

**STATE OF WISCONSIN, DEPARTMENT OF ADMINISTRATION (DOA)
PROPOSER'S QUESTIONS AND DOA RESPONSES - RFP No. 445-016**

	RFP Related Section(s)	Page No.	Request for Clarification and/or Questions & DOA Answers
Question #1	Section II.C.5	10	The firing range options and room data sheet defines the general scope required. However, if Options 2 is selected by the DOJ, is the intent to remove the 425 sf area associated with the indoor range from the Criminalistics program area and overall building area?
Answer #1			Yes, If Option 2 is selected the intent is to remove the 425 SF associated with the indoor range. Integration with the main facility would still need to be incorporated with an enclosed and secure walkway for access to the mobile shipping container range.
Question #2	Section II. C. 1	8	Are respondents required to register their business with eSupplier, WISBUILD, DFD e-Builder, or any other system to respond to this RFP?
Answer #2			Respondents are not required to register their business with eSupplier, WISBUILD, DFD e-Builder, or any other system to respond to this RFP.
Question #3	Section C	6	Do the proposal need to comply with the DFD decision process?
Answer #3			There is not a DFD decision process for this RFP.
Question #4	Section C	6	Is there flexibility with the Targeted Tenant Access Date & Targeted Lease Commencement Date?
Answer #4			The Targeted Tenant Access Date and Targeted Lease Commencement Date are flexible, but a final schedule will be part of the award process. Implementation strategy and targeted occupancy are a part of the evaluation criteria.

Question #5	Section Appendix A	17	Have DOA or DOJ evaluated or identified any preferred sites for location of the new crime lab? Can these sites be shared?
Answer #5			DOA and DOJ have not evaluated or identified any sites for location.
Question #6	Section Appendix A	17	Do DOA or DOJ currently own or control any sites in the identified Greater Wausau Region Area – That have been identified as surplus or suitable for development?
Answer #6			DOA and DOJ do not own or control any sites in the Greater Wausau Region Area suitable for this RFP.
Question #7	Section Appendix A	17	Would DOA or DOJ consider selling/ transferring sites or controlled locations with the Subject Area to the selected Development Team in support of the project?
Answer #7			DOA and DOJ do not own or control any sites in the Greater Wausau Region Area suitable for this RFP.
Question #8	Section Appendix C	52-139	In addition to the identified program – are DOA/DOJ open to reviewing proposals that provide opportunities for future expansion?
Answer #8			DOA/DOJ are open to reviewing proposals with future expansion opportunities, however this was not requested or required within the RFP.

Question #9	Section A- Schedule	6-7	Understanding selected teams will be under contract in the Fall – is there any flexibility in the proposed project completion and tenant access dates identified in the request?
Answer #9			The Targeted Tenant Access Date and Targeted Lease Commencement Date are flexible, but a final schedule will be part of the award process. Implementation strategy and targeted occupancy are a part of the evaluation criteria.
Question #10	Section II – 5	9	Are there specific sustainability goals that should be considered for this project?
Answer #10			There are no specific sustainability goals for this project.
Question #11	Section II – 5	10	Can site visit occur at the existing facility to review the existing mobile shipping container range and is existing documentation of the shipping container range available?
Answer #11			A site visit can be arranged by appointment (DOARealEstateInfo@wisconsin.gov) to view the existing mobile shipping container range. Although the manufacturers’ drawings cannot be provided, see current foundation plans with footing detail posted here: https://doa.wi.gov/DFTS/RFP_RFI_Asset%20Sales/Range%20Footings.pdf
Question #12	Section III – B	12	1/8” scale plans may not fit the entire building footprint on 11x17 sheet. Is a 3/32” scale acceptable?
Answer #12			3/32” scale is acceptable.

