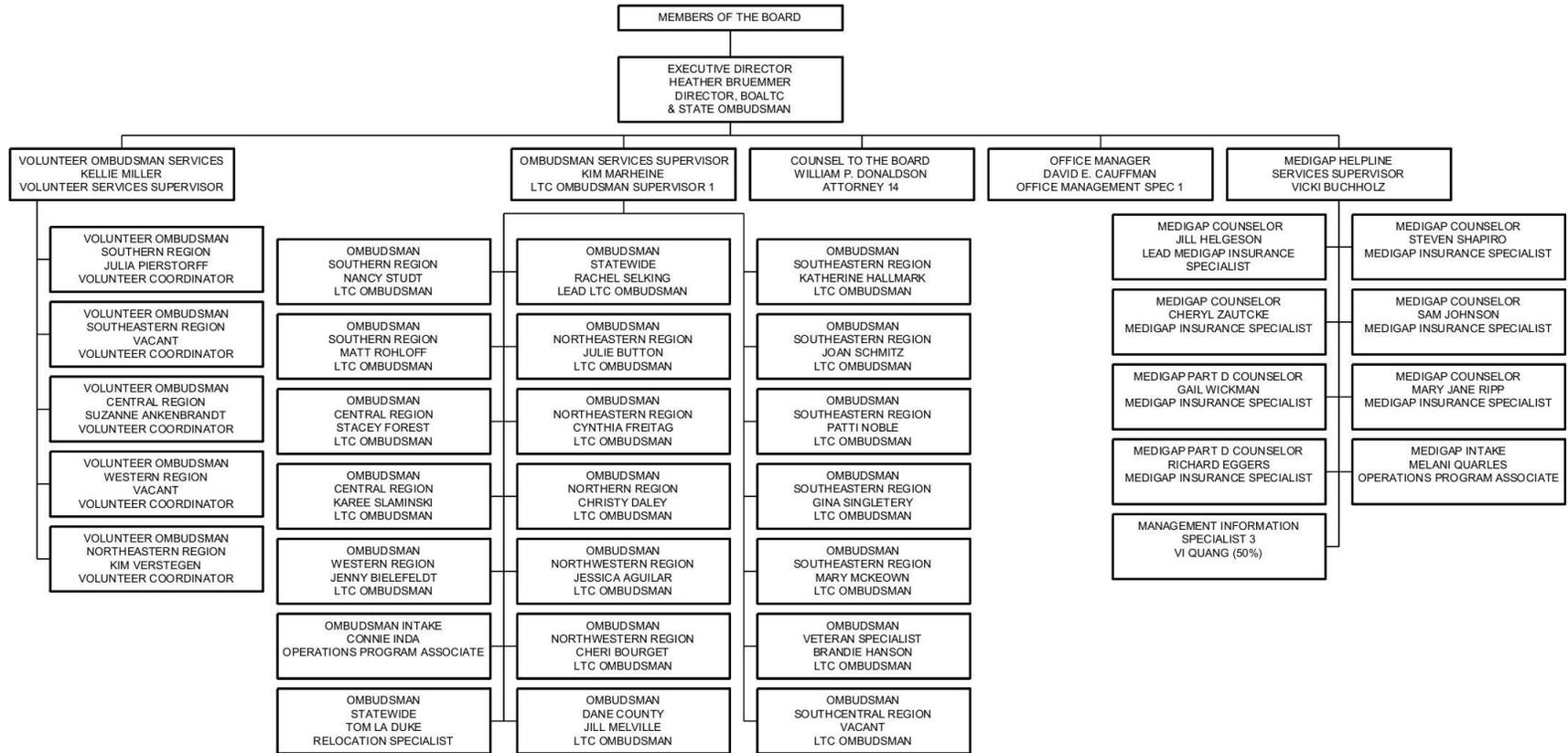
Prog · No.	Performance Measure	Goal 2017	Goal 2018	Goal 2019
1.	Number of complaints investigated by Ombudsmen on behalf of Long Term Care Consumers.	2,500	2,650	2,800

Prog No.	Performance Measure	Goal 2017	Goal 2018	Goal 2019
1.	Number of education programs given to Long Term Care consumers by ombudsman program staff.	200	210	220
1.	Number of education programs given to Long Term Care providers by ombudsman program staff.	105	110	120
1.	Number of times volunteer ombudsmen and volunteer coordinators attend resident councils with facility visits.	210	215	220
1.	Number of outreach presentations by Medigap Helpline program staff.	76	78	80
1.	Number of Medigap Program Volunteer hours provided.	1,400	1,500	1,600
1.	Number of hits on the Board's Web site.	193,000	194,000	195,000

Note: Based on fiscal year.

