

State Capitol and Executive Residence Board
Virtual Meeting
July 20, 2020 Minutes

1. Call to Order

The meeting of the State Capitol and Executive Residence Board was called to order by the Legislative Chairperson, Senator Risser, at 1:01pm via conference call. The meeting was broadcast via WisconsinEye.

2. Roll Call

SCERB Recording Secretary, Jillian Vessely, called the roll. A quorum was present.

Members Present: Senator Risser, Senator Olsen, Senator Roth, Representative Born, Representative Loudenbeck, Mr. Fernholz, Mr. Kay, Ms. Neitzel, Mr. Overland, Ms. Reed, Mr. Siggelkow, Ms. Torstveit and Ms. Veltum.

Guests Present: Ted Crawford, DOA-DFDM; Jason Rittel, DOA-DFDM; Secretary Joel Brennan, DOA; Charlene Malueg, Executive Residence Director, Office of Governor Tony Evers.

Senator Risser made mention that his long-time staff member, Kara Sailing, recently passed away. Kara worked with Senator Risser and SCERB for the last five years and was a valuable asset. She will be greatly missed and Senator Risser is grateful for her efforts and friendship.

3. Approval of Previous Meeting Minutes (October 28, 2019)

Motion #1: Senator Roth moved to approve the minutes from October 28, 2019 as presented. Seconded by Senator Olsen.

Motion #1 was approved by unanimous voice vote.

4. Subcommittee Reports

Senator Risser notified the board that Debra Alton and Laurel Brown are no longer serving SCERB, therefore Ms. Alton's former position as Chair of the Furniture and Finishes Subcommittee is now vacant. He praised Ms. Alton and Ms. Brown's hard work in the subcommittee and their commitment to SCERB over their years of service.

Senator Risser opened the floor for nominations for the Furniture and Finishes Subcommittee Chair and Ms. Torstveit nominated herself. Ms. Neitzel seconded the nomination. No objections were noted, and no other nominations were made, therefore

Ms. Torstveit will serve as the Furniture and Finishes Subcommittee Chair moving forward.

5. State Capitol Updates

Mr. Crawford and Mr. Rittel provided updates to projects going on at the State Capitol.

- Window Repairs – Facilities staff have repaired one of the windows to determine appropriate means and methods for a contractor to bid the work going forward. This project is estimated to bid this winter with construction to start in spring 2021.
- Dome Tuckpointing – The Notice to Proceed has been issued to JP Cullen for caulking on the dome. Construction is expected to begin August 3, 2020.
- Storm Sewer Repairs – This project is complete. Mr. Kay had a question as to where these repairs were done. Mr. Crawford indicated that the storm sewer repairs were completed from the State Street corner of the Capitol to Wisconsin Avenue. Cleanup and flower bed replacement along West Washington Avenue will occur next.
- Roof Replacements – The 3rd and 4th floor wing roof replacements started on the Martin Luther King Jr. Boulevard side of the Capitol. Construction is now on East Washington Avenue and construction should be finished for all four wings by this fall.
- Assembly Chambers Ceiling Restoration – The plaster work portion of this project is complete. The scaffolding in the Assembly will not yet come down as the painting and stencil work is currently being completed in-house by DFDM. It is anticipated that this work will wrap up by October.
- Fire Panel System Upgrades – This project includes upgrading the fire panel system, including all the smoke heads throughout building (current smoke heads were part of original major project in 1990s). The project originally bid over budget, therefore it went back to the State Building Commission and was approved with a budget increase. Construction is estimated to start in August and likely will take 6-7 months to complete.
- Intercom Station Upgrades – DFDM has the parts to complete this project but Capitol Police has asked to hold the project for now. It will likely pick up later this year.
- POW Chair of Honor – All of the materials for the stone base, plaque and chair have been received. It is expected to be installed on September 16th in preparation of the National POW/MIA Recognition Day unveiling. Mr. Overland had an inquiry as to what type of stone is being used for the memorial. Mr. Rittel clarified that per SCERB's previous approval, the stone is a slab of marble that matches the existing marble on the Veterans Memorial on the other side. It is even cut from the same quarry to showcase similar veining and color.
- State Street Tree Replacements – Several Schutte Oak installations were completed in May by Madison Commercial Landscaping. Dr. Bruce Allison inspected the plantings and noted *“attractive specimen trees with strong central stems and well positioned on either side of the entrance walk.”*

- Clocks – A maintenance upgrade for the internal workings of the Capitol clocks is being scheduled for bid. This upgrade will provide more reliability and maintainability of the clocks without affecting the current look or operation of them.
- COVID-19 Related Facility Enhancements – Mr. Rittel provided an overview of all the efforts being made to ensure the Capitol building is safe for occupants. These efforts include:
 - Touch-free paper towel dispensers in all public restrooms;
 - Touch-free faucets will be installed in all public restrooms in the coming weeks;
 - Conference room seating has been spaced to reflect the current social distancing requirements;
 - Separation shields have been installed at the ground floor Rotunda Tour Desk and the Capitol Police Security Desk near the Governor’s Office;
 - A plexiglass door insert was installed for the Secretary of State in the basement west wing; and
 - Additional cleaning stations, as requested by tenant coordinators, have been added to locations within the building. This includes additional disinfectant and paper towels for cleaning surfaces in addition to what the custodial staff already manages.

