



# State Violence Prevention Grant Program

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Application Webinar

December 11, 2025

# Welcome

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Please enter questions  
in the Q&A dialog box.



Your microphone is  
muted.



Recording and  
presentation will be  
available on the  
Program website.

# Agenda

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- Brief introduction to the Office of Violence Prevention
- Grant Program Summary
- Review of Application Sections
- Application Demonstration
- Questions & Answers




# Office of Violence Prevention





■ **Amanda Powers,**  
Office of Violence  
Prevention Director

■ Visit our webpage at:  
[https://doa.wi.gov/Pages/  
ViolencePrevention.aspx](https://doa.wi.gov/Pages/ViolencePrevention.aspx)


Wisconsin.Gov ▾



State of Wisconsin  
**Department of Administration**



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## Office of Violence Prevention

### Contact Us

#### Mailing Address

101 East Wilson Street,  
6th Floor  
Madison, WI; 53707

#### Phone

(608) 264-7658

#### Email



[ovp@wisconsin.gov](mailto:ovp@wisconsin.gov)

### About Us

The Office of Violence Prevention was created through [Executive Order #254](#) on January 14, 2025 to support violence and gun violence prevention efforts statewide. Further, the Office of Violence Prevention administers grants funded through the American Rescue Plan Act (ARPA) to address violence and gun violence prevention needs across the state.

### State Violence Prevention Grant Program - Now Open!

To submit an application for the State Violence Prevention Grant Program, please begin by thoroughly reviewing the Grant Announcement and the Application Instructions below.

-  [Grant-Announcement-State-Violence-Prevention-Grant-Program.pdf](#)
-  [Application-Instructions-State-Violence-Prevention-Program.pdf](#)



DOA.WI.GOV

# Grant Program Summary



[DOA.WI.GOV](http://DOA.WI.GOV)

# Application Funding Details

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\$10 Million Available  
Eligible Expenses Incurred  
Period: 12/5/25 – 12/31/26



Source: Federal American  
Rescue Plan Act



Administered by the Division  
of Enterprise Operations  
Office of Violence Prevention

# Application Materials Overview

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[Grant Announcement](#)



[Application Instructions](#)



[Application Convenience Copies](#)



[Application Forms by Category](#)

# Important Program Dates

EVENT	DUE DATE
Eligible Expense Incurred Period	December 5, 2025, through December 31, 2026
Grant Announcement Issue Date	December 5, 2025
Application Open	December 5, 2025
Webinar	December 11, 2025
Questions Due	December 17, 2025, at 2:00 PM CST
Applications Due	January 16, 2026, at 2:00 PM CST
Notification of Award Issue Date	February 2026 (estimate)
Grant Agreement Execution	March 2026 (estimate)
Progress Reports	See section 1.8 of Grant Announcement





# Program Summary

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Competitive Award Process

Applicants may submit separate applications for one or more categories.

See Grant Announcement and Application Forms for further details.

# Program Categories

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## Suicide Prevention and Firearm Storage Grants

- Community Focused Training
- Firearm Retailers and Ranges-Based Programming
- Public Awareness/Education Campaign

## Evidence-Based Violence Intervention and Outreach Programs

- Hospital-Based Violence Intervention Programs
- Community-Based Violence Intervention Programs

## Criminal Justice-Based Initiatives

## Domestic Violence Prevention Initiatives

## School-Based Programming

# Eligible Applicants

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## Violence Prevention Organization

An organization, including but not limited to:

- non-profit organization,
- local government agency,
- hospital,
- school district,
- institution of higher education,
- firearm retailer or firearm range, or
- federally recognized Native American tribal government.

## AND

Organization operating in a specific geographic region that has the capacity to support activities such as the following:

- violence prevention, violence intervention, firearm or hunter safety training, health, early childhood, education, economic support, housing, or environmental justice.

