



GRANT ANNOUNCEMENT
Healthcare Infrastructure Capital
Grant Program

Issued: October 26, 2021

Applications Due:
2:00PM CST, November 30, 2021

**Grant Announcement
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ATTACHMENTS	
	GRANT APPLICATION (on-line)
APPENDIX A	IRS Form W-9 (required)
APPENDIX B	DOA-3027 Designation of Confidential and Proprietary Information (optional)

1.0 GENERAL INFORMATION

1.1 Introduction

The Healthcare Infrastructure Capital Grant Program (“Program”) is intended to provide funding for the purpose of making significant investments in healthcare infrastructure necessary to reduce disparities in healthcare services provided to individuals living in Qualified Census Tracts or to other populations disproportionately affected by the COVID-19 pandemic. The purpose of this document is to provide eligible applicants with information to prepare and submit a grant application. The State as represented by the Department of Administration (DOA) intends to use the results of this Grant Announcement to establish one or more grant agreements. DOA intends to award up to \$50 million in grants through this Announcement. Funding for this assistance is provided to Wisconsin by the Federal American Rescue Plan Act of 2021.

1.2 Granting Agency

This Grant Announcement is issued by DOA which is the sole point of contact for the State of Wisconsin during the selection process. All communications with DOA should be directed to the following email address:

Email: DOAHealthcareInfrastructureGrantProgram@wisconsin.gov

The agreement(s) resulting from this Grant Announcement will be administered by DOA.

1.3 Definitions

Applicant	The legal entity that will enter into a Grant Agreement with DOA in the event of an award.
Healthcare Organization	An organization providing direct preventative or restorative physical, emotional, or mental care services by trained or licensed professionals at a site primarily dedicated to the provision of aforementioned services. Non-exhaustive list of examples include hospitals, health clinics, urgent care centers, dentist’s offices, doctor’s offices, eye-care centers, and community wellness clinics. See Section 4.0 for additional eligibility requirements.
DOA	Department of Administration.
Local Unit of Government	The governing body of any county, city, town, village, or special purpose district.
Qualified Census Tract	Any census tract (or equivalent geographic area defined by the Bureau of the Census) in which at least 50% of households have an income less than 60% of the area median family income or have a poverty rate of 25 percent or more. Qualified Census Tracts in Wisconsin can be found here: State Table HUD USER
State	State of Wisconsin

1.4 Clarifications and/or Revisions to the Grant Announcement

If an applicant discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this Grant Announcement, the applicant should notify DOA of such error at DOAHealthcareInfrastructureGrantProgram@wisconsin.gov and request modification or clarification of the Grant Announcement. If it becomes necessary to provide additional clarifying data or information, or to revise any part of this Grant Announcement, revisions/amendments and/or supplements will be posted to the Program website.

DOA may accept questions during a scheduled webinar presentation or by email to DOAHealthcareInfrastructureGrantProgram@wisconsin.gov.

Questions posed to the Program will be published in a question and answer document on the Program website only after DOA has had the opportunity to formulate response(s). All applicants are encouraged to check the Program website on a regular basis for posted questions and answers.

Each application shall stipulate that it is predicated upon the requirements, terms and conditions of this Grant Announcement and any supplements or revisions thereof.

1.5 Reasonable Accommodations

DOA will provide reasonable accommodations, including the provision of informational material in an alternate format, for qualified individuals with disabilities upon request. Any applicant in need of reasonable accommodations should contact the Program via email at DOAHealthcareInfrastructureGrantProgram@wisconsin.gov.

1.6 Calendar of Events

Listed below are specific and estimated dates/times of actions related to this Grant Announcement. The actions with specific dates must be completed as indicated unless otherwise changed by the State. If the State finds it necessary to change any of these dates and/or times, it will do so by issuing an amendment(s) to this Grant Announcement. There may or may not be formal notification issued for changes to target dates and times.

