



DIGITAL FM HANDOVER IMPLEMENTATION ANNOUNCEMENT

August 19, 2011

The Division of State Facilities has completed the task of preparing the initial findings report that sets the foundational principles for Digital Facility Management Information Handover. The Division's Senior Leadership has monitored the development and supports these Recommendations and Future Considerations. You may view and download the Initial Release of Digital Facility Management Information Handover. : Current DSF Practices, Industry-wide Movement, and Future Directions (July 15, 2011) from the DSF website:

http://www.doa.state.wi.us/dsf/masterspec_view_new.asp?catid=64&locid=0

The following topics may be of interest:

What is the implementation strategy for FM Handover?

- Issue this initial findings report to begin the implementation process.
- Complete pilot projects for information exchange. Late 2011
- Update this report and its recommendations based on pilot studies and feedback. Early 2012
- Prepare the Facility Management Information Handover Guidelines. Late 2012
- Prepare contract terms and conditions for the A/E and Construction contracts as needed to support the processes of FM Handover in the guidelines. Late 2012

What is the initial process for FM Handover?

- Alignment with Strategic Plan
- Validation of Implementation Strategy
(Refer to article 2.4 Test Bed for Findings and FM Handover Guideline Development found on pages 15 and 16)

What are significant recommendations for FM Handover?

Develop and implement policies and procedures that require delivery of all FM information, from AE and Contractor, as digital files to DSF and distribution to the agencies' facility management, in appropriate formats and in accordance with long range plans. Implement an incremental program that eliminates paper hand over documents and manual re-entry of data.

(refer to 2.2.4 Related Technologies on page 12)

Continue to shadow, survey, pilot study, learn and stay current with the current capabilities and trends occurring in Wisconsin's AEC community.

(refer to 2.3. FM Information Handover Current Capabilities and Trends of Wisconsin's AEC Industry on page 15)

What is the basic content of the initial findings report for Digital FM Handover?

The report includes a preface and an executive summary providing the broad view of digital FM Handover and why it is of such significance to the industry as a whole and to the State of Wisconsin capital assets specifically. The report content includes the following:

Acknowledgements

Preface

Executive Summary

1. Introduction

- 1.1. Purpose
- 1.2. Objectives
- 1.3. Strategy Guiding Principles

2. Overview of Wisconsin's State Agencies and AEC Industry FM Practices

- 2.1. Current State Facility Management Practice
- 2.2. Current Technology Implementation Strategies at DSF
- 2.3. FM Information Handover Current Capabilities and Trends of Wisconsin's AEC Industry
- 2.4. Test Bed for Findings and FM Handover Guideline Development

3. An Industry-wide Perspective on Emerging Trends in FM Handover

- 3.1. Background
- 3.2. Digital Information Exchanges for FM Handover
- 3.3. Delivery Mechanisms for Digital FM Handover Data Information
- 3.4. Leveraging the Benefits of Digital Information for Facilities Lifecycle
- 3.5. Challenges to Digital FM handover
- 3.6. Quality Controlling the Digital Deliverables
- 3.7. Commercial Software and FM Handover

4. Long Range Considerations

- 4.1. A Shared Vision for Wisconsin
- 4.2. Mid to Long Range Goals
- 4.3. Factors of an Implementation Strategy
- 4.4. Initiatives

APPENDIX A: COMPILED RECOMMENDATIONS AND CONSIDERATIONS

APPENDIX B: DSF Present Handover Requirements

APPENDIX C: Case Studies

Works Cited

Questions, comments or suggestions?

Please email Keith Beck, senior project lead, at Keith.Beck@wisconsin.gov