State of Wisconsin

Department of Administration

VendorNet for Public Users

Last Updated: August 3, 2026

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OVERVIEW

VendorNet is the State of Wisconsin's online purchasing information system: https://VendorNet.wi.gov. VendorNet includes information about requests for bids, requests for proposals, and contracts posted by Wisconsin state agencies, UW campuses, and participating Wisconsin municipalities. The site also includes downloadable forms and general procurement information. **Users do not need to register to browse solicitations or contracts on VendorNet.**

To respond to a solicitation, users should follow the directions provided within the solicitation. If you would like to receive automatic email notifications of bids posted to VendorNet or respond to a solicitation that is also posted on eSupplier, please register on the eSupplier Portal for Bidders: https://esupplier.wi.gov/. See the Supplier Section of the Wisconsin State Bureau of Procurement website for more details: https://doa.wi.gov/Pages/StateEmployees/SBOP-Vendors.aspx.

There are four types of VendorNet users:

1. **Unregistered users** who are able to browse State of Wisconsin contracts and solicitations. Users *do not* need to register on VendorNet to view this information.
2. **Registered users** who are state, UW campus, and municipal employees and have the ability to post and edit solicitations and contracts.
3. **Organization Administrators** who are state, UW campus, and municipal employees who manage access for the users in their organization.
4. **Super Administrators**, state government employees who set up organizations and support organization administrators.

This document only covers unregistered user access of VendorNet. A separate manual covers functions for registered users, Organization Administrators, and Super Administrators.

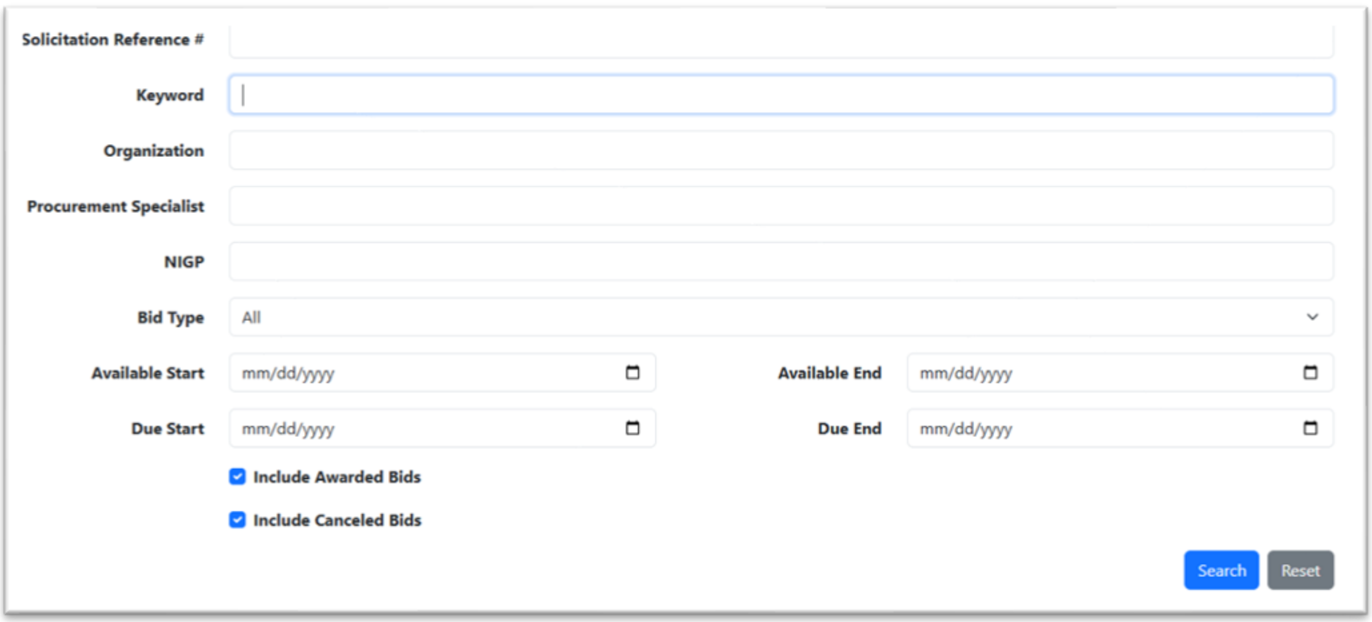
SEARCH SOLICITATIONS

Anyone can search and read solicitations on VendorNet without logging into the website. No registration is required.