EVENT	DUE DATE
Grant Announcement Issue Date	October 26, 2021
Application Open	October 26, 2021
Webinar	November 11, 2021 (tentative)
Questions Due	November 15, 2021 at 2:00 PM CST
Applications Due	November 30, 2021 at 2:00 PM CST
Notification of Award Issue Date	January 2022 (estimate)
Grant Agreement Execution	January 2022(estimate)
Semi-Annual Reports	See Section 1.8
Eligible Expense Incurred Period	March 3, 2021 through December 31, 2024

1.7 Grant Agreement Term

The Grant Agreement shall be effective on the execution date and shall be in force until all eligible activities are completed and all required documents are submitted to DOA. Expenses must be obligated between March 3, 2021 and December 31, 2024.

1.8 Reporting Requirements

Grantees shall submit semi-annual reports to DOA summarizing the use of funds and describing the impact on the grantee. DOA will supply a final report document for completion by grantees and prescribe the dates upon which the semi-annual reports are due.

2.0 PREPARING AND SUBMITTING AN APPLICATION

2.1 General Instructions

The evaluation and selection of a grantee(s) and the grant agreement will be based on the information submitted in the grantee's application. Failure to respond to each of the requirements in the Grant Announcement may be the basis for rejecting an application.

2.2 Incurring Costs

DOA is not liable for any cost incurred by applicants in replying to this Grant Announcement.

2.3 Submitting the Application

Applicants must submit one (1) electronic copy of all materials no later than **November 30 2021 at 2:00 PM CST** through the on-line application located on DOA's website at <https://doa.wi.gov/Pages/HealthcareInfrastructure.aspx>.

Applicants may opt to receive confirmation that the application has been submitted via the application instructions. The Program will not provide confirmation of completeness of applications. Applicants are responsible to ensure the application is completed in its entirety before submitting the application.

DOA **will not** accept applications by email, mail, hand delivery or facsimile machine (fax).

2.4 Application Organization and Format

All applications shall adhere to the form, format and organization of the application. The application contains the following sections. All sections are required. Any alteration of the forms or attachments is prohibited and may result in disqualification of the application.

Section 1	Applicant Information
Section 2	Narrative
Section 3	Project Budget
Section 4	Project Information
Section 5	Project Documentation
Section 6	Attestations and Required Signature
Attachments	IRS W-9 (required) and DOA-3027 (optional)

2.5 Multiple Applications

Multiple applications from an applicant are not allowed.

2.6 Oral Presentations

Applicants may be required to participate in interviews to support and clarify their applications, if requested by DOA. DOA will make every reasonable attempt to schedule each presentation at a time that is agreeable to the applicant. Failure of an applicant to interview on the date scheduled may result in rejection of the applicant's application.

2.7 Withdrawal of Applications

Applicants may withdraw an application at any time by submitting a request via email from an authorized representative of the applicant to the program email DOAHealthcareInfrastructureGrantProgram@wisconsin.gov. If a previously submitted application is withdrawn prior to the application submission due date and time, the applicant may submit another application on or before the Grant Application submission due date and time.

3.0 APPLICATION SELECTION AND AWARD PROCESS

3.1 Preliminary Evaluation

Applications will be reviewed initially to determine if Eligibility Requirements (Section 4.0) are met. Failure to meet Eligibility Requirements will result in rejection of the application. DOA reserves the right to evaluate and select application(s) which most closely meet the requirements specified in this Grant Application as allowed by law.

3.2 Application Evaluation

Accepted applications will be reviewed by an evaluation committee (“Committee”).

Applicants may **not** contact members of the Committee except at the State’s specific direction.

The Committee will review all accepted applications against the criteria stated in Section 3.3. The Committee’s scoring will be tabulated and applications will be ranked based on the numerical scores received.

3.3 Evaluation Criteria

Applications will be evaluated on quality of proposals to invest in capital projects that support ending health disparities or respond to future pandemic needs.

