

## THE PERMIT SYSTEM

The original permit holder is responsible for parking violations by any alternates.

Permit numbers must be fully visible from outside the vehicle to be legal.

**Sticker and daily permits must be located in the lower corner of the driver side of the front windshield.**

Hanging tag permits must be hung from the rear view mirror. Expired permits whether original, alternate or daily must be removed before displaying a new valid permit. All vehicles **must display** a valid permit number or may be subject to enforcement action.

Only one vehicle per permit number may park at any one time in a lot. Additional vehicles with that permit number may park only if they display a valid daily parking permit. If an original and an alternate park at the same time, **the illegally parked vehicle will be cited.**

### ***Permit Cancellations***

Upon cancellation of your parking permit, payroll deductions will continue until all original, duplicate and alternate permits have been returned to the parking coordinator. This money is non-refundable.

### ***Parking Regulations***

Operators are encouraged not to back into stalls.

All vehicles must park within designated stall lines. Owners of vehicles that infringe on a second parking stall will subject themselves to a citation.

Permit holders are required to obey the regulations posted in lots, in addition to these permit rules.

Speed limits within parking lots will be enforced. The limits are 5 miles per hour in "assigned" lots (such as the GEF Complex) and 10 miles per hour in "open" lots (such as Hygiene or Agriculture).

Public Disabled Stalls are for physically disabled visitors only. No state employee assigned to the building is permitted to use these stalls.

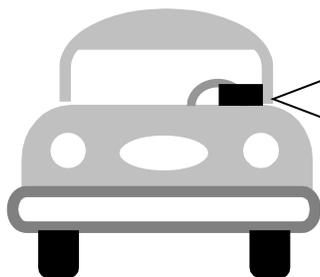
Use of a cancelled permit is prohibited.

Subleasing of vehicle permit is strictly prohibited per Admin. Code 1.07. Violation may result in revocation of parking privileges.

### ***Penalties***

Violation of the above regulations will result in a citation being issued and may result in a vehicle being towed at the owner's expense.

Falsification of any information on this application will result in cancellation of all parking privileges.



Proper placement for permits

Emergency Information  
CAPPD 608-266-8797

Tax Exempt #12345

Send to:  
State Capitol Police  
17 W Main St. #301  
Madison, WI 53703

ABC123ABCD12345

Badge # (5 or 6 digits)

123456

12345678912-0