



SUMMER CAMP ASSISTANCE GRANT PROGRAM QUESTIONS AND ANSWERS

October 6, 2021

Program summary

Governor Tony Evers has designated \$8,000,000 from the federal American Rescue Plan Act (ARPA) to owners of summer camps located in Wisconsin with assistance due to the COVID-19 pandemic. Funding for this assistance is provided to Wisconsin by the Federal American Rescue Plan Act (ARPA). The program is administered by the Department of Administration (DOA). Additional details are available on the [program website](#).

Prior to contacting DOA please consult the Grant Announcement, Grant Application and this Question and Answer document available on the [Program Website](#).

U.S. Department of the Treasury ARPA guidance can be found [here](#).

FOR ALL QUESTIONS RELATED TO APPLICANT ELIGIBILITY

DOA will not respond to inquiries regarding an applicant's specific eligibility. Each applicant is required to determine its eligibility based on program requirements provided in the Grant Announcement. However, DOA will accept and answer questions seeking clarification of eligibility requirements. DOA will determine applicant eligibility only as a routine matter during the application review process after the application deadline has passed. Applicants should carefully review Section 4. Eligibility Requirements of the Grant Announcement prior to applying.

1. Where can I find the application for the program?

Response: The application is available at <https://doa.wi.gov/Pages/SummerCampAssistanceGrants.aspx> under the Application heading.

2. When are applications due?

Response: October 15, 2021 at 2:00 p.m. CDT.

3. I do not believe that I've ever provided a DFI Entity ID. Is this the same as what I may have on file as our state ID?

Response: No. A DFI Entity ID is issued by the Wisconsin Department of Financial Institutions. Please see <https://www.wdfi.org/corporations/>.

4. As a non-profit religious summer camp we do not have the federal tax filing documents you are requesting. Are we not eligible to apply for this grant money? We meet all other requirements from what I can see. Is there another document that we can provide, like audited financial statements?

Response: Applicants may provide federal tax information for 2019 and 2020 from any of the following tax forms:

- Line 1c of 2019/2020 Form 1065
- Line 1c of 2019/2020 Form 1120
- Line 1c of 2019/2020 Form 1120-S
- Line 3 of 2019/2020 Schedule C (Form 1040 or 1040-SR)
- Line 12 of 2019/2020 Form 990
- Line 9 of 2019/2020 Form 990-EZ
- Line 12 of 2019/2020 Form 990-PF
- Line 1c, Schedule A, Part I of 2019/2020 Form 990-T.

Non-profits who do not file any of the above tax forms may provide total net receipts for 2019 and 2020 as shown on audited financial statements. Audited financial statements showing the same must be emailed to the Program at summercampassistance@wisconsin.gov.

5. I am a director of a 501(c)3 camp. We have school age children. We were open during the summer months. Are these grants open to not for profit camps? We were affected like everyone else.

Response: Yes. Non-profits may apply. Please review additional eligibility criteria from Section 4.1 of the Grant Announcement.

6. We operate year-round for youth and school groups. Can we include data from outside of the summer months in the application? For revenue and total number of campers?

Response: Applicants are instructed to provide the total number of campers served during the summer months (June 1 through August 31) for 2019 and 2020 in Section 2. Camp Information. Applicants shall provide federal taxable income as instructed in Section 3. Tax Information.

- 7. We are a faith based 501(c)3 organization that is looking at applying for the summer camp grant program. In reviewing the application I noticed in Section 4- Attestations and Required Signature, item 10 asks us to agree with all the terms and conditions set forth in Exhibit #1. We agree with all the terms and conditions, except we claim a religious exemption for item 4e pertaining to sexual orientation. Because we claim a religious exemption, how should I complete Item 10 in Section 4?**

Response: Applicants must agree to all terms and conditions in the Grant Application to be considered for an award.

- 8. Can someone contact me I need some help with this Grant?**

Response: Applicants are instructed to review the Grant Announcement, Grant Application and application instructions for information on applying. Specific application questions may be sent to the Program email summercampassistance@wisconsin.gov.

- 9. Is this application looking for only overnight campers, or is day camp also included?**

Response: Section 1.3 Definitions of the Grant Announcement defines a Summer Camp as, “a fixed location that:...2) are operated as overnight living quarters”. Further, section 4.2 Ineligible Applicants of the Grant Announcement lists “[o]rganizations operating summer camps which are solely day camps” as ineligible.

- 10. Section 3: For the 2020 vs 2019 federal taxable income – I have input the amounts from Line 12, Form 990 as specified. These amounts are related to our total organization revenue and not just summer camp. To confirm – is this OK??**

Response: Applicants who have multiple entities operating under a single EIN and report federal taxable income on a single form are instructed to supply only that federal taxable income (or total net receipts for non-profits) attributable to the eligible summer camp operation.

- 11. In order for us to fill out the application for DOA Summer Camp Assistance, we need to verify what the definition of "Total Net Receipts" is for non-profits. Would you please tell us your definition of "Total Net Receipts" for non-profit organizations??**

Response: See response to question #4.

- 12. Our religious congregation, which is a 501(c)3 organization owns a camp in Wisconsin. In reviewing the application, we are asked to provide the applicant's 2019 and 2020 federal taxable income figures. We are unable to provide that information because our camp does not file its own return. We, as a congregation do not file any of the forms listed on page 3 of 8. I am writing to you to see if there may still an opportunity for us to apply for this grant, without that tax information??**

Response: Applicants are considered the organization that holds a federal employer identification number (FEIN) or Taxpayer Identification Number (TIN) and must apply under that entity. Please

see response to question #4 regarding acceptable tax forms for non-profits. Please see response to question #10 regarding reporting revenues.

- 13. The grant details itself does not describe the need to be a sleepover camp. But then the application requires a DATCP license that implies that it needs to be a sleepover camp. We are not a sleepover camp. Is the DOA saying that this grant only applies to sleepover DATCP licensed camp?**

Response: Section 1.3 Definitions of the Grant Announcement defines a Summer Camp as, “a fixed location that...2) are operated as overnight living quarters”. Further, section 4.2 Ineligible Applicants of the Grant Announcement lists “[o]rganizations operating summer camps which are solely day camps” as ineligible.

- 14. I noticed in the eligibility requirements that Camps who received the Beyond the Classroom grant are not eligible for this grant. Can you confirm this?**

Response: Yes. Per Section 4.2 Ineligible Applicants, entities that received a Badger Bounceback Beyond the Classroom grant are not eligible to receive a Summer Camp Assistance grant.

- 15. Can a new owner apply for a Summer Camp Assistance grant? Our camp was financially affected by COVID in a significant way that has continuing effects. However, we did not become the owners of our camp until 2021. Assuming we have the financial information required to submit the grant application, will new ownership affect a camp’s ability to receive a grant?**

Response: Yes. Per Section 4.1 Eligible Applicants must have started operating its Summer Camp prior to January 1, 2020, currently remains in operation, and suffered an economic loss in 2020.