



GRANT ANNOUNCEMENT

Beyond the Classroom Grant Program

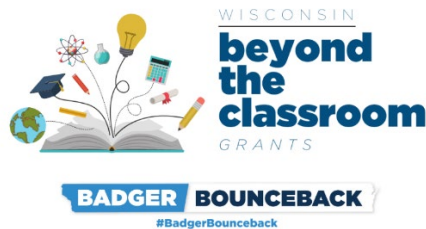
Issued: Friday, June 18, 2021

Application Open: Friday, June 18, 2021

**Grant Announcement Revised:
Tuesday, September 21, 2021
to update Section 1.8 with new dates in the
Reimbursement Request table.**

**Grant Announcement Revised: Tuesday, June 29, 2021
to remove Section 4.2.7 that excluded churches and
religious organizations from eligibility and to update due
dates with correct time zone.**

Applications Due:
2:00PM CDT, Thursday, July 8, 2021



**Grant Announcement
COVID-19 Beyond the Classroom Grant Program**

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ATTACHMENTS	
	GRANT APPLICATION (online)
APPENDIX A	DOA-3027 Designation of Confidential and Proprietary Information (optional)
APPENDIX B	IRS Form W-9 (required)

1.0 GENERAL INFORMATION

1.1 Introduction

The purpose of this document is to provide eligible out-of-school organizations with information to prepare and submit a grant application. The State as represented by the Department of Administration (DOA), Division of Enterprise Operations (DEO) intends to use the results of this Grant Announcement to establish one or more grant agreements. DOA intends to award up to \$24,750,000 in grants through this Announcement to support increased enrollment capacity, additional learning opportunities, or increase mental health support for school-age children during the summer months of 2021 and an additional \$24,750,000 to support programming during the 2021-22 school year through summer months of 2022. Funding for this assistance is provided to Wisconsin by the Federal American Rescue Plan Act of 2021.

1.2 Granting Agency

This Grant Announcement is issued by DOA/DEO which is the sole point of contact for the State of Wisconsin during the selection process.

Email: BeyondtheClassroom@wisconsin.gov

The agreement(s) resulting from this Grant Announcement will be administered by the Wisconsin Department of Administration.

1.3 Definitions

Applicant	The legal entity that will enter into a Grant Agreement with the Department in the event of an award.
Out-of-School Organization	An organization whose mission and operations provide Wisconsin school-age children with out-of-school programming including virtual and in-person learning and activities. See section 4.1 for other requirements.
Department	Department of Administration
State	State of Wisconsin

1.4 Clarifications and/or Revisions to the Grant Announcement

If an applicant discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this Grant Announcement, the applicant should notify the department of such error at BeyondtheClassroom@wisconsin.gov and request modification or clarification of the Grant Announcement. If it becomes necessary to provide additional clarifying data or information, or to revise any part of this Grant Announcement, revisions/amendments and/or supplements will be posted to the Program website.

DOA may accept questions during a scheduled webinar presentation or by email to: BeyondtheClassroom@wisconsin.gov.

Questions posed to the program will be published in a question and answer document on the Program website only after DOA has had the opportunity to formulate response(s). All applicants are encouraged to check the Program website on a regular basis for posted questions and answers.

Each application shall stipulate that it is predicated upon the requirements, terms and conditions of this Grant Announcement and any supplements or revisions thereof.

1.5 Reasonable Accommodations

The Department will provide reasonable accommodations, including the provision of informational material in an alternate format, for qualified individuals with disabilities upon request. Any applicant in need of reasonable accommodations should contact the program via email at BeyondtheClassroom@wisconsin.gov.

1.6 Calendar of Events

Listed below are specific and estimated dates/times of actions related to this Grant Announcement. The actions with specific dates must be completed as indicated unless otherwise changed by the State. If the State finds it necessary to change any of these dates and/or times, it will do so by issuing an amendment(s) to this Grant Announcement. There may or may not be formal notification issued for changes to target dates and times.

