



Beyond the Classroom Grant
Program
QUESTIONS AND ANSWERS

July 1, 2021 – Version 2*



WISCONSIN
**beyond
the
classroom**
GRANTS

Program summary

Governor Tony Evers has directed \$50 million for the Beyond the Classroom Grant Program to assist Wisconsin to support increased enrollment capacity, additional learning opportunities, or increase mental health support for school-age children during the summer months of 2021 and support programming during the 2021-22 school year through summer months of 2022. Governor Evers' press release announcing the assistance is available [here](#). Funding for this assistance is provided to Wisconsin by the Federal American Rescue Plan Act of 2021. The program is administered by the Department of Administration (DOA). Additional details are available on the [program website](#).

Prior to contacting DOA please consult the Grant Announcement, Grant Application and this Question and Answer document available on the [Program Website](#).

U.S. Department of the Treasury American Rescue Plan Act guidance can be found [here](#).

FOR ALL QUESTIONS RELATED TO ALLOWABLE EXPENSES

DOA will execute grant agreements with successful applicants only after DOA determines that expenses and lost revenues included in an application are reasonably consistent with American Rescue Plan Act requirements and Program provisions. DOA's execution of grant agreements, however, is not dispositive as to whether any particular cost meets the criteria set forth in the American Rescue Plan Act. Applicants retain responsibility for demonstrating eligibility of expenses and are required to hold DOA harmless for any audit disallowance related to the eligibility of costs, including repayment of ineligible amounts.

FOR ALL QUESTIONS RELATED TO APPLICANT ELIGIBILITY

DOA will not respond to inquiries regarding an applicant's specific eligibility. Each applicant is required to determine its eligibility based on program requirements provided in the Grant Announcement. However, DOA will accept and answer questions seeking clarification of eligibility requirements. DOA will determine applicant eligibility only as a routine matter during the application review process after the application deadline has passed. Applicants should carefully review Section 4. Eligibility Requirements of the Grant Announcement prior to applying.

**Version 2 includes new questions and modifications to all questions. Applicants are instructed to review the entire document prior to contacting the Program.*

Applicant Eligibility

Please see page 1 of this document for a statement on determination of applicant eligibility.

1. Are school districts eligible to apply?

Response: Please see page 1 of this document for a statement on determination of eligible applicants. Each applicant is required to determine its eligibility based on program requirements provided in the Grant Announcement. Organizations are encouraged to apply if they believe they meet the requirements after reviewing the Grant Announcement.

2. Is it allowable for a school district, and the charter school that the school district serves as the authorizer for, to apply as two separate applicants (i.e. each would submit a grant application as separate organizations)?

Response: Please see response to question #1.

3. Are school districts and/or recreation departments permitted to apply for this grant?

Response: Please see response to question #1.

4. Is a public school eligible?

Response: Please see response to question #1.

5. Could you please tell me what is a DFI ID and what if my organization does not have one?

Response: Applicants should contact the Wisconsin Department of Financial Institutions (DFI) for questions related to entity IDs. Per Section 4.1.2 of the Grant Announcement, applicants must be registered with the Wisconsin Department of Financial Institutions and have one of the following statuses as of the Grant Announcement closing date (July 8, 2021, at 2PM CDT): “restored to good standing”, “incorporated/qualified/registered”, “organized”, or “registered”.
<https://wdfi.org/>

6. If an applicant does not have any proprietary information in our application, do we need to fill out the DOA-3027?

Response: No. Form DOA-3027 is an optional form.

7. I'm wondering if you can explain what is meant by the organization's administrative presence in Wisconsin?

Response: Organizations must have administrative operations, Wisconsin-based staff, physical presence, or other administrative presence within Wisconsin.

- 8.** Can Child Care centers, children ages 6 week to 6-year-olds, apply for the “beyond the classroom grant” or is this just for School Age programs?

Response: Please see response to question #1.

- 9.** Can you tell me if private schools are eligible for this grant if they provide after school and summer programming? I see that public are not; however, I see no mention of private or parochial.

Response: Please see response to question #1.

- 10.** Does a non-profit agency have to be licensed by DCF to apply?

Response: Applicants need not be licensed by the Wisconsin Department of Children and Families (DCF) to apply. However, section 4.1.7 of the Grant Announcement requires eligible organizations to, “follow the health and safety guidelines for childcare providers as outlined by the Wisconsin Department of Children and Families”.

- 11.** It indicates you need to follow DCF, but do the programs need to be licenses? Or can you be eligible if you follow, but are NOT licensed?

Response: Please see response to question #10.

- 12.** Does #7 about following health and safety guidelines for childcare providers as outlined by DCF means must be licensed or how does verifying guidelines are being followed happen?

