

**Wisconsin Land Information Council
Minutes 2016-11-21**

Meeting Date: Monday, November 21, 2016
Time: 1:00 – 4:00 p.m.
Location: Department of Administration (please r.s.v.p. and bring photo ID)
 Conference Room 924A | 101 E Wilson St, 9th Floor
Remote ID: <https://global.gotomeeting.com/join/770613845>
 Or +1 (872) 240-3312 | Access Code: 770-613-845

WLIC Appointees (Y = present; N = not present; T = participated via teleconference)							
Al Brokmeier	T	Jim Giglierano	Y	Mark Paulat	Y	Nathan Vaughn	N
Adam Derringer	Y	Maria Holl	N	Kristeen Pelot	T	Howard Veregin	Y
Don Dittmar	Y	Cori Lamont	T	Tim Statz (retired)	N	Cynthia Wisinski	T
Daniel Frick	N						
Other Attendees							
Mike Friis – DOA (Y)				Joe Dwyer – DOA (Y)			
Peter Herreid – DOA (Y)				Ryan Squires – LTSB (Y)			
Davita Veselenak – DOA (Y)				AJ Wortley – SCO (T)			
Sam Batzli – UW-Madison SSEC (T)				Jaime Martindale – UW-Madison RML (T)			

1. Welcome and Introduction (Don Dittmar)

2. Approval of [previous meeting's minutes](#) from 2016-08-01

- Motion to approve by Adam Derringer, seconded by Al Brokmeier
- Minutes approved

3. 2016 WLIP Survey Questions on Benchmark Standards & 4. Discussion

Summary of discussion as captured incompletely by WLIP staff (not a list of WLIC motions passed or commitments made by DOA):

- Purpose of the survey is to help define and gather input on 2018 benchmarks.
- Draft survey content will be a more detailed version of benchmark content of the [WLIP Program Plan: 2016-2021](#), but the format may include the content broken up into segments with questions and comment spaces.
- Discussion of typical survey format, of how the 2016 WLIP Survey would be different.
- The 2016 WLIP Survey would be mandatory for LIOs and anyone else interested would be welcome to fill it out.
- Survey is distinct from than the annual expenditure report required of counties ([County Retained Fee/Grant Report](#)), which is still required.
- Additional standards for other layers would be more geared toward 2019 grants.
- Tentative Timeline
 - Release the survey by November 30. It will be open until December 16.
 - WLIC will then review the survey data and decide whether follow-up meetings or other actions are necessary.
 - In addition to the survey, there is a public comment on a more advanced version of the draft 2018 Strategic Initiative grant benchmarks period scheduled for February 2017.
 - June 30 is the deadline for benchmark finalization for DOA management's consideration.

BENCHMARK SET I – PARCELS

- The term “parcel fabric” can have multiple meanings. Future communications should be clear that the Esri model is not what is meant by parcel fabric for WLIP benchmarks.

BENCHMARK SET II – OPEN DATA

- Basic idea of benchmark to ask counties to put WLIP-funded data they have online available for download (if they have it), with basic minimum requirements for metadata.
- For allowable fees, state statute [59.43\(2\)\(c\)](#) should be added, as it allows RODs to enter contracts to release documents.
- WFS option – definition should be more clear that that it could be a read-only feature service (no changing of parent data in the service), with download capability.
- “Downloadable” definition should be clear that there is a basic download option (e.g., via FTP). WFS with download capability is one of the subset of download options.
- “Data” definition – includes Foundational Element layers from [2015 Uniform Instructions for Preparing County Land Information Plans](#).
- Still to be determined – how to best organize and standardize the ordered table/list.
- There are many implementation details to be thought out, such as the differences between “layers” that are attributes versus polygons, or multiple layers maintained as one feature class, etc.
- WLIP Portal – the open data benchmark addresses the concept of a portal, as it would serve as one point of access to all 72 county ordered table/lists.
 - Survey language should be clear that the first version of a WLIP Portal could serve as an intermediary step to a more comprehensive statewide geoportal/repository solution to the land information community’s data access needs.

BENCHMARK SET III – MENU OF OPTIONS

Set III Menu Option – Completion and Integration of PLSS

- On the topic of prioritization and coordination along county boundaries, some still argue that county and state boundaries should be prioritized, while there is also the reality of varied county methodologies in progress and a desire to not upend county processes.
- The [WLIP grant application](#) specifies that a county must have a “Plan for PLSS Completion,” which directs counties to collaborate with neighboring counties.
- *PLSSFinder* could be used to get tie sheets online to meet benchmark requirements.

Set III Menu Option – Acquisition of Aerial Imagery Base Product Set

- Survey should be clear that the county can host its own imagery, along with the third-party hosting option.
- Obliques, a licensed product, are not addressed in the draft benchmark specs from the *Program Plan*.
- Discussion of how obliques could meet open data requirement with software solutions.

Set III Menu Option – Acquisition of Lidar Base Product Set

- Survey should be clear that the county can host its own lidar data, along with the third-party hosting option.
- Minimum standard should be for hydro breaklines (not just breaklines).
- Under the *Program Plan* specs, there is no accuracy standard for lidar, such as the American Society for Photogrammetry and Remote Sensing lidar standard for vertical/horizontal accuracy.
- Note that specs for USGS/FEMA change frequently.

Set III Menu Option – Other Layers

- The last survey section would be for both other layers and other potential parcel benchmarks.
- Consideration should be given to systems, the integration of system components, and maintenance.
- An option is to ask an open-ended question about a “dream” vision for the Program.

6. Next Steps/Action Items

- Next meeting: Likely February 24 at [WLIA annual conference](#) at Chula Vista Resort, Wisconsin Dells
- Dittmar: Consider presenting a WLIC status update at the town hall meeting at WLIA annual
- DOA: Send listserv email to announce survey

7. Adjourn

- Meeting adjourned at 3:20 p.m.