Applications will be scored against the following criteria:

Description	Percent (%)	Possible Points
1. Describe the applicant’s mission as it relates to providing healthcare services.	10	10
2. Describe the applicant’s experience providing healthcare services and programs to people enrolled in Medicaid and/or Medicare, the uninsured and underserved living in and/or working in qualified census tracts or other communities disproportionately impacted by COVID-19.	20	20
3. Describe how the proposed capital project will assist in closing gaps in health disparities and social determinants for people enrolled in Medicaid and/or Medicare, the uninsured and underserved populations living in and/or working in qualified census tracts or populations disproportionately impacted by COVID-19.	10	10
4. Describe how the completed project will establish or expand healthcare services for people enrolled in Medicaid and/or Medicare, uninsured, and underserved populations living in and/or working in	20	20

	qualified census tracts or populations disproportionately impacted by COVID-19.		
5.	Describe how the funding will enable the organization to improve the quality of care for people enrolled in Medicaid and/or Medicare, uninsured, and underserved populations living in and/or working in qualified census tracts or populations disproportionately impacted by COVID-19.	20	20
6.	Provide the estimated number of Wisconsin residents served by the organization prior to and/or during the COVID-19 pandemic and the estimated number of Wisconsin residents served after project completion.	10	10
7.	Describe how the ongoing operations of the proposed project will be funded.	5	5
8.	Provide the timetable for the proposed project, is the project "shovel-ready", and will it be completed by December 31, 2024.	5	5

3.4 Right to Reject Applications and Negotiate Grant Agreement Terms

DOA reserves the right to reject any and all applications. DOA reserves the right to negotiate the terms of the grant agreement(s) that result from this Grant Announcement, including the award amount, with the selected applicant(s) prior to entering into a grant agreement.

3.5 Award Amounts

Grant amount shall not exceed \$20,000,000. DOA reserves the right to negotiate, limit or amend awards in accordance with objectives of the program and available funding.

3.6 Method of Award

DOA will conduct standard internal reviews for application completeness, applicant eligibility and ineligible costs. Further, DOA will conduct an administrative review of project documentation and project information to determine each proposal's potential to maximize impact in relation to the Program's objectives. DOA will determine final evaluations for each application (see section 3.3). The State intends to award multiple grant agreements. Awards will be based upon the highest scoring responsive and responsible application(s) and each proposal's potential in achieving the greatest impact in relation to the Program's objectives. Award decisions are final and not subject to appeal.

3.7 Notification of Award

All applicants who respond to this Grant Announcement will be notified in writing of the State's award of one or more grant agreements that result from this Grant Application.

After a Notice of Award is made, copies of the accepted applications, excluding materials deemed to be confidential and proprietary information on Appendix B: Designation of Confidential and Proprietary Information (DOA-3027), may be made available for public inspection in accordance with applicable Wisconsin law.

4.0 ELIGIBILITY REQUIREMENTS

This section is NOT scored.

DOA provides guidelines for eligibility below. DOA shall interpret eligibility criteria to align with program objectives and American Rescue Plan Act requirements. Eligibility determinations by DOA are final.

4.1 Eligible Applicant

Eligible applicants shall meet one of the following requirements:

1. Wisconsin Local Units of Governments (as defined in 1.3 above), and the UW Hospitals and Clinics Authority under chapter 233 Wis. Stats.
2. Federally recognized Tribal governments.
3. Nonprofit Healthcare Organizations with 501(c)3 tax-exempt status.
4. Federally Qualified Health Centers under Section 1905(l)(2)(B) of the Social Security Act.

Eligible Healthcare Organizations shall meet all of the following requirements:

1. Meet the definition of Healthcare Organization from Section 1.3 Definitions, as determined by the State,
2. If required to be registered with the Wisconsin Department of Financial Institutions, have one of the following statuses as of the Grant Announcement closing date: “restored to good standing”, “incorporated/qualified/registered”, “organized”, or “registered”,
3. Be headquartered and conduct operations in Wisconsin, and
4. In operation since at least January 1, 2020.

4.2 Ineligible Applicants

1. For-profit organizations
2. Individuals
3. Health record companies
4. Medical device manufacturers
5. Lobbying organizations as defined by the IRS
6. Political organizations subject to tax under IRC section 527 such as political parties; campaign committees for candidates for federal, state or local office; and political action committees
7. Other organizations which are not explicitly eligible as defined in section 4.1 as determined by DOA

5.0 APPLICANT INFORMATION

This section is NOT scored.