Response: Please see response to question #10. However, when submitting a grant application, applicants must attest that they, “follow the health and safety guidelines for childcare providers as outlined by the Wisconsin Department of Children and Families”.

- 13.** Are in home daycares able to apply for the grant?

Response: Please see response to question #1.

- 14.** The application is asking for tax information. Last year I didn't have a business so what should I do for the tax part?

Response: Section 4.1.8 of the Grant Announcement requires applicants to be, “in operation since at least March 1, 2019”. Please review the eligibility requirements in section 4.0 of the Grant Announcement.

- 15.** Our organization is interested in applying for the Beyond the Classroom Grant Program and would like to ask a clarifying question about eligibility before proceeding. Is our organization eligible to apply if it's a new/start up program? In the past (2008 - present) we have provided mentoring and tutoring to school age children in various capacities. Our organization is home to over 20 school age children and I am an educator with over 25 years of experience. We serve the Beloit community.

Response: Please see response to question #1.

- 16.** Regarding section 4.1 about Eligibility, are there any exceptions for organizations that are not based at a physical site but are providing programming in line with the goals of the funding (i.e. mentoring that happens at various times/locations out in the community)?

Response: Exceptions to Grant Announcement eligibility criteria are not possible. In accordance with Section 4.1 Eligible Applicant of the Grant Announcement, applicants are required to provide in-person care at a physical site. The physical site need not be owned or rented by the applicant. Further, please see response to question #1.

- 17.** Our organization serves this border-based twin city from the out-of-Wisconsin side of town but serve over 50% Wisconsin kids. They do provide some physical services in Wisconsin. But most of their Wisconsin children were bussed to the out-of-Wisconsin side of town for their “camp,” which is their big out of school time activity. They work closely with the Wisconsin school districts. It’s just that those two cities are essentially one town and they happen to be physically located on the out-of-Wisconsin side. Does that mean that they could not apply for the grant to help with the Wisconsin kids they serve?

Response: Please see response to question #1.

- 18.** Can you clarify how you are evaluating eligibility per 4.1.5 and if we would be eligible to apply if we have 5-17-year-olds enrolled in our program during the school year at a minimum of 10 hours per week (actually more), just not for the summer on June 30, 2021?

Response: Applicants may choose to apply for the 2021 summer period, the 2021-22 School Year and 2022 Summer Period, or both. In the scenario above the organization should apply for the 2021-22 School Year and 2022 Summer period as they do not offer services during the 2021 summer period.

- 19.** Eligibility criteria #4 states- “offer in-person care at a physical site to school-aged children ages 5-17 for a minimum of 40 hours each week during summer months and a minimum of 10 hours per week during the school year. “The organization’s summer camp site (June-Aug) and an after school site (Sept-June) which “combined” meet this criteria. They are both under same provider #, but have different location numbers. Would this meet the eligibility requirement for #4 to apply for the grant?

Response: Combined applications from organizations with separate EINs is not allowed. Applicants with multiple sites are eligible to apply so long as all other eligibility criteria are met. Applicants with multiple sites may choose to describe individual activities at each site in their application.

- 20.** I'm reaching out about the eligibility requirements. It lists that each applicant should have 40 hours every week during the summer offering programming - if an organization doesn't offer a full 40 hours during summer every week.

Response: Please see response to question #1.

21. I am with a University Foundation. We are a 501c3. We were wondering based on your recent decision to include religious organizations if our onsite daycare that serves students, faculty, and the community could also apply for assistance based on the hardships they have faced due to Covid-19.

Response: Please see response to question #1.

22. Section 1.1 describes maximum award amounts for summer programming and for school-year programming, but 4.1 uses the word 'and' when describing the minimum hour criteria. If an organization qualifies for the summer hours, but does not meet the school-year requirement, are they still able to submit an application to be considered for the dollars identified for summer programming?

Response: Possibly, so long as all other eligibility criteria are met. Please see response to question #1.

23. As an overnight and retreat camp we provide well over the 40 hours a week required during the summer, however our school year calendar is much more varied – some weeks with well over 40 hours/week and some months with no care provided at all. How are we to calculate the 10 hour/week requirement in this scenario to ensure we are eligible? Is it a cumulative number of hours we need to reach? As an overnight camp, how should we factor in time that campers are in our care, but not in programming (i.e. sleeping).

Response: Please see response to question #1.

24. Will a family childcare center need to have the 501(c)3 certificate to apply for the grant? Would a daycare be considered a for-profit organization? And of so, would it be able to apply for the grant?

Response: Please see response to question #1.

25. Are private schools eligible to use it for their after school and summer school programs?

Response: Please see response to question #1.

26. Is this opportunity available for private, religious schools that are 501c3?

Response: Non-profit 501(c)3 religious schools may be eligible provided they meet all of the eligibility requirements in section 4.1 of the Grant Announcement.