STATE OF WISCONSIN
BOARD ON AGING AND LONG TERM CARE
ORGANIZATION CHART

Rev. 9/15/16



Agency Total by Fund Source

Board on Aging and Long-Term Care

1719 Biennial Budget

Source of Funds		ANNUAL SUMMARY						BIENNIAL SUMMARY			
		Prior Year Total	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
GPR	S	\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.5%
Total		\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.5%
PR	S	\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.3%
Total		\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.3%
Grand Total		\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.7%

Agency Total by Program

432 Board on Aging and Long-Term Care

1719 Biennial Budget

Source of Funds	ANNUAL SUMMARY						BIENNIAL SUMMARY			
	Prior Year Actual	Adjusted Base	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE	Base Year Doubled (BYD)	Biennial Request	Change From (BYD)	Change From BYD %
01 IDENTIFICATION OF THE NEEDS OF THE AGED AND DISABLED										
Non Federal										
GPR	\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.48%
S	\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.48%
PR	\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.30%
S	\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.30%
Total - Non Federal	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%
S	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%
PGM 01 Total	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%

Agency Total by Program

432 Board on Aging and Long-Term Care

1719 Biennial Budget

GPR	\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.48%
S	\$1,213,397	\$1,366,700	\$1,360,100	\$1,360,200	18.18	18.18	\$2,733,400	\$2,720,300	(\$13,100)	-0.48%
PR	\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.30%
S	\$1,615,155	\$1,787,800	\$1,847,200	\$1,846,300	22.32	22.32	\$3,575,600	\$3,693,500	\$117,900	3.30%
TOTAL 01	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%
S	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%
Agency Total	\$2,828,552	\$3,154,500	\$3,207,300	\$3,206,500	40.50	40.50	\$6,309,000	\$6,413,800	\$104,800	1.66%

Agency Total by Decision Item

Board on Aging and Long-Term Care

1719 Biennial Budget

Decision Item	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
2000 Adjusted Base Funding Level	\$3,154,500	\$3,154,500	40.50	40.50
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$47,300	\$47,300	0.00	0.00
3010 Full Funding of Lease and Directed Moves Costs	\$5,500	\$4,700	0.00	0.00
TOTAL	\$3,207,300	\$3,206,500	40.50	40.50

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	21	Gifts and grants

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$34,500	\$34,300	\$33,800	\$33,300
Total Revenue	\$34,500	\$34,300	\$33,800	\$33,300
Expenditures	\$200	\$500	\$0	\$0
Expenditures	\$0	\$0	\$500	\$500
Total Expenditures	\$200	\$500	\$500	\$500
<u>Closing Balance</u>	\$34,300	\$33,800	\$33,300	\$32,800

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	31	Contracts with other state agencies

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	(\$285,800)	(\$414,200)	\$0	\$0
Revenue Collections	\$1,005,400	\$1,305,900	\$1,340,300	\$1,363,900
AR Collections for prior year	\$0	\$414,200	\$0	\$0
Total Revenue	\$719,600	\$1,305,900	\$1,340,300	\$1,363,900
Expenditures	\$1,133,755	\$1,305,900	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$1,305,900	\$1,305,900
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$13,000	\$13,000
Health Insurance Reserves	\$0	\$0	\$4,800	\$11,400

Compensation Reserve	\$0	\$0	\$16,600	\$33,600
Total Expenditures	\$1,133,755	\$1,305,900	\$1,340,300	\$1,363,900
<u>Closing Balance</u>	(\$414,155)	\$0	\$0	\$0

Program Revenue

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
PROGRAM	01	Identification of the needs of the aged and disabled
SUBPROGRAM		
NUMERIC APPROPRIATION	32	Insurance and other information, counseling and assistance

