



**Wisconsin Land Information Council
Minutes 2019-06-26**

Meeting Date: Wednesday, June 26, 2019
Time: 1:00–3:00 p.m.
Location: Wisconsin Dept. of Administration | 101 E Wilson St 10th Floor | MacArthur Room
Remote ID: <https://global.gotomeeting.com/join/770613845>
 Or +1 (872) 240-3312 | Access Code: **770-613-845**

WLIC Appointees (Y = present; N = not present; T = participated via teleconference)					
Dave Addison	Y	Cori Lamont	N	Colter Sikora	Y
Adam Derringer	Y	September Murphy	T	Nathan Vaughn	T
Kelly Felton	Y	Mark Netterlund	Y	Howard Veregin	Y
Sarah Hedtke	Y	Dawn Neuy	N	Cindy Wisinski	N
Jim Giglierano	Y			Marge Geissler— proxy for Wisinski	T

Other Attendees
DOA Assistant Deputy Secretary Tia Torhorst
Dawn Vick
Mike Friis
Peter Herreid
Renee Powers
Davita Veselenak
Jim Young

- 1. Welcome and Introduction (Mike Friis)**
- 2. Remarks from DOA Leadership**
 - Department of Administration (DOA) Assistant Deputy Secretary Tia Torhorst welcomed members of the council and thanked them for their service.
- 3. Introduction of Council Members and Division Staff (Jim Young, Renee Powers)**
 - Division Administrator Dawn Vick from the Division of Intergovernmental Relations gave an introduction to the division, which has programs that interact with every city, county, village, town, and tribe in the state.
 - Renee Powers leads the Plat Review program, which regulates the subdivision platting process, and the Municipal Boundary Review program.
 - Recent DOA hire Jim Young, a former assessor and appraiser, maintains the state’s [Municipal Data System](#) for recording municipal boundary changes, works with the U.S. Census Bureau on the LUCA project (Local Update of Census Addresses Operation), and assists with state population estimates.
 - Mike Friis manages the Wisconsin Coastal Management Program, which does work with the 15 coastal counties along the Great Lakes.
- 4. Approval of [previous meeting’s minutes](#)**
 - [2018-10-10 minutes](#)
 - Motion to approve by Felton, seconded by Addison. Abstaining – Netterlund.
 - Minutes approved.
 - [2019-02-20 minutes](#)
 - Correction to the draft minutes, to add that Derringer suggested consideration of a change to the bylaws to account for members whose terms pass prior to the appointment of new members.
 - Motion to approve corrected minutes from Addison, seconded by Felton.
 - Minutes approved as corrected.

5. WLIC Business (Jim Giglierano)

a. Officer elections

- Motion to nominate Adam Derringer as Chair by Addison.
- Motion to elect Derringer Chair passed.
- Motion to nominate Kelly Felton as Vice Chair by Netterlund.
- Motion to elect Felton Vice Chair passed.

6. WLIP Program Update (Peter Herreid)

a. Progress in implementing WLIP Program Plan

- Peter Herreid gave an overview of progress in implementing the *WLIP Program Plan 2016-2021*, which the council helped to create in 2015-16.
- The first goal of plan was to administer county grants and institute standards.
- Counties continue to make progress on the four benchmarks for parcel data, but there is work yet to do.
- For the most part, counties are meeting the first benchmark, the Searchable Format standard for parcel data. There is also steady progress in county parcel fabric completion.
- The fourth benchmark is completing and integrating PLSS. About 47 counties have yet to reach this benchmark, with the year 2025 the median date for completion.
- The plan called for an Open Data benchmark, but after an extensive survey, it was decided it would be more efficient for DOA to collect county GIS data and make it available for public download via UW-Madison Robinson Map Library, and for DOA to collect lidar data by way of external hard drives and make it available through WisconsinView.
- The second goal of the plan was to continue progress on the Statewide Parcel Map Initiative, which has reached the point of completing the Version 5 statewide parcel database.
- Improving the map is reliant on counties improving their data, which they have been doing, especially with help of WLIP grants.
- The process of creating the statewide parcel database has become efficient enough to allow for a sub-project to create a statewide PLSS layer, which will supersede the 1990s LandNet layer still in use today.
- However, there is still room to improve with the statewide parcel map database, including potential for improvement in how attributes are populated.
- The original Program Plan was a five-year vision, but the plan does not have an expiration date and can continue to provide guidance. Updates to the plan would be context-dependent, particularly if there were a new directive that would drive the program, a new legislative initiative, or developments related to Generation 9-1-1.