Complete Section 1: Applicant Information

The purpose of this section is to provide the State with organization and contact information for the applicant.

6.0 NARRATIVE

This section is scored. (100 total points)

Complete Section 2: Narrative

The purpose of this section is to provide DOA with a basis for determining an applicant's specific qualifications to conduct this work and advance the goals of the grant. Be specific when answering the following questions. Applicants shall provide a thorough and concise response detailing how the organization intends to use the funds.

Applicants will be required to submit an application detailing how the organization intends to use the funds.

1. Describe the applicant's mission as it relates to providing healthcare services.
2. Describe the applicant's experience providing healthcare services and programs to people enrolled in Medicaid and/or Medicare, the uninsured and underserved living in and/or working in qualified census tracts or other communities disproportionately impacted by COVID-19.
3. Describe how the proposed capital project will assist in closing gaps in health disparities and social determinants for people enrolled in Medicaid and/or Medicare, the uninsured and underserved living in and/or working in qualified census tracts or other communities disproportionately impacted by COVID-19.
4. Describe how the completed project will establish or expand healthcare services for people enrolled in Medicaid and/or Medicare, uninsured and underserved populations living in and/or working in qualified census tracts, or populations disproportionately impacted by COVID-19.
5. Describe how the funding will enable the organization to provide better care and/or enhanced capacity for people enrolled in Medicaid and/or Medicare, uninsured and underserved populations living in and/or working in qualified census tracts, or populations disproportionately impacted by COVID-19.
6. Provide the estimated number of Wisconsin residents served by the organization prior to and/or during the COVID-19 pandemic and the estimated number of Wisconsin residents served after project completion.
7. Describe how the ongoing operations of the project will be funded.
8. Provide the timetable for the proposed project, is the project "shovel-ready", and will it be completed by December 31, 2024.

7.0 PROJECT BUDGET

This section is NOT scored.

Complete Section 3: Budget. Submit a budget for each individual project.

7.1 Eligible Use of Funds

All use of funds shall be compliant with applicable eligibility guidance from the US Dept. of Treasury for the federal American Rescue Plan Act (ARPA) and this Program's provisions. All funds must be expended by December 31, 2024.

Eligible uses include:

1. Acquisition or construction of new healthcare facilities.
2. Expansion of existing healthcare facilities to provide additional capacity to provide care.
3. Rehabilitation or renovation of existing facilities for purposes of:
 - Meeting increased future or current demand in underserved areas, or
 - Upgrading substandard facilities.
4. Purchase and/or lease of equipment and fixtures for the delivery of new or expanded healthcare services.

7.2 Ineligible Uses

Funds may not be requested for expenses reimbursed from any other program.

Examples of ineligible uses (non-exhaustive):

- Fees incurred submitting an application
- Operating or maintenance expenses
- Legal fees, except those fees directly related to contract or project management
- Funding advocacy, lobbying, or political donations
- Off-site utility upgrades or relocations
- Off-site environmental remediation or credit purchase costs
- Purchase of disposable or expendable medical equipment or office supplies not related to the infrastructure capital project (e.g., medical materials)
- Relocation costs (temporary or permanent), except those approved by the State in writing prior to incurring any such costs
- Artwork, building furnishings, or other post-construction movable materials other than those listed in 4.1(4).
- Taxes (except sales taxes on eligible expenses)
- Other uses ineligible under the American Rescue Plan Act of 2021

8.0 PROJECT DOCUMENTATION

This section is NOT scored.

Complete Section 4: Project Site Information.

The purpose of this section is to provide the State with additional information about the proposed project. Applicants should provide a description of the site or an illustrative map, including location and dimensions of proposed new facility, renovation or addition in relation to existing structures, and if available, any notable environmental features, significant utility infrastructure and transportation infrastructure. If the applicant has a draft or completed schematic design or site plan, it should be submitted. Applicants should also provide the address information for the project site.

9.0 ATTESTATIONS AND REQUIRED SIGNATURES

This section is NOT scored.

Complete Section 5. Attestations and Required Signature.