27. So new nonprofits as recent as this year are ineligible?

Response: Please see response to question #1.

28. If an organization provides after school services, but not 40 hours of in-care are they eligible?

Response: Please refer to the eligibility requirements under Section 4.0 of the Grant Announcement. Section 4.1.4 indicates “offer in-person care at a physical site to school-aged

children ages 5-17 for a minimum of 40 hours each week during summer months and a minimum of 10 hours per week during the school year.”

29. Are fee-based/tuition-based programs eligible?

Response: Please see response to question #1.

30. We don't operate an out of school care facility, but we do provide programming and curriculum for organizations who do. Are we eligible to apply on our own or can we develop a joint application with our out of school care partners?

Response: Please see response to question #1. Please also review the Grant Announcement for the Technical Assistance Grant Program to determine the best grant program fit for your organization.

31. Does the 40 hours/weekly summer requirement mean the same children need to be served for those 40 hours, or can the program be available 40 hours a week with a variety of children participating at different times?

Response: No. Care does not need to be provided to the same children during the 40-hour per week window. Please see Section 4.1.4 of the Grant Announcement.

32. I would like clarification on the previous question asked about the 40 hours a week. Can it be 40 hours a week with different children equaling a combined 40 hours or 40 hours with the same children.

Response: See response to question #31.

33. Is "each week" important in the eligibility requirements? We provide 40 hours of programs most weeks of the summer, and 10 hours during the school year during most weeks, but we don't have programming 52 weeks of the year.

Response: Please see response to question. #1.

34. For the summer months & 40 hour requirement: If an organization provides a summer camp for 40 hours per week for 4 weeks of the summer, is that organization eligible for this funding?

Response: Please see response to question. #1.

35. Does there need to be both an in person and virtual option, or does eligibility count for just in person programs.

Response: Offering virtual services is not a requirement for applicant eligibility. Please see response to question. #1.

36. The definition of "out of school organization" includes the words "out of school" so that makes it confusing. What if my program happens in a school building during the school day but is not a part of the school. Would we still be eligible?

Response: Please see response to questions #1 and #16.

- 37.** Our organization needs to reapply with the listed WI agency for Charitable status to meet the eligibility requirements. This takes some time - and the 4th of July holiday further reduces the time to turn around our application. Is there any flexibility in meeting this eligibility requirement so long as we submit a successful application prior to the July 8th deadline?

Response: Applicants should contact the Wisconsin Department of Financial Institutions for questions related to entity IDs. Per Section 4.1.2 of the Grant Announcement, applicants must be registered with the Wisconsin Department of Financial Institutions and have one of the following statuses as of the Grant Announcement closing date (July 8, 2021, at 2PM CDT): “restored to good standing”, “incorporated/qualified/registered”, “organized”, or “registered”.

- 38.** If we run a program that has a school district as a collaborator, does that program qualify for the Beyond the Classroom grant?

Response: Please see response to questions #1, #16 and #39.

- 39.** We support a multitude of education programs that offer free after school and summer camp options in the community. Are we eligible to apply on behalf of our partnership with after-school community programs expanding their enrollment, learning opportunities, and/or mental health supports in their OOST program?

Response: Possibly, so long as all other eligibility criteria are met. Subawards are not allowed. Please see response to question #1. Combined applications from organizations with separate EINs is not allowed.

Eligible Expenses

Please see page 1 of this document for a statement on determination of eligible expenses.

- 40.** Would we be able to use the grant money to pay the salaries of our employees who work at the school age program?

Response: Please review Section 7.0 Use of Funds of the Grant Announcement. Please see page 1 of this document for a statement on determination of eligible expenses. U.S. Department of the Treasury American Rescue Plan Act guidance can be found [here](#).

- 41.** Would we be able to use the grant money on social/emotional curriculum materials?

Response: Please see response to question #40.

- 42.** Would we be able to use the grant money to purchase social/development items for our curriculum which would include (sensory tools, emotional intelligence, identity and community, cultural awareness and emotional intelligence and community)?

Response: Please see response to question #40.

- 43.** Would we be able to use the grant money to purchase healthy snacks for our after-school program?

Response: Please see response to question #40.

- 44.** To increase capacity are capital purchases allowable? (buildings? Vehicles, busses)?

Response: Please see response to question #40.

- 45.** The out of school program, will equipment or capital expenses, related to the grant priorities, be allowable? Or are program expenses only allowable - - - program staff, materials? Are facility expenses allowed? Facilities that are used for the programs? Are administrative expenses allowed, and if so what is the definition of administrative expenses.

Response: Please see response to question #40.

- 46.** Can operational expenses be included - along with salary and fringe?

