

**State Capitol and Executive Residence Board**  
**Executive Residence**  
**September 17, 2018 Minutes**

**1. Call to Order**

The meeting of the State Capitol and Executive Residence Board was called to order by the Chairperson, Senator Risser, at 1:00pm in the Executive Residence.

**2. Roll Call**

SCERB Recording Secretary, Jillian Vessely, called the roll. A quorum was present.

Members Present: Senator Risser, Senator Olsen, Senator Roth, Representative Loudenbeck, Representative Berceau, Representative Born, Ms. Alton, Mr. Fernholz, Mr. Kay, Ms. Neitzel, Ms. Reed, Mr. Siggelkow, Ms. Torstveit and Ms. Veltum.

Members Absent: Ms. Brown and Mr. Draeger.

Guests Present: Madeline Henry, Executive Residence Director; Kara Sailing, Office of Senator Risser; Senate Chief Clerk Jeffrey Renk; Representative Peter Barca; Matt Egerer, Office of Representative Barca; Mike Furgal, WI VFW State Legislative Chair; Joseph Hines, WI VFW Legislative Co-Chair; Jason Johns, VFW State JVC; Tim Thompson, Rolling Thunder Chapter 2 WI; Brian Brandolino, Rolling Thunder Chapter 2 WI; Julie Herrick, Rolling Thunder Chapter 4 WI; Darin Hoel, Rolling Thunder Chapter 4 WI; Jason Rittel, DOA-DFDM; Darrin Smith, DOA-DFDM; Ted Crawford, DOA-DFDM; Mike Bath, DOA-DFDM.

**3. Approval of Previous Meeting Minutes (March 12 and April 13, 2018)**

Motion #1: Senator Risser moved to approve the minutes from March 12, 2018 and April 13, 2018. Seconded by Ms. Torstveit.

**Motion #1 was approved by unanimous voice vote.**

**4. Subcommittee Reports**

Mr. Fernholz, Garden Master Planning and Capitol Park Subcommittee Chair, and Mr. Rittel gave a brief update on the tree replacement plan at the Capitol. Per the process that was approved by SCERB in March 2018, two trees on East Main Street were recorded as being in “poor” condition for two consecutive review periods by Dr. Allison and therefore required removal. In early August, new trees were procured from a Wisconsin grower and replanted in these locations. Dr. Allison and Ken Saiki were in attendance to monitor the plantings.

## 5. State Capitol Updates

Mr. Crawford provided brief updates on the following projects at the State Capitol:

- **Assembly Chambers Ceiling Project:**

This project bid in April and came in overbudget with one bidder. It will be rebid with additional scope in 2019 with construction to begin in Spring 2020. Minor repairs have been completed by DOA-DFDM staff to preserve plaster/stenciling until construction can begin. New sensors have been installed to monitor humidity and temperature within the plaster. This will help collect data on moisture content.
- **LTSB Assembly Chambers Voting Board Upgrades:**

Pro Audio Designs will begin installation this fall. The voting boards and displays will be upgraded within the existing framing/mountings, except for the removal of two vertical brass bars. This upgrade will assist in preventing operational interruption that is currently being experienced.
- **Flagpole Refinishing & Repairs:**

The flag poles are being stripped of the existing lead paint and repainted. New hardware for the flag ropes and pulleys are being installed and the ball on top of the pole regilded. DOA-DFDM is performing this work in-house and expects to be finished in October.
- **Dome Lighting Upgrade:**

This project was approved by SCERB in March 2018. The project bid in August and installation is expected to begin in October.
- **GAR Audio Upgrade:**

Pro Audio Designs will begin installation in October. DOA-DFDM A/V staff will assist in the programming. All work is a direct replacement of A/V components.
- **WisconsinEye Camera Upgrade:**

Approved by SCERB in October 2017, this project is scheduled to begin in October. DOA-DFDM's A/V staff and carpenter will assist with the installation work.

## 6. Executive Residence Updates

Mr. Crawford continued with the following project updates at the Executive Residence:

- **Dumbwaiter Replacement:**

The replacement of the car and mechanics were completed in August.
- **Sound System Upgrade:**

DOA-DFDM A/V staff, painter, carpenter and masons completed this work in-house.
- **Dining Room Refinishing:**

The dining room refinishing is mostly complete except for the installation of seven of the eight wall sconces that were previously approved by SCERB. The Board was able to review one of the installed sconces and was satisfied with the results. The remaining sconces should be delivered in October.

