

**Wisconsin Land Information Council  
Minutes 2015-10-28  
Approved 2016-02-10**

**Meeting Date:** Wednesday, October 28, 2015  
**Time:** 2:00 – 4:00 p.m.  
**Location:** WLIA Fall Regional Meeting | Lake Poygan Room, 2<sup>nd</sup> floor  
 Best Western Premier Waterfront Hotel & Convention Center  
 1 North Main Street | Oshkosh, WI 54901

<b>WLIC Appointees (Y = present; N = not present)</b>							
Al Brokmeier	Y	Jim Giglierano	Y	Mark Paulat	Y	Nathan Vaughn	Y
Adam Derringer	Y	Maria Holl	Y	Kristeen Pelot	Y	Howard Veregin	Y
Don Dittmar	Y	Cori Lamont	N	Tim Statz	N	Cynthia Wisinski	Y
Daniel Frick	Y						
<b>Other Attendees</b>							
Mike Friis – DOA							
Peter Herreid – DOA							
Davita Veselenak – DOA							
Justin Connor – Wood County/WLIA							
Peter Strand – Eau Claire County/WLIA							

**1. Welcome and Introduction**

**2. Old Business/Open Issues**

**a. Review of council role and charter**

Council is advisory to WLIP on matters relating to land information and a strategic direction for the program. Intention to meet at least twice a year but perhaps more.

Mark Paulat: Paulat filled the position for a state and federal government, but does not represent the federal government on this council. Would like to see additional seats for federal government and another state government.

**3. New Business**

**a. Discussion of bylaws**

Council will have a President and Vice-president.

Proxy attendees should have ability to vote.

Staggered terms: Approach to filling staggered term is to wait for attrition.

Vacancies would be filled with new applications to DOA. If a member no longer represents a sector, their respective trade organization will be contacted to recruit someone to apply.

**Amendments to the draft bylaws version circulated by DOA before the meeting:**

Open meetings. A section "D" should be added to bylaws section on "Meetings and Minutes," regarding open meetings and records. It should state that meetings are open to the public. Meeting notes and agendas will be made publicly available online via the WLIC webpage. Notices of meetings will also be publicized via press boxes at the Capitol.

Electronic vote. Add statement allowing electronic votes, "If necessary, votes may take place electronically." A majority of the votes cast by a specified deadline would be what constitutes an attending majority in the case of electronic votes.

Voting section. Tie-breaking vote. "A tie vote will be considered a failure (i.e., a "No" vote).

Section title correction. Change the title of the "Charter Revisions" section to "Bylaws Revisions."

Definition of majority. Specify in voting section that a majority applies to the majority of voting members "in attendance."

**A motion was made by Derringer, seconded by Frick, to accept the Bylaws as amended. The motion passed by voice vote.**

**A motion was made by Brokmeier to elect Don Dittmar as Chair. The motion passed by voice vote.**

**A motion was made by Holl to elect Adam Derringer as Vice-Chair. The motion passed by voice vote.**

**b. Discussion of Parcel Initiative**

Herreid gave an overview and update on the Parcel Initiative. His overview began with a history of how the Parcel Initiative came to be. It was prompted in part by the recommendations of the 2012 Deer Trustee Report. Dr. James Kroll was contracted by the State of Wisconsin to review and make recommendations on deer herd management and hunting regulations. As a GIS expert, Dr. Kroll realized the potential for GIS in Wisconsin, not only for deer herd management, but for other state agency and private sector business needs, such as economic development. Part of Kroll's recommendations included Wisconsin upgrading its GIS capabilities.

The Governor in his 2013 budget introduced two GIS initiatives: an update to the state's land cover map and the Parcel Initiative. The Parcel Initiative was unanimously accepted with amendments by the Joint Committee on Finance adding details and additional requirements for DOA. The 2013 biennial budget was signed into law as Act 20 of 2013 with four directives for the Parcel Initiative: for DOA to create a digital parcel map, counties to coordinate mapping with the state, for certain parcel information to be posted online in a standard searchable format determined by DOA, and for DOA to provide more in grant funding to counties, in particular for parcel mapping.

Since Act 20 of 2013 was enacted, DOA has collaborated with the State Cartographer's Office to already create two iterations of a statewide parcel map layer. The statewide parcel map was created for the Public Service Commission's broadband map as part of the LinkWISCONSIN Address Point and Parcel Mapping Project. The project resulted in 100% participation from counties.

The DOA continued this successful collaboration with the State Cartographer's Office on the Version 1 Statewide Parcel Map Database Project. The database for Version 1 (V1) was released in July 2015. Over 1,000 downloads of the V1 GIS layer and many views of the interactive mapping application. Next week, a survey will come out asking how V1 is helping users' business processes and how it can be improved.

In June, the V1 Project Interim Report was completed, with recommendations for the searchable format. The searchable format standard is detailed in the appendices. It will allow for nearly-automated aggregation of the statewide parcel layer. For V1, local data was taken as-is, but searchable format is the goal for all data submissions by V4.