# Eligible Applicants

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Eligible Violence Prevention Organizations shall meet all of the following requirements:

1. Registered with the Wisconsin Department of Financial Institutions and have one of the following statuses as of the Grant Announcement closing date: “restored to good standing,” “incorporated/qualified/registered,” “organized,” or “registered;” and
2. Conduct operations in Wisconsin and have an administrative presence in Wisconsin; and
3. In operation since at least January 1, 2024.



# Ineligible Applicants

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Individuals

Lobbying  
Organizations

Political  
Organizations

Other  
Organizations  
Not Explicitly  
Eligible in  
Announcement

Federal  
Government  
Agencies



# Examples of eligible expenditures

*(Not exhaustive)*

## Personnel

Salary/Wages, Fringe Benefits, Overtime

## Travel

Provision of Services Only, Comply with State/Local Restrictions

## Supplies

Office Supplies, Community Outreach Materials

## Contractual Services

Staffing, Awareness/Education Campaigns, Accounting

## Translation

Production/Printing Services

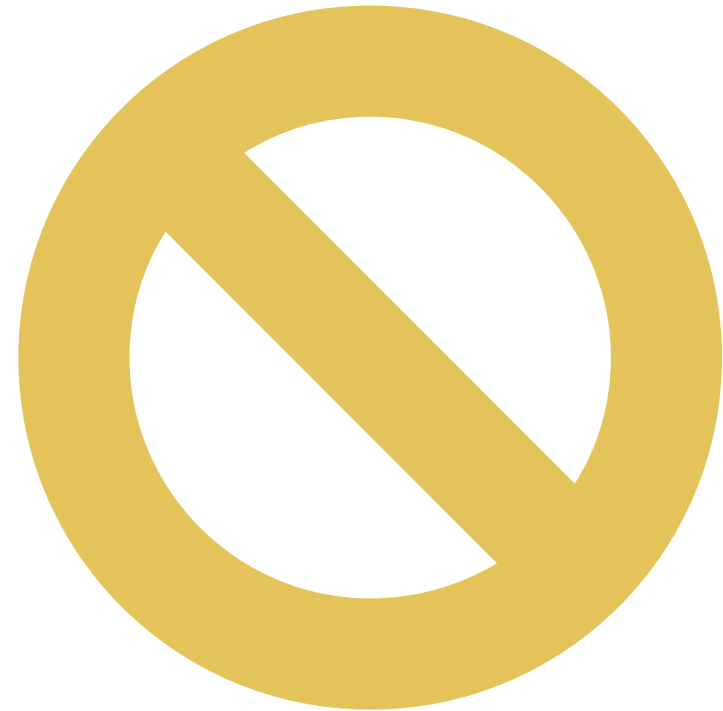
## Rent

For Applicant Organization

# Ineligible Uses of Funds

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- Funds may only be used on expenses for the awarded program.
- Funds may not be requested for expenses reimbursed from any other program.
- Eligibility of funds are determined by DOA.



# Ineligible Uses of Funds

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Additional ineligible uses include, but are not limited to:

- fees incurred submitting an application,
- taxes (except sales taxes on eligible expenses),
- funding advocacy or lobbying efforts,
- capital purchases,
- pensions,
- alcohol,
- tobacco,
- items purchased for personal use, and
- other uses ineligible under the American Rescue Plan Act of 2021.



# Application Sections



[DOA.WI.GOV](https://doa.wi.gov)

# Section 1 – Applicant Information

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- Complete all required fields.
- Ensure organization and contact information is accurate.



# Section 2 - Narrative

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- Five questions total.
- Be sure answer questions fully.
- Follow the maximum character count listed per question.

# Section 2 - Narrative

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2.1.1

Applicant Mission

2.1.2

Organizational Experience

2.1.3

Services/Programming Proposed

2.1.4

Population Intended to be Served

2.1.5

Estimated Number of Wisconsin Residents Served

# Section 2 - Narrative

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## 2.1.1 - Applicant Mission



# Section 2 - Narrative

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## 2.1.2 Organizational Experience

- Describes experience implementing and managing initiatives, services, and programming of Application Category
- Identifies specific communities served and program outcomes.
- Identifies if activities will be subawarded or subcontracted.\*

\*Applicants will need to attached related proposed subcontract materials in the Attachment Section.

