



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Naomi De Mers, Division Administrator

Date: March 5, 2020

To: Request for Information (RFI) Respondents

From: Department of Administration (DOA)
Division of Facilities Development and Management (DFDM)

Re: Request for Information (RFI) #245-001 – For the Acquisition of Vacant Land, Redevelopment Land or Existing Building

The State of Wisconsin's Department of Administration, Division of Facilities Development and Management on behalf of the Wisconsin Historical Society is seeking to purchase vacant land, redevelopment land or an existing building capable of supporting a 100,000 square foot museum and a parking ramp, located within three blocks of the Capitol, as generally depicted on Exhibit B.

If you are interested in responding to this RFI, please complete the attached Exhibit A – RFP No. 245-001 Response Sheet and send or submit to the following address:

Department of Administration
101 E. Wilson Street, 7th floor
Madison, WI 53707-7866
Attn: State Leasing Officer

Responses are due not later than 3:00PM on Monday, March 30, 2020. Questions may be submitted to doarealestateinfo@wisconsin.gov not later than Wednesday March 18, 2020. All questions received and their answers will be posted to the DOA website <https://doa.wi.gov/Pages/DoingBusiness/Current-Real-Estate-RFPs-and-RFIs.aspx> not later than Wednesday, March 25, 2020.

EXHIBIT A
RFI NO. 245-001 RESPONSE SHEET
STATE OF WISCONSIN, DEPARTMENT OF ADMINISTRATION

Proposed Property Address/Location _____

1. Purchase Terms and Conditions

- a) Purchase Price _____
- b) Date Available _____
- c) Other Terms and Conditions _____

2. Locational Attributes and Site Information

- a) Aerial map indicating the location of the Proposed Property
- b) Provide a legal description of the Proposed Property
- c) Provide evidence of ownership or control of the Proposed Property
- d) Provide a site plan or ALTA survey, if available, of the Proposed Property including the location of any existing building(s), structure(s), parking lot, water towers, above ground towers, above and underground storage tanks, ingress/egress and utilities, cellular towers and high-tension wire towers. In addition, parcel dimensions and size (e.g., square feet) should also be provided.
- e) Please indicate on the aerial map the locations of the nearest bus stops and bus route information including frequency service.
- f) Please indicate on the aerial map the proximity to public parking options.

3. Property environmental matters

- a) Provide copies of any previously completed environmental studies and testing results
- b) Describe any known environmental issues associated with the Proposed Property
- c) Provide information on any current, pending or required remediation activities on the Proposed Property and any estimates of the cost of remediation.

4. Encumbrances

- a) Provide information regarding any current or pending special assessments levied against the Proposed Property.
- b) Provide information on all known easements.
- c) Indicate any known deed restrictions and/or other use restrictions.
- d) Indicate whether that are any known encroachments.

5. Zoning and Land Use Matters

- a) Provide information regarding the current zoning and land use classification.
- b) Provide documentation of all violation notices, notices of pending rezoning or land use reclassifications and all pleading or filings pertaining to zoning or land use actions or proceedings.
- c) Provide any opinions of counsel as to zoning or land use matter in owner’s possession.
- d) Provide copies of any agreements, orders or decrees concerning impact fees, linkage fees, and exactions.

6. General Information

- a) Identify the current owner of record and period of ownership
- b) Identify all present uses
- c) Identify all past uses, if known
- d) Building for Reuse – if proposing an existing building for reuse, please provide detailed building information, including but not limited to, floor plans, square feet, age, condition, previous uses, etc. Also, if there any leases that would survive a transfer of ownership, please provide general lease information such as termination date, renewal options etc.
- e) Redevelopment Land – if proposing a property containing a teardown structure(s), please provide any known cost for pre-demolition abatement, if applicable, or the cost of demolition.

7. SUBMITTED BY:

Respondent’s Contact Information

Respondent’s Agent Contact Information (if applicable)

Company Name

Full Address (street and city)

Telephone Number (Office/Mobile)

Email Address

Contact Name

Signature

Agent/Firm Name

Full Address (street and city)

Telephone Number (Office/Mobile)

Email Address


Contact Name

Signature

EXHIBIT B

(Within Three Blocks of Capitol)

Legend

 Wisconsin State Capitol