EVENT	DUE DATE
Grant Announcement Issue Date	Friday, June 18, 2021
Application Open	Friday, June 18, 2021
Webinar	Friday, June 25, 2021 at 2:00 PM <u>CDT</u>
Grant Announcement Revised	Tuesday, June 29, 2021
Questions Due	Wednesday, June 30, 2021 at 2:00 PM <u>CDT</u>
Applications Due	Thursday, July 8, 2021 at 2:00 PM <u>CDT</u>
Notification of Award Issue Date	July/August 2021 (estimate)
Grant Agreement Execution	July/August 2021 (estimate)
Reimbursement Requests	See section 1.8

1.7 Grant Agreement Term

The Grant Agreement shall be effective on the execution date and shall be in force until all eligible activities are completed and all required documents are submitted to DOA.

1.8 Reimbursement Requests

One reimbursement request will be accepted per grantee per period as outlined in the table below.

The Department shall supply the reimbursement request form and instructions for completion by grantees.

Expense Period	Reimbursement Request <u>Due Dates</u>
Summer 2021 (May 1 through September 1)	<u>October 6, 2021</u>
Fall 2021 (September 1 through December 31)	January <u>31, 2022</u>
Spring 2022 (January 1 through May 31)	June <u>30, 2022</u>
Summer 2022 (June 1 through September 1)	September <u>30, 2022</u>

2.0 PREPARING AND SUBMITTING AN APPLICATION

2.1 General Instructions

The evaluation and selection of a grantee(s) and the grant agreement will be based on the information submitted in the grantee's application. Failure to respond to each of the requirements in the Grant Announcement may be the basis for rejecting an application. Elaborate applications (e.g. expensive artwork), beyond that sufficient to present a complete and effective application are not necessary or desired.

2.2 Incurring Costs

The State of Wisconsin is not liable for any cost incurred by applicants in replying to this Grant Announcement.

2.3 Submitting the Application

Applicants must submit one (1) electronic copy of all materials no later than **July 8, 2021 at 2:00 PM Central Time** through the on-line application located on the Department's website at: <https://doa.wi.gov/Pages/BeyondtheClassroom.aspx>.

Applicants may opt to receive confirmation that the application has been submitted via the application instructions. The program will not provide confirmation of completeness of applications. Applicants are responsible to ensure the application is completed in its entirety before submitting the application.

DOA **will not** accept applications by mail, hand delivery or facsimile machine (fax).

2.4 Application Organization and Format

All applications shall adhere to the form, format and organization of the application. The application contains the following sections. All sections are required. Any alteration of the forms or attachments is prohibited and may result in disqualification of the application.

Section 1	Applicant Information
Section 2	Narrative
Section 3	Budget
Section 4	Attestations and Required Signature
Attachments	DOA-3027 Designation of Confidential and Proprietary Information (optional) and IRS Form W-9 (required)

2.5 Multiple Applications

Multiple applications from an applicant are not allowed.

2.6 Oral Presentations

Applicants may be required to participate in interviews to support and clarify their applications, if requested by the State. The State will make every reasonable attempt to schedule each presentation at a time that is agreeable to the applicant. Failure of an applicant to interview on the date scheduled may result in rejection of the applicant's application.

2.7 Withdrawal of Applications

Applications shall be irrevocable until grant agreement award unless the application is withdrawn. Applicants may withdraw an application at any time by submitting a request via email from an authorized representative of the applicant to the program email BeyondtheClassroom@wisconsin.gov. If a previously submitted application is withdrawn prior to the application submission due date and time, the applicant may submit another

application on or before the Grant Application submission due date and time.

3.0 APPLICATION SELECTION AND AWARD PROCESS

3.1 Preliminary Evaluation

Applications will be reviewed initially to determine if Eligibility Requirements (Section 4.0) are met. Failure to meet Eligibility Requirements will result in rejection of the application. The State reserves the right to evaluate and select application(s) which most closely meet the requirements specified in this Grant Application as allowed by law.

