State of Wisconsin
Department of Administration
Division of Executive Budget & Finance
Capital Finance Office
Master Lease Program
DOA-2481 (C08/95)

101 E. Wilson Street, 10th Floor
Madison, WI 53707-7864
(608) 267-0374
FAX (608) 266-7645

Master Lease Program
NOTICE OF EQUIPMENT ACCEPTANCE

Date	This Notice and ORIGINAL invoice (s) must be returned to the Master Lease Program for payment to be issued.
Agency	Division / Bureau
Vendor	Master Lease Purchase Order No.
Invoice Number(s)	
Equipment	

The equipment listed above has been delivered, installed according and accepted to agency specifications. The Department of Administration is advised that corresponding invoices can be paid.

Agency Authorized Representative

Type or Print Name

Title

Signature

Date