Response: Please see response to question #40.

- 47.** The materials detailing examples of eligible uses of funds says it's not exhaustive. How do we learn what else is eligible beyond the 4 bullet points listed?

Response: Please see response to question #40.

48. I am trying to find a list of allowable expenses beyond what was listed in the presentation for the Beyond the Classroom Grant. I tried to find information in the American Rescue Plan Act but so far have not been able to find anything that seems like it would apply. Is there a list of what is allowed and what isn't allowable somewhere that I am not looking? Any information would be greatly appreciated.

Response: Please see response to question #40.

49. As a follow-up, could grant funds be used to provide program scholarships to those demonstrating financial need?

Response: Please see response to question #40.

50. While it is clear from the budget template that salary/fringe is acceptable for expenses, can you please clarify if we can submit for both our environmental educators, who teach the programs, and admin staff?

Response: Please see response to question #40.

51. Also, can Operations be included and if so, what expenses are eligible—at a percentage?

Response: Please see response to question #40. No maximum or minimum percentage of total budget is specified for operating expenses.

52. We do have some of our youth on Financial Assistance that the YMCA provides to these families based on a sliding fee scale. Are we able to include any of this financial assistance in our budget?

Response: Please see response to question #40.

53. I understand that salaries can be included in the budget for that specific program (Out of School 2021, 2021-2022 School Year, Out of School 2022). Can administrative salaries be included as well such as Marketing who creates the materials to promote the program and/or the Associate Executive Director who gives the Program Director direction and support in their role?

Response: Please see response to question #40.

54. Is there a limit on how much of the grant funds can be applied to administrative costs?

Response: No. Please refer to Section 3.5 Award Amounts of the Grant Announcement.

55. May we submit an abstract to ensure that proposed programs are eligible?

Response: No. Please see page 1 for a statement regarding eligible expenses.

Beyond the Classroom Grant Program – General Questions

56. How do I apply to the program?

Response: The Grant Announcement, Grant Application and this Question and Answer document available on the Program Website:
<https://doa.wi.gov/Pages/BeyondtheClassroom.aspx>.

57. What is the Technical Assistance Grant and how is it different from the Beyond the Classroom Grants?

Response: The Technical Assistance Grant Program is a supplemental program for organizations which support out-of-school organizations. The Technical Assistance Grant program also has a limit of \$500,000 for up to two awarded grants. Please consult the Technical Assistance Grant Announcement website for further details:
<https://doa.wi.gov/Pages/TechnicalAssistanceBeyondtheClassroom.aspx>

58. We have two sites listed under our EIN number. Site number 1 is our childcare facility. Site Number 2 is our after-school program. Both sites share the entity ID number. How should I list the after school program on the grant application? Both sites share the entity ID number.

Response: Eligible applicants with multiple sites should submit a single application under the name and address of the Organization. In other words, the applicant is not the name of the site, but the organization name. The application may include information regarding the multiple sites in the narrative section.

59. I was looking over the forms needed to submit for this grant and it asks for our tax information/tax number and a copy of our W-9-as a non-profit/religious organization, we are tax exempt and therefore I don't believe I have access to that. I do have our tax-exempt number. Would I just put that in, or do we not qualify due to that?

Response: Applicants must provide a Taxpayer Identification Number (TIN) or Employer Identification Number (EIN). Submission of a completed IRS Form W-9 is required. Please review Section 4.0 Eligibility Requirements of the Grant Announcement.

60. Can the same answers be used for both in school and out of school [narrative sections]?

Response: Possibly. Organizations are instructed to carefully review the application to ensure answers are complete, accurate and directly address the question.

61. Within the narrative the applicant must explain: how the program is increasing resources for high-poverty school districts. What is the qualifier for high-poverty school districts? % of Free and Reduced Lunch?

Response: The Program does not provide a definition for high-poverty school districts. Applicants may provide additional context in their response (e.g. federal/state definition of high-poverty school district).

62. Since this is a reimbursable grant, will invoices be accepted and paid on a monthly basis?

Response: No. Please see section 1.8: Reimbursement Requests of the Grant Announcement

63. Is this competitive? Presenter just said that awards will be prorated if requests exceed amount available. What about merit of application and impact?

Response: Please see Section 3: Application Selection and Award Process of the Grant Announcement.

64. For the 25% of 2019 operational revenue is it based on a fiscal year calendar or a calendar year?

Response: Please use your organization's definition of Fiscal Year 2019.

65. I see it is 2019 Fiscal year. Does this mean the fiscal year that ended sometime in 2019. For example. We run an October-September fiscal year. So we would report October 2018-September 2019 financials?

Response: Yes.

