**PROJECT TITLE**

[agency] Request: $ Total

[COUNTY] $ FUND

AGENCY PRIORITY #[1] $ fund

2021-2023

PROJECT REQUEST:

The [AGY] requests enumeration of [TOTAL PROJECT COST broken down by fund source] to [construct/renovate/purchase/design] a [what the project will do] at [institution/building/campus/park].

PROJECT DESCRIPTION:

[Insert here]

PROJECT JUSTIFICATION:

[Insert here]

PROPOSED SCHEDULE:

|  |  |
| --- | --- |
| A/E Selection: | MMM YYYY |
| Design Report: | MMM YYYY |
| Bid Date: | MMM YYYY |
| Start Construction: | MMM YYYY |
| Substantial Completion: | MMM YYYY |
| Final Completion: | MMM YYYY |

CAPITAL BUDGET REQUEST:

|  |  |
| --- | --- |
| Construction: | $ |
| Design: | $ |
| DFDM Fee: | $ |
| Contingency: | $ |
| Equipment: | $ |
| Land: | $ |
| TOTAL: | $ |

OPERATING BUDGET IMPACT: [Insert here]