The V1 Interim Report set out benchmarks for parcel dataset development. The benchmarks 1 and 2 are for formatting county parcel data to meet the searchable format standard determined by DOA. Benchmark 3 serves to fill in holes in parcel map fabric, where parcel polygons do not exist in the county GIS. WLIP estimate is that it will take 2 years of grant funding to get all of the county parcel data into searchable format standard and to fill in the holes in the fabric of the statewide parcel fabric, with perhaps a couple of counties yet to complete their parcel fabrics. Benchmark 4 addresses positional accuracy. Although PLSS will not be completed in 2 years of funding, significant progress can be made.

DOA is leaving it up to counties how they will address PLSS in terms of priorities. Survey-grade coordinates is desirable but it is left up to counties to define what "complete and integrated" PLSS is.

Herreid then explained a handout with a graphic summarizing the benchmarks. (This graphic was included in the 2016 WLIP grant application.) The other graphic on the handout was a timeline for the Parcel Initiative. The Parcel Initiative timeline through 2018 shows four iterations of the parcel layer and how two WLIP Strategic Initiative grant cycles will improve the parcel data submitted. The 2016 Strategic Initiative grants will improve parcel data submitted for V2 and V3 parcel projects. DOA expects to have the same parcel benchmarks for 2017 Strategic Initiative grants, which will affect the V3 and V4 data submittals. The V4 data submittal deadline (March 31, 2018) is also the deadline for counties to achieve the searchable format standard for their parcel data submittals.

Frick expressed a concern from county surveyors that digitization of parcels will come before PLSS remonumentation. Herreid answered that a county may complete remonumentation or PLSS work in an area before it is parcel mapped, if the county has been employing that methodological order, as is articulated by the 2016 WLIP grant application and Version 1 Parcel Project Interim Report.

Another surveyor concern is that it will take more funding and time for counties to complete and integrate their PLSS then two Strategic Initiative grants at \$50k per grant per county. Herreid acknowledged that many counties would not complete their PLSS by 2018, but Strategic Initiative grants, Base Budget grants, and retained fees would enable them to make much progress towards that goal. Counties do not have a state deadline for completing PLSS.

Paulat: Assumption that first few versions of parcel map will be "cartoonish" with a clear accuracy disclaimer.

Friis: The timeline is partially dictated by the previous biennial budget. It is important to get accomplished what was set forth in the budget, to demonstrate success bred from the Land Information Fund.

Strand: What about year 3 grants? Herreid: Year three grants are not determined. PLSS decisions not yet determined for year 3. It is yet to be determined what priorities, benchmarks, and requirements will apply to 2018 Strategic Initiative grants.

Dittmar: What happens beyond 2018, is what this council is tasked with advising DOA on.

Frick: At what point is the Act 20 goal considered accomplished? Herreid: There are four main goals subsumed in Act 20. The first three are projected to be accomplished by 2018. Before 2018, staff at the SCO will be converting county parcel data into the searchable format standard in order to meet the statutory deadline of 2017.

Veregin: It is not SCO's job to standardize, as SCO is an outreach and R&D organization. The Parcel Initiative team is trying to the streamline process in least painful way for counties.

Herreid explained a budget graph showing projected grant expenditures. He explained the revenue picture as well. Historically, Wisconsin has averaged around one million documents recorded. At the current rate of \$7 per document submitted to DOA's Land Information Fund, this would amount to about \$7 mil in revenue per year. However, in the last couple of years Wisconsin has experienced less than one million documents recorded, and would amount to about \$6.3 million. Current grants and administrative costs would use the full amount of the projected Land Information Fund revenue, with over 90% allocated to the counties in the form of grants.

**c. Update on status of USGS 3DEP LiDAR grant application**

There was a successful application for USGS for 3DEP last year. Proposal submitted for this year with seven counties, Buffalo, Bayfield, Washburn, Taylor, Forest, Portage, and Winnebago for processing. FEMA has flown some counties. Seven additional counties will be public domain in 2016. Jim Giglierano will discuss the Iowa model as a possible model in his talk Friday.

**d. WLIP Program Planning Process**

Beyond 2017, WLIP seeks to create a program plan, as a sort of strategic plan for the WLIP. Not for all things GIS in Wisconsin, only the program. 2017-2020 would be the plan timeframe. The goal is to complete the final plan by July of 2016. The plan might look at completing foundational elements statewide to get full, accurate, and current coverage; access to datasets created at the local level, and whether there is need for statewide aggregation of local data. The WLIP program planning effort is just now beginning. Further into the planning process, DOA would like to engage the Wisconsin Land Information Council for input. The WLIC and the land information community will also have an opportunity to review of the draft plan.

**e. Group Discussion**

Each WLIC member stated what he or she wanted to accomplish with the WLIC during the next three years. Answers varied, but included themes of keeping funding in place for land records modernization, including for PLSS; working on completing the foundational elements statewide as has been a goal of the WLIP since the 1990s; data standards; engaging the diverse set of stakeholders affected by the WLIP; and working towards common goals and the greater good.

**4. Next Steps/Action Items**

Tentative next meeting: WLIA Annual Meeting, Elkhart Lake, February 10.

ACTION ITEM: DOA to distribute and post amended bylaws

**5. Adjourn**

Meeting adjourned at 4:03 p.m.