66. Should it be Fiscal Year 2018-2019 or 2019-2020?

Response: Please use the Fiscal year 2018-2019.

67. For the 25% of 2019 operational revenue is it based on a fiscal year calendar or a calendar year?

Response: Please see response to question #64.

68. I have a question about the auto-filled portion of the budget in the grant application. When I fill in all of the eligible expenses and our 2019 operating budget, the Total Grant Amount Requested line exceeds the 25% of Applicant's 2019 Fiscal Year Operating Budget line by quite a bit. My understanding is that the maximum grant request is the lower of those two numbers. Will you simply adjust the request to the lower of those two numbers, or do I need to do something to make sure that the Total Grant Amount Requested line does not exceed the 25% of Applicant's 2019 Fiscal Year Operating Budget line?

Response: The program will adjust the Grant Amount based on program requirements for successful applicants.

69. I saw somewhere that the limit for each grant is \$1.5M. Is the award limited to \$1.5 or the budget shown on the forms \$1.5. If you have more expenses than \$1.5 should you should you list them or should you list only up to \$1.5.

Response: Please see Section 3.5 of the Grant Announcement.

- 70.** Can you define ‘enrolled’ as referenced in the eligibility requirement of “at least one third of children enrolled by June 30, 2021 are ages 5-17”? How formal and for what length does enrollment need to be? Are fees required for participants to be considered ‘enrolled’?

Response: “Enrolled” is not defined in the Grant Announcement. However, applicants may provide further narrative on how eligibility criteria are met, including how an applicant measures, registers and/or catalogs numbers and ages of participants. Fees are not a prerequisite for considering a participant enrolled for purposes of this Grant Announcement.

- 71.** Can you clarify an inconsistency between the language in the grant announcement and the application attestation? The grant announcement indicates eligibility requires “offer in-person care at a physical site to school-aged children ages 5-17 for a minimum of 40 hours each week during summer months and a minimum of 10 hours per week during the school year”. However, in the application attestations, that language is broadened to include “virtual services and/or in-person care or services at a physical site...”

Response: Please see Section 4.1.4 of the Grant Announcement, and response to question #1.

Although Section 4.1.4 of the Grant Announcement and #4 of the Application attestations are not identical, the language is consistent with the intent of the Program that applicants must, “offer in-person care at a physical site...” as a requirement for applicant eligibility. Virtual services are allowable, but are considered supplemental to in-person care for Program eligibility purposes, rather than a substitute for in-person care. In other words, offering virtual services is not a requirement of eligibility and applicants are not required to attest that virtual services are offered.

- 72.** Does the number of children enrolled as of June 30 2019 – from all of 2019 from Jan – June? Estimated number of children enrolled as of June 30, 2021 – from all of 2021 from Jan – June?

Response: Please provide the number of participants enrolled on the date requested. Not the total enrolled during the period.

- 73.** Can you better define offer in-person care at a physical site to school-aged children ages 5-17 for a minimum of 40 hours each week during summer months and a minimum of 10 hours per week during the school year. Can the 10 hours during the school year be at multiple locations or is this all at one site? For example say our staff are at 10 different after school locations each week, totaling well over 10 hours for the week, but we may be at each of those sites for 2 -3 hours that week (totaling 30 hours of programming for the week, just not all at the same location)

Response: Hours of eligible in-person care provided may be totaled from multiple sites.

- 74.** For numbers as of June 30, 2019 is that the accumulation of enrollment from September 2018- June 2019th? This would encompass both afterschool and summer program numbers. If a child was in afterschool and then signed up for summer program would they be counted once or twice?

Response: Please see response to question #72. An individual participant who may be enrolled during both the 2021 Summer period and the 2021-2022 School Year and Summer period can be included in both period's totals.

- 75.** For Summer 2022, we are looking to offer/develop a food program/service to the youth within the program. If we include this on our budget and something happens where we are unable to provide it, how does that get handled? Do we need to return the funds? Use the funds for something different?

Response: Funds not utilized for eligible activities under the Program and provisions of ARPA must be returned to the Program. Further details will be provided in subsequent grant agreements.

- 76.** We will be asking for the max of \$3million (our organization's operating budget is over \$28million). My question is, instead of asking for \$1.5m in each period (total of \$3m) can we instead ask for \$1m in summer 21 and \$2 m in the second period so more money is going towards the bigger period?

Response: Please see Section 3.5 Award Amounts of the Grant Announcement.

- 77.** Section 6.1.3 addresses area and persons served. The evaluation criteria asks to state the number of children served as of June 30, 2019; what is the start date for time frame? Same with point b. as of June 30, 2021? Do we use the prior year, July 1 as the start date or September 1 the prior year.

Response: Please see response to question #72.

