**SAMPLE**

*(Print on Municipal Letterhead or Plain Sheet – Remove DEHCR header/footer notes and “Sample” Language above)*

**[Unit of General Local Government (UGLG) Full Name, e.g. Village of Yourville]**

**Authorizing Resolution to Commit Match Funds**

RESOLUTION NO. [NUMBER]

A RESOLUTION OF THE [GOVERNING BODY] OF THE [UGLG TYPE] OF [UGLG NAME],

providing a Guarantee of Match Funds for the

[YEAR] Community Development Block Grant [GRANT APPLICATION TYPE (e.g., Public Facilities (CDBG-PF), or Planning (CDBG PLNG)] Application

Related to the [UGLG TYPE] of [UGLG NAME]’s participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG [PROGRAM APPLICATION TYPE, e.g., Annual Public Facilities Competition, or Planning Continuous Application], administered by the State of Wisconsin Department of Administration, for the purpose of [“the provision or improvement of public facilities” OR “pursuing planning that serves the community and public good”]; and

WHEREAS, the [GOVERNING BODY] of the [UGLG TYPE] of [UGLG NAME] has authorized the submission of a CDBG [PROGRAM APPLICATION TYPE, e.g. Public Facilities, or Planning] Application to the State of Wisconsin for the following project: [PROJECT TITLE]; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG [PROGRAM APPLICATION TYPE, e.g. Public Facilities, or Planning] project by the [UGLG TYPE] of [UGLG NAME].

NOW, THEREFORE, BE IT RESOLVED, that the [UGLG TYPE] of [UGLG NAME] does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of $ [Amount the UGLG is prepared to commit], from the following secured source(s): [List Sources and Corresponding Amounts, if known – customize as necessary]; and the following pending or potential source(s): [List Sources and Corresponding Amounts, if known – customize as necessary].

ADOPTED on this [DAY] day of [MONTH], [YEAR].

ATTEST: [CLERK SIGNATURE]   
 [CLERK PRINTED/TYPED FULL NAME AND TITLE]

The governing body of the [UGLG TYPE] of [UGLG NAME] has authorized the above resolution dated [DATE].

[CHIEF ELECTED OFFICIAL’S SIGNATURE]   
[CHIEF ELECTED OFFICIAL PRINTED/TYPED FULL NAME AND TITLE]