Representative Born had some questions regarding the replacement of the paper towel dispensers and permanence of the hand sanitizing stations. Mr. Rittel noted that for the touch-free paper towel dispensers, DFDM was able to use the existing mounts; and that the hand sanitizers are intentionally mounted on mobile stands so that they could be re-located and not permanent (nothing affixed to structures). The Capitol will continue to provide the hand sanitizing stations throughout the Badger Bounce Back plan, but they can also be removed if no longer needed.

Mr. Siggelkow inquired as to whether the touch-free faucets are historically appropriate for the Capitol. Mr. Rittel explained that the touch-free faucets were selected on the need to meet the spacing requirements of the existing sink holes. A Kohler model was selected and because no power is available underneath the sinks, this model comes with a battery pack that is recharged with turbines that attach to the water line. DFDM expects to get 4-5 years out of these batteries.

6. Executive Residence Updates

Mr. Crawford and Mr. Rittel provided updates to projects going on at the Executive Residence.

- HVAC Commissioning & Thermostat Upgrades – This project is being put on hold until a later date. Some testing was completed and when ready, this project will be performed in-house by DFDM’s Controls staff.
- Vegetable Garden Beds – This project is being delayed until Spring 2021 when the Front Drainage project is completed. Mr. Kay asked to clarify where the vegetable

garden beds are being located and Mr. Rittel explained that they are going in the existing location of current raised garden beds (southern side of property just outside of the circle garden). This project will slightly expand the space as was approved in the previous proposal reviewed by SCERB.

- Intercom Station Upgrades – All of the materials and equipment are onsite for this project. DFDM is working with DET to upgrade the ethernet switch in the Security Office to be able to add intercoms.
- Front Drainage Project – This project will add three rain gardens in the front and is set to bid August 6th. Ms. Neitzel asked about how the rain gardens have been handling the water issues. Mr. Crawford explained that since they have not been installed yet, we do not have results to share. It is expected that water should hopefully dissipate in 48 hours per the engineered plan. Results of the installation can be discussed at the next meeting.
- Formal Garden Railings – This project has been completed.
- Bike Rack – This project has been completed. Senator Risser asked where the bike rack was located at the Residence and Mr. Rittel clarified that the bike rack is mobile, so it can be placed outside when needed. The location can also change based on the type of event and expected size of attendants. Most likely it will be placed off to the side of the driveway. Senator Olsen inquired as to how many bikes it can hold as well as the need for the rack as bikes would be secure inside the Residence gates. Mr. Rittel noted it can hold up to 30 bikes and that the bike rack is necessary due to winds that are experienced off the lake. The bike rack is more for stability than security.

7. State Capitol Items for Approval

Capitol Tribal Flags Display – Final Placement

At the previous SCERB meeting, several areas were proposed for the eleven federally recognized Tribal Flags to be displayed. This included the first floor Capitol Rotunda, the first floor Round Room, and any other locations that might seem appropriate. DFDM moved the flags to various locations for several months at a time, with their current placement taking place on the first floor East Wing hallway outside of the Governor's Office. After review from the Tribes, Capitol tenants and Capitol Police, this has been deemed the best location to display these prominent flags.

Several of the board members presented questions regarding the safety of this location and proper space for such a high-traffic hallway. Senator Roth, Representative Born and Ms. Reed raised concerns about Capitol Police's view on the placement and whether they deemed the flags a security concern so close to the Governor's Office. Mr. Rittel explained that this was reviewed and modifications to the tops of the flagpoles were made to prevent potential injury. The flags are also secured to the weighted bases as well, making them difficult to lift or move. Capitol Police had no concerns with space or access. Representative Born also inquired as to why the first floor Round Room was not deemed as ideal. Mr. Rittel explained that architecturally, the Round Room's lighting is "purposefully dim" in order to draw attention and encourage visitors to continue into the

Capitol. Because of this, the flags did not display properly, which was a concern from the Tribes. Mr. Siggelkow and Ms. Torstveit had questions about the amount of foot traffic and space in the hallway. Currently, the first flags sit six feet from the Capitol Police Security Desk and each flag thereafter the same distance. The flags are also approximately 36 inches from the wall but leave plenty of room for ADA navigation through the hallway and into the Governor's Office.