- 78.** Unfamiliar with out-of-school organizations term. Are healthcare providers eligible if they provide inpatient mental health services to school age children 5-17 or is that beyond the scope of the grant?

Response: Please see Section 1.3 Definitions of the Grant Announcement for the definition of "out-of-school organization."

- 79.** During the pandemic, our organization has been offering programming virtually for high school students. Do I understand correctly that this grant is only for in person programming?

Response: No. While an applicant must offer in person care in accordance with Section 4.1.4 of the Grant Announcement, grant funds may be expended on virtual or in person programming. Please also see response to question #1.

- 80.** For Beyond the Classroom grant, can 100% of qualified expenses be reimbursed by grant, if the grant provides sufficient funding?

Response: Potentially. Please see section 3.5: Award Amounts of the Grant Agreement.

- 81.** If an org requests the dollar amount at its cap, is it possible to receive less than what is being asked?

Response: Yes. Please see section 3.5: Award Amounts of the Grant Agreement.

- 82.** About how many contracts do you anticipate awarding? Anticipated range/average for grant \$\$?

Response: This is dependent on the number of eligible applicants that apply.

- 83.** What does it mean to have children “enrolled?” Specific kids in a class or camp group? Or is the term flexible enough to include attendance at a children’s museum?

Response: Please see response to questions #70 and #72.

- 84.** How are you defining summer months? Is it anytime school is not in session?

Response: The Program does not define the phrase “summer months”. Please see Section 1.8 Reimbursement Requests of the Grant Announcement for details on expense periods and Section 7.1 Eligible Use of Funds for information regarding the Grant Periods. Applicants may provide further narrative on the scope of their programming.

- 85.** Out of school (I believe it was indicated that eligible expenses could go back to January 2021. If our agency had staff who were planning programming for Summer 2021 back in March (for example) we could include that as part of a personnel line item on the Summer 2021 budget?)

Response: In accordance with Section 7.1 Eligible Use of Funds of the Grant Announcement for the Beyond the Classroom Grant Program, “[e]xpenses for summer 2021 programs must be incurred between May 1, 2021, through September 1, 2021.

In accordance with Section 7.1 Eligible Use of Funds of the Grant Announcement for the Technical Assistance Grant Program, “[e]xpenses must be incurred between January 1, 2021, and September 1, 2022”.

- 86.** For the 2021-2022 school year and summer, can you just apply for 2022 summer funding or does it have to include a school year plan as well.

Response: Yes. Applicants may submit an application for the 2021-22 School Year and 2022 Summer Period that only includes 2022 Summer expenses.

- 87.** If an organization is awarded a certain amount, and spends more on eligible expenses, is it allowable to request more - as other orgs may not be able to use all that is awarded?

Response: No.

- 88.** Is there a system to look at community duplication in applications? Is that a consideration on the grant award process?

Response: Question does not provide enough information to address.

89. Let's say our organization's annual operational expenses are \$10 million but our annual school-aged childcare expenses are only \$1 million. It appears the grant amount is auto populated and 25% of total expenses. That would mean we could be awarded \$2.5 million (in theory - I'm making up these numbers). Is that correct?"

Response: Potentially. Programs must provide a budget for each grant period with expenses reasonably consistent with the American Rescue Plan Act and program requirements. Please also see section 3.5 Award Amounts.

90. If the organization only offers programs during the school year, could they still apply for the grant period 2?

Response: Assuming "grant period 2" refers to the 2021-22 School Year and 2022 Summer period, then yes.

91. It's still not clear when the enrollment period covered - a year, from the beginning of 2019? Can you please clarify?

Response: Please review section 3.3.1 of the Grant Announcement. The application requests the number of children enrolled on June 30, 2019, and the estimated number of children enrolled on June 30, 2021. Please also see response to question #72.

92. Should we assume this is a one-time grant? If we are expected to increase capacity with this grant, how are we to maintain that increased capacity beyond Summer 2022?

Response: This is a one-time grant.

93. Can you speak more to the inability to have subawards? We would have partners and vendors engaged. Can you specify how to avoid issues?

Response: Please see section 9.10 of the Grant Announcement. Payments for eligible goods or services is allowed.

94. If grant is awarded, will it preclude organizations from being eligible for other American Rescue Plan Act funding opportunities?

Response: This is contingent on the requirements of any other American Rescue Plan Act programs.

95. Can you confirm funds need to be expended within each term? If so, why the tracking for 5 years? Or can funds be restricted and spent up to 5 years from now?

Response: Funds must be expended within each term. Records concerning this grant must be maintained for 5 years as a requirement of the American Rescue Plan Act.

