

**State Capitol and Executive Residence Board**  
**Executive Residence**  
**October 16, 2017 Minutes**

**1. Call to Order**

The meeting of the State Capitol and Executive Residence Board was called to order by the Chairperson, Senator Risser, at 1:00 PM at the Executive Residence.

**2. Roll Call**

SCERB Recording Secretary, Jillian Vessely, called the roll. A quorum was present.

Members Present: All SCERB Members were recorded as present. They include: Senator Risser, Senator Olsen, Senator Roth, Representative Born, Representative Hesselbein, Representative Loudenbeck, Ms. Alton, Ms. Brown, Mr. Draeger, Mr. Fernholz, Mr. Kay, Ms. Neitzel, Ms. Reed, Mr. Siggelkow, Ms. Torstveit, Ms. Veltum.

Guests Present: Cassie Jurenci, Office of Senator Risser; Danielle Zimmerman, Office of Representative Loudenbeck; Jason Rittel, DOA-DFDM; Darrin Smith, DOA-DFDM; Eric Geane, DOA-DFDM; Ted Crawford, DOA-DFDM; Michelle Sampson, DOA-DFDM; Mike Bath, DOA-DFDM; Doug Lovejoy, DOA-Legal; Roy Diblik, Northwind Perennial Farm; Jon Henkes, WisconsinEye; Claudia Looze, WisconsinEye; John Schroeder, WisconsinEye; Matt Peters, WisconsinEye; Scott Leonard, Professional Audio Designs, Inc.; Linda and Chuck McCafferty, Wisconsin Gold Star Memorial Marker Program.

**3. Approval of Previous Meeting Minutes (August 21, 2017)**

Motion #1: Representative Loudenbeck moved to approve the minutes of the August 21, 2017 meeting. Seconded by Senator Olsen.

**Motion #1 was approved by unanimous voice vote.**

**4. Elections**

Ms. Veltum took on the Chair for the election of officers.

Mr. Kay nominated Senator Risser for the Legislative Chairperson. No other nominations were made.

Motion #2: Mr. Kay moved to unanimously elect Senator Risser as the Legislative Chairperson. Seconded by Senator Olsen.

**Motion #2 was approved by unanimous voice vote.**

Senator Risser nominated Representative Loudenbeck for the Legislative Vice-Chairperson. No other nominations were made.

Motion #3: Senator Olsen moved to unanimously elect Representative Loudenbeck as the

Legislative Vice-Chairperson. Seconded by Representative Hesselbein.

**Motion #3 was approved by unanimous voice vote.**

Senator Risser nominated Mr. Kay for the Public Vice-Chairperson. No other nominations were made.

**Motion #4:** Mr. Fernholz moved to unanimously elect Mr. Kay as the Public Vice-Chairperson. Seconded by Senator Olsen.

**Motion #4 was approved by unanimous voice vote.**

**5. Subcommittee Reports**

Senator Risser and Ms. Torstveit began the subcommittee discussion by informing the Board of some clarifications and recent changes. DOA-Legal and Mr. Lovejoy clarified that subcommittee meetings are to be posted as open meetings to the public and follow open meetings laws. The subcommittees may review various items, but do not have decision-making authority. This is left to the full Board where the subcommittees may present their final recommendations. In an urgent situation where a decision from the Board is needed, a special meeting can be scheduled via conference phone so that the proper votes are obtained.

Subcommittee items for review will be submitted by the SCERB Secretary (or his/her designee) to the subcommittee Chair. Submissions should be presented in packet format and allow the subcommittee two weeks for review. Should additional time be needed, the subcommittee may request this of the Secretary. The Secretary must be copied on all correspondence and oversees adding any final recommendations to the next board meeting's agenda.

The subcommittee names were also recently changed to reflect more general groupings of work. They are now titled: Furniture and Finishes Subcommittee; Garden Master Plan and Capitol Park Subcommittee; and ADA Signage Subcommittee. Members were provided the opportunity to re-select the subcommittees they wish to serve on, of which are listed below.

Furniture and Finishes Subcommittee: Ms. Alton (Chair), Ms. Brown, Ms. Neitzel, Mr. Draeger, Ms. Reed, and Ms. Torstveit.

