#### SEMI-ANNUAL REPORT CERTIFICATION

**Wisconsin’s Community Development Block Grant Program**

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| 1. NAME OF UGLG:  |  | | --- | |  | |  |
| 1. DEHCR GRANT AGREEMENT #:  |  | | --- | |  | |
| 1. BUSINESS NAME:  |  | | --- | |  | |
| 1. REPORTING PERIOD ENDED: *(choose one)*   October 1, 20\_\_\_\_ to March 31, 20\_\_\_\_ *(due April 15th)*  April 1, 20\_\_\_\_ to September 30, 20\_\_\_\_ *(due October 15th)*  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| SEMI-ANNUAL REPORT DOCUMENTS ATTACHED: | |
|  | *Semi-Annual Report Certification* |
|  | *Semi-Annual Summary Narrative*, including update(s) regarding the status of the:  Environmental Report (refer to Chapter 4: Environmental Review), with supporting documentation;  Fair Housing Actions completed, with supporting documentation; and  Second Citizen Participation Public Hearing, with supporting documentation |
|  | *Semi-Annual Labor Standards Enforcement Report* (  Previously Submitted to DEHCR: \_\_Date\_\_ ) |
|  | *Semi-Annual MBE/WBE Report* (  Previously Submitted to DEHCR: \_\_Date\_\_ ) |
|  | *Section 3 Report(s)*:  Semi-Annual Report: October 1, 20\_\_\_\_ to March 31, 20\_\_\_\_ *(due April 15th)*  Annual Report: October 1, 20\_\_\_\_ to September 30, 20\_\_\_\_ *(due October 15th)* |

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| PREPARER CERTIFICATION | | | |
| I hereby certify that to the best of my knowledge and belief the contents in this report are true and correct. | | | |
| Signature |  | Date |  |
| Title |  | Telephone |  |
| Company |  | Email |  |

|  |  |
| --- | --- |
| UGLG APPROVAL | |
| UGLG Signature | |  | | --- | |  |   Date |

#### SEMI-ANNUAL REPORT CERTIFICATION (INSTRUCTIONS)

1. Enter the name of the UGLG, the CDBG contract number, the business name (for PFED projects only), and the reporting period end date.
2. Indicate which semi-annual report documents are attached.
3. The preparer must sign and date the “Preparer Certification.”
4. Submit **one** copy to the assigned DEHCR project representative (email is preferred), and retain the original document with the local CDBG project files.

Email Submittals: [DOACDBG@wisconsin.gov](mailto:DOACDBG@wisconsin.gov)

Mail: DEHCR Project Representative

Wisconsin Department of Administration

Division of Energy, Housing and Community Resources

Bureau of Community Development, 6th Floor

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