Question #13	Section Appendix B-1	17	Will full size semi-traffic be anticipated for loading dock deliveries?
Answer #13			The loading dock needs to accommodate deliveries from a full-size semi-truck.
Question #14	Section Appendix B-1	17	How many vehicles does the drop-off area near the main entrance require?
Answer #14			A total of five (5) parking spots can be designated in the Drop Off Area for persons with Disabilities (2) and general building use (3). This total can be subtracted from the thirty (30) stalls for use by visitors, located near the public entrance and equipped with an electric charging station (as described on page 5 of the RFP).
Question #15	Section Appendix B-4	22	Please define publicly accessible locations as it pertains to the minimum recommended standard for 1 hour forced entry with level 3b glazing?
Answer #15			Exterior windows on the first floor have the potential to be publicly accessible. The design should incorporate ways to delay, deter or detect attempted forced entry. The "Minimum recommended standard is one (1) hour forced entry with Performance Level 3b glazing" can be removed from the RFP on page 22. To clarify, Performance Level 3b glazing is not required.
Question #16	Section Appendix B-4	22	The 1 hour forced entry rating and Level 3b glazing appear to match U.S. State Department standard. These require a ballistic and blast resistance rating. Is this the intent of this RFP Requirement?
Answer #16			The requirement for ballistic and blast resistance rating was not intended. (See answer #15 above.)

Question #17	Section Appendix B-a	28	If zoning allows, is rooftop mounted HVAC equipment and a screen acceptable or is an enclosed mechanical penthouse required?
Answer #17			The RFP does not specifically require an enclosed penthouse for HVAC equipment. Rooftop mounted HVAC equipment and a screen are acceptable, provided it is not located above critical spaces. Critical spaces as identified by the DOJ include, but are not limited to, Evidence Rooms and Instrumentation Rooms.
Question #18	Section Appendix B-f	41	Are MER's dedicated to MER's or may horizontal cabling be terminated in the rooms similar to Telecom Rooms?
Answer #18			Horizontal cabling may be terminated in the Main Equipment Room (MER) similar to telecom rooms.
Question #19	Section Appendix B-g	45	Is predictive wireless analysis to identify wireless access points required?
Answer #19			If predictive wireless analysis/wireless simulation is needed, WI DOJ IT will develop an initial proposal and contract a 3 rd party for completion.
Question #20	Section Appendix C-4	79	The RFP state 11 workstations are planned for staff in the Chemistry Section. What might the planned split be of the 11 staff between the controlled substance sample prep lab vs toxicology extraction lab?
Answer #20			On page 79, "workstations" refer to open office systems described on page 19. The Controlled Substances (CS) Unit will have seven (7) staff, and the Toxicology (TX) Unit will have four (4) staff. Laboratory bench spaces in the CS Sample prep area (Room 401) and TX Extraction Lab (Room 406) should be configured to support each unit's workflows and located adjacent to the required fume hoods and/or biosafety cabinets. Refer to APX E (pages 143-144) for the complete equipment list for each room.

Question #21	Section Appendix C-4	79	The RFP state 11 workstations are planned for staff in the Chemistry Section. What might the planned split be of the 11 staff between the controlled substance instrument room vs toxicology instrument room?
Answer #21			On page 79, "workstations" refer to open office systems described on page 19. The Controlled Substances (CS) Unit will have seven (7) staff, and the Toxicology (TX) Unit will have four (4) staff. Laboratory bench spaces in the Controlled Substance Instrument Room (Room 403) and Toxicology Instrument Room (Room 404) need to accommodate the instrumentation and equipment listed in APX E, page 144.
Question #22	Section Appendix C-4, 5, 6	91, 117, 120	Are workstations associated with lab spaces required to be in the labs?
Answer #22			No, on pages 91, 117, 120, "workstations" refer to open office systems as described on page 19. "Workstation" spaces should be separate from lab spaces.
Question #23	Section Appendix C-4, 5	78-91, 92-117	Is the RFP indicating a culture of cross-trained staff or an organizational structure by identifying the number of total staff in the Chemistry and Criminalistic Sections?
Answer #23			The RFP is indicating the organizational Structure. The total number of staff working within a section was provided so that lab and office spaces can be designed accordingly. Staff are typically not cross-trained to work in multiple sections.
Question #24	Section Appendix C-5	93	The RFP states that 8 workstations are planned for staff in the Criminalistics Section. How many of the 8 staff are cross trained to handle Latent Print/ Footwear Processing vs Imaging vs Firearms processing?
Answer #24			The 8 Staff members will be divided as follows: Latent Print & Footwear: 4 Imaging: 2 Firearms: 2