Garden Master Plan and Capitol Park Subcommittee: Mr. Fernholz (Chair), Representative Loudeneck, Mr. Kay, and Ms. Torstveit.

ADA Signage Subcommittee: Mr. Draeger (Chair), Mr. Kay, Mr. Siggelkow, and Ms. Torstveit.

**Furniture and Finishes Subcommittee:**

**Executive Residence Sound System**

Ms. Veltum, in conjunction with Mr. Leonard from Professional Audio Designs, Inc., provided an overview of their recommendations for the Executive Residence's sound system.

Professional Audio Designs was asked by DOA-DFDM to provide a preliminary study of a new sound system for the Executive Residence, with a focus on four rooms: the drawing room, reception room, dining room and library. After multiple steps of analysis regarding design, sound, wiring and installation, and system control, it is DOA-DFDM's recommendation to use QSC ceiling speakers in the drawing room, reception room and dining room; and Innovox SL 1.1 speakers in the library. Subcommittee members were able to participate in a demonstration of these models back in September so that they could see and hear their capabilities.

The QSC ceiling speakers were found to be the most ideal because they provide the best performance with the least number of speakers. Throughout the analysis and demonstration, they provided even sound coverage, excellent frequency response, and high output. They were also the most visually pleasing without disrupting the historic aesthetic. There would be a total of seven QSC speakers installed: three in the drawing room, two in the reception room, and two in the dining room. Taperwire, which is a very thin, flat copper wire with an adhesive back would be used to install and connect the speakers. Plaster would then be laid over the wire to conceal its presence. Several questions were raised as to how the wire would connect room-to-room and if in fact it could be installed with no visibility. Each room will have its own zone for control and the speakers would be connected through the ceiling above the existing cornices. Ms. Veltum explained that the DOA-DFDM plaster contractor was consulted and feels confident about the Taperwire install and that there would be no visible detection. The Board asked that a sample plaster board be provided with the Taperwire installation to ensure that the copper is not seen through the finished plaster prior to proceeding with the sound system installation. Ms. Veltum agreed that this could be done and would be included in the bid specifications for the project.

As for the Executive Residence library, the Innovox SL 1.1 model was the desired speaker choice since it could replace the existing bookshelf speakers. The speakers would be mounted flush with the wood back paneling behind the books and the metal grill painted to match the wood coloring, creating a virtually invisible speaker.

Ms. Neitzel indicated that she was onsite for the demonstration and evaluation and that there was very even sound throughout the spaces.

**Motion #5:** Senator Risser moved to approve the subcommittee's recommendation for the sound system, pending the RFP's specifications designate a clause that requires bidders to provide a sample of plaster-hidden taperwire. Seconded by Mr. Draeger.

**Motion #5 was approved by unanimous voice vote.**

#### Executive Residence Dining Room

As a follow-up to the August SCERB meeting, Ms. Torstveit lead the discussion regarding the subcommittee's recommendations for the design of the dining room. As it currently stands, the proposed design is to replicate as closely as possible a 1919 drawing by architect Frank Riley. Discovered in the Historical Society records by Ms. Sampson, these original drawings depict images of wood trim moldings on all four walls of the dining room. The

subcommittee has gathered for several meetings to discuss color scheme (gold trim on red walls), pattern, size and the like. As Ms. Neitzel explained, the recommendations presented and on display for the Board were options they felt were most complimentary to the rest of the Residence.

Also presented to the board members, Ms. Sampson was able to provide drawings of each wall and where the moldings would be placed. The South, East and West walls would require the removal of the existing white wainscoting. The East and West walls would require changes to the existing HVAC vents. The East wall would transfer the return vent to the baseboard, providing better air circulation; and the West wall would receive new vent covers (likely brass) to replicate the concept of fireplaces as shown in Riley's original drawings. The North wall however was presented in three concepts, depending on the placement of a mirror previously approved. The subcommittee recommended the Board review these options and execute a decision.

To pick up with the red and gold accents of the room, as well as reducing the amount of white, the subcommittee is seeking approval to add gold paint accents to the dining room crown, fireplace mantel and center ceiling medallion. The light sconces would also need to be resourced and replaced; however, that would be a future request. Lastly, the wallpaper concept has gone through another transformation and now provides a more complimentary design. The subcommittee is seeking approval to move forward with finalizing the design and be allowed to refine the size, repetition and location as necessary once the moldings are in place. They will plan to bring a sample of the wall paper back to the Board once it is ready for final approval.