1. Go to https://VendorNet.wi.gov/.

2. Click **Bids** at the top.

3. Enter search terms into one or more of the fields and click **Search**. Clear your selections and search terms by clicking **Reset**.



Note: It is recommended that users search by keyword first and then refine the results with search filters.

4. You may narrow the search results by:

   a. Selecting a bid type from the dropdown menu.

   b. Setting start and end dates.

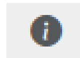
   c. Selecting the **Include Awarded Bids** and the **Include Canceled Bids** boxes.

5. You can organize the results as follows:

   a. Alphabetize the results in a particular category by clicking the **title**, **organization**, or **bid type** heading.

b. Organize the results by date by clicking the **Available Date** or **Due Date** heading.

c. Organize the results by solicitation number by clicking the **Solicitation Reference #** heading.

Note: If the Bid Type column has a  icon then that solicitation was imported from an earlier version of VendorNet.

6. Click the title of the desired solicitation to view the details.

Note: To respond to a solicitation, users should follow the directions provided within the solicitation. If the solicitation is also posted on eSupplier, register on the eSupplier Portal for Bidders: https://esupplier.wi.gov/. See the Supplier Section of the Wisconsin State Bureau of Procurement website for more details: https://doa.wi.gov/Pages/StateEmployees/SBOP-Vendors.aspx.

SEARCH FOR A SOLICITATION BY NIGP CODE

The National Institute of Governmental Purchasing (NIGP) commodity code structure is a collection of five-digit code numbers. Each code is associated with a specific service or commodity.

More information can be found in the Wisconsin Procurement Manual: https://doa.wi.gov/ProcurementManual/Pages/PRO-104.aspx

To search for solicitations with a specific NIGP code:

1. Click on **NIGP Codes** in the top menu of VendorNet.

2. Enter a relevant term into the search bar and click **Search**.

3. Browse the results. Click on the desired code.

4. You will be taken to the solicitation search page with a list of relevant bidding opportunities.

5. You may narrow the search results by:

    a. Selecting a bid type from the dropdown menu.

    Note: If the Bid Type column has a  icon then that solicitation was imported from an earlier version of VendorNet.

    b. Setting start and end dates.

    c. Selecting the **Include Awarded Bids** and the **Include Canceled Bids** boxes.

6. You can organize the results as follows:

    a. Alphabetize the results in a particular category by clicking the **title**, **organization**, or **bid type** heading.

b. Organize the results by date by clicking the **Available Date** or **Due Date** heading.

c. Organize the results by solicitation number by clicking the **Solicitation Reference #** heading.