# Section 2 - Narrative

## 2.1.3 Services/ Programming Proposed



Services or programming to be provided



How services or programming promote the application category



Timeline of activities and known staff

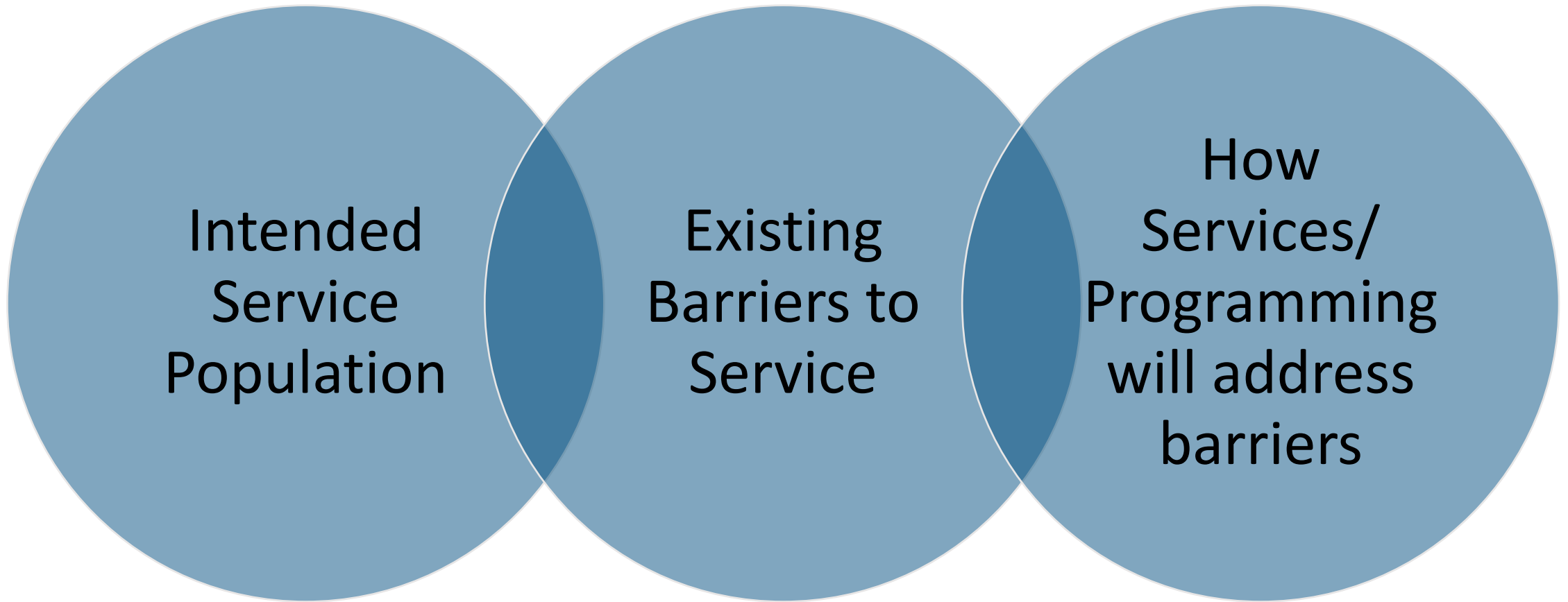


Staff qualifications

# Section 2 - Narrative

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## 2.1.4 Population Intended to be Served





# Section 2 - Narrative

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## 2.1.5 Estimated Number of Wisconsin Residents Served

Number of currently served and estimated to be served of:

- Wisconsin Residents in qualified census tracts

**AND/OR**

- Communities disproportionately impacted by COVID-19 pandemic



# Section 3 - Budget

## Section 3.1 – Budget Table

- Fill out a budget for each category or subcategory of funds requested.
- Identify eligible expenses for which funding is requested.
- Include anticipated date of expenditure, description, and amount.