96. You mentioned needing more detailed descriptions in the budget expense description. Can you clarify?

Response: Per the application instructions, similar expenses may be grouped. Budget lines should describe in 2-3 sentences the purpose of the expenditure, including vendor or source, and activity type as it relates to the eligible grant activities. Personnel costs can be grouped with sufficient detail identifying number of staff and general duties performed in relation to grant activities. Please review the application instructions, which state to reach out to the program for additional budget lines.

- 97.** Is the date in the budget the anticipated start date or completion date of the expense? Or can we enter a date range?

Response: Both are acceptable for expenses that have not yet been incurred. Please include the actual expense date if the expense has already been incurred.

- 98.** Can you define or provide examples of "in-person care"? Are high-school internships allowable? Would you agree this constitutes "assisting high school student(s) prepare for postsecondary education or employment"?

Response: The Grant Announcement does not define "in-person care". However, applicants should provide narrative on how and where care is provided.

- 99.** 2.1.2 Increased Enrollment asks how enrollment will be increased. Our summer is obviously already underway. Is this asking us to explain how enrollment has already been increased? Or is it asking how will we increase enrollment even further if we get the grant?

Response: An organization can provide a response that addresses either scenario described in the question.

- 100.** Webinar presentation slide #16 "No Sub Awards" - Does this include payments to independent contractors? For example, we may want to bring in a trained professional to offer on-site group therapy sessions for youth. Is this type of contractor payment allowed under this grant?

Response: Please see section 9.10 of the Grant Announcement. Payments to contractors for eligible goods or services is allowed.

- 101.** Section 3.3 asks for our organization's operating expenses. Am I correct in understanding that you are asking for the entire organization's expenses? Or do you want just the operating expenses for our school-age childcare programs. Our childcare program is just a segment of our mission.

Response: Please provide the organization's entire operating expenses in Section 3.3 of the Grant Application.

- 102.** If your organization has other programming that is not school/out of school related, is that to be included in the organization's total budget, or only school related budget?

Response: Please see response to question #101.

103. Are the fiscal year expenses the expenses of your entire agency for just the out of school program?

Response: Please see response to question #101.

104. 2019 FY Operating Expenses - Should we pull this number from 2019 Form 990?

Response: Organizations are not directed to supply fiscal year 2019 operating expenses data from any specific source. However, organizations are instructed to provide the fiscal year 2019 operating expense data that the organization considers most accurate and complete.

105. What level of detail & documentation will be required in the Reimbursement Request process?

Response: Please see Section 1.8 of the Grant Announcement. The Department will provide a form and instructions to successful applicants.

106. "Grant funding is used for *reimbursement* of eligible expenditures." Meaning expenses must have already incurred before receiving funding from the program for those expenses?

Response: Yes.

107. We are still bouncing back from the pandemic so our June 30, 2019, total number of children served will be greater than the anticipated June 30, 2021 number of children enrolled. Is that okay?

Response: Yes. Please provide narrative explaining enrollment differences in the application.

108. I'm not sure I understand the "Questions Due." Does this mean that the last date to ask a question related to the grant application process is June 30 at 2 PM?

Response: Yes. Responses to questions posed before June 30 at 2 PM CT will be posted for all applicants to review for reference in completing applications by the July 8 application deadline.

109. How do hours for online programs impact the total hour requirement? The program overview mentions online programs a few times, but the eligibility criteria under 4.1 does not clarify how those hours factor in.

Response: Online or virtual care does not count toward the minimum required number of in-person care at a physical site. Please see section 4.1.4 of the Grant Announcement for further details.

110. Our programming does not happen at one specific location, but rather at regional sites throughout the state during the school year, and at a centralized location during the summer months/programming. Does the organization need to have its own 'physical site' to be eligible, or does meeting in-person with students (at some physical site) qualify for that requirement?

Response: Please see response to question #16.

111. In the budget section of the application, I am to enter the expenditures covered by the grant budget only, correct, not the entire program budget?

Response: Correct.

112. In the webinar, the presenter added 'personnel costs' as an example line item. She then said that the description needs to be more detailed than her example. What does that mean? What would be an example for what a more detailed description of personnel cost would be, for example.

Response: Please see response to question #96.

113. The budget section of the application also notes 'Date of Expense.' However, personnel costs are over a period of time. How do I determine the date to enter for expenses that cover a period of time?

Response: Applicants may enter a specific date or date range for when expenses have been or will be incurred.

114. For Sections 3.1 and 3.2, can we summarize recurring monthly expenses? For example, for Summer 2021, can we use one line to list all personnel costs? If so, what do we use as the anticipated expense date? If not, how do we fit a full budget in just 12 lines?

Response: Please see response to question #96.

Technical Assistance Grant Questions

- 115.** On the grant website I notice that there is technical assistance provided for those applying. How do I gain access to the assistance?