- **Entry Foyer Rugs:**  
Both the ADA ramp carpet and Foyer's round state seal rug are in production. Both should be installed by the end of the year.
- **Dishwasher Replacement:**  
This is a replacement in-kind of the dishwasher which is currently failing. Installation should be completed in October.

## 7. 2019-21 Capital Budget

Mr. Crawford also provided an overview of the projects expected for the upcoming biennium.

### **Capitol:**

- **Dome Tuckpointing:**  
A study was completed in 2017 to define what work was needed for the repair of the Dome's joints to prevent moisture infiltration. This project will address tuckpointing repairs and failed sealant joints. The last time a project of this nature was done on the dome was over 20 years ago. The project is expected to be completed around the summer of 2020.
- **Exterior Masonry Repairs - Balustrade, In-drives, Grand Stairs, Deck & Porches:**  
This project will be split into two phases, with the second phase to be completed in the 2021-23 biennium. For the first phase, they will start with one quarter to further investigate current conditions before continuing with phase two. The consultant will decide where the work will start, but likely this will take place at the Martin Luther King or West Washington corner of the Capitol. In total, the project will repair the foundations, footings, granite curbs, benches and staircases, as well as replace the deteriorated concrete and cherry grit walking surfaces.
- **Drapery Replacements & Window Film Installations:**  
Approved by SCERB in October 2017, this project will install the climate-controlled window film; replace the drapery liners, commercial grade cord draw track system and rods; and clean and vacuum the drapes.
- **Rotunda & Tour Orientation A/V System Upgrade:**  
The sound system has been upgraded throughout the Capitol except for the Rotunda, which is the remaining area to upgrade.

### **Executive Residence:**

- **Front Drainage:**  
This project includes the hiring of a consultant to help decide how to move groundwater from the low area of the front lawn. Methods to be studied will be storm drain inlets, lift stations and connecting to Maple Bluff. The front lawn experiences flooding with any rain that accumulates more than ½ inch. With the recent heavy storms, this has only pronounced the problem. Temporary pumps have been used to assist in draining the water to the lake, but that is not an effective long-term solution. Senator Olsen inquired as to how long water usually

takes to drain naturally and Mr. Rittel explained that with minimal rain, it can take one to two weeks before the water starts to naturally absorb. With heavier flooding however, this process takes much longer. Mr. Fernholz recommended the consultant investigate water retainage solutions such as rain gardens or regrading the front lawn. Representative Berceau agreed with Mr. Fernholz that something more natural, such as a rain garden, would set a good example with the surrounding community who also experience flooding issues.

## **8. State Capitol Items for Approval**

### **Senate Dais Reconfiguration:**

Due to several guests in attendance for the Rolling Thunder Memorial, Senator Risser asked the Board to review the Senate Dais Reconfiguration first, of which there are two proposed changes. Mr. Rittel explained that the Senate first identified a need to change the configuration of the dais due to cramped space for the clerk staff. As it currently stands, there is a center cabinet in between the two clerk stations, but when in session, the staff utilizes a printer, which has no designated space to be stored. This provides a cramped work area for the staff and equipment they need.

The requested proposal from the Senate Chief Clerk, Mr. Jeffrey Renk, is to remove the middle cabinet altogether to provide more space for staff, but also house the printer full time. Carpet would be cut to fit the vacant floor space and provide a seamless transition. The cabinet would also be removed in such a way that if it were desired to be put back in the future, it could be reinstalled. Several members of the board inquired into different locations of storing the printer or possibly creating some sort of hidden shelf, but Mr. Rittel explained that with constant changes in technology and equipment (especially regarding size), they did not want to install something would very possibly need to be changed on a regular basis. Allowing the printer to be removed from the workspace altogether seems like the most flexible long-term option.

**Motion #2:** Senator Roth moved to approve the changes to the Senate Dais as proposed by the Senate Chief Clerk. Seconded by Senator Olsen.

**Motion #2 was approved by unanimous voice vote.**

The second part of this request includes proposed changes to the metal strip on top of the dais that houses the speakers and microphone. The Senate has requested that this be changed to wood to match the existing dais. Everything would remain the same except that the speaker buttons would shift to the left versus being centered.

**Motion #3:** Senator Olsen moved to approve the changes to the metal panel as proposed. Seconded by Representative Berceau.