Revenue and Expenditures	Prior Year Actuals	Base Year Estimate	1st Year Estimate	2nd Year Estimate
Opening Balance	\$0	\$0	\$0	\$0
Receipts	\$481,400	\$481,900	\$509,500	\$520,900
Total Revenue	\$481,400	\$481,900	\$509,500	\$520,900
Expenditures	\$481,400	\$481,900	\$0	\$0
2000 Adjusted Base Funding Level	\$0	\$0	\$481,900	\$481,900
3003 Full Funding of Continuing Position Salaries and Fringe Benefits	\$0	\$0	\$17,400	\$17,400
Compensation Reserve	\$0	\$0	\$7,400	\$14,900
Health Insurance Reserves	\$0	\$0	\$2,800	\$6,700

Total Expenditures	\$481,400	\$481,900	\$509,500	\$520,900
<u>Closing Balance</u>	\$0	\$0	\$0	\$0

Decision Item (DIN) - 2000

Decision Item (DIN) Title - Adjusted Base Funding Level

NARRATIVE

Adjusted Base Funding Level

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
	CODES	TITLES
DECISION ITEM	2000	Adjusted Base Funding Level

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$1,757,600	\$1,757,600
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$873,700	\$873,700
06	Supplies and Services	\$523,200	\$523,200
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0

17	Total Cost	\$3,154,500	\$3,154,500
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	40.50	40.50
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	2000	Adjusted Base Funding Level			
01	Identification of the needs of the aged and disabled				
	01 General program operations	\$1,366,700	\$1,366,700	18.18	18.18
	31 Contracts with other state agencies	\$1,305,900	\$1,305,900	16.34	16.34
	32 Insurance and other information, counseling and assistance	\$481,900	\$481,900	5.98	5.98
	Identification of the needs of the aged and disabled SubTotal	\$3,154,500	\$3,154,500	40.50	40.50
	Adjusted Base Funding Level SubTotal	\$3,154,500	\$3,154,500	40.50	40.50
	Agency Total	\$3,154,500	\$3,154,500	40.50	40.50

Decision Item by Fund Source

Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	2000	Adjusted Base Funding Level				
	GPR	S	\$1,366,700	\$1,366,700	18.18	18.18
	PR	S	\$1,787,800	\$1,787,800	22.32	22.32
	Total		\$3,154,500	\$3,154,500	40.50	40.50
Agency Total			\$3,154,500	\$3,154,500	40.50	40.50

Decision Item (DIN) - 3003

Decision Item (DIN) Title - Full Funding of Continuing Position Salaries and Fringe Benefits

NARRATIVE

Standard Budget Adjustment - Full Funding of Continuing Position Salaries and Fringe Benefits

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
	CODES	TITLES
DECISION ITEM	3003	Full Funding of Continuing Position Salaries and Fringe Benefits

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$1,500	\$1,500
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$45,800	\$45,800
06	Supplies and Services	\$0	\$0
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0

16		\$0	\$0
17	Total Cost	\$47,300	\$47,300
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3003	Full Funding of Continuing Position Salaries and Fringe Benefits			
01	Identification of the needs of the aged and disabled				
	01 General program operations	\$16,900	\$16,900	0.00	0.00
	31 Contracts with other state agencies	\$13,000	\$13,000	0.00	0.00
	32 Insurance and other information, counseling and assistance	\$17,400	\$17,400	0.00	0.00
	Identification of the needs of the aged and disabled SubTotal	\$47,300	\$47,300	0.00	0.00
	Full Funding of Continuing Position Salaries and Fringe Benefits SubTotal	\$47,300	\$47,300	0.00	0.00
	Agency Total	\$47,300	\$47,300	0.00	0.00

Decision Item by Fund Source

Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3003	Full Funding of Continuing Position Salaries and Fringe Benefits				
	GPR	S	\$16,900	\$16,900	0.00	0.00
	PR	S	\$30,400	\$30,400	0.00	0.00
	Total		\$47,300	\$47,300	0.00	0.00
Agency Total			\$47,300	\$47,300	0.00	0.00

Decision Item (DIN) - 3010

Decision Item (DIN) Title - Full Funding of Lease and Directed Moves Costs

NARRATIVE

Standard Budget Adjustment - Full Funding of Lease and Directed Moves Costs

Decision Item by Line

1719 Biennial Budget

	CODES	TITLES
DEPARTMENT	432	Board on Aging and Long-Term Care
	CODES	TITLES
DECISION ITEM	3010	Full Funding of Lease and Directed Moves Costs