3.2 Application Evaluation

Accepted applications will be reviewed by an evaluation committee ("Committee").

Applicants may **not** contact members of the Committee except at the State's specific direction.

The Committee will review all accepted applications against the criteria stated in Section 3.3.

3.3 Evaluation Criteria

3.3.1 Applications will be evaluated on the following criteria to receive funding for summer 2021:

1. Out-of-School Programming
 - a. Identify organization's current services provided to school-age children, ages 5-17, and
 - b. Describe virtual and in-person programming developed to address learning loss in school-age children, and/or
 - c. Describe plans/capacity to expand programming aimed at preparing high school students for postsecondary education or employment, and/or
 - d. Describe virtual and in-person mental health supports provided to school-age children
2. Increased Enrollment
 - a. Describe plans/capacity to increase enrollment to provide virtual and in-person services to additional school-age children
3. County and/or Persons Served
 - a. Actual number of school-aged children, ages 5-17, enrolled as of June 30, 2019.
 - b. Estimated number of school-aged children, ages 5-17, enrolled as of June 30, 2021
 - c. At least 75% of the population served by organization is Wisconsin residents
 - d. Identify county(ies) served

3.3.2 Applications will be evaluated on the following criteria to receive funding for the 2021-2022 school year and summer 2022:

1. Out-of-School Programming
 - a. Identify organization's current services provided to school-age children, ages 5-17, and

- b. Describe virtual and in-person programming developed to address learning loss in school-age children, and/or
 - c. Describe plans/capacity to expand programming aimed at preparing high school students for postsecondary education or employment, and/or
 - d. Describe virtual and in-person mental health supports provided to school-age children
2. Increased Enrollment
- a. Describe plans/capacity to increase enrollment to provide virtual and in-person services to additional school-age children
3. County and/or Persons Served
- a. Actual number of school-aged children, ages 5-17, enrolled as of September 30, 2019
 - b. Estimated number of school-aged children, ages 5-17, enrolled as of September 30, 2021
 - c. At least 75% of the population served by organization is Wisconsin residents
 - d. Identify county(ies) served

3.4 Right to Reject Applications and Negotiate Grant Agreement Terms

The State reserves the right to reject any and all applications. The State reserves the right to negotiate the terms of the grant agreement(s) that result from this Grant Application, including the award amount, with selected applicant(s) prior to entering into a grant agreement.

3.5 Award Amounts

Grant amount shall not exceed \$1,500,000 for summer 2021 programs and shall not exceed \$1,500,000 for the 2021-2022 school year and summer 2022. Total awards between the programs shall not exceed \$3,000,000, or 25% of applicant's 2019 fiscal year operating expenses, whichever is less. The State reserves the right to negotiate, limit or amend awards in accordance with objectives of the program and available funding.

3.6 Method of Award

The State will determine final evaluations for each application (see section 3.3). The State intends to award multiple grant agreements.

3.7 Notification of Award

All applicants who respond to this Grant Announcement will be notified in writing of the State's award of one or more grant agreements that result from this Grant Application.

After a Notice of Award is made, copies of the accepted applications, excluding materials deemed to be confidential and proprietary information on Appendix A: Designation of Confidential and Proprietary Information (DOA-3027), may be made available for public inspection in accordance with applicable Wisconsin law.

4.0 ELIGIBILITY REQUIREMENTS

DOA provides guidelines for eligibility below. DOA shall interpret eligibility criteria to align with program objectives and American Recovery Plan Act of 2021 requirements. Eligibility determinations by DOA are final.