Motion #2: Senator Olsen moved to approve the final placement of the eleven federally recognized tribal flags to the first floor East Wing hallway outside of the Governor's Office. Seconded by Mr. Kay.

Motion #2 was approved by a 10-2 majority vote.

Representative Born and Ms. Reed voted against this motion.

Feminine Hygiene Dispenser Additions

In September 2019, DOA undertook a project to implement feminine hygiene dispensers in DOA-owned buildings in publicly accessible restrooms. Previously, there were only four public restrooms in the Capitol that had dispensers. Requests were made to add dispensers to all restrooms within the Capitol, totaling an additional 15 dispensers. Five of the installations can be completed on plaster walls while the other 10 have marble surfaces. Mr. Rittel explained that these 10 can be installed without drilling holes via the use of 3M command strips. Using this technology could be reversible if dispensers were asked to be removed at some point. Ms. Neitzel praised the use of the 3M materials to hang the dispensers.

Motion #3: Senator Olsen moved to approve the installation of feminine hygiene dispensers in all 15 remaining public restrooms of the Capitol as proposed. Seconded by Senator Roth.

Motion #3 was approved by unanimous voice vote.

Governor's Office Access Control (Bullpen)

This is a request from Capitol Police to change the access point of door 122E (entrance to the Governor's Bullpen) to an electric ID card reader control system. The existing split door currently has a standard lock but is already equipped with an electronic strike. Adding a low-profile reader would allow the door latch to remain locked and increase security and visitor management. Installation is reversible if desired in the future.

Motion #4: Ms. Torstveit moved to approve installation of a low-profile access control swipe pad on the exterior of the trim at door 122E. Seconded by Senator Olsen.

Motion #4 was approved by unanimous voice vote.

Tourism Selfie Station

The Tourism Selfie Station was approved by SCERB at the last meeting to be used during Christmas 2019 in conjunction with the holiday tree. DFDM used matching wood wrap, similar to the wood found throughout the Capitol, and gold lettering so that it would match the décor and esthetic of the building. After its use, it has been put away in storage. There is a recommendation to once again use the Tourism Selfie Stand during future holiday seasons in conjunction with the holiday tree in the rotunda. Mr. Overland motioned to reinstall the Tourism Selfie Station for the 2020 and beyond displays of the State Capitol Christmas tree. Representative Born asked Mr. Rittel how the usage of the Selfie Stand was tracked to determine if it was widely used as noted in packet. Mr. Rittel noted that there was no formal way to track its use, however, from feedback received from DOA and Capitol Police staff, it appeared to have been used several times each day by both visitors to the Capitol as well as tenants. Representative Born noted that Tourism uses the Selfie Stations to promote state parks and feels that the Capitol is able to promote itself and does not need mechanisms such as these. He also commented on the fact that SCERB has policies in place to limit temporary additions within the Capitol and that items like these go against the standards the board has established. Ms. Neitzel agreed with Representative Born and does not feel the Selfie Stand is necessary, nor does she want SCERB to open itself up to endless requests for temporary display fixtures. Representative Loudenbeck weighed in and noted that while she has no issue with the Selfie Stand, she does not necessarily support the recommendation to utilize the stand for all future holiday seasons. Mr. Overland amended his original motion to only include the 2020 Christmas tree display. The board continued discussion and decided that while it is still early in the year to make a motion on this item, they will consider it and decide at a future SCERB meeting when it will be closer to potential use, therefore Mr. Overland withdrew his motion.

Incidents Restoration Plan

Ms. Veltum provided an overview of recent damage to the Capitol and DOA's efforts to quickly address the restoration efforts. The Capitol sustained property damage between May and July of this year. Photos were presented to the board that showed various defacements of the Capitol with spray paint, chalking, markers, eggs, and latex paint. Damage was experienced throughout the Capitol grounds and at many of the wings, the worst of it experienced at the South Hamilton and State Street locations. The Department of Administration and DFDM staff took an aggressive approach to address this damage immediately, cleaning up approximately 99% of the graffiti to date. While most of the markings have been removed, there is still staining on some of the surfaces that were hit with red or black spray paint. DOA is working with conservators and restoration companies to get all the stains off the granite surfaces. A company based out of Chicago recently used lasers to help address this removal, and while this technology works great, it is also quite slow. DFDM has also used power washing to combat a lot of the graffiti.