Expenditure items		1st Year Cost	2nd Year Cost
01	Permanent Position Salaries	\$0	\$0
02	Turnover	\$0	\$0
03	Project Position Salaries	\$0	\$0
04	LTE/Misc. Salaries	\$0	\$0
05	Fringe Benefits	\$0	\$0
06	Supplies and Services	\$5,500	\$4,700
07	Permanent Property	\$0	\$0
08	Unalloted Reserve	\$0	\$0
09	Aids to Individuals Organizations	\$0	\$0
10	Local Assistance	\$0	\$0
11	One-time Financing	\$0	\$0
12	Debt Service	\$0	\$0
13		\$0	\$0
14		\$0	\$0
15		\$0	\$0
16		\$0	\$0

17	Total Cost	\$5,500	\$4,700
18	Project Positions Authorized	0.00	0.00
19	Classified Positions Authorized	0.00	0.00
20	Unclassified Positions Authorized	0.00	0.00

Decision Item by Numeric

Board on Aging and Long-Term Care

Program	Decision Item/Numeric	1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
	3010	Full Funding of Lease and Directed Moves Costs			
01	Identification of the needs of the aged and disabled				
	01 General program operations	(\$23,500)	(\$23,400)	0.00	0.00
	31 Contracts with other state agencies	\$19,700	\$21,300	0.00	0.00
	32 Insurance and other information, counseling and assistance	\$9,300	\$6,800	0.00	0.00
	Identification of the needs of the aged and disabled SubTotal	\$5,500	\$4,700	0.00	0.00
	Full Funding of Lease and Directed Moves Costs SubTotal	\$5,500	\$4,700	0.00	0.00
	Agency Total	\$5,500	\$4,700	0.00	0.00

Decision Item by Fund Source

Board on Aging and Long-Term Care

	Source of Funds		1st Year Total	2nd Year Total	1st Year FTE	2nd Year FTE
Decision Item	3010	Full Funding of Lease and Directed Moves Costs				
	GPR	S	(\$23,500)	(\$23,400)	0.00	0.00
	PR	S	\$29,000	\$28,100	0.00	0.00
	Total		\$5,500	\$4,700	0.00	0.00
Agency Total			\$5,500	\$4,700	0.00	0.00

ACT 201

Proposal under s. 16.42(4)(b)2.: **0% change in each fiscal year**

FY: **FY18**

Agency: **BOALTC - 432**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	0% Change Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs \$	FTE	\$	FTE
432	1a	101	GPR	1,366,700	18.18	0	1,360,100	18.18		(6,600)	0.00	6,600	0.00	0	0.00
432	1k	131	PR	1,305,900	16.34	0	1,338,600	16.34		32,700	0.00	(32,700)	0.00	0	0.00
432	1kb	132	PR	481,900	5.98	0	508,600	5.98		26,700	0.00	(26,700)	0.00	0	0.00
Totals				3,154,500	40.50	0	3,207,300	40.50		52,800	0.00	(52,800)	0.00	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0
Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY18**

Agency: **BOALTC - 432**

Exclusions: Federal
Debt Service

Columns A-G were prepopulated for agencies to reflect state operations adjusted base and reductions agreed to by DOA and LFB. See Appendix H for instructions on how to complete these templates.

Proposed \$ and Proposed FTE columns reflect total agency proposed spending and positions for indicated fiscal year. These amounts should include standard budget adjustments (SBAs), any proposed reallocations or reductions to meet the target, and any other requests that the agency would want considered under this proposal.

Appropriations with zero dollars and zero FTEs are not loaded into the template. If you have any questions, contact your SBO analyst.