Response: Program staff provide limited technical assistance with applying for the application. Prior to contacting staff, please carefully review the Grant Announcement, Application Instructions and Application available on the Program website.
<https://doa.wi.gov/Pages/BeyondtheClassroom.aspx>

An additional, separate grant program provides grants to Technical Assistance Organizations. More details can be found here:
<https://doa.wi.gov/Pages/TechnicalAssistanceBeyondtheClassroom.aspx>

Please see Section 1.5 Reasonable Accommodations if you require accommodations.

- 116.** If we are a non-profit organization and we are awarded the technical assistance award, are we allowed to provide services to organizations that provide out of school care but are not non-profits. For example, a public school or charter school that runs its own aftercare program or a school that utilizes the county parks and recreation department for out of school care.

Response: The Technical Assistance Grant Announcement does not limit interaction with organizations. Additional restrictions on use of grant funds for the Technical Assistance Grant Program may be provided in Grant Agreements.

- 117.** For the TA purposes, will additional funding be made available beyond sept 20, 2022 i.e.. to Aug. 2023?

Response: Unknown at this time.

- 118.** Will there be an expectation that the two (2) TA grantees interact, split the state in regions etc.?

Response: No, there is no expectation that the grantees interact.

- 119.** Will organizations that apply for funding but are not funded, be eligible to participate and/or receive any of the TA or professional development?

Response: Participation in either the Beyond the Classroom or Technical Assistance Programs (e.g. receiving a grant) does not restrict an organization's ability to interact with or receive products/services from a Beyond the Classroom grantee or Technical Assistance grantee. Additional restrictions on use of grant funds for the Technical Assistance Grant Program may be provided in Grant Agreements.

- 120.** Could qualifying organizations that are not Beyond the Classroom grantees receive TA or professional development? With the mindset that ARPA funds can directly and in-directly support a larger pool of community-based organizations to address learning loss and mental

health. For example, could be a Boys & Girl Club or YMCA who did not apply for the grant still participate with the funded programs in the TA/professional development opportunities?

Response: Please see response to question #119.

121. Technical Assistance - 1.8 Reimbursement - One reimbursement request will be accepted from grantee - Does that mean we submit reimbursement in August 2022?

Response: The Department will provide further reimbursement instructions, including forms and timing, in grant agreements.

122. Technical Assistance - could funds be used to re-create a community event? event couldn't be held due to covid.

Response: Please review section 7.0 Use of Funds of the Grant Agreement.

123. For the technical assistance grants, is it for current, specific partners? Or assistance that would be offered to partners who receive the classroom grants?

Response: Applicants for the Technical Assistance Grant Program are instructed to provide further details in their application and budget, including potential partners and type of service(s).

124. I believe it was indicated that eligible expenses could go back to January 2021. If our agency had staff who were planning programming for Summer 2021 back in March (for example) we could include that as part of a personnel line item on the Summer 2021 budget?

Response: Yes. Please refer to section 7.0 Use of Funds that indicates expenses must be incurred between January 1, 2021 and September 1, 2022.

125. For the technical assistance grant - is there only one opportunity for reimbursement at the end of the grant period?

Response: Please see response to question #121.

126. Only one reimbursement request is submitted by the TA org. Is it expected that the TA organization would hold all reimbursement requests until the end of the grant period – Sept 2022 – essentially fronting all expenses, possibly for an extended period of time?

Response: Please see response to question #121.

DocuSign Questions

127. Can I, as the Director of Development, start the application and have the financial manager complete the budget and sign it?

Response: The Program recommends completing the application during one session. However, applicants may choose to save the application by clicking "Finish Later". Clicking "Finish Later" will provide the applicant with an email that includes a link to complete the application at a later time. The Program will accept an application from any authorized representative of the organization. Further instructions are contained in the Application Instructions document on the Program website.

128. In DocuSign, is the "Grant Administrator" the authorized signer for an eventual contract?

Response: No. Please refer to the application instructions on the Grant Website. Please do not change the contact information in the Grant Administrator field in DocuSign. Grant Agreement for grantees will be disseminated at a later date through a separate process for successful applicants.

129. Our Development Director who works on our grants is on vacation and will be coming back just before the deadline for submission. Is there any way you can send us the narrative questions so we can get a head start on working on these before her return?

Response: Applicants may access the application by following the Application Instructions found on the Program website. Applicants may obtain a copy of the application by printing the application from their web browser.

130. Is there a way to access the entire application outside of the DocuSign? We would like to review all of the questions prior to entering them in the form.

Response: Please see response to question #129.

131. For those with different preparers and AORs - way around that continuation email going to AOR? (Authorized Organizational Representative - the official signer of the contract)

Response: Please see response to question #127.

132. Manager complete the Budget section and sign it?

Response: Please see response to question #127.