7. Click the title of the desired solicitation to view the details.

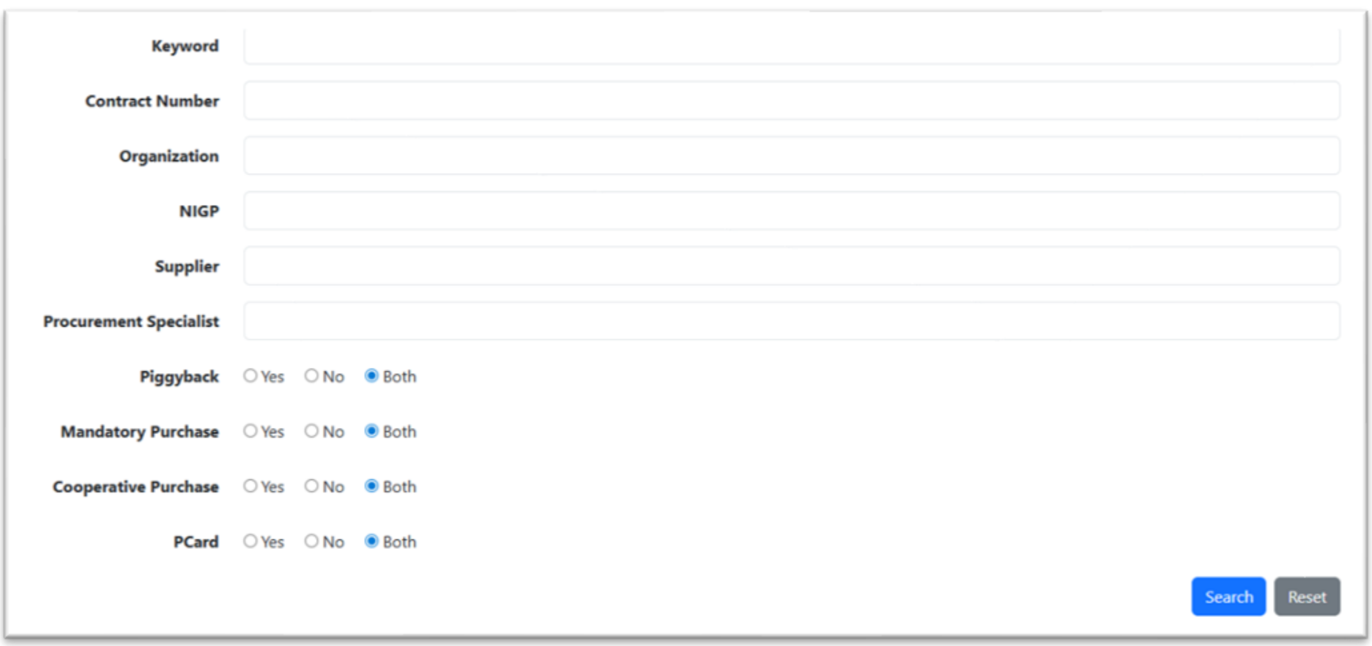
SEARCH CONTRACTS

Anyone can search and read contracts on VendorNet without logging into the website. No registration is required.

1. Go to https://VendorNet.wi.gov/.

2. Click **Contracts** at the top.

3. Enter search terms into one or more of the fields and click **Search**. Clear your selections and search terms by clicking **Reset**.



Note: It is recommended that users search by keyword first and then refine the results with search filters.

4. You may narrow the search results by selecting the radio buttons for **piggyback**, **mandatory purchase**, **cooperative purchase**, and **PCard**.

5. You can organize the results as follows:

   a. Alphabetize the results in a particular category by clicking the **title** or **organization** heading.

   b. Organize the results by date by clicking the **Start Date** or **End Date** heading.

c. Organize the results by contract number by clicking the **Contract Number** heading.

6. Click the title of the desired contract to view the details.

   Note: Questions about the contract should be sent to the person identified in the Contact Information section of the contract page.

PRINT A SOLICITATION OR CONTRACT

1. Locate the solicitation or contract on VendorNet.

2. Click the **Print** button on the top right corner of the solicitation or contract page.

3. A printable version of the solicitation or contract will open in a new tab.

4. Right-click on the page and select **Print**.

5. The Print page will open.

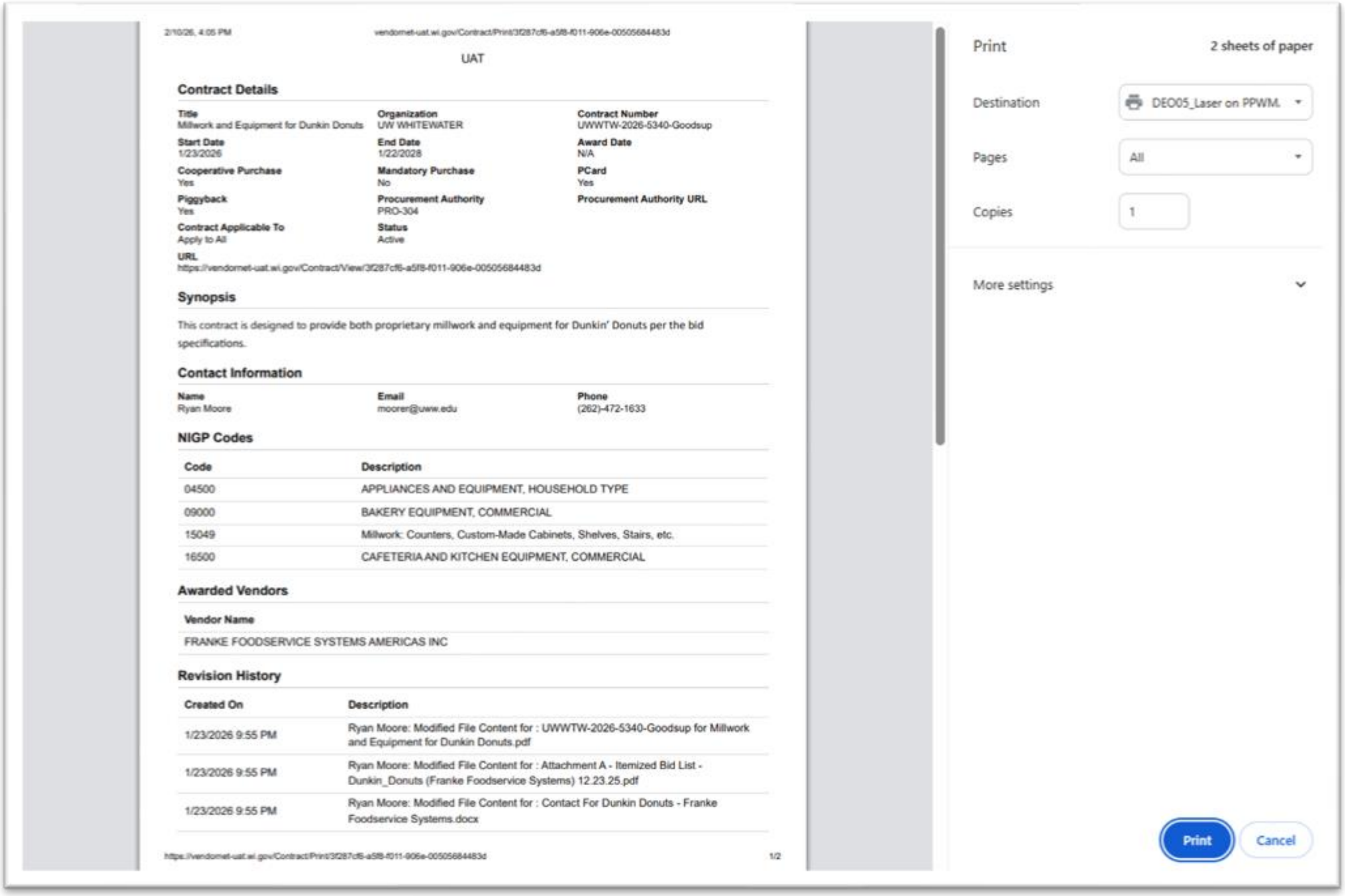
   a. Destination: Select the appropriate printer or select "Save as PDF."