# Section 3 - Budget

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## Section 3.2 Budget Summary

- The fields in this section are auto-populated based on your entries in the budget tables.
- If there are errors, please check your work above.

Refer to Grant Announcement with questions.



# Section 4 – Attestations and Required Signature

- Eligible applicants must certify compliance with all statements.
- Signature of the organization's Authorized Representative is required.

# Section 4 – Attestations and Required Signature

## ■ Financial Capability Questionnaire

### Financial Capability Questionnaire

Due to the condensed grant period, applicants must complete the financial capability questionnaire below.

YES	NO									
	<p>1. Has your organization received federal assistance funds (either as a direct recipient or from a pass-through entity such as the State of Wisconsin) in the last five years?</p> <p>1a. If yes, list the following for each grant: awarding agency, amount awarded, and funding type (reimbursement, advance payment, or combination).</p>									
	<p>2. Within the last five years, have the individuals responsible for administering grant funds had experience in regular financial and programmatic progress reporting (such as completing desk monitoring, properly supporting grant expenditures through sufficient documentation during financial monitoring and auditing, and timely responding) to a grantor?</p>									
	<p>3. Has the organization ever had frequent (more than twice a year) delinquent reports (15 days or greater past due) or <a href="#">questioned costs</a>?</p> <p>3a. If yes, please provide further details including: awarding agency, fund source, what were the delinquencies or deficiencies, and how were the delinquencies and deficiencies remedied?</p>									
	<p>4. Has the organization ever had a federal award suspended or terminated for non-compliance?</p> <p>4a. If yes, please provide further details including: awarding agency, fund source, and specific reason for suspension or termination.</p>									
<p>5. Which of the following best describes the organization's accounting system?</p> <table><thead><tr><th>Manual</th><th>Automated</th><th>Combination</th></tr></thead><tbody><tr><td colspan="3"><p>6. To manage the increased reporting requirements, does the organization perform financial management in-house (by specialized accounting staff), outsource to specialized contracted individuals, or neither?</p></td></tr><tr><td>In-House</td><td>Outsourced/Contracted</td><td>Neither</td></tr></tbody></table>		Manual	Automated	Combination	<p>6. To manage the increased reporting requirements, does the organization perform financial management in-house (by specialized accounting staff), outsource to specialized contracted individuals, or neither?</p>			In-House	Outsourced/Contracted	Neither
Manual	Automated	Combination								
<p>6. To manage the increased reporting requirements, does the organization perform financial management in-house (by specialized accounting staff), outsource to specialized contracted individuals, or neither?</p>										
In-House	Outsourced/Contracted	Neither								





# Section 5 – Application Attachments

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- **Attachment A (required)** – Form IRS W-9
- **Attachment B (optional)** – Form DOA 3027 Designation of Confidential Information
- **Attachment C (optional)** – Proposed Subcontract Materials



# Application Demo

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- Let's walk through of one of the application forms online.
- Application forms can be found on DOA Office of Violence Prevention.

# DocuSign Best Practices

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- Use convenience copy to draft responses.
- Cut and paste responses into DocuSign.
- Open DocuSign Application Form when you are ready to submit the application in one sitting.





# Additional notes

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- Recordkeeping
  - Organization is solely responsible for documenting that expenses are eligible under the American Rescue Plan Act.
  - Organizations must keep records of eligible costs for 5 years.
- Ineligible cost determinations made by State or Federal audits must be repaid to the State.

# Additional Notes

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- Withdrawal and resubmittal of applications allowed until deadline.
- Contact Program email to withdraw an application.



# Next Steps

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- Questions due December 17, 2025, at 2:00 PM CST.
- **Applications due 2:00PM CST, Friday, January 16, 2026.**

# Q&A

- Enter questions in the Q&A dialog box.
- FAQ document will be published on the program website.



# Contact

Office of Violence Prevention Inbox:

[ovp@wisconsin.gov](mailto:ovp@wisconsin.gov)

**Amanda Powers**

Office of Violence Prevention Director