Door handles at the South Hamilton entrance, windows, exterior lights and one security camera were also vandalized and damaged but have since been repaired. Two of the garden urns were also upturned and damaged so DFDM has moved all remaining garden urns inside and will plan to put them back out in the spring. Lastly, two of the statues on the Capitol grounds were severely defaced and damaged – the Hans Christian Heg statue and the Forward statue. DFDM is working with the Bureau of State Risk Management to engage the insurance provider who provides the Capitol’s Fine Arts Coverage. Due to the unique nature of both pieces, the Fine Arts Insurance coverage provider and the State Historical Society are in the process of selecting an appropriate conservator to ensure the statues are properly repaired and that the selected conservator meets the requirements to provide these services.

DFDM is also pursuing various preventative measures to protect the Capitol from future damage, such as looking at different types of protective coatings like silicone that appear to be working the best so far. Ms. Veltum will plan to update the board at the next meeting regarding these efforts and their success. DFDM is still compiling the total costs for restoration and will provide updates as these costs are completed. The State Historical Society has also volunteered to set up a fundraising account to accept donations for the State Restoration Account. Senator Risser requested Ms. Veltum provide a draft motion to the board for consideration.

Motion #5: Senator Risser moved to accept the draft motion presented by Ms. Veltum to: direct DOA to proceed with the restoration plan as outlined in the status report, including reinstallation of both the Forward and Hans Christian Heg statues following restoration; and continue efforts with the State Historical Society to create a fundraising/donation mechanism to allow the public to contribute funds to the State Restoration Account for restoration costs. If raised funds exceed restoration costs, additional funds would be placed in the restoration account for a future State Capitol purpose. DOA is to provide an update to protective coatings to masonry as preventative measures at the next meeting. Seconded by Mr. Kay.

Motion #5 was approved by unanimous voice vote.

8. Executive Residence Items for Approval

Executive Residence Buffet

Several years ago, UW staff cleared out the furniture at the Knapp House, which was the original Governor’s Mansion. They discovered a buffet that was confirmed through photos to have been used between 1883 and 1950. The Executive Residence is looking to add this historic piece to the Executive Residence and place it in the Drawing Room until its final location is determined. Senator Olsen shared his thoughts that this piece of furniture is not necessarily relevant to the current Executive Residence building. Mr. Overland commented on the buffet’s historical significance to the State.

Motion #6: Mr. Overland moved to approve the buffet to be returned to the Executive Residence. Seconded by Ms. Reed.

Motion #6 was approved by unanimous voice vote.

9. Other Business

Ms. Veltum informed the board that the Restoration Account has a current balance of approximately \$194,950.

Executive Residence 100th Anniversary Planning

Ms. Charlene Malueg who is the Executive Residence Director spoke to the board about how the Wisconsin Executive Residence Foundation (WERF) is currently working on planning several small events to celebrate the groundbreaking of the Executive Residence 100 years ago. She noted that if any members would like to assist in the planning or scheduling of the events, to please let her know. Discussions with WERF will be starting at the end of this month.

Vel Phillips Statue Letter

Senator Risser received a letter of support from Michael Johnson of the Boys and Girls Club regarding adding a Vel Phillips statue to the Capitol Grounds. Governor Tony Evers also submitted a letter to SCERB in support of this addition. DOA Secretary Joel Brennan was able to participate in the call and share the Governor's thoughts and support in adding this statue. Senator Risser himself served with Vel Phillips and noted she was a trail blazer and worthy of recognition. Currently, SCERB has a policy that no additional statues can be placed on the Capitol grounds. DOA will provide additional information at the next SCERB meeting.

Representative Loudenberg noted that in the letter shared from Michael Johnson that he mentioned there was no art in the State Capitol representing African Americans. While she does not want to dispute this claim, she requested if the State Historical Society (SHS) could provide an inventory of all artwork at the State Capitol for future review by the board. Mr. Overland confirmed that the SHS could provide an inventory to share with SCERB.

10. Elections

Ms. Veltum opened the floor for SCERB Legislative Chair and Senator Risser nominated Representative Loudenberg. This was seconded by Ms. Neitzel. No other nominations were made.

Motion #7: Senator Risser moved to unanimously elect Representative Loudenberg as SCERB Legislative Chair. Seconded by Ms. Neitzel.

Motion #7 was approved by unanimous voice vote.

Representative Loudenbeck thanked the board for their support and noted what a wonderful job Senator Risser has done for SCERB all these years and how greatly he will be missed at the Capitol and by SCERB.

As there are several vacancies on the Board for both legislative and public members, Senator Risser recommended that SCERB hold off on the elections for the Legislative Vice Chair and Public Vice Chair until some of those vacancies can be filled and the new members have an opportunity to weigh in. The board agreed and will conduct these elections at a future meeting.

11. Adjournment

The meeting adjourned at 3:03pm.