In accordance with applicable provisions of the Federal American Rescue Plan Act of 2021 and Healthcare Infrastructure Capital Grant Announcement provisions, eligible applicants must certify compliance with all statements in the attestation.

10.0 SPECIAL GRANT AGREEMENT TERMS AND CONDITIONS

10.1 Recordkeeping

The organization has and will maintain for at least five years records sufficient to

demonstrate that the expenses were compliant with applicable American Rescue Plan Act of 2021 provisions.

10.2 Order of Precedence

In the event of grant agreement award(s), the contents of the Grant Announcement (including all attachments), Grant Announcement addenda and revisions, and the application of the successful applicant(s), and additional terms agreed to in writing by DOA and the applicant(s) shall become part of the grant agreement. Failure of the successful applicant(s) to accept these as a contractual agreement may result in a cancellation of award. The following priority for grant agreement documents will be used if there are conflicts or disputes:

1. American Rescue Plan Act provisions
2. Applicable State of Wisconsin statutes and regulations
3. The terms of the resulting grant agreement
4. The terms of the applicant's response as accepted by the State
5. The terms of the Grant Application as amended

10.3 Grant Agreement

A grant agreement between the grantee and DOA will cover the period of performance, payment requirements, document requirements, reporting requirements, and budget. Grant agreements cover a pre-determined period after the date DOA signs the contract. Applicants must agree to abide by applicable state and federal rules and regulations.

10.4 Public Disclosure

Copies of the application materials, excluding materials deemed to be confidential and proprietary information on Appendix B: Designation of Confidential and Proprietary Information (DOA-3027), will be made available for public inspection in accordance with applicable Wisconsin law.

10.5 Compliance with the Federal American Rescue Plan Act

The organization is solely responsible for demonstrating that its uses of payments it receives under the Program meet the eligibility requirements set forth under this document, state law, federal law, and federal guidance. The organization will hold DOA and the State harmless for any audit disallowance related to the eligibility of costs or revenues, irrespective of whether the audit is ordered by federal or state agencies or by the courts and will be solely responsible for repaying the ineligible amounts (plus any assessed interest, costs, or fees) to the State or the federal government.

10.6 Miscellaneous

The State of Wisconsin reserves the right to audit any grantee. The organization will cooperate and provide any relevant information or records requested by the DOA, any of its authorized representatives, the State of Wisconsin Legislative Audit Bureau, or the Department of the Treasury Office of Inspector General at any time relating to the expenses.

10.7 American Rescue Plan Act Funding

The Program utilizes federal funds provided under the American Rescue Plan Act of 2021. DOA provides the following information regarding the source of funds:

Federal Award Identification Number: N/A
Federal Award Date: N/A
CFDA #: 21.027 Coronavirus State and Local Fiscal Recovery Funds
Federal Awarding Agency: Department of the Treasury
Total Amount of the Federal Award: \$2,533,160,626.50
Amount of Federal Funds Obligated by this Award: Refer to Allocation Amount
Total Amount of Federal Funds Obligated: Refer to Allocation Amount
Research & Development: No
Indirect Cost Rate: N/A

10.8 Indemnity

By providing funds to the organization, the State assumes no liability for any acts or omissions of the organization or any of its officers, employees, contractors, or agents which are in any way related to the costs for which the organization seeks funding. The applicant will indemnify and hold harmless DOA and the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the organization, or of any of its contractors, in performing the activities for which the organization seeks funding.

10.9 Nondiscrimination

As required by Wis. Stat. § 16.765, the applicant will not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), Wis. Stats., sexual orientation as defined in s. 111.32 (13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the applicant will take affirmative action to ensure equal employment opportunities. The applicant will post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the State of Wisconsin's nondiscrimination law.

Pursuant to 2019 Wisconsin Executive Order 1, the applicant will hire only on the basis of merit and will not (and did not) discriminate against any persons performing any work for which funding is sought on account of their military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10.10 Subawards

Subawards, transfer of funds to another organization (except for standard project subcontracting costs or for payment of eligible services or goods) or use of funds for grantmaking is not permissible.