DFD CAD STANDARDS CHECKLIST
February 29, 2024

This checklist is to assist A/E's in preparing and submitting electronic drawing files to DFD.   For further explanation on the checklist items, reference the DFD CAD Standards Manual and the AE Policy and Procedure Manual.

☐   Drawings prepared and scaled in model space and paper (layout) space correctly as required by DFD CAD Standards.

☐   Standard AutoCAD fonts were used. Custom fonts are not allowed by DFD CAD Standards.

☐   Layer naming format per DFD CAD Standards.

☐   X-References are bound to drawing files.

☐   File naming standard followed.

☐   Electronic bid drawings and specifications provided in acceptable file formats per the AE Policy and Procedure Manual. (Adobe Acrobat [.pdf])

☐   Electronic bid drawings and specifications uploaded to the folder 02-1 Bid Documents within eBuilder.

☐   Electronic record drawings and specifications provided in acceptable file formats per the AE Policy and Procedure Manual. (AutoCAD 2000 or later [.dwg] and Adobe Acrobat [.pdf])