

**STATE OF WISCONSIN, DEPARTMENT OF ADMINISTRATION (DOA)  
PROPOSER'S QUESTIONS AND DOA RESPONSES - RFP No. 435-004**

	<b>RFP Section/ Appendix No.</b>	<b>Page No.</b>	<b>Request for Clarification and/or Question</b>
Question #1	Section II, A	3	Will a timeline with a lease start date in February 2022 be considered?
Answer #1			While the "Targeted" Lease/Rent Commencement Date stated in the RFP is preferred, proposals containing later commencement dates will be considered.
Question #2	Section II, A	3	Is November 2021 Tenant Occupancy flexible?
Answer #2			While the "Targeted" Tenant Occupancy date stated in the RFP is preferred, proposals containing later Tenant Occupancy dates will be considered.
Question #3	Section IV, B-2	7	a) Will WBE/MBE participation impact the decision on who is selected? b) If so, how will participation be graded?
Answer #3			a) Yes. b) Participation will be taken into consideration during the evaluation/scoring process.
Question #4	Section V, D - Appendix 4, Exhibit D	33	What is the requirement for the desk under the PC?
Answer #4			This is a simple desk, approximately 24" x 36", open below and no storage.
Question #5	Section V, D - Appendix 4, Exhibit G	36	a) What are the panel heights in this room for the scanning stations? What is the power/voice/data requirement in these stations? b) What are the requirements for the center file/sorting area?
Answer #5			a) Panel height 50-66" H. Power/voice/data specifications are listed in program requirements (see RFP, Item 12 on page 20). b) No specific requirements for sorting area, can be table height.
Question #6	Section V, D - Appendix 4, Exhibit H	37	What are the requirements for the tablet cart? Will it need a seated height backless stool?
Answer #6			Tenant will supply tablet carts and stools.
Question #7	Section V, D - Appendix 4, Exhibit I	38	a) Will the lower storage at the desk need to be freestanding or mobile? Is it a box/box/file or file/file? b) What is the height of the freestanding lateral file?
Answer #7			a) File can be either freestanding or mobile. Box/box/file. b) Standard height 5-drawer lateral file.

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Question #8	Section V, D - Appendix 4, Exhibit K	42	Exhibit K - In the room on the right, what is the square unit in the room representing?
Answer #8			The square depicts a proposer-provided cabinet to house a Tenant-supplied PC used to control AV equipment.
Question #9	Section V, D - Appendix 4, Exhibit M	45	What are the requirements of the work islands?
Answer #9			36" H minimum, storage below (cabinets are fine), no power or voice/data requirements.
Question #10	Section V, G - Appendix 7, Schedule II	60	Can you explain the requirement of "at least 10% the entire area" to have direct natural lighting?
Answer #10			The total area of all windows or glass doors within the suite must be equal to at least 10% of the total floor area within the suite.
Question #11	Section V, H - Appendix 8	67	Can you tell us where the two locations that will be moved here are currently located?
Answer #11			Only one location will be relocated - 1220 West Vliet Street, Milwaukee, WI

Posted 4/9/2021