**Motion #6:** Senator Olsen moved to proceed with the subcommittee's molding, wall paper and HVAC concepts as shown. Seconded by Mr. Kay.

**Motion #6 was approved by unanimous voice vote.**

### **Garden Master Planning & Capitol Park Subcommittee:**

Mr. Fernholz, subcommittee Chair, did not have any items for the Board to act on, but rather had some reports to share. With him was Mr. Diblik who spoke about his maintenance and gardening strategy for some new plantings around the garden wall (lakeside) of the Executive Residence. Integrating some updates with use of perennials and annuals, it is anticipated that the new plantings will collide and live well with one another, causing less maintenance and depreciation. He indicated that with the mix of plantings onsite that 20% of the perennials will be in bloom throughout the year. Mr. Diblik also announced that he would be onsite at the Executive Residence providing guidance to the maintenance program and personnel between January and February of 2018. Mr. Fernholz spoke about continued concern over the runoff into Lake Mendota. He has asked DOA-DFDM to further study this issue and what options might be feasible to regrade the property to prevent such runoff. Ms. Veltum indicated that the landscaping plan is a phased approach and at this time the front of the Residence is being evaluated. The new circular drive project provided some slight grading and drainage changes at this location. Additional evaluation is occurring to determine next

steps. The plan would then be to start evaluation of the lakeside of the Residence. Mr. Diblik offered to assist with a planting plan to assist with lakeside runoff after any grading changes or plans are incorporated.

Mr. Fernholz also spoke of the condition of the parkway trees near the Capitol and that while they display a lot of blaze and leaf scorch, he indicated that they were not dead. Mr. Fernholz indicated that he recently visited the Capitol Square to evaluate the trees and has read through the Capitol Park tree information provided by Mr. Rittel. Mr. Fernholz indicated that additional discussions would be occurring with the DOA-DFDM team to provide recommendations for the trees. Mr. Fernholz added that continued maintenance and proper pruning of such fast-growing trees, as well as the continued monitoring/treatment of the pH levels in the soil will hopefully help these trees prosper in the future.

## **6. State Capitol Project Updates**

Mr. Crawford provided very brief updates regarding the following projects at the State Capitol:

- Security Camera Upgrade
- Capitol Dome Study
- Mechanical Controls Upgrades
- Senate Chief Clerk Office ADA Door
- Drapery Repairs:

As a follow-up request from the August meeting, the Board was provided color images of the muslin lining for the drapery repair project. The muslin lining was visibly more comparable in color to the current lining than the alternative white option. The Board agreed that this was the best option moving forward with the replacements.

**Motion #7**: Ms. Torstveit moved to approve the muslin colored lining for the drapery repairs. Seconded by Senator Olsen.

**Motion #7 was approved by unanimous voice vote.**

## **7. Executive Residence Project Updates**

Mr. Crawford provided very brief updates regarding the following projects at the Executive Residence:

- Landscaping Phases 2 & 3
- Dumbwaiter Replacement
- Awning Replacement
- Circular Drive Replacement
- UV Window Film Installation
- Insulation Installations

## **8. State Capitol & Executive Residence Items for Review**

Ms. Veltum and Mr. Rittel spoke to the various items up for review for the Capitol and Executive Residence.

Gold Star Memorial

As previously discussed at the August meeting, the Board requested a visual of a planter-based plaque to display at the Gold Star Memorial Garden on Wisconsin Avenue. Mr. and Mrs. McCafferty were on hand to answer any questions, but based on the visual presented, the Board was quite pleased with the look of the proposed plaque. It is approximately 12x20" in size and will attach to a cement pad that will be installed at the edge of the garden. It will be placed closest to the sidewalk and could be potentially readable from that distance. Regardless, the Board praised its importance in recognizing this garden and what it represents.

**Motion #8:** Representative Hesselbein moved to approve the plaque for the Gold Star Memorial Garden as presented. Seconded by Senator Olsen.