   b. Pages: Select the desired pages. This option will usually default to All.

   c. More Settings: Click the dropdown arrow to make other changes and selections as necessary.

   d. Click **Print** or **Save**.

   Note: Printing the solicitation or contract this way will only print the content on the screen. It will not include the documents associated with a solicitation or contract. Those documents must be downloaded and printed separately.



2/10/26, 4:05 PM vendornet-uat.wi.gov/Contract/Print/3f287cf6-a5f8-f011-906e-00505684483d

UAT

Contract Details

Title
Millwork and Equipment for Dunkin Donuts

Organization
UW WHITEWATER

Contract Number
UWWTW-2026-5340-Goodsup

Start Date
1/23/2026

End Date
1/22/2028

Award Date
N/A

Cooperative Purchase
Yes

Mandatory Purchase
No

PCard
Yes

Piggyback
Yes

Procurement Authority
PRO-304

Procurement Authority URL

Contract Applicable To
Apply to All

Status
Active

URL
https://vendornet-uat.wi.gov/Contract/View/3f287cf6-a5f8-f011-906e-00505684483d

Synopsis

This contract is designed to provide both proprietary millwork and equipment for Dunkin' Donuts per the bid specifications.

Contact Information

Name	Email	Phone
Ryan Moore	moorer@uww.edu	(262)-472-1633

NIGP Codes

Code	Description
04500	APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE
09000	BAKERY EQUIPMENT, COMMERCIAL
15049	Millwork: Counters, Custom-Made Cabinets, Shelves, Stairs, etc.
16500	CAFETERIA AND KITCHEN EQUIPMENT, COMMERCIAL

Awarded Vendors

Vendor Name
FRANKE FOODSERVICE SYSTEMS AMERICAS INC

Revision History

Created On	Description
1/23/2026 9:55 PM	Ryan Moore: Modified File Content for : UWWTW-2026-5340-Goodsup for Millwork and Equipment for Dunkin Donuts.pdf
1/23/2026 9:55 PM	Ryan Moore: Modified File Content for : Attachment A - Itemized Bid List - Dunkin_Donuts (Franke Foodservice Systems) 12.23.25.pdf
1/23/2026 9:55 PM	Ryan Moore: Modified File Content for : Contact For Dunkin Donuts - Franke Foodservice Systems.docx

https://vendornet-uat.wi.gov/Contract/Print/3f287cf6-a5f8-f011-906e-00505684483d 1/2