

## WISBuy's Commodities

There are a number of commodities available on WISBuy and our staff is working every day to enable even more. Our current catalogs include:

- Badger State Logistics
- Batteries
- Brooms & Brushes
- Cleaning Chemicals
- Computer Equipment & Peripherals
- Copy and Print Paper
- Electrical & Plumbing
- Facilities MRO
- Flags
- Floor Pads
- Gloves
- Janitorial Supplies
- Lab Supplies
- Medical & Dental Supplies
- Mops
- Office Supplies
- Remanufactured Toner
- Universal Paper

More WISBuy catalogs are being added every week.

Visit us at [WISBuy.wi.gov](http://WISBuy.wi.gov) to view the latest lineup!

## WISBuy Customer Support

WISBuy has a team of dedicated employees who continually add new vendors, enhance WISBuy features, offer trainings, and quickly resolve any issues that may arise.

Our team offers a variety of WISBuy trainings to help you feel comfortable using this system:

- Instructor-led individual and group trainings
- Brief tele-trainings
- Online quick guides

We're dedicated to continuing to make WISBuy a great place to shop — and to do that, we need your feedback about how WISBuy is working. Contact us with questions or comments anytime!

Web: <http://WISBuy.wi.gov>

Email: [doawispro@wisconsin.gov](mailto:doawispro@wisconsin.gov)

Phone: (608) 264-7897 or (800) 482-7813

*Customer support for WISBuy is available weekdays from 8am-4pm*



*Wisconsin's electronic marketplace*

## What is WISBuy?

WISBuy is the State of Wisconsin's online tool to streamline the buying process. We've done all the hard work for you, including:

- Comparing the online and contracted prices to ensure you're being charged the correct amount
- Working behind the scenes with vendors to streamline the purchasing experience
- Providing complete access to your order history and purchasing documentation for your records
- Embedding links to VendorNet for easy access to all purchasing contracts

## Who can use WISBuy?

WISBuy is available for State, tribe, municipality, and UW System employees. Please note your account may be limited to your buying roles within your agency.

## What are the benefits of WISBuy?

### Ease of Use

- One account and login for many suppliers
- Ability to create assigned carts for approval
- Fully automated electronic process from ordering through billing
- Easily search and compare items across multiple suppliers
- Ability to re-order supplies quickly using the order history tab or a favorite's list

### Cost Effective

- Contract management by knowledgeable procurement staff
- Leverage spend through a common system to gain better pricing on contracts
- Audits to ensure contract pricing is validated

## How do I access WISBuy?

Every agency has at least one Business Unit Administrator (BU Admin). Your BU Admin can provide you with WISBuy training and grant you the ability to make purchases through WISBuy. If you are unsure who your BU Admin is, email the WISBuy team at [doawispro@wisconsin.gov](mailto:doawispro@wisconsin.gov).

## Testimonials

"WISBuy is fantastic! It's great to have a system with all of the contractors in one place. It's made online ordering much easier."

"Easy to use and search for items."

"The new process of sending it directly to the approver is very nice."

"Very easy to use the system. Nice to have everything I need in one place."

"This makes ordering supplies from vendors so easy!"