**Motion #3 was approved by unanimous voice vote.**

Rolling Thunder Memorial:

Representative Peter Barca, as well as several members of the Veterans of Foreign Wars (VFW) and Rolling Thunder organization, were on hand to discuss this item. This request is to propose a modification to the existing Veterans Memorial within the Capitol Rotunda to include a “Chair of Honor” to recognize U.S. veterans who remain prisoners of war or are missing in action, commonly known as “POW/MIA.”

Members of the board expressed support for this request. There was some discussion regarding modification to the memorial, including the dimensions of a new marble base and display of additional flags. It was suggested that DVA be contacted for its review and recommendation of the project, and that the Furniture and Finishes subcommittee work with the DVA on the final display options before coming back to the board for final approval and installation. Representative Berceau had some questions regarding the wording of the plaque that was presented. It was explained that what was presented is standard language for the POW/MIA plaques and is also what is displayed at the U.S. Capitol’s memorial.

**Motion #4:** Representative Loudenbeck moved to approve the concept of the Veterans Memorial POW/MIA modification, pending the SCERB Furniture and Finishes subcommittee be allowed to work with the DVA on the final concept design elements to be brought back to the board for review and a final vote. Seconded by Representative Berceau.

**Motion #4 was approved by unanimous voice vote.**

**9. Executive Residence Items for Approval**

Mr. Rittel provided an overview of the items seeking approval from the full board.

Reception Room Sconces:

The Executive Residence has requested changing the current wall sconces in the reception room to a Vaughan Paris Wall Light fixture. The current fixtures are at head level, which increase the chance of injury during events. The new, proposed sconces would be raised to sit mid-level with any associated artwork or framing. Mock ups of the proposed fixtures were reviewed onsite. The fixtures include LED lights that look like candle sticks. The funds for this type of project are raised by WERF.

**Motion #5:** Ms. Alton moved to approve the Reception Room wall sconces as proposed. Seconded by Ms. Neitzel.

**Motion #5 was approved by unanimous voice vote.**

Reception Room Rug:

The Executive Residence has requested a new rug for the reception room that includes gold and cream tones with a center circle medallion. The proposed measurements are 24’

long by 13' wide, with the circle medallion measuring 6' in diameter. The board was presented pictures of the rug's design, as well as an actual carpet sample. They were also able to view tape markings on the floor of the dimensions of the new rug in comparison to the current one. Ms. Torstveit inquired about the fiber content and dye. Mr. Rittel explained the rug is made of loop wool and is fully dyed. Representative Berceau made note of her concern over the lighter color and how it would be more likely to show stains and wear with heavy traffic. Because the rug is made of the loop wool, it is heartier but also easy to clean. Representative Berceau also asked what happens to the current oriental rug. Mr. Rittel explained that the supplier of the oriental rug will allow the Residence to return its existing rug for a partial credit on any future purchases.

**Motion #6:** Senator Olsen moved to approve the Reception Room rug as proposed. Seconded by Mr. Kay.

**Motion #6 was approved by unanimous voice vote.**

**Dining Room Mantel Tops:**

The dining room has two mantle tops above the air registers on the lakeside wall of the room. The Executive Residence is requesting the installation of black granite tops for these mantles. This is to help protect the underlying wood and paint from water rings and damage when events are held. The board was able to see a visual representation of this, made of black painted wood, along with the actual granite sample. Senator Olsen was interested in feedback from the Furniture and Finishes Subcommittee members. Ms. Alton and several of the subcommittee members felt adding the black granite tops would detract from the look of the mantles.

**Motion #7:** Senator Olsen moved to deny the request of granite mantle tops in the dining room. Seconded by Representative Loudenbeck.

**Motion #7 to deny the request was approved unanimously.**

**Exterior Awning Fans:**

The final request from the Executive Residence currently is to approve ceiling fans and motorized screens for permanent use within the exterior awning. There are three 52" bronze Hunter fans currently installed beneath the awning. They are weather rated and compliment the color of the awning material. The awning also has motorized screens for use to keep the bugs away during events. When down however, the screens limit air flow and therefore the ceiling fans assist with this element.

**Motion #8:** Senator Olsen moved to approve the permanent use of ceiling fans and motorized screens as part of the exterior awning. Seconded by Ms. Alton.

**Motion #8 was approved by unanimous voice vote.**

**10. Other Business**

The next SCERB meeting will be held in early spring 2019.

**11. Adjournment**

The meeting adjourned at 2:52pm.