

# 2020 Wisconsin Statewide Procurement Conference



# The State of Wisconsin State Procurement

*A Year in Review &  
What's Next*



# This Time Last Year

- **Strategy**
  - Publish Procurement Strategic Plan
- **Resources**
  - RPA Training
  - RFP Template Refresh
  - CBA Process Improvement
  - VendorNet Enhancement
  - SBOP Homepage revamp
- **Systems**
  - Proc Plan Automation
  - Decision on Supplier Contract Management
  - New Platform for WisBuy





# Since Last Year...

- New management team members:
  - **Matt Limoges** – Deputy Bureau Director
  - **Julia Routhieaux** – Enterprise IT Sourcing Section Chief
  - KIT Section Chief coming soon
- Existing management team members:
  - **Cathy Neidner** – CAPS Section Chief
  - **Andrew Shuck** – Enterprise Sourcing Section Chief
- And our Bureau grew:
  - We welcomed new staff members in the last year
  - You can find them all listed under Contact Us section of the SBOP Website (Key Contact Information)



# Operations: The Last 12 Months

- Request for Procurement Authority (RPAs)
  - SBOP processed **196** RPAs in the last 12 months
- Grant Exemptions
  - SBOP approved **89** grant exemptions compared to 22 in the prior year
- Emergency Procurement Approvals
  - SBOP processed **41** emergency procurement requests compared to 4 in the prior year (of those, 35 COVID-19 related)
- Solicitations, new contracts, contract renewals
- And of course...COVID-19





# COVID-19 Response: Impact on Operations

- Staff Impacts
  - COVID-19 Response
    - Interagency purchasing teams
    - State Emergency Operations Center (SEOC)
  - Members of SBOP volunteered to assist other agencies
    - DWD (Unemployment Claims Processing)
    - DHS (Contract Tracing)
  - Purchasing teams to support a variety of efforts (i.e. the Alternate Care Facility)





# COVID-19 Response: Impact on Operations

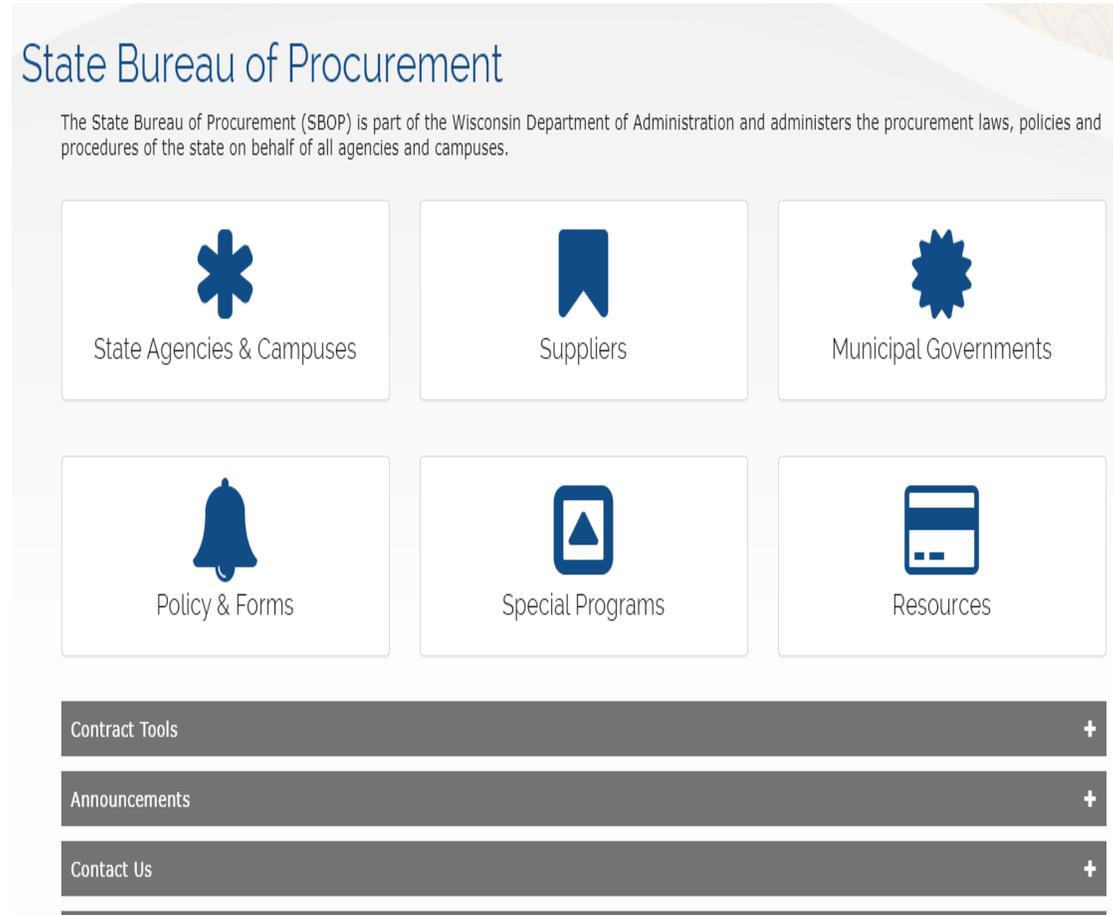
- Projects put on hold:
  - Publish Strategic Plan
  - RPA Training
  - RFP Template Refresh
  - New Platform for WisBuy
  - Decision on Supplier Contract Management

***We'll discuss which of these projects made the list for next year in the upcoming slides.***



# Major Accomplishments: SBOP Homepage

- New tile-based design
  - Similar to SPM website
- Enhanced organization
  - Based on audience



# Major Accomplishments: Proc Plan Automation

- Leveraged existing RPA system
- Agencies can submit procurement plans in the system
- SBOP will review and approve plans in system
- Will create training materials to support use of new process



## Procurement Request Portal

Automated Approval of Special Purchasing Requests

The Procurement Request Portal provides a streamlined way for state agencies and UW campuses to submit, track and receive approvals.

RPAs are required to support certain procurement transactions under current Wisconsin state law. More information about RPAs and applicable policies and procedures can be found in the [State Procurement Manual](#) or in the [RPA Practical Guide IT](#) or private consultant purchases over \$150,000 require approval of the DOA Secretary per Executive Order #288.

The Help tab includes links to additional information.





# Next 12 Months: On the List

## RPA Training

- Practical guidance session for this conference is available for anyone interested
- Plan to create a more formalized training for RPAs in the next year
- Will work with IPC agencies to determine what topics need to be included in training

## RFP Template Refresh

- High priority project for SBOP
- Align the RFP format with the RFB format
- Create and publish a User Guide



# Next 12 Months: On the List

- **Strategic Sourcing Enhancements**
  - SBOP would like to convene an interagency workgroup to explore agency use of Strategic Sourcing
  - Objectives of this project include:
    - Create best practices
    - Develop training materials for use by all agencies
    - Create feedback mechanism for continued improvements



# Next 12 Months: Decision Points

## Supplier Contract Management

- Project is currently on hold
- When ready, SBOP will work with STAR to participate in a demo of the existing functionality

## New Platform for WisBuy

- SBOP was in negotiations with Periscope right before March
- Renewed the contract with Jaggaer for another 10 months through August 31, 2020
- Need to revisit decision



# Questions?

*Thank You!*