**Motion #8 was approved by unanimous voice vote.**

#### WisconsinEye Camera Upgrade Project

Several members of WisconsinEye (WI Eye) were present to speak about the necessary camera upgrades: Jon Henkes, President and CEO; John Schroeder, Director of Program Production; Claudia Looze, Program Director; and Matt Peters, Senior Technical Director. This project is looking to update aging and failing components of WisconsinEye's cameras that are currently located in Senate and Assembly floors, 411S, 412E, 417N (GAR), and the Supreme Court of the State Capitol.

Currently in place are freestanding Sony cameras that are mounted on tripods with wheels. They are very large in size, take up excess room, are difficult to maneuver, and are simply outdated in their technology. They are continually breaking down and becoming problematic to operate. The proposed project would replace these cameras with permanent wall-mounted Ross Pivot cameras. These cameras are all-in-one style pan, tilt, and zoom (PTZ) cameras and are much smaller in size than the existing tripod cameras. Depending on the room, the installation will be a mix of using existing wall mounts and creating new ones. As Mr. Schroeder explained, WI Eye has worked very closely with DOA-DFDM staff to look at options of placement and using existing fiber and access points so that the upgrade is as minimally invasive as possible. New roaming style cameras will be installed to service the committee hearing rooms; and three fixed cameras will be installed in each of the 411S, 412E and 417N rooms, with one testimony camera up front and two at the back.

While the Board did not raise too much concern regarding the upgrades to the cameras, they did inquire as to what sort of protocol would be provided so that legislative staff know how and when they are operating. The WI Eye team noted that the cameras will always provide an indication as to whether they are on or off, they do not generally provide wide shots but are more focused on individual speakers and capture no audio. Audio is a function that is turned on and off by DOA Capitol staff and fed to WisconsinEye through the audio systems. Another option to indicate the camera is not operating is to simply turn it up towards the ceiling. WisconsinEye is happy to communicate any sort of protocol that is decided upon so that all are understanding of the systems and comfortable with how they operate.

Representative Loudeneck indicated that she was comfortable with the cameras as

proposed, Representative Hesselbein indicated that the new cameras would aid in accessibility, and Senator Olsen indicated he was impressed with the caution that WI Eye presented to the Board for installation of these cameras. Mr. Kay expressed concern with attachment to wood as this was not reversible. WI Eye indicated that in the location of the camera in the GAR there is another attachment point that would not impact the non-historic wood beam and understands the desire for the installations to be reversible

**Motion #9:** Representative Loudenbeck moved to approve the build, train and commissioning of WisconsinEye cameras in all three proposed rooms and throughout the chambers. Seconded by Senator Olsen.

**Motion #9 was approved by unanimous voice vote.**

Lynn Casper Painting – Evening Reflections

Artist Lynn Casper would like to gift her “Evening Reflections on the Capitol Square – 1917” painting to the State Historical Society for display in a prominent location in the State Capitol. As Mr. Rittel explained, the proposed location is outside the Office of the Governor on the first floor of the East Wing. It would be placed past the security desk checkpoint and across from the bronze badger sculpture where a coat closet currently stands. The coat closet would be moved to a different wall and the painting placed in its location. It would be permanently attached to a movable easel that would have the same wood type and finish as displayed throughout the Capitol. Locking castor wheels would enable its movement without harming the marble floors. A painting description stand is also being donated as part of the gift and would sit next to the painting easel.

**Motion #10:** Senator Olsen moved to place the painting easel outside the Office of the Governor where the coat closet currently stands. Seconded by Ms. Alton.

**Motion #10 was approved by unanimous voice vote.**

**9. 100<sup>th</sup> Anniversary of State Capitol**

Ms. Torstveit provided an update on the 100<sup>th</sup> Anniversary Gala indicating that the event will be held on November 8<sup>th</sup> and it will raise money for the Restoration Fund. The gala committee is meeting every Tuesday evening and that ticket sales are going well. The press release for the event has been posted and there is additional information available on the website for anyone that wishes to volunteer.

**10. Other Business**

Senator Risser indicated that there was a misprint in the Blue Book and that some of the SCERB members were not listed while others’ names were misspelled. He indicated that he sent a letter to the Legislative Reference Bureau on behalf of the Board listing the errors.

The next board meeting is tentatively scheduled for Monday, January 22, 2018 at the State Capitol.

**11. Adjournment**

The meeting adjourned at 3:21 PM.