4.1 Eligible Applicant

An eligible after school organization shall meet all of the following requirements:

1. be a nonprofit, nongovernmental organization with IRS 501(c)3 tax-exempt status,
2. be registered with the Wisconsin Department of Financial Institutions and have one of the following statuses as of the Grant Announcement closing date: "restored to good standing", "incorporated/qualified/registered", "organized", or "registered",
3. conduct operations in Wisconsin and have an administrative presence in Wisconsin,
4. offer in-person care at a physical site to school-aged children ages 5-17 for a minimum of 40 hours each week during summer months and a minimum of 10 hours per week during the school year,
5. at least 1/3 of all enrolled children are ages 5-17 (measured by the number of children enrolled on June 30, 2021),
6. be an eligible organization whose mission and operations provide Wisconsin children with out-of-school programming,
7. follow the health and safety guidelines for childcare providers as outlined by the Wisconsin Department of Children and Families, and
8. in operation since at least March 1, 2019.

4.2 Ineligible Applicants

1. For profit organizations
2. [Lobbying organizations](#) as defined by the IRS
3. Political organizations subject to tax under IRC section 527 such as political parties; campaign committees for candidates for federal, state or local office; and political action committees
4. Federal, state and local government agencies
5. Public or 501(c)(3) accredited institutions of higher education
6. Federally recognized Native American tribal governments
7. ~~Churches and religious organizations~~
8. Other organizations which are not explicitly eligible in section 4.1 as determined by DOA

5.0 APPLICANT INFORMATION

Complete Section 1: Applicant Information

The purpose of this section is to provide the State with organization and contact information for the applicant.

6.0 NARRATIVE

Complete Section 2: Narrative

The purpose of this section is to provide the State with a basis for determining an applicant's out-of-school programming and impact. Be specific when answering the following questions. Applicants shall concisely answer each question thoroughly, providing no more than 1,750 characters (approximately 300 words) for each response.

6.1 Summer Programming Narrative

6.1.1 Out-of-School Programming

Describe the degree to which out-of-school programming is a component of the

organization's mission or goals and how the organization will use the grant funds to address educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs.

6.1.2 Increased Enrollment

Describe the organization's capacity to increase enrollment to provide virtual and in-person services to additional school-age children.

6.1.3 Area and/or Persons Served

Describe the organization's administrative presence in Wisconsin, area of operations, community(ies) served, and general impact on the community served.

6.2 2021-2022 School Year and Summer 2022 Programming Narrative

6.2.1 Out-of-School Programming

Describe the degree to which out-of-school programming is a component of the organization's mission or goals and how the organization will use the grant funds to address educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs.

6.2.2 Increased Enrollment

Describe the organization's capacity to increase enrollment to provide virtual and in-person services to additional school-age children.

6.2.3 Area and/or Persons Served

Describe the organization's administrative presence in Wisconsin, area of operations, community(ies) served, and general impact on the community served.

7.0 USE OF FUNDS

Complete Section 3: Budget

7.1 Eligible Use of Funds

All use of funds shall be compliant with applicable provisions of the federal American Rescue Plan Act (ARPA) and Program provisions.

Expenses for summer 2021 programs must be incurred between May 1, 2021 through September 1, 2021.

Expenses for the 2021-2022 school year must be incurred between August 1, 2021 and May 31, 2022.

Expenses for summer 2022 must be incurred between June 1, 2021 and September 1, 2022.

Examples of eligible uses of funds (not exhaustive):

- Expenses incurred to address learning loss in school-age children
- Expenses incurred to increase enrollment in out-of-school organizations
- Expenses incurred to expand programs assisting high school student prepare for postsecondary education or employment
- Expenses incurred to provide mental health support and services to school-age children

7.2 Ineligible Uses

Ineligible uses include, but are not limited to, fees incurred in submitting an application, taxes (except sales taxes on eligible expenses), and other uses ineligible under the American Rescue Plan Act of 2021.

8.0 ATTESTATIONS AND REQUIRED SIGNATURES

Complete Section 4. Attestations and Required Signature.

In accordance with applicable provisions of the Federal American Rescue Plan Act of 2021 and Beyond the Classroom Grant Announcement provisions, eligible applicants must certify compliance with all statements in the attestation.