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2017-18		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		\$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs	FTE	\$	FTE
432	1a	101	GPR	1,366,700	18.18	(68,300)	1,360,100	18.18		(6,600)	0.00	6,600	0.00	0	0.00
432	1k	131	PR	1,305,900	16.34	(65,300)	1,338,600	16.34		32,700	0.00	(32,700)	0.00	(157,700)	0.00
432	1kb	132	PR	481,900	5.98	(24,100)	508,600	5.98		26,700	0.00	(26,700)	0.00	0	0.00
Totals				3,154,500	40.50	(157,700)	3,207,300	40.50		52,800	0.00	(52,800)	0.00	(157,700)	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (157,700)

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- Efficiencies such as reductions in one-on-one in-person casework, a reduced schedule of on-site facility and Family Care Monitoring, and fewer scheduled group trainings/presentations are anticipated to result in a 5% savings. The advocacy and counseling services of the Board's programs are mandated by state and federal law and recognized by citizens as a valuable resource to assure that consumers of Long Term Care services and Medicare-related insurance products are provided with effective advocacy and reliable information. A reduction of this magnitude will significantly increase waiting times for receipt of services provided by the Board's staff and decrease the number of persons who can be directly served by the advocacy and information programs of the Board.

ACT 201

Proposal under s. 16.42(4)(b)2.: 0% change in each fiscal year

FY: **FY19**

Agency: **BOALTC - 432**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation Alpha	Numeric	Fund Source	Adjusted Base		(See Note 1)	Proposed Budget 2018-19		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
				\$	FTE	0% Change Target	Proposed \$	Proposed FTE		\$	FTE	\$	FTE	\$	FTE
432	1a	101	GPR	1,366,700	18.18	0	1,360,200	18.18		(6,500)	0.00	6,500	0.00	0	0.00
432	1k	131	PR	1,305,900	16.34	0	1,340,200	16.34		34,300	0.00	(34,300)	0.00	0	0.00
432	1kb	132	PR	481,900	5.98	0	506,100	5.98		24,200	0.00	(24,200)	0.00	0	0.00
Totals				3,154,500	40.50	0	3,206,500	40.50		52,000	0.00	(52,000)	0.00	0	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = 0

Difference = **0**

Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- 1
- 2
- 3

ACT 201

Proposal under s. 16.42(4)(b)1.: 5% change in each fiscal year

FY: **FY19**

Agency: **BOALTC - 432**

IF YOUR AGENCY PLANS TO TAKE THE SAME CUTS OVER BOTH YEARS, YOU SHOULD ONLY FILL OUT ONE GRID FOR 0% GROWTH AND ONE GRID FOR 5% REDUCTION, THEN CHANGE FY18 TO FY18 AND 19.

Agency	Appropriation		Fund Source	(See Note 1)			Proposed Budget 2018-19		Item Ref.	Change from Adj Base		(See Note 2)		Change from Adjusted Base after Removal of SBAs	
	Alpha	Numeric		Adjusted Base \$	FTE	5% Reduction Target	Proposed \$	Proposed FTE		\$	FTE	Remove SBAs \$	FTE	\$	FTE
432	1a	101	GPR	1,366,700	18.18	(68,300)	1,360,200	18.18		(6,500)	0.00	6,500	0.00	0	0.00
432	1k	131	PR	1,305,900	16.34	(65,300)	1,340,200	16.34		34,300	0.00	(34,300)	0.00	(157,700)	0.00
432	1kb	132	PR	481,900	5.98	(24,100)	506,100	5.98		24,200	0.00	(24,200)	0.00	0	0.00
Totals				3,154,500	40.50	(157,700)	3,206,500	40.50		52,000	0.00	(52,000)	0.00	(157,700)	0.00

Note 1: Reduction target must be met within state operations appropriations, but may be allocated across those appropriations and fund sources.

Note 2: Amounts should be SBAs (DINs 3001 - 3011) from agency request multiplied by -1.

Target Reduction = (157,700)

Difference = **0**
Should equal \$0

Items - Describe proposed changes (excl. SBAs) to reach target or other priorities of agency

- Efficiencies such as reductions in one-on-one in-person casework, a reduced schedule of on-site facility and Family Care Monitoring, and fewer scheduled group trainings/presentations are anticipated to result in a 5% savings. The advocacy and counseling services of the Board's programs are mandated by state and federal law and recognized by citizens as a valuable resource to assure that consumers of Long Term Care services and Medicare-related insurance products are provided with effective advocacy and reliable information. A reduction of this magnitude will significantly increase waiting times for receipt of services provided by the Board's staff and decrease the number of persons who can be directly served by the advocacy and information programs of the Board.