b. WLIP Grants

- The 2020 WLIP grant application is scheduled to be released by October 1st.
- Base Budget grants for counties are expected to be funded to the \$100,000 threshold, and Training & Education grants at the \$1,000 level.
- Strategic Initiative grants will likely need to be lowered to around \$40,000 per county.
- This is because Register of Deeds document recording fees have been down, reaching a historic low for the WLIP. The drop-off started in November of last year. The end effect is there is less revenue in the Land Information fund, and to fill the gap to fund Base Budget grants, it takes more.
- The initial Strategic Initiative grants benefitted by an accrual of a balance in 2015, but that balance has been spent and the program has maxed out the encumbrance of future revenues.
- In the face of low revenue tied to the real estate market, there was concern for long-term planning of the program and what the future of the program might look like 5-10 years out.
- In the 2020 WLIP grant application, the benchmarks will remain the same.
- In keeping with the annual planning process for grants, any potential new grant requirements or benchmarks would need to be decided by June of 2020 for the 2021 grant application. As such, any new requirements or benchmarks should align with other program priorities, have statewide benefits that outweigh the costs, have buy-in from stakeholder groups, be able to be feasibly implemented, and not have a better alternative to achieving the same objectives.
- Future legislative directives or new initiatives could shape future grant requirements.

7. Lidar Grants/State Elevation Planning Process (Jim Giglierano)

- Reference – Handout: [WLIC_Lidar_Status_Map_2019-06-26](#)
- Giglierano presented an updated lidar status maps depicting what is left to reach the USGS goal of having QL2 data for the whole country by 2023, with recent acquisitions in Wisconsin funded by USGS and the Forest Service.

- The funding model may be shifting. The model in much of the country is for federal government to do larger tracts.
- To this point, Wisconsin has had a locally driven model. We are waiting on word from the feds on whether there is a different model we should be looking at.
- While not necessarily a formal plan document, the plan for lidar involves talking with WLIC members, others, our USGS liaison, and partners to take advantage of all possible resources.

8. WLIA Technical Committee Address Point and Street Centerline Standards (Colter Sikora)

- Colter Sikora reported on the progress of the WLIA Technical Committee's [Address and Road Centerline Data Standard](#).
- The technical revision subcommittee is in the process of going over suggested revisions to the standard and the metadata behind it.
- Although the standard has been widely distributed for comment, there are some who have yet to provide input. Contacts are Ryan Squires at LTSB and Lauree Aulik for LION.
- There was discussion about the council's next steps relative to the standard, with some expressing the desire for council review of the standard before any further action is taken to endorse or approve it.
- There are some key questions and unknowns for stakeholders and folks who would be directly impacted by the standard.
 - **Motion 2019-06-26:**
 - A motion was made by Sikora, seconded by Veregin:
 - *Jim Giglierano to create a working group to draft approximately five questions (as needed), to evaluate the business impacts of the WLIA's road centerline and address data standards.*
 - Motion passed.
- There was discussion of a proposed change to the bylaws from Derringer, to ensure people know when to start submitting applications for a new term, to fill a vacancy in leadership that occurs mid-term, and to have functioning members in place in the case of a delay in appointments.
- Reference – Handout: [WLIC_Bylaw_Proposed_Amendment_2019-06-26](#)
- Proposed amendment to bylaws to be taken up at next meeting.

9. Next Steps/Action Items

- Sikora: Send WLIA address and road centerline data standard links to group
- Giglierano: Work group to create questions on WLIA standards
- Next WLIA meetings:
 - [WLIA fall regional](#) meeting: October 23-25, 2019 – Bayfield
 - WLIA annual conference: February 19-20, 2020 – Middleton

10. Adjourn

- Meeting adjourned at 3:08 p.m.