9.0 SPECIAL GRANT AGREEMENT TERMS AND CONDITIONS

9.1 Recordkeeping

The organization has and will maintain for at least five years records sufficient to demonstrate that the expenses were compliant with applicable American Recovery Plan Act of 2021 provisions.

9.2 Order of Precedence

In the event of grant agreement award(s), the contents of the Grant Announcement (including all attachments), Grant Announcement addenda and revisions, and the application of the successful applicant(s), and additional terms agreed to in writing by DOA and the applicant(s) shall become part of the grant agreement. Failure of the successful applicant(s) to accept these as a contractual agreement may result in a cancellation of award. The following priority for grant agreement documents will be used if there are conflicts or disputes:

1. American Recovery Plan Act of 2021 provisions
2. Applicable State of Wisconsin statutes and regulations.
3. The terms of the resulting grant agreement.
4. The terms of the applicant's response as accepted by the State.
5. The terms of the Grant Application as amended.

9.3 Grant Agreement

A grant agreement between the grantee and DOA will cover the period of performance,

payment requirements, document requirements, reporting requirements, and budget. Grant agreements cover a pre-determined period after the date DOA signs the contract. Applicants must agree to abide by applicable state and federal rules and regulations.

9.4 Public Disclosure

Copies of the application materials, excluding materials deemed to be confidential and proprietary information on Appendix A: Designation of Confidential and Proprietary Information (DOA-3027), will be made available for public inspection in accordance with applicable Wisconsin law.

9.5 Compliance with the Federal American Rescue Plan Act of 2021

The organization is solely responsible for demonstrating that payments it receives under the Program meet the eligibility requirements set forth under this document, state law, federal law, and federal guidance. The organization will hold the Department of Administration and the State harmless for any audit disallowance related to the eligibility of costs or revenues, irrespective of whether the audit is ordered by federal or state agencies or by the courts and will be solely responsible for repaying the ineligible amounts (plus any assessed interest, costs, or fees) to the State or the federal government.

9.6 Miscellaneous

The State of Wisconsin reserves the right to audit any grantee. The organization will cooperate and provide any relevant information or records requested by the Department of Administration, any of its authorized representatives, the State of Wisconsin Legislative Audit Bureau or the Department of the Treasury Office of Inspector General at any time relating to the expenses.

9.7 American Rescue Plan Act Funding

The Program utilizes federal funds provided under the American Recovery Plan Act of 2021. The Department of Administration provides the following information regarding the source of funds:

Federal Award Identification Number: N/A

Federal Award Date: N/A

CFDA #: 21.027 Coronavirus State and Local Fiscal Recovery Funds

Federal Awarding Agency: Department of the Treasury

Total Amount of the Federal Award: \$2,533,160,626.50

Amount of Federal Funds Obligated by this Award: Refer to Allocation Amount

Total Amount of Federal Funds Obligated: Refer to Allocation Amount

Research & Development: No

Indirect Cost Rate: 1.70%

9.8 Indemnity

By providing funds to the organization, the State assumes no liability for any acts or omissions of the organization or any of its officers, employees, contractors, or agents which are in any way related to the costs for which the organization seeks funding. The organization will indemnify and hold harmless the Department of Administration and the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the organization, or of any of its contractors, in performing the activities for which the organization seeks funding.

9.9 Nondiscrimination

As required by Wis. Stat. § 16.765, the institution will not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), Wis. Stats., sexual orientation as defined in s. 111.32 (13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the institution will take affirmative action to ensure equal employment opportunities. The institution will post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the State of Wisconsin's nondiscrimination law.

Pursuant to 2019 Wisconsin Executive Order 1, the institution will hire only on the basis of merit and will not (and did not) discriminate against any persons performing any work for which funding is sought on account of their military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

9.10 Subawards

Subawards, transfer of funds to another organization (except as payment of eligible services or goods) or use of funds for grantmaking is not permissible.