

# 2024 Wisconsin Statewide Procurement Virtual Conference

November 13-14, 2024

The Conference is for State Agency employees and UW procurement staff only.

## November 13, 2024: 12:30 – 4:00 pm

12:30 – 1:30 pm	<b>General Session</b>	<b>Welcome, State of State Procurement</b>		
1:30 – 1:45 pm	Break			
	<b>Workshop A</b>	<b>Workshop B</b>	<b>Workshop C</b>	
<b>Breakout Session 1</b> 1:45 – 2:45 pm	IT Best Practices	Building a Strong Case: The Why and How of Waivers	STAR Strategic Sourcing: Ensuring the Best Data, Coming and Going	
2:45 – 3:00 pm	Break			
<b>Breakout Session 2</b> 3:00 – 4:00 pm	Get to Know the IT Team (panel w/ Q&A)	Get to Know the Enterprise Sourcing Team (panel w/ Q&A)	What Can CAPS Do for You?	

## November 14, 2024: 8:30 am – 12:00 noon

	<b>Workshop A</b>	<b>Workshop B</b>	<b>Workshop C</b>	
<b>Breakout Session 1</b> 8:30 – 9:30 am	IT Cloud: Basics SVAR vs Cloud: Using the NASPO Contracts	Advanced Procurement: Shortlisting in an RFP	Contracts Are Like a Box of Chocolates	
9:30 – 9:45 am	Break			
<b>Breakout Session 2</b> 9:45 – 10:45 am	IT Cloud: Advanced Deep Dive into Cloud Purchases	Agency Panel Discussion	Exploring Collaborative Contracting	
10:45 – 11:00 am	Break			
<b>Breakout Session 3</b> 11:00 am – 12:00 noon	WisPro: How Can We Help You?	Using Pre-Sourcing Methods to Your Advantage	STAR Strategic Sourcing: Ensuring the Best Data, Coming and Going (Repeat)	

Session	Topic	Description/Ideas
Gen 1	<i>State of State Procurement</i>	State Bureau of Procurement Director Cheryl Edgington and Deputy Procurement Director Matt Limoges will provide updates on the State of Wisconsin's procurement activities.
s1wA	<i>IT Best Practices</i>	New to purchasing IT products and services? This session will help you plan out your IT purchases from start to finish. Will staff need training on use of the hardware or software? Will the product or service need maintenance? Do you need additional approvals (High Risk IT Request or Cloud Brokerage Review) before the contract can be finalized or purchase order issued? Are the IT products and services available for purchase through DOA's Enterprise Contracts or will you need to consider other methods?
s2wA	<i>Get to Know the IT Team</i>	Come meet the Enterprise IT Sourcing Team and learn who we are, what we do, and how we can help you. Join us to learn about new and existing contract resources, tips on working through complicated processes, and other helpful information.
s3wA	<i>IT Cloud: Basics SVAR vs Cloud: Using the NASPO Contracts</i>	How do I know which contract to use (NASPO SVAR vs. NASPO Cloud)? Basic discussion on the differences between the contracts and some relevant terms.
s4wA	<i>IT Cloud: Advanced Deep Dive into Cloud Purchases</i>	Join us in our discussion about the different approval processes and types of Cloud services (SaaS, IaaS, PaaS). Walkthrough the process from identifying a need to issuing the Purchase Order.
S5wA	<i>WisPro: How Can We Help You?</i>	Come meet the experts in WisPro whose work behind the scenes helps make your job easier! Whether it's hosting a procurement Help Desk for the enterprise, developing new procurement trainings, or helping people understand how to use our special programs, WisPro has your back! We'll discuss all of the ways WisPro is there to help you in this resource-filled workshop.
s1wB	<i>Building a Strong Case: The Why and How of Waivers</i>	There are times when waiving the competitive bidding process is in the best interest of the State, but there are many variables to consider before submitting a waiver request. In this session we'll identify appropriate situations in which a waiver could be explored, consider alternative solutions, discuss how to build the most compelling case possible, and learn how to avoid common mistakes.
s2wB	<i>Get to Know the Enterprise Sourcing Team (panel w/Q&amp;A)</i>	Join us for an introduction to the Enterprise Sourcing Section, including an overview of who we are, what we do, and how we can help. Bring your questions to get insights and feedback from our panel. We will also share updates and FAQs about the contracts we manage.
s3wB	<i>Advanced Procurement: Shortlisting in an RFP</i>	This session will go over an advanced look at conducting an RFP and rationalizing results through the shortlisting of Vendors. This will be an advanced take on the RFP process. Come learn how to get better results from your RFPs!

Session	Topic	Description/Ideas
s4wB	<i>Agency Panel Discussion</i>	Join us for an interactive conversation with the Procurement Directors of various agencies as we discuss the current trends, challenges, and successes their offices have gone through recently. This will be an open discussion format and audience participation is strongly encouraged.
s5wB	<i>Using Pre-Sourcing Methods to Your Advantage</i>	Agencies may use various methods to obtain information from potential suppliers to aid in the development of a solicitation. In this session, we'll explore two – the Request for Information and Draft RFP. You'll learn about the benefits of each method, best practices for issuing, how to effectively use the information obtained by suppliers, and other tips for getting the most out of these pre-sourcing activities.
s1wC	<i>STAR Strategic Sourcing: Ensuring the Best Data, Coming and Going</i>	Join the experts to learn about the STAR Strategic Sourcing module, from the creation and cloning of an event, to the organization of your bid, to extracting information from the system for a records request. We will discuss bid factors, bidder required forms, bidder responses, evaluator scores, and more!
s2wC	<i>What Can CAPS Do for You?</i>	Come meet the entire CAPS section and learn about the offerings of support that CAPS can provide its supported agencies. Whether it's an RFB, RFP or an RPA, CAPS staff will go over all the ways they are able to support CAPS agencies.
s3wC	<i>Contracts are Like a Box of Chocolates</i>	Like a box of chocolates, contract administration is full of surprises. In this discussion, we'll explore the twists and turns of the contract life cycle, talk about the people involved, learn how to navigate the challenges, and savor the rewards of successful contract management. We will explore strategies for effective contract monitoring, issue resolution, and the utilization of valuable tools and resources to streamline the contract administration process.
s4wC	<i>Exploring Collaborative Contracting</i>	Come along with us as a veteran and a rookie in procurement collaborate their wisdom and fresh eyes to show you how to work smarter, not harder, by utilizing contracts you may not even know are already at your fingertips established by another state or agency! We will navigate piggybacking, cooperative purchasing and collective purchasing to show you the benefits of working with others to meet a common goal.
s5wC	<i>STAR Strategic Sourcing (Repeat Session)</i>	Join the experts to learn about the STAR Strategic Sourcing module, from the creation and cloning of an event, to the organization of your bid, to extracting information from the system for a records request. We will discuss bid factors, bidder required forms, bidder